

GARFIELD16
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Certified: November 17, 2020
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
November 17, 2020

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, October 20, 2020
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 4:35 to 5:45 p.m. for the purpose of discussing the barriers/issues/solutions that the district is experiencing with the Colorado Digital Learning Solutions online learning and/or other learning environments. Meri Nofzinger, Principal, and Todd Ellis, Assistant Superintendent, provided information relevant to this topic.

CALL TO ORDER AND ROLL CALL

Grand Valley Center for Family Learning/Cafeteria; Vice-President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Absent
Lauralee C. Patton	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Van Teylingen/Patton:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-absent, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Tomasulo/Van Teylingen:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meetings Minutes – September 22 and October 9, 2020

VIII.B.3. Personnel Matters – Certified Contracted Employees

RESIGNATION – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Whitley, Clint A.	District-Wide	Garfield County Inspire Outdoor Education Coordinator Effective: November 20, 2020

VIII.B.4. Financial Matters – September 2020

Roll Call Vote:

Coleman-absent, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Board of Education Policies/Regulations/Exhibits Recommendations

2nd Reading/Final Vote

Brad Ray, Superintendent, presented the following Board of Education policies/regulations/exhibits for 2nd Reading/Final Vote (*Appendix A 1-21*):

- a. AC – Nondiscrimination/Equal Opportunity
- b. AC-R-1 – Nondiscrimination/Equal Opportunity (Complaint and Compliance Process) – District employee as compliance officer – Regulation
- c. AC-R-2 – Sex-Based Discrimination and Sexual Harassment Investigation Procedures – Regulation

- d. AC-E-1 – Nondiscrimination/Equal Opportunity (Sample Notice) – Exhibit
- e. AC-E-2 – Nondiscrimination/Equal Opportunity (Complaint Form) – Exhibit
- f. ADC – Tobacco-Free Schools
- g. GBA – Open Hiring/Equal Employment Opportunity
- h. GCE/GCF – Professional Staff Recruiting/Hiring
- i. GDE/GDF – Support Staff Recruiting/Hiring
- j. IKA – Grading/Assessment Systems
- k. JB – Equal Educational Opportunities
- l. JBB – Sexual Harassment
- m. JF – Admission and Denial of Admission
- n. JFBA – Intra-District Choice/Open Enrollment
- o. JFBB – Inter-District Choice/Open Enrollment
- p. JICDD – Violent and Aggressive Behavior
- q. JICDE – Bullying Prevention and Education
- r. JICEA – School-Related Student Publications (School Publications Code)
- m. JICEC – Student Distribution of Noncurricular Materials
- n. JII – Student Concerns, Complaints, and Grievances
- o. LBD – Relations with District Charter Schools

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Patton:

Motion was made to approve the recommended policies/regulations/exhibits AC through LBD for 2nd Reading/Final Vote as presented.

Roll Call Vote:

Coleman-absent, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

NEW BUSINESS

District Fundraising Proposals

There being no questions pertaining to the district fundraising proposals, this matter was passed (*Appendix B*).

Aspen Community Foundation – 2020 Grant Agreement

Brad Ray, Superintendent, presented a grant agreement by and between the Aspen Community Foundation and Garfield County School District No. 16 for grant funds supporting the School Based Family Resource Center (*Appendix C*). The Aspen Community Foundation notified Superintendent Ray on October 7, 2020, that Garfield 16 had been awarded a grant for \$10,000.00 as part of the Community Grantmaking program.

A brief discussion was held with questions being addressed.

M/S Tomasulo/Van Teylingen:

Motion was made to approve the Aspen Community Foundation 2020 grant agreement and to authorize Vice-President Shore to execute the grant agreement on behalf of Garfield County School District No. 16 as presented.

