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Certified: April 20, 2021
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
April 20, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, March 16, 2021
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 5:15 to 5:52 p.m. for the purpose of completing the interview process of prospective candidates to fill the vacated Board of Director seat.

CALL TO ORDER AND ROLL CALL

District Administration Office/Board meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Retiring Director of Business Services
Nancy G. Seams, Director of Business Services
Nathan Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Van Teylingen/Shore:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Van Teylingen/Shore:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – February 16, 2021

VIII.B.4. Personnel Matters – Certified Contracted Employees

RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Harris, Wendy L.	G.V. Center for Family Learning	Kindergarten/1 st Grade Teacher Effective: March 16, 2021

RETIREMENTS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Ellis, Todd G.	District Administration Office	Assistant Superintendent Effective: June 30, 2021

TRANSITION RETIREMENTS (BOE POLICY GBQEB) – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Ellis, Todd G.	District Administration Office	Assistant Superintendent 110-Day Contract

VIII.B.5. Financial Matters – February 2021

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Selection Process to Fill the Vacated Board of Director Seat

During the work session of the Board of Directors, interviews were conducted of prospective candidates to fill the vacated Board of Director seat.

M/S Shore/Van Teylingen:

Motion was made to appoint Kimberley S. Whelan to fill the vacated Board of Director seat through the November 2021 election as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Colorado Association of School Boards (CASB) Policy Overhaul – Policies, Regulations, and Exhibits Required by Law – Information Only

Brad Ray, Superintendent, presented the policies, regulations, and exhibits that are required by law as part of the CASB policy manual overhaul for information only (*Appendix A*).

Board policy IKA Grading/Assessment Systems was removed from the group of policies, regulations, and exhibits being presented. District officials will review this policy further to ensure that it aligns with competency-based learning.

Superintendent Ray indicated that the policies, regulations, and exhibits contain various editorial changes such as note boxes being removed and references being updated. Five new policies have been included in those presented, which includes DIA* Online Schools and Online Programs (Permissible Documentation), DJB* Federal Procurement, GBI* Criminal History Record Information, IHBD Equivalence of Services (Title I), and JLJ* Physical Activity. There is a second DJB* Purchasing Procedures that is being repealed. Superintendent Ray encouraged the Board to review both DJB* policies and indicated that the language in the repealed DJB* policy could be incorporated in the new DJB* policy. Lastly, Superintendent Ray requested that the Board review policy DJE Bidding Procedures to determine the dollar amount that needs to be established for bidding purposes for all contractual services and purchases of supplies, materials, and equipment.

The policies, regulations, and exhibits that are being recommended for repeal will be presented during the regular meeting of the Board scheduled in April.

NEW BUSINESS

**Applications for Professional Staff Continuing Education
Teacher Scholarship Program**

Brad Ray, Superintendent, presented a teacher scholarship application from Kara B. Holden for the Professional Staff Continuing Education Teacher Scholarship Program, for consideration and action (*Appendix B*).

A brief discussion followed with questions being addressed.

M/S Van Teylingen/Shore:

Motion was made to approve Kara B. Holden for tuition reimbursement under the Teacher Scholarship Program as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

LUMEN – Request for Proposal – Internet Access

Nathan Humphrey, Director of Technology, presented the LUMEN (a.k.a. Century Link) request for proposal for internet access bid (*Appendix C*). Bids are solicited each year for Internet services with only one bid being received this year.

Mr. Humphrey recommended that the Board approve a one-year contract with LUMEN at 2000 mbps for \$1,843.00 per month, which the district is only liable for 20%. E-Rate funds cover 80%. Once approved, a contract will be generated and needs to be signed by the Director of Business Services, and then the signed contract would be sent to E-Rate.

A brief discussion followed with questions being addressed.

M/S Tomasulo/Van Teylingen:

Motion was made to approve the 12-month contract for 2000 mbps with LUMEN for Internet services as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Fiscal Year 2021 Supplemental Budget Appropriation Resolution

Rose Belden, Retiring Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2021 for consideration and action (*Appendix D*):

***Supplemental Budget FY 21
March 16, 2021***

GRANT FUND:

<i>ACF Summer Food Program</i>	<i>\$10,000.00</i>
<i>ACF Community Grant</i>	<i>\$20,000.00</i>
<i>Core Grant</i>	<i>(\$43,049.00)</i>

APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$3,623,481.83 be appropriated to the GRANT FUND, for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

President, Board of Directors

Date

A brief discussion was held with questions being addressed.

M/S Shore/Van Teylingen:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2021 as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Director of Business Services' Report

Rose Belden, Retiring Director of Business Services, and Nancy Seams, Director of Business Services, presented a detailed summation of pending and new projects for consideration and action to be funded from the Capital Reserve Fund for fiscal year 2021, which would require a realignment of the budget (*Appendix E*).

