

**GARFIELD16**  
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Certified: October 20, 2020  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
October 20, 2020

Marilyn A. Mondragon, Secretary to the Board

Board of Directors  
Regular Meeting, September 22, 2020  
Minutes

**PUBLIC FORUM**

A public forum was held for the purpose of receiving valuable questions/concerns/feedback from the public relative to COVID-19 (i.e., online learning, in-person learning, mandates, etc.). The building principals attended to address specific questions pertinent to each school building and various grade levels. The Board of Directors were not addressed by any parent/student/community member either in-person or written comments submitted through the Garfield 16 website link.

**CALL TO ORDER AND ROLL CALL**

District Administration Office/Gymnasium; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

|                        |         |
|------------------------|---------|
| Dr. Kevin W. Coleman   | Present |
| Lauralee C. Patton     | Present |
| Lynn J. Shore          | Present |
| Vincent T. Tomasulo    | Absent  |
| Brittany Van Teylingen | Late    |

**Staff Present:**

Brad S. Ray, Superintendent  
Todd G. Ellis, Assistant Superintendent  
Rose H. Belden, Director of Business Services

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

## APPROVAL OF AGENDA

The appointment of Lynn Shore as a Colorado Association of School Boards (CASB) voting delegate representative for Garfield County School District No. 16 was added to the agenda.

**M/S Shore/Patton:**

Motion was made to approve the agenda as amended.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-absent.

**Motion Carried.**

## CONSENT AGENDA/BLANKET MOTION FOR ITEMS

**M/S Shore/Patton:**

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- V. Board of Education Meeting Minutes – August 18, 2020
- VIII.B.2. Personnel Matters – Certified Contracted Employees

**EDUCATIONAL ADVANCEMENTS**  
**CERTIFIED CONTRACTED EMPLOYEES**

| First Name | Last Name | Current Degree | Current Step | Budgeted Salary Fiscal Year 2021 | New Degree | New Step | New Salary Fiscal Year 2021 |
|------------|-----------|----------------|--------------|----------------------------------|------------|----------|-----------------------------|
| Jason      | Arthur    | MA             | 14           | \$60,847.00                      | MA+10      | 14       | \$62,721.00                 |
| Melinda    | Campbell  | BA+30          | 11           | \$55,349.00                      | MA         | 11       | \$58,267.00                 |
| Irene      | Doyle     | BA+20          | 7            | \$49,851.00                      | MA         | 7        | \$53,814.00                 |
| Michelle   | Lujan     | BA             | 5            | \$44,353.00                      | BA+10      | 5        | \$46,391.00                 |
| Samantha   | Mendoza   | BA             | 7            | \$47,285.00                      | BA+10      | 7        | \$49,360.00                 |
| Shelly     | Schuckers | MA             | 19           | \$65,246.00                      | MA+10      | 19       | \$67,175.00                 |
| David      | Walck     | MA+20          | 8            | \$97,568.00                      | MA+40      | 8        | \$101,178.00                |

- VIII.B.3. Financial Matters – August 2020

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-absent.

**Motion Carried.**

## AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

The following public comment submitted through the Garfield 16 website link was read into the official record (*Appendix A*):

*“Hi, my name is Diana Andrews, and I am the Health Promotion Program Administrator in charge of the State Tobacco Education and Prevention Program grant serving school districts across the 3 county regions. In light of the first reading tonight of the district’s Tobacco Free Schools policy, I would like to share the best practice recommendations related to the school district component from RMC Health’s Essential Components of Effective Tobacco Prevention for Schools.*

*Rationale:*

- *To be effective in preventing youth tobacco use, school districts and schools are encouraged to look beyond classroom instruction and toward developing a more comprehensive approach. RMC Health outlines five essential components for effective school tobacco use prevention.*
- *The components are based on earlier research by the Centers for Disease Control and Prevention, best practice within the school health field, and the Surgeon General’s 2012 report on Preventing Tobacco Use Among Youth and Young Adults.*
- *RMC Health and the STEPP grant recommend the school district adopts comprehensive tobacco prevention policies that include the following:*
  - *Prohibitions against tobacco use by students, staff, and visitors on school property, including school vehicles, or at any school-sponsored off-campus event.*
  - *Training for school staff regarding tobacco prevention policies and effective enforcement strategies.*
  - *Procedures for communicating the tobacco policy to students, school staff, families, and visitors and ensuring that students perceive that the policies are enforced.*
  - *Tobacco policy violations consequences that are not solely punitive and provide education or counseling rather than a discipline-only approach.*
  - *Requirement that all students receive tobacco use prevention education starting in the middle grades with booster sessions in later grades.*
  - *Provisions for students to have access to programs to help them quit using tobacco.*
  - *Prohibitions against tobacco advertising in school buildings and at school functions.*
  - *Prohibitions against accepting tobacco industry funds.*
  - *Prohibitions against student’s possessing/exhibiting tobacco-related paraphernalia or gear*
  - *Information about cessation programs for school staff who want to quit using tobacco products.*
- *I can provide you the full RMC Health recommendations if you’re interested and am available to help support the district in implementing your smoke free school policy efforts and hope that you will remember STEPP as a resource to help prevent tobacco use amongst our youth.”*