Roll Call Vote:

Coleman-absent, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Fiscal Year 2021 Supplemental Budget Appropriation Resolution

Rose Belden, Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2021 for consideration and action (*Appendix D*):

**Supplemental Budget FY 21
October 20, 2020**

GENERAL FUND:

Cigna Staff Health Insurance Credit \$14,976.37

GRANT FUND:

ACF Community to Community Grant (FOOD)	\$20,000.00
READ Act (New & Carry Over)	\$85,861.50
GVEF After School MS	\$2,005.49
GVEF After School HS	\$4,498.28
Keinath Ranch Donation	\$206,342.73
ACF Cradle to Career (New & Carry Over)	\$28,752.54
TOP MJ Sales Tax (Carry Over)	\$14,020.00
CMP (Carry Over)	\$48,619.76
SOC (Carry Over)	\$23,199.54
ELPA (Carry Over & New – 3139)	\$88,092.35
ELPA (Carry Over & New – 3140)	\$78,394.01
AP Incentive Grant	\$210,909.27
Additional At Risk Funding	\$34,157.22
Career Success Pilot Program	\$11,458.40
Retaining Teacher Grant	\$33,736.96
Local Accountability Grant	\$40,000.00
AP Exam Fee Grant (Carry Over – 3270)	\$3,353.70
Title I (Carry Over & Adjust Grant)	\$47,001.96
21 st Century (Carry Over & New Grant)	\$38,675.40
Medicaid (Carry Over & New Projected Rev)	\$123,870.08
Title II-A (Carry Over & New Grant)	\$57,382.84
Title III Adjust Grant Amount	\$2,895.00
GCFMLD Digital Capacity Grant	\$113,000.00

CPP FUND:

Eliminate Headstart Budget (\$227,200.00)

APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$3,302,190.33 be appropriated to the GRANT FUND, \$13,830,655.36 be appropriated to the GENERAL FUND, and \$399,667.41 be appropriated to the CPP FUND for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

President, Board of Directors

Date

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the supplemental budget appropriation resolution for the General, Grant, and CPP Funds for fiscal year 2021 as presented.

Roll Call Vote:

Coleman-absent, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Director of Business Services' Report

Rose Belden, Director of Business Services, provided the following:

- As of today, the district has lost 147 students, which is a decrease of approximately 11% from last year. This equals to approximately \$1.2 million loss of revenue. The State will allow averaging; therefore, the district would lose funding for half of the funded per pupil count, which would be 73.5 students. The district receives \$8,524.00 per student, so the district would lose approximately \$626,000.00 in per pupil funding. The district is tracking every student. A breakdown will be provided at the regular meeting of the Board scheduled in November.
- The financial auditors are in-district today only. District officials will provide the majority of the requested financial records electronically. The audit will be presented to the Board at the regular meeting scheduled in December.

A brief discussion was held with questions being addressed.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, congratulated the Grand Valley High School Cross Country team members and coaches for their participation in the State Cross Country meet.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix E*):

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Arthur, Jason P.	Grand Valley High School	Empower Lead Teacher Stipend: \$750.00
Arthur, Jason P.	Grand Valley High School	Mentor Teacher Stipend: \$750.00
Baltazar-Herrera, Artemio P.	G.V. Center for Family Learning	Mentor Teacher Stipend: \$750.00
Brown, Kristen R.	Bea Underwood Elementary	Empower Lead Teacher Stipend: \$750.00
Campbell, Melinda M.	Bea Underwood Elementary	GT Coordinator Stipend: \$1,000.00
Carter, Jessica M.	Grand Valley Middle School	Empower Lead Teacher Stipend: \$750.00
Carter, Jessica M.	Grand Valley Middle School	Mentor Teacher Stipend: \$750.00

Clark, Amber D.	Bea Underwood Elementary	Professional Development (3 Days) Stipend: \$1,431.78
Doyle, Irene M.	Grand Valley High School	Mentor Teacher Stipend: \$750.00
Ellis, Todd G.	District Administration Office	Professional Development (3 Days) Stipend: \$1,393.61
Frees, Kimary L.	Bea Underwood Elementary	Professional Development (3 Days) Stipend: \$1,146.50
Godfrey, Thomas A.	Grand Valley Middle School	Professional Development (3 Days) Stipend: \$1,475.75
Holden, Kara B.	Bea Underwood Elementary	Mentor Teacher Stipend: \$750.00
Humphrey, Nathan A.	Administration Office	Professional Development (3 Days) Stipend: \$1,274.62
Jansen, Mark A.	Grand Valley High School	Mentor Teacher Stipend: \$750.00
Jones, Andrew D.	Grand Valley Middle School	Mentor Teacher Stipend: \$750.00
Kirk, Jessie E.	Bea Underwood Elementary	Mentor Teacher Stipend: \$750.00
Lana, Julie M.	Grand Valley High School	Mentor Teacher Stipend: \$750.00
Maxwell, Stacy M.	Bea Underwood Elementary	21 st CCLC Math Tutor Stipend: \$25.00 per hour
Mayfield, Jaime A.	Grand Valley High School	GT Coordinator Stipend: \$1,000.00
Mayfield, Jaime A.	Grand Valley High School	Mentor Teacher Stipend: \$750.00
McCormick, Kelly J.	Grand Valley Middle School	Professional Development (3 Days) Stipend: \$1,645.84
McMillan, Robin L.	G.V. Center for Family Learning	Empower Lead Teacher Stipend: \$750.00
Nofzinger, Merilee M.	G.V. Center for Family Learning	Professional Development (3 Days) Stipend: \$1,573.77
Paine, Michelle R.	Grand Valley Middle School	GT Coordinator Stipend: \$1,000.00
Porter, Travis J.	Grand Valley High School	Senior Video – Class 2020 Stipend: \$300.00
Ray, Brad S.	District Administration Office	Professional Development (3 Days) Stipend: \$1,698.68
Speakman, Dana L.	Grand Valley Middle School	Professional Development (3 Days) Stipend: \$1,231.34
Tanner, Erinn S.	G.V. Center for Family Learning	Mentor Teacher Stipend: \$750.00
Walck, David S.	Grand Valley High School	Professional Development (3 Days) Stipend: \$1,517.67