- The pending unfinished projects included the stage curtains at Grand Valley High School and the roof top maintenance at the Grand Valley Center for Family learning.
- The new projects included water supply pressure reducer at GVHS; vacuum cleaner replacement district-wide; heating pump rebuild at BUE and GVMS; interior painting at CFL, BUE, GVMS, and GVHS; playground resurfacing at CFL and BUE; boiler maintenance kits at CFL, BUE, GVMS, GVHS, and LW St John; kitchen steamer at GVMS; and over seed the back playground at CFL.
- A Kindergarten capital grant for fiscal 2021 for \$16,292.67 was added to the \$420,000.00 fiscal year 2021 transfer from Fund Balance, which brought the total to \$436,292.67. The Capital Reserve Fund expenditures for fiscal year 2021 are \$144,974.19 for a remaining balance in the Capital Reserve Fund of \$291,318.48.
- The pending unfinished projects are \$35,500.00 and the new projects are \$56,250.00, which would bring the Capital Reserve Fund balance to \$199,568.48.
- Both the pending unfinished projects and new projects would need to be completed before June 30, 2021.
- Future projects would include the refinishing of the gym floors and the purchase of a mini bus that transports 14 passengers plus the driver.
- There is approximately \$520,000.00 in the Special Revenue Fund, which are undesignated funds.
- Potentially more funds will be transferred from the General Fund to the Capital Reserve Fund at the close of fiscal year 2021.

Ms. Belden requested approval to realign the budget, which would enable the district to fund new projects from the Capital Reserve fund.

A lengthy discussion was held with questions being addressed pertaining to current designated funds in the Capital Reserve Fund, future roof replacements, potential Best Grant opportunities, future capital improvement projects, and policy changes reflecting bidding procedures.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the realignment of the budget as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, indicated that the district received a mid-year review on competency based personalized education from Bill Zima, Director of Implementation for Marzano Academies. The review was held virtually this year. The district received a report that reflected the progress made in relation to the school level indicators. The ratings are introducing, beginning, and applying. To receive an applying rating, documented proof of students succeeding would need to be provided. Garfield 16 is progressing through the developing stages. An applying rating was received for assessments. The report also included notes, which included "here and now – the

difficulties in dealing with COVID” and “looking to the future.” The areas of improvement included student goal setting and student agency. A great deal of time and effort went in to establishing proficiency scales. COVID has affected the district’s progress, but Superintendent Ray was commended for staying on course and staying focused.

Superintendent’s Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified “At Will” employees for information only (*Appendix F*):

COACHING/SPONSORS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Teter, Alison M.	Grand Valley High School	Assistant Coach - Cheerleading
Vashus, Bryan E.	Grand Valley High School	Head Coach - Wrestling

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Bell, Abigail E.	Bea Underwood Elementary	Tutor Stipend: \$25.00 per hour
Dunlap, Emily L.	G.V. Center for Family Learning	Tutor Stipend: \$25.00 per hour
Janicek, Catherine L.	Bea Underwood Elementary	Tutor Stipend: \$18.00 per hour
Melendrez, Eufemia C.	G.V. Center for Family Learning	Tutor Stipend: \$18.00 per hour

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Caban Pagan, Inger M.	Food Service Department Bea Underwood Elementary	Prep Cook/Server
Hamblin, Asia L. *	District-Wide	Classified/Certified Substitute
Ramthun, Rebecca M.	District-Wide	Certified Substitute
Smith, Paula B. *	District-Wide	Certified Substitute
Strand, Nellie C.	Food Service Department Grand Valley Middle School	Prep Cook/Server

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Ashymov, Genevieve R.	Technology Department	Data/Student Information Systems Coordinator Effective: Mach 26, 2021

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray provided the following:

- Season B athletic program has ended. The boys’ basketball had 30 athletes who participated. Wrestling filled 12 of their 14 weight classes. The cheerleaders were commended for their efforts with little to no audience. The girls’ basketball team participated in the state basketball tournament. They won their first game in Pagosa Springs then they traveled to Brush. They completed their season in the top 12 girls’ basketball teams.
- Season C has commenced. The first football game is scheduled for this Friday at 7:00 p.m. Protective measures/guidelines are being established and details are being finalized. The district is allowed to have 250 individuals during this outside sporting event. The volleyball team is currently competing in Grand Junction.

- The interview process has been completed for the Outdoor Education Coordinator. Alex Austad was selected to fill this position. He is a current middle school teacher, and he will be transitioning into his new role. The ropes course will be up and running again for the 2021-2022 school year.
- Budget priorities are currently being reviewed. A survey was sent to district employees in an effort to solicit feedback. The Superintendent's Advisory Council will meet this Friday to review the survey results.
- A presentation regarding the establishment of a Career and Technical Education Center was held last night at the Grand Valley Fire Protection District Fire Station.
- Spring break is next week.

Board of Directors Reports/Comments

President Coleman commended Garfield 16 staff for the dedicated efforts in maintaining in-person learning. President Coleman also recommended that the students be awarded with the scheduling of a Prom.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, April 20, 2021, will be held at the District Administration Office/Board of Education meeting room commencing at 4:30 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. The Board requested that representatives from the Aspen Community Foundation and the School Based Family Resource Center provide an update on grants/programs during the work session.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

The following individual submitted the following comments/questions/concerns through the Garfield 16 website link (*Appendix G*):

Jaime Mayfield
 35 Pinetree Place, Parachute, Co 81635
 jaimemayfield@msn.com

Comments to the Board:

"I am excited about the CTE center! However, I do have serious concerns that it will not be able to serve a significant portion of our population. With the CTE center being planned to be located in Rifle, many students, especially those who are economically disadvantaged, would not be able to take advantage of the center due to that lack of transportation. Are there plans to ensure that all students will have access to the CTE center, regardless of their family's ability to provide transportation? Does our district or BOCES have a transportation plan for students? If not, can we find room in our budget to provide that transportation for students? Finally, I have the same concerns with regards to any student material fees associated with the program."

These questions/concerns will be provided to Dr. Ken Haptonstall and Dr. Scott Cooper.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Tomasulo:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:08 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.