*“Thank you,  
Diana Andrews  
Health Promotion Program Administrator  
STEPP grant”*

A brief discussion was held with questions being addressed. Superintendent Ray indicated there would be potential for developing a referral process through the School Based Family Resource Center.

## **UNFINISHED BUSINESS**

### **Board of Education Policies/Regulations Recommendations** **2<sup>nd</sup> Reading/Final Vote**

Brad Ray, Superintendent, presented the following Board of Education policies/regulations for 2<sup>nd</sup> Reading/Final Vote (*Appendix B 1-9*):

- a. EBBA – Prevention of Disease/Infection Transmission (Handling Body Fluids)
- b. EBBA-R – Prevention of Disease/Infection Transmission (Handling Body Fluids and Substances) – Regulation
- c. EBCE – School Closings and Cancellations
- d. GBAB – Workplace Health and Safety Protection

- e. GBGA – Staff Health (And Medical Examination Requirements)
- f. IC/ICA – School Year/School Calendar/Instruction Time
- g. JH – Student Absences and Excuses
- h. JLCC – Communicable/Infectious Diseases
- i. KI – Visitors to Schools

A brief discussion was held with questions being addressed.

**M/S Shore/Patton:**

Motion was made to approve the recommended policies/regulations EBBA through KI for 2<sup>nd</sup> Reading/Final Vote as presented.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-absent.

**Motion Carried.**

**Board of Education Policies/Regulations/Exhibits Recommendations**

**1<sup>st</sup> Reading/1<sup>st</sup> Vote**

Brad Ray, Superintendent, presented the following Board of Education policies/regulations/exhibits for 1<sup>st</sup> Reading/1<sup>st</sup> Vote (*Appendix C 1-21*):

- a. AC – Nondiscrimination/Equal Opportunity
- b. AC-R-1 – Nondiscrimination/Equal Opportunity (Complaint and Compliance Process) – District employee as compliance officer – Regulation
- c. AC-R-2 – Sex-Based Discrimination and Sexual Harassment Investigation Procedures – Regulation
- d. AC-E-1 – Nondiscrimination/Equal Opportunity (Sample Notice) – Exhibit
- e. AC-E-2 – Nondiscrimination/Equal Opportunity (Complaint Form) – Exhibit
- f. ADC – Tobacco-Free Schools
- g. GBA – Open Hiring/Equal Employment Opportunity
- h. GCE/GCF – Professional Staff Recruiting/Hiring
- i. GDE/GDF – Support Staff Recruiting/Hiring
- j. IKA – Grading/Assessment Systems
- k. JB – Equal Educational Opportunities
- l. JBB – Sexual Harassment
- m. JF – Admission and Denial of Admission
- n. JFBA – Intra-District Choice/Open Enrollment
- o. JFBB – Inter-District Choice/Open Enrollment
- p. JICDD – Violent and Aggressive Behavior
- q. JICDE – Bullying Prevention and Education
- r. JICEA – School-Related Student Publications (School Publications Code)
- m. JICEC – Student Distribution of Noncurricular Materials
- n. JII – Student Concerns, Complaints, and Grievances
- o. LBD – Relations with District Charter Schools

Assistant Superintendent Ellis provided the following additional revisions/corrections:

- Board policy AC Nondiscrimination/Equal Opportunity, page 3 of 6 (Board packet page 48), under “Harassment is prohibited,” first paragraph, first sentence “is a form of discrimination prohibited by state and federal law” should NOT be stricken out.
- Board regulation AC-R-2 Sex-Based Discrimination and Sexual Harassment Investigation Procedures – Regulation, page 2 of 5 (Board packet page 60); under “Filing a complaint,” first paragraph, third sentence, the identified locations that will be included are the district website, counseling offices, administrative offices, and school buildings main offices.