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Higuera, Willa J.	District-Wide	School Nurse
Lopez Rojas, Haydee	Nutritional Services Department G.V. Center for Family Learning/ Bea Underwood Elementary	Prep Cook/Server
Pryor, Lacey D.	G.V. Center for Family Learning	Night Custodian
Sluga, Judith B.	District-Wide	School Nurse

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Silva Ruiz, Jessica E.	Nutritional Services Department G.V. Center for Family Learning	Pre Cook/Server Effective: September 25, 2020
Zacarias Saavedra, Maricela	Nutritional Services Department Grand Valley High School	Prep Cook/Server Effective: September 9, 2020

TERMINATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Gonzalez Salas, Yessenia	Nutritional Services Department G.V. Center for Family Learning	Prep Cook/Server
Partan, Scott W.	District-Wide	Garfield County Inspire Hub Coordinator (Grant funding transferred to Garfield Re-2)

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
De La Cruz Rodriguez, Melissa	Kitchen Manager Nutritional Services Department Grand Valley High School	Lead Cook/Supervisor Nutritional Services Department G.V. Center for Family Learning & Bea Underwood Elementary

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Brad Ray, Superintendent, provided the Board with the following information:

- Friday, October 16, 2020, was the deadline for applications to be submitted for the Director of Business Services (Chief Financial Officer) position. A committee will be established to review and screen the applications. The interview process will also take place in the next few weeks. The selection for this position will be complete by the end of November. Superintendent Ray welcomed any interested Board members to participate in this process. An email with the established timeline will be sent.
- Meri Nofzinger, Principal, will be retiring at the end of November. The principal position will be posted for two weeks internally only. The desire would be to have a new person in that position by the end of November.
- Clint Whitley's, Garfield County Inspire Outdoor Education Coordinator, resignation is effective November 20, 2020. This position will be filled in January 2021.
- The ERate funding for the Digital Capacity & Equity Project has been approved.
- The district has had their first positive COVID test result at Grand Valley High School. This ultimately affected 12 students. The individuals affected were sent a public health quarantine letter. Initially, 27 students were identified as possibly being affected the first day and had to stay home for one day while contact tracing was conducted by the Colorado Department of Public Health & Environment and the Garfield County Department of Public Health. Garfield Re-2 shared their protocols, which has been extremely helpful. The principal and assistant principal

contacted parents via telephone and email. Communication was disbursed via Facebook to the community. Superintendent Ray indicated that any issues discovered with the processes/procedures would be addressed. Kelly McCormick and David Walck were commended.

A brief discussion was held with questions being addressed.

Board of Directors Reports/Comments

Director Patton commended staff for their continued efforts during this difficult time. Vice-President Shore commended Nathan Humphrey, Director of Technology, for his continued efforts in providing the equipment and technology necessary to conduct the Board meetings effectively.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, November 17, 2020, will be held at the District Administration Office/Board of Education meeting room commencing at 5:00 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. The topic for the work session will be relative to the Coronavirus Aid, Relief, and Economic Security (CARES) funds expended and an update on the Digital Capacity & Equity Project.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Tomasulo/Van Teylingen:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-absent, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:18 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.