

**GARFIELD16**  
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Certified: March 16, 2021  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
March 16, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors  
Regular Meeting, February 16, 2021  
Minutes

**CALL TO ORDER AND ROLL CALL**

District Administration Office/Board meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present

**Staff Present:**

Brad S. Ray, Superintendent  
Todd G. Ellis, Assistant Superintendent  
Rose H. Belden, Retiring Director of Business Services  
Nancy G. Seams, Director of Business Services  
Nathan Humphrey, Director of Technology  
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF AGENDA**

Additional fundraisers were added to agenda item VIII.A.1. District Fundraising Proposals for information only.

**M/S Van Teylingen/Shore:**

Motion was made to approve the agenda as amended.

**Roll Call Vote:**

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

## CONSENT AGENDA/BLANKET MOTION FOR ITEMS

Director Shore pulled the accounts payable activity fund and food service profit and loss financial reports from the Consent Agenda/Blanket Motion for Items to address questions.

### M/S Shore/Van Teylingen:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as amended:

V. Board of Education Meeting Minutes – January 19, 2021

VIII.B.2. Personnel Matters – Certified Contracted Employees

#### RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Livingston, Jodi D.	Bea Underwood Elementary	2 <sup>nd</sup> /3 <sup>rd</sup> Grade Teacher Effective: January 8, 2021

#### TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION /LOCATION</u>	<u>NEW POSITION /LOCATION</u>
Austad, Alexander D.	6 <sup>th</sup> Grade Mathematics/Science Teacher Grand Valley Middle School	Outdoor Education Coordinator District-Wide

VIII.B.3. Financial Matters – January 2021

### Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

### Motion Carried.

## AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

## UNFINISHED BUSINESS

### Resolution to Fill Board of Director Position

A letter of resignation was received from Lauralee C. Patton at the regular meeting of the Board held on January 19, 2021. Accordingly, the following resolution declaring a vacancy on the Board was presented for consideration and action (*Appendix A*):

#### ***Resolution to Declare a Vacancy***

*BE IT RESOLVED that the Board of Education of Garfield County School District No. 16 accepted the resignation of Lauralee C. Patton, from the Board of Education effective January 19, 2021; and*

*BE IT FURTHER RESOLVED that, in accordance with state law, the Board declares a vacancy in this school director office that will be filled by appointment by the Board within 60 days in accordance with the following procedure:*

1. Interested persons are invited to send a letter to the Board with a statement of interest and related experience/qualifications by \_\_\_\_\_ a.m./p.m. on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_, to the following address:

Garfield County School District No. 16  
Attention: Marilyn Mondragon  
PO Box 68  
Parachute, CO 81635

2. The Board will interview prospective candidates on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_, at a work session of the Board before the public.
3. To be eligible for appointment, a candidate must be a registered elector of the school district for at least twelve consecutive months prior to the date of appointment. The candidate must also be a resident of the district where the vacancy exists. Any person who has been convicted of a sexual offense against a child is ineligible for the office of school director.
4. The appointee will serve until the next regular school biennial election in November 2021 [at which time an election will be held for a successor to fill a new term as this term will be expired.]
5. If the Board fails to appoint within this sixty (60) day period, the Board President shall forthwith appoint a person to fill the vacancy.

Adopted and approved this 16<sup>th</sup> day of February 2021.

(District Seal)

Garfield County School District No. 16  
In the County of Garfield and State of Colorado

\_\_\_\_\_  
President Board of Education

\_\_\_\_\_  
Secretary/Treasurer Board of Education

A brief discussion was held to determine the deadline for letters of interest to be submitted and to determine when interviews will be scheduled. It was the consensus of the Board to establish the deadline for letters of interest on March 10, 2021, by 3:00 p.m. The interviews will be conducted on March 16, 2021, during the work session portion of the regularly scheduled Board meeting to be held at the District Administration Office/Board of Education meeting room.

#### **M/S Van Teylingen/Shore:**

Motion was made to approve the resolution declaring a vacancy on the Board, to establish the deadline for letters of interest to be due on March 10, 2021, by 3:00 p.m., and to establish the date for interviews for March 16, 2021, as presented.

#### **Roll Call Vote:**

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

#### **Motion Carried.**

## NEW BUSINESS

### District Fundraising Proposals

There being no questions pertaining to the district fundraising proposals, this matter was passed (*Appendix B*).

## **Colorado River BOCES – CTE Program Exploration**

Dr. Ken Haptonstall, Executive Director, and Dr. Scott Cooper, CTE Coordinator, presented the following pertaining to Career and Technology Education (CTE) for information only (*Appendix C 1-3*):

Dr. Haptonstall indicated that the Colorado River BOCES (CRBOCES) has been working on improving special education delivery and enhancing the alternative licensure program based on feedback received from member district's superintendents. Based on the feedback received from the superintendents, CRBOCES has also been working on developing a plan to enhance CTE in the region, which will provide more opportunities for students. Dr. Haptonstall, Dr. Cooper, Superintendent Ray, and Director Shore have had the opportunity to visit several CTE facilities.