- Board regulation AC-R-2 Sex-Based Discrimination and Sexual Harassment Investigation Procedures – Regulation, page 3 of 5 (Board packet page 61); last bullet item, second sentence, the word “maker” should be added after the word “decision.” A brief discussion was held regarding the wording of the entire bulleted item. Director Shore requested a re-write of the entire bulleted item for clarity.
- Board regulation AC-R-2 Sex-Based Discrimination and Sexual Harassment Investigation Procedures – Regulation, page 3 and 4 of 5 (Board packet pages 61 and 62); note 1, 2, and 3 need to be deleted. The district will be applying the preponderance of the evidence standard NOT the convincing evidence standard.

Assistant Superintendent Ellis indicated that Title IX trainings would be provided. District employees have attended a short training on sexual harassment, which provided an overview on compliance and obligations. Additional training will be provided to district employees on recognition and prevention. The district will also provide students online training on recognition and prevention.

The district will establish a Title IX response team of 6-8 individuals. These individuals will be trained appropriately. The district will also collaborate with Colorado River BOCES and the Colorado Rural Alliance to receive proper training. The district will also collaborate with neighboring school districts to share resources and people. The following individuals will receive training in October: Marilyn Mondragon, Investigator; Todd Ellis, Coordinator; and Brad Ray, decision maker.

The district has updated most district forms to include the nondiscrimination/equal opportunity clause. The nondiscrimination/equal opportunity clause will also be included on all public notices sent to parents/community and posted on the district’s website. Board exhibit AC-E-1 Nondiscrimination/Equal Opportunity (Sample Notice) provides the correct verbiage for said notice.

Superintendent Ray indicated that the grammatical errors in Board policy GBA – Open Hiring/Equal Employment Opportunity would be addressed.

Superintendent Ray and Director Shore indicated that Board policy GCE/GCF – Professional Staff Recruiting/Hiring needs to include verbiage that was revised in prior years to meet local circumstances. On page 2 of 4 (Board packet page 74), under “Appointment of candidates,” first paragraph, second sentence, “or any other employee of the school district” should read “or any other employee of the school district who is employed pursuant to a written contract.”

A brief discussion was held with questions being addressed.

**M/S Patton/Shore:**

Motion was made to approve the recommended policies/regulations/exhibits AC through LBD for 1<sup>st</sup> Reading/1<sup>st</sup> Vote as amended.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-absent.

**Motion Carried.**

## NEW BUSINESS

### District Fundraising Proposals

There being no questions pertaining to the district fundraising proposals, this matter was passed (*Appendix D*).

### CASB Delegate Representative Appointment

The Colorado Association of School Boards (CASB) suggest that all school boards have a voting delegate representative for their school district. The voting delegate representative would have the ability to vote on behalf of the school district they represent on various resolutions presented during the legislative sessions. Director Shore has been the representative in past years and agrees to continue in this role.

#### **M/S Coleman/Patton:**

Motion was made to appoint Lynn Shore as a voting delegate representative for CASB representing Garfield County School District No. 16 as presented.

#### **Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-absent.

#### **Motion Carried.**

### Fiscal Year 2021 Supplemental Budget Appropriation Resolution

Rose Belden, Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2021 for consideration and action (*Appendix E*):

#### **Supplemental Budget FY 21 September 22, 2020**

#### **GRANT FUND:**

|   |              |
|---|--------------|
| GOCO Inspire Grant FY 21 – True Up                | \$54,474.00  |
| GOCO Inspire Grant Carry Over FY 20               | \$45,837.31  |
| GOCO Garfield County Grant                        | \$10,000.00  |
| GOCO Garfield County Grant Carry Over FY 20       | \$4,992.76   |
| GOCO Alpine Bank Grant                            | \$5,000.00   |
| GOCO Alpine Grant Carry Over FY 20                | \$5,000.00   |
| ACF Emergency Assistance Grant (Carry Over)       | \$33,457.51  |
| Aspen Institute (Carry Over)                      | \$1,979.01   |
| Mt Callahan Community Assistance (Carry Over)     | \$823.52     |
| ACF Community to Community Grant (Carry Over)     | \$14,008.21  |
| ACF Baby Supplies (Carry Over)                    | \$5,000.00   |
| ACF 2020 Rescue Summer Food Supplies (Carry Over) | \$43,507.74  |
| EARSS Grant (Carry Over) and adjust grant         | \$31,665.94  |
| COSI Grant – for three year - adjustment          | \$26,519.00  |
| Colorado Health Grant (True Up to Match award)    | (\$1,510.00) |
| CARES RELIEF FUNDS                                | \$883,239.17 |
| GCFMLD Award Grant                                | \$5,000.00   |
| ACF Coalition for Family Donation                 | \$5,000.00   |
| ACF Community to Community Donation               | \$5,000.00   |
| AP Exam Fee Grant (3270)                          | \$6,784.00   |

