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Certified: December 8, 2020
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
December 8, 2020

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, November 17, 2020
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 5:09 to 5:44 p.m. for the purpose of discussing the Coronavirus Aid, Relief, and Economic Security (CARES) funds and the consideration of a one-time wage adjustment for returning employees. Brad Ray, Superintendent, and Rose Belden, Director of Business Services, provided information relevant to these topics.

CALL TO ORDER AND ROLL CALL

District Administration Office/Gymnasium; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lauralee C. Patton	Late (Arrival 6:02 p.m.)
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Van Teylingen/Shore:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Shore/Van Teylingen:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – October 20, 2020

VIII.B.5. Personnel Matters – Certified Contracted Employees

TRANSFERS

<u>NAME</u>	<u>CERTIFIED CONTRACTED OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Nofzinger, Merilee M.	Principal (Retiring) G.V. Center for Family Learning	Early Childhood Education – Lead Preschool Teacher G.V. Center for Family Learning

VIII.B.6. Financial Matters – October 2020

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

UNFINISHED BUSINESS

There being no “Unfinished Business” to report, this matter was passed.

NEW BUSINESS

Consideration of One-Time Wage Adjustment

During the work session, the Board discussed in detail the Coronavirus Aid, Relief, and Economic Security (CARES) funds that Garfield 16 received. A detailed financial report

was provided, which summarized the expenditures associated with the CARES funds. In addition, the Board was provided information regarding an analysis of instructional hours that calculated lost time and effort. The district was informed that the CARES funds could be utilized for the calculated lost time and effort hours. Shifting the costs associated to cover instructional hours to the CARES funds, releases funds in the General Fund. These calculations were based on hours from spring 2020 compared to hours from fall 2020. Based on the information that was provided, a lengthy discussion was held during the work session regarding a one-time wage adjustment for returning staff members who would have received a step increase.

A brief discussion was held with questions/concerns being addressed. Director Shore indicated that this one-time benefit to qualifying staff members is not an adjustment to wages, but a one-time COVID hazard payment. Superintendent Ray indicated that the one-time benefit would cost approximately \$208,000.00. Only staff members who were employed last year and still employed, qualify for the one-time payment. New employees to the district are not eligible.

M/S Shore/Van Teylingen:

Motion was made to authorize the expenditure of funds for the one-time COVID hazard stipend to qualifying staff members equal to one step on the respective salary schedules to be paid to those employed last school year and still employed as of December 2020 as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Authorization of District Bond Payments

Rose Belden, Director of Business Services, presented four invoices received from the UMB Bank for remittance of the bond payments (issue GAR1, issue GAR5, issue GARB, and issue GC10). The bond payments are due twice a year on June 1st and December 1st (*Appendix A 1-4*).

Ms. Belden requested Board approval to direct Ms. Carrie Couey, Garfield County Treasurer and 3rd party custodian, to remit the bond payments on behalf of Garfield County School District No. 16 for a total of \$4,832,630.50.

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Patton:

Motion was made to approve the bond payments for a total of \$4,832,630.50 and to authorize the Ms. Carrie Couey, Garfield County Treasurer and 3rd party custodian, to remit the bond payments to UMB Bank on behalf of the school district as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Colorado Department of Education 2020-2021 District Summary of Pupil Counts

Rose Belden, Director of Business Services, presented a preliminary copy of the Colorado Department of Education 2020-2021 District Summary of Pupil Counts for Garfield 16 for information only as this information has not been finalized (*Appendix B*).

As of today, the district has lost 149.5 students. The preliminary total FTE is 1,132.5, which is a decrease from last year’s FTE of 1,282. This equals to approximately \$1.2 million loss of revenue. The State will allow for averaging; therefore, the district would lose funding for half of the number of students lost, which would be 74.75 students. The district receives \$8,524.00 per student, so the district would lose approximately \$637,169.00 in per pupil funding. The adopted budget was based on zero growth. The district is tracking every student. The finalized district summary of pupil counts will be presented at the regular meeting of the Board scheduled in December.

A brief discussion followed with questions being addressed.

Fiscal Year 2021 Supplemental Budget Appropriation Resolution

Rose Belden, Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2021 for consideration and action (*Appendix C*):

**Supplemental Budget FY 21
November 17, 2020**

GRANT FUND:

<i>Gifted and Talented Grant</i>	\$12,649.46
<i>G/T Supplemental Screening Materials</i>	\$1,036.04
<i>ACF Community to Community Donation</i>	\$10,000.00
<i>Uncle Bob Foundation Donation</i>	\$5,000.00
<i>CO State Library Grant</i>	\$4,000.00
<i>ACF COVID Regional Response Fund</i>	\$10,000.00
<i>AP Coordinator Check</i>	\$250.00
<i>ACF COVID 19 Emergency Response Grant</i>	\$10,000.00

APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$3,335,125.83 be appropriated to the GRANT FUND, for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

President, Board of Directors

Date

A brief discussion was held with questions being addressed.