CRBOCES had a regionalized need assessment conducted. This assessment was completed in December, and it contains the following:

### Regionalized Needs Assessment for Precision Education

- Introduction
- Overview of Assessment Process
- Executive Summary of Thematic Findings: Challenges and Opportunities
- Labor Market Analysis
- Unprecedented Room to Grow: Looking to the Future
- Remote Possibilities
- Recommendations
- Appendix
- Acknowledgments

Dr. Haptonstall provided the Board with a copy of CRBOCES CTE programming plan, which includes the following:

- Purpose for a CTE facility
- Overarching Programmatic Plan
- Programs
  - Construction Pathway
  - Aviation Pathway
  - Advanced Manufacturing Pathway
  - Cyber Security – Network Management Pathway
- Robotics
- Why Now
- CRBOCES CTE and Innovation Center
- What's Next

Dr. Haptonstall is proposing to combine with Garfield County School District No. 16, Garfield Re-2, and potentially De Beque School District 49jt to establish a CTE facility. CRBOCES is exploring the option of establishing public/private partnerships, and they will be proposing to the Aspen Community Foundation, construction companies, manufacturing companies, etc. to support the building of the facility and support the operating costs. Feedback will be solicited from students/parents, communities, and businesses to determine the viability of a CTE center in this region, defining specifics on programming, determining the levels of support, and investigating potential sites. As the work continues to establish this type of facility, a commitment from each school district would be imperative as placing a future potential bond on the ballot may be needed.

Conversations will also be held with the Colorado Mountain College to potentially extend the CTE programming into associate degrees and concurrent enrollment opportunities. The proposed CTE facility would be approximately 58,000 square feet on 20 acres and would cost approximately \$38 million based on preliminary figures. The initial timeline reflects the completion of the project for the fall of 2023. A lengthy discussion was held with questions/concerns being addressed.

### **Fiscal Year 2021 Supplemental Budget Appropriation Resolution**

Rose Belden, Retiring Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2021 for consideration and action (*Appendix D*):

#### **Supplemental Budget FY 21 February 16, 2021**

#### **GRANT FUND:**

Holy Cross GVMS Donation	\$5,491.00
Community Member Donation	\$5,000.00
TOP Marijuana Sales Tax Donation	\$4,450.00
Uncle Bob Foundation Donation	\$10,000.00

#### **APPROPRIATION RESOLUTION**

*BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$3,636,530.83 be appropriated to the GRANT FUND, for the fiscal year beginning July 1, 2020, and ending June 30, 2021.*

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Date

A brief discussion was held with questions being addressed.

#### **M/S Van Teylingen/Tomasulo:**

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2021 as presented.

#### **Roll Call Vote:**

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

#### **Motion Carried.**

### **Director of Business Services' Report**

Rose Belden, Retiring Director of Business Services, and Nancy Seams, Director of Business Services, addressed questions on the accounts payable activity fund and food service profit and loss financial reports that were pulled from the Consent Agenda/Blanket Motion for Items by Director Shore.

Approximately \$244,128.95 has been filtered into the School Based Family Resource Center as COVID relief for families of students in the Garfield 16 School District. Approximately \$33,457.51 of this funding has paid for rent/mortgage payments for those families experiencing financial hardship. These particular funds have been received from the Aspen Community Foundation. The Aspen Community Foundation, as well as other donors have specifically requested how the funds be expended. The rent/mortgage payments are made directly to the landlords/mortgage companies as Garfield 16 financial practices are being followed.

The entire lunch program is federally funded. Unused commodities from last year are now being utilized; these commodities were not used last year because of COVID. There is an increase in the number of students eating because the meals are free, and these students/parents no longer need to complete the free/reduced application. The lunch program is being reimbursed based on the Summer Food Program, which is \$4.31 per meal. The reimbursements are received within 30-45 days.

Superintendent Ray recommended that a future work session be held inviting the Aspen Community Foundation to discuss the various grants.

**M/S Shore/Van Teylingen:**

Motion was made to approve the financial reports as presented.

**Roll Call Vote:**

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

Ms. Belden informed the Board that the legislators have not determined the school funding for next school year. There is a potential that school district's will not be penalized for this year's loss of students. The Board will be updated at future meetings.