## **APPROPRIATION RESOLUTION**

*BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$1,985,963.30 be appropriated to the GRANT FUND, for the fiscal year beginning July 1, 2020, and ending June 30, 2021.*

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Date

A brief discussion was held with questions being addressed.

### **M/S Shore/Patton:**

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2021 as presented.

### **Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-absent.

### **Motion Carried.**

### **Director of Business Services' Report**

Rose Belden, Director of Business Services, provided a brief overview of the preliminary funded per pupil student count.

- The initial October 1 funded per pupil student count reflects a loss of 136 students.
- The State will allow averaging; therefore, the district would lose funding for half of the funded per pupil count, which would be 68 students. The district receives \$8,524.00 per student, so the district would lose approximately \$579,000.00 in per pupil funding.
- The district has 274 students not physically attending school, but these students are enrolled in online learning through the district. Initially, the State was going to provide per pupil funding at \$7,338.00 per online student, which would have been less funding for the 274 students of \$1,186.00 per online student for an additional loss in revenue of approximately \$324,000.00 and total loss in revenue of approximately \$904,000.00. The State is going to allow school districts to receive full pupil funding for online students.
- The adopted budget for fiscal year 2021 was created with an assumption that enrollment would be on the decline, so the budget was reduced by 10%. The State budget for school funding was reduced by 5%. The additional 5% reduction in the district's adopted budget will assist in offsetting the loss in per pupil funding. The district will be deficit spending approximately \$140,000.00. The budgeted contingency has approximately \$340,000.00.
- The district is tracking every student. Some students are enrolled in online programs not sponsored by the district; the district can't count these students for per pupil funding. The district has also lost students to home school and some students have moved out of the community.

A lengthy discussion was held with questions being addressed.

### **Assistant Superintendent's Report**

Todd Ellis, Assistant Superintendent, provided the Board with the following:

- The number of students enrolled in online learning through the school district, enrolled in other online programs, being home schooled, and in-person learning continues to fluctuate. The district is monitoring student movement closely. Some students are returning to in-person learning from online programs. The district has discovered that the K-1<sup>st</sup> grade reading program with the Colorado Digital Learning Solutions online program through the district is difficult, as well as some programs being very difficult to navigate. Several employees from the Grand Valley Center for Family Learning have collaborated to create a reading program for those students. The biggest issue that the school district has been faced with are students not enrolled in any in-person or online program. Home



visits are being conducted to address this issue. In addition, the district is concerned that some online students will not get the education needed to move forward and will fall behind their peers.

A brief discussion was held with questions addressed.

### **Superintendent's Report**

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix F*):

#### **COACHING/SPONSORS**

##### **CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

| <b><u>NAME</u></b> | <b><u>LOCATION</u></b>   | <b><u>ASSIGNMENT</u></b>        |
|--------------------|--------------------------|---------------------------------|
| Jansen, Mark A.    | Grand Valley High School | Head Coach – Cross Country      |
| Kelly, Michael W.  | Grand Valley High School | Assistant Coach – Cross Country |
| Walck, David S.    | Grand Valley High School | Head Coach – Volleyball         |

#### **EXTRA DUTY STIPENDS**

##### **CERTIFIED "AT-WILL" PERSONNEL**

| <b><u>NAME</u></b>    | <b><u>LOCATION</u></b>          | <b><u>ASSIGNMENT</u></b>                       |
|-----------------------|---------------------------------|--|
| Clark, Amber D.       | Bea Underwood Elementary        | Online Site Coordinator<br>Stipend: \$1,000.00 |
| Mayfield, Jaime A.    | Grand Valley High School        | Online Site Coordinator<br>Stipend: \$1,000.00 |
| Nofzinger, Merilee M. | G.V. Center for Family Learning | Online Site Coordinator<br>Stipend: \$1,000.00 |
| Paine, Michelle R.    | Grand Valley Middle School      | Online Site Coordinator<br>Stipend: \$1,000.00 |