M/S Shore/Tomasulo:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2021 as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Director of Business Services' Report

Rose Belden, Director of Business Services, indicated that Bea Underwood Elementary would be conducting a fundraiser to raise money for a staff member who is experiencing financial need due to medical issues. The fundraiser will be a virtual silent auction (*Appendix D*).

The financial audit for fiscal year 2020 went well. The auditor will present the findings at the regular meeting of the Board scheduled in December.

Ms. Belden also informed the Board that URSA has not paid their taxes. When the district does receive these property taxes, the projected amount for the fund balance in the general fund would be approximately \$4.7 million.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, congratulated the Grand Valley High School students and staff for increasing their SAT/PSAT assessment scores for the first time in about 5 years.

A Pixellot broadcasting system will be installed in the gymnasium and stadium at Grand Valley High School, which will allow sports/activities spectators to view events via live stream when the seating capacity is limited. The National Federation of State High School Associations has provided this system. The district paid the installation fee.

Season B is still scheduled with Colorado High School Activities Association (CHSAA) to commence January 4, 2021.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix E*):

COACHING/SPONSORS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Berner, Tarina J.	Grand Valley High School	Assistant Coach – Boys' Basketball ("C" Team)
Tanner, Jeremy D.	Grand Valley High School	Assistant Coach - Boys' Basketball

EXTRA DUTY STIPENDS

CERTIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Austad, Alexander D.	District Administration Office - Education Program	GV Challenge Course Facilitator Outdoor Stipend: \$25.00 per hour
Drake, Jeremy A.	District Administration Office - Outdoor Education Program	Bicycle Mechanic Work Stipend: \$25.00 per hour
Gallegos, Richard A.	District Administration Office - Education Program	GV Challenge Course Facilitator Outdoor Stipend: \$25.00 per hour
McMillan, Robin L.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$25.00 per hour
Scott, Amber J.	Bea Underwood Elementary	BUE Girls Group Stipend: \$25.00 per hour
Sherraden, Tessa L.	District Administration Office - Education Program	GV Challenge Course Facilitator Outdoor Stipend: \$25.00 per hour
Slifko, Sara A.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$25.00 per hour

NEW EMPLOYEES
NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Hunt, Morgan E.	District-Wide	Certified Substitute
Kerrigan, Melanie A. *	G.V. Center for Family Learning	Preschool Paraprofessional
Locker, Kenneth D. *	District-Wide	Certified Substitute

RESIGNATIONS
NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Jones, Imelda C.	G.V. Center for Family Learning	Preschool Teacher Effective: October 29, 2020
King, Sheyenne V.	Bea Underwood Elementary	Special Education Paraprofessional Effective: October 30, 2020
Rouse, Lacey J.	G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional Effective: November 16, 2020
Watson, Phyllis Gay Lynn	G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional Effective: November 9, 2020

TRANSFERS
NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Carlson, Samantha J.	Preschool Paraprofessional G.V. Center for Family Learning	Preschool Teacher G.V. Center for Family Learning
De La Cruz Rodriguez, Melissa	Lead Cook/Supervisor Nutritional Services Department G.V. Center for Family Learning & Bea Underwood Elementary	Classified Substitute District-Wide
Waters, Jessica M.	Classified Substitute Food Service Department G.V. Center for Family Learning Bea Underwood Elementary	Prep Cook/Server Food Service Department Grand Valley Middle School

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray added an action item to the certified contracted personnel matters for the appointment of Kimary Frees as the new principal at the Grand Valley Center for Family Learning, as Meri Nofzinger will be retiring at the end of November.

M/S Shore/Van Teylingen:

Motion was made to approve Kimary Frees as the principal at the Grand Valley Center for Family Learning as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

The district's wellness committee has been distributing turkeys to all employees of Garfield 16.

The COVID-19 numbers are increasing in Garfield County. Superintendent Ray will be attending a meeting on Thursday and Friday regarding this matter. Garfield 16 has had three positive cases that resulted in some classrooms being quarantined. The district is committed to keeping students in school for in-person learning.

The Board was reminded that the superintendent's evaluation is coming up and indicated that the relevant materials will be distributed at the regularly scheduled meeting of the Board in December.

Board of Directors Reports/Comments

President Coleman commended and thanked Garfield 16 staff for their dedication and continued efforts during this unprecedented time. President Coleman will be attending a meeting on Thursday with the Colorado Department of Public Health and Environment to discuss the COVID-19 vaccine. The first round of the vaccine may be available as early as mid-December, and it will be given to health care workers and individuals with the greatest risks first.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, December 8, 2020, will be held at the District Administration Office/Board of Education meeting room commencing at 4:30 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. The topic for the work session will be relative to the CASB policy overhaul for the initial review of the policies, regulations, and exhibits required by law.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Coleman:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:17 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.