**Assistant Superintendent's Report**

Todd Ellis, Assistant Superintendent, presented the following:

- Currently, Garfield 16 is under the yellow level for sports, which means that 78 spectators can attend the sporting events with social distancing being practiced. Each athlete will now be allowed three tickets for their family/guests to attend the event. The remaining 20 tickets are available to 10 students plus 1 guest each. The athletes determined that the extra tickets be available to their fellow students through a raffle drawing process.
- A thank you note was received from the Colorado High Schools Activities Association (CHSAA) as Garfield 16 was following the rules as set forth.
- The next phase would be to have more parent/community participation at spring performances (i.e., band, choir, theater).
- The district will be receiving a mid-year review on competency based personalized education from Bill Zima, Director of Implementation for Marzano Academies, in the next couple of weeks.
- Parent learning nights will be established and introduced, which will provide learning opportunities for parents to understand a variety of topics (i.e., competency based personalized education, helping your student become a better reader, etc.)

**Superintendent's Report**

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix E*):

<b><u>COACHING/SPONSORS</u></b>		
<b><u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL</u></b>		
<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>ASSIGNMENT</u></b>
Clark, Brittany M.	Grand Valley Middle School	Assistant Coach – 7 <sup>th</sup> Grade Girls' Basketball
Crandell, Nicholas	Grand Valley Middle School	Head Coach – 7 <sup>th</sup> Grade Girls' Basketball
Medina, Cheralae K.	Grand Valley Middle School	Head Coach – 8 <sup>th</sup> Grade Girls' Basketball
Millius, Brian D.	Grand Valley Middle School	Assistant Coach - 8 <sup>th</sup> Grade Girls' Basketball
Schievelbein, Natalie A.	Grand Valley High School	Head Coach – Cheerleading

**COACHING/SPONSORS RESIGNATIONS**

**CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>ASSIGNMENT</u></b>
Jones, Andrew D.	Grand Valley Middle School	Head Coach – 8 <sup>th</sup> Grade Boys' Basketball

**EXTRA DUTY STIPENDS**

**CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>ASSIGNMENT</u></b>
Speakman, Dana L.	Grand Valley Middle School	Athletic Director Stipend: \$2,500.00

**NEW EMPLOYEES**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Beers, Courtney N. *	District-Wide	Classified/Certified Substitute
Bluhm, Jacalyn C.	Transportation Department	Bus Aide (Part-Time) & Classified Substitute – Mini Bus Route (Non-CDL)
Jones, Amanda L.	District-Wide	Certified Substitute
King, Sheyenne V.	District-Wide	Certified Substitute
Schuelke, Jacob. J	Grand Valley Middle School	Certified Substitute (Long-Term Temporary)

**RESIGNATIONS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Montoya, Joel M.	Transportation Department	Route Bus Driver (Substitute) Effective: February 3, 2021
Wells, Damon	District-Wide	Certified Substitute Effective: February 1, 2021

**TRANSFERS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>OLD POSITION/LOCATION</u></b>	<b><u>NEW POSITION/LOCATION</u></b>
Palcer, Amber R.	Certified Substitute District-Wide	Special Education/ELL Paraprofessional Bea Underwood Elementary
Waters, Jessica M.	Prep Cook/Server Food Service Department Grand Valley Middle School	Head Cook Food Service Department Grand Valley Middle School

Superintendent Ray provided the following:

- Superintendent Ray attended a meeting with CASB representatives today. The policies, regulations, and exhibits required by law will be presented to the Board in March, April, and May.
- Grand River Health was commended. The COVID vaccination was administered to 90% of Garfield 16 employees on February 5 and 26, 2021, who requested the vaccination. On February 12 and March 12, 2021, the remaining 10% of those who requested the vaccination will be vaccinated.
- Lauralee C. Patton was thanked for her years of service on the Board of Directors.
- The Board was informed that Superintendent Ray would be out of town next week.

**Board of Directors Reports/Comments**

There being no "Board of Directors Reports/Comments," this matter was passed.

**Determination/Input for Future Work Session(s)/Meeting(s)**

The regular meeting of the Board scheduled on Tuesday, March 16, 2021, will be held at the District Administration Office/Board of Education meeting room commencing at 4:30 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. The interview process of prospective candidates to fill the vacant Board seat will be held during the work session.



A brief discussion was held regarding potentially scheduling a Board retreat or work session to discuss Board goals this summer and potentially changing the due date for the superintendent's evaluation from February to May or June.

**Other New Business**

There being no "Other New Business" to report, this matter was passed.

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

**MEETING DEBRIEF**

A debriefing of the Board of Education meeting was not held.

**ADJOURNMENT**

**M/S Tomasulo/Van Teylingen:**

Motion was made to adjourn the regular meeting of the Board of Directors.

**Roll Call Vote:**

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:22 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
**Secretary to the Board of Directors**

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**Dr. Kevin W. Coleman, Board President**

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**Vincent T. Tomasulo, Board Secretary/Treasurer**

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.