#### **NEW EMPLOYEES**

##### **NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

| <b><u>NAME</u></b>       | <b><u>LOCATION</u></b>   | <b><u>POSITION</u></b>   |
|--------------------------|--|--|
| Cantoral, Sabrina        | Food Service Department<br>Bea Underwood Elementary                                    | Prep Cook/Server   |
| Clark, Keona M. *        | Grand Valley Middle School   | Paraprofessional - Special Education<br>(Significant Needs)                            |
| Diaz, Kayla L. *         | G.V. Center for Family Learning  | Kindergarten/1 <sup>st</sup> Grade Paraprofessional-<br>Special Education (One-On-One) |
| Gonzalez Salas, Yessenia | Food Service Department<br>G.V. Center for Family Learning                             | Prep Cook/Server   |
| Hill, Lecia D.           | Bea Underwood Elementary   | Paraprofessional - Special Education   |
| McKinley, Cindy M.       | Grand Valley Middle School   | Long-Term Classified Substitute –<br>Attendance Secretary/Health Specialist            |
| Parker, John P.          | Maintenance Department   | Maintenance/Groundskeeper<br>(Part-Time/Temporary)                                     |
| Soto, Adela              | District-Wide  | Classified Substitute  |
| Waters, Jessica M.       | Food Service Department<br>G.V. Center for Family Learning<br>Bea Underwood Elementary | Classified Substitute  |
| Williams, Jordanne E.    | District-Wide  | Classified Substitute  |
| Wood, Chrystal R.        | G.V. Center for Family Learning  | Long-Term Classified Substitute –<br>Special Education Paraprofessional                |
| Zepeda, Lesly Y.         | District-Wide  | Classified Substitute  |

#### **RESIGNATIONS**

##### **NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

| <b><u>NAME</u></b> | <b><u>LOCATION</u></b> | <b><u>POSITION</u></b>                             |
|--------------------|------------------------|--|
| Bentz, Jody L.     | District-Wide          | Certified Substitute<br>Effective: August 28, 2020 |
| Cooke, Margaret A. | District-Wide          | Certified Substitute<br>Effective: August 13, 2020 |



|                        |                                     |  |
|------------------------|-------------------------------------|--|
| Felps, Jennifer N.     | Bea Underwood Elementary            | Special Education Paraprofessional<br>(Severe Needs/One-on-One)<br>Effective: May 21, 2020 |
| Martinez, John L.      | Maintenance Department              | Director of Maintenance/Custodial<br>Effective: September 13, 2020                         |
| Meza Rodriguez, Elicia | G.V. Center for Family Learning     | Night Custodian<br>Effective: October 22, 2020   |
| Vaughn, Amanda R.      | School Based Family Resource Center | Collaborative Management Program<br>Director<br>Effective: August 14, 2020                 |

**TRANSFERS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

| <b><u>NAME</u></b> | <b><u>OLD POSITION/LOCATION</u></b>  | <b><u>NEW POSITION/LOCATION</u></b>                                     |
|--------------------|--|---|
| Skalla, Gary M.    | Maintenance – General<br>Maintenance Department  | Interim Director of Maintenance/<br>Custodial<br>Maintenance Department |
| Stark, Julie A.    | Kindergarten/1 <sup>st</sup> Grade Paraprofessional -<br>Special Education (One-on-One)<br>G.V. Center for Family Learning | Attendance Secretary/Health<br>Specialist<br>Grand Valley Middle School |

**\*BACKGROUND CHECK AND/OR LICENSE PENDING**

Brad Ray, Superintendent, provided the Board with the following information:

- A copy of an updated spreadsheet was distributed to the Board reflecting the actual totals that have been spent utilizing the Coronavirus Aid, Relief, and Economic Security (CARES) funds for \$883,239.17, as well as a copy of the previous spreadsheet presented (*Appendix G 1-2*). The updated spreadsheet reflects the remaining funds available.
- A copy of the School COVID-19 Isolation & Quarantine Protocol flowchart for Garfield County Public Health in conjunction with Pitkin County Public Health, and Eagle County Public Health & Environment was distributed to the Board (*Appendix H*). Superintendent Ray commended Garfield County Public Health and indicated that they have been a great partner in providing resources. The district continues to meet with Garfield County Public Health on a continual basis.
- To date, the district has not had any positive COVID results. The district is trying to establish a local partnership for same day testing services; these services are scheduled to commence October 1, 2020. The Aspen Community Foundation has donated funds to the School Based Family Resource Center to provide free testing/scholarships for those who can't afford the COVID testing.
- The ropes course is now operating. The safety guidelines for sanitizing and admittance into the course area have been established. The ropes course has been very well received by students/staff. Several cohort groups will be utilizing the ropes course throughout the school year. Clint Whitley was commended for his dedicated efforts.

A brief discussion was held with questions being addressed.

**Board of Directors Reports/Comments**

President Coleman indicated that he also attends the Garfield County Public Health meetings as a medical professional and commended the work that Garfield County Public Health has accomplished during this pandemic. President Coleman also commended Superintendent Ray's leadership and endless efforts during this difficult time.

**Determination/Input for Future Work Session(s)/Meeting(s)**

The regular meeting of the Board scheduled on Tuesday, October 20, 2020, will be held at the Grand Valley Center for Family Learning/Cafeteria commencing at 4:30 p.m. with a work session followed by the regular meeting of the Board at 6:00 p.m. President Coleman requested the topic for the work session be relative to the barriers/issues/solutions the district is experiencing with the Colorado Digital Learning Solutions online learning and/or other learning environments.

**Other New Business**

There being no "Other New Business" to report, this matter was passed.

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no comments/questions/concerns submitted through the Garfield 16 website link or audience members physically present to address the Board, this matter was passed.

**EXECUTIVE SESSION FOR LEGAL MATTERS AS AUTHORIZED BY C.R.S. § 24-6-402(4)(E) AND FOR THE PURPOSE OF DISCUSSION PERTINENT TO PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF ANY REAL, PERSONAL, OR OTHER PROPERTY AS AUTHORIZED BY C.R.S. § 24-6-402(4)(A)**

**M/S Coleman/Patton:**

*"I move that the Board of Education go into executive session at 6:48 p.m. for the following matters:*

*First, for the purpose of discussions regarding legal matters as authorized by C.R.S. § 24-6-402(4)(e).*

*This matter involves an update on the litigation pertaining to a past school vehicle accident.*

*Second, for the purpose of discussion pertinent to purchase, acquisition, lease, transfer, or sale of any real, personal, or other property as authorized by C.R.S. § 24-6-402(4)(a).*

*This matter involves potential land acquisitions.*

*Those present at the outset of the executive session shall be Brad Ray, Todd Ellis, Rose Belden, Nathan Humphrey, and all members of the Board, except Vincent Tomasulo. President Coleman also included Brent Case, school district attorney, via telephone.*

*As required by the Colorado Open Meetings Law, a record is being kept of this executive session.*

*I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.*

*If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.”*

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-aye.

**Motion Carried.**

**CONSIDERATION: POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

*“The time is now 7:20 p.m., and the executive session has been concluded. The participants in the executive session were: Brad Ray, Todd Ellis, Rose Belden, Nathan Humphrey, Brent Case (via telephone), and all members of the Board, except Vincent Tomasulo.”*

*“If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision.”*

**M/S Van Teylingen/Shore:**

Motion was made to approve the recorded audio minutes of the executive session as presented.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-aye.

**Motion Carried.**

*“I hereby attest that the recorded minutes of the executive session held September 22, 2020, as approved and finalized substantially reflect the substance of the discussion during the executive session.”*

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*Dr. Kevin W. Coleman  
Board of Education President  
Garfield County School District No. 16*

**M/S Van Teylingen/Patton:**

Motion was made to approve a special meeting of the Board on October 6, 2020, at 6:00 p.m. for the purpose of discussions pertinent to the potential acquisition of land for future use by Garfield County School District No. 16 as presented.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-aye.

**Motion Carried.**

President Coleman appointed Superintendent Ray, Director Shore and Director Tomasulo to negotiate a contract for the potential land acquisition on behalf of Garfield County School District No. 16.

**MEETING DEBRIEF**

A debriefing of the Board of Education meeting was not held.

**ADJOURNMENT**

**M/S Patton/Van Teylingen:**

Motion was made to adjourn the regular meeting of the Board of Directors.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-absent, Van Teylingen-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:27 p.m.

**Submitted by:**

\_\_\_\_\_  
**Marilyn A. Mondragon**  
Secretary to the Board of Directors

\_\_\_\_\_  
**Dr. Kevin W. Coleman, Board President**

\_\_\_\_\_  
**Vincent T. Tomasulo, Board Secretary/Treasurer**

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.