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Certified: September 22, 2020
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
September 22, 2020

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, August 18, 2020
Minutes

CALL TO ORDER AND ROLL CALL

Grand Valley Middle School/Cafeteria; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:03 p.m.

Dr. Kevin W. Coleman	Present
Lauralee C. Patton	Present
Lynn J. Shore	Absent
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Van Teylingen/Tomasulo:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Tomasulo/Van Teylingen:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – July 23, 2020

VIII.B.2. Personnel Matters – Certified Contracted Employees

NEW EMPLOYEES - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Pogline, Cheianne J. *	G.V. Center for Family Learning	Kindergarten/1 st Grade Teacher

TEMPORARY TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Carpenter, Scott	STEM Teacher Grand Valley Middle School	Mathematics/Science Teacher Grand Valley Middle School
Hartman, Jessica L.	English Language Learners Teacher Bea Underwood Elementary	2nd/3rd Grade Elementary Teacher Bea Underwood Elementary
Humphrey, Krista M.	Expeditionary Music Teacher Bea Underwood Elementary	2nd/3rd Grade Elementary Teacher Bea Underwood Elementary
Spies, David J.	Outdoor Adventure/Physical Education Teacher Grand Valley Middle School	Mathematics/Science Teacher Grand Valley Middle School

*BACKGROUND CHECK AND/OR LICENSE PENDING

VIII.B.3. Financial Matters – June (Unaudited) and July 2020

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link or audience members physically present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Board of Education Policies/Regulations Recommendations

1st Reading/1st Vote

Brad Ray, Superintendent, presented the following Board of Education policies/regulations for 1st Reading/1st Vote (*Appendix A 1-9*):

- a. EBBA – Prevention of Disease/Infection Transmission (Handling Body Fluids)
- b. EBBA-R – Prevention of Disease/Infection Transmission (Handling Body Fluids and Substances) – Regulation
- c. EBCE – School Closings and Cancellations
- d. GBAB – Workplace Health and Safety Protection
- e. GBGA – Staff Health (And Medical Examination Requirements)
- f. IC/ICA – School Year/School Calendar/Instruction Time
- g. JH – Student Absences and Excuses
- h. JLCC – Communicable/Infectious Diseases
- i. KI – Visitors to Schools

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Patton:

Motion was made to approve the recommended policies/regulations for 1st Reading/1st Vote as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

NEW BUSINESS

**Board of Education Policies/Regulations/Exhibits Recommendations
Information Only**

Brad Ray, Superintendent, presented the following Board of Education policies/regulations/exhibits for information only (*Appendix B 1-21*):

- a. AC – Nondiscrimination/Equal Opportunity
- b. AC-R-1 – Nondiscrimination/Equal Opportunity (Complaint and Compliance Process) – District employee as compliance officer – Regulation
- c. AC-R-2 – Sex-Based Discrimination and Sexual Harassment Investigation Procedures – Regulation
- d. AC-E-1 – Nondiscrimination/Equal Opportunity (Sample Notice) – Exhibit
- e. AC-E-2 – Nondiscrimination/Equal Opportunity (Complaint Form) – Exhibit
- f. ADC – Tobacco-Free Schools
- g. GBA – Open Hiring/Equal Employment Opportunity
- h. GCE/GCF – Professional Staff Recruiting/Hiring
- i. GDE/GDF – Support Staff Recruiting/Hiring
- j. IKA – Grading/Assessment Systems
- k. JB – Equal Educational Opportunities
- l. JBB – Sexual Harassment
- m. JF – Admission and Denial of Admission
- n. JFBA – Intra-District Choice/Open Enrollment
- o. JFBB – Inter-District Choice/Open Enrollment
- p. JICDD – Violent and Aggressive Behavior
- q. JICDE – Bullying Prevention and Education
- r. JICEA – School-Related Student Publications (School Publications Code)
- m. JICEC – Student Distribution of Noncurricular Materials
- n. JII – Student Concerns, Complaints, and Grievances
- o. LBD – Relations with District Charter Schools

These policies/regulation/exhibits will be discussed in more detail at the regular meeting of the Board scheduled in September.

Fiscal Year 2020 Supplemental Budget Appropriation Resolution

Rose Belden, Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2020 for consideration and action (*Appendix C*):

***Supplemental Budget FY 20
August 18, 2020***

GRANT FUND:

ACF Community of Community Grant	\$20,000.00
ACF Community to Community Baby Supplies	\$5,000.00

APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$3,740,619.09 be appropriated to the GRANT FUND, for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

President, Board of Directors

Date

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Patton:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2020 as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

Director of Business Services' Report

Rose Belden, Director of Business Services, provided the following overview of the year-end balances for Fiscal Year 2020:

- At the end of Fiscal Year 2020, the General Fund had approximately \$900,000.00 extra.
- Ms. Belden recommended that \$650,000.00 be transferred to the Capital Reserve Fund for maintenance projects.

A brief discussion followed with questions being addressed.

M/S Tomasulo/Patton:

Motion was made to approve the transfer of \$650,000.00 from the General Fund to the Capital Reserve Fund designated for maintenance projects as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

- Also reflected in Fiscal Year 2020 were the unbudgeted funds of approximately \$75,000.00 used to purchase the hot spots to accommodate those families who do not have internet services and the purchase of the prepackaged food for student lunches.
- The CPP and Headstart Fund year-end balance for Fiscal Year 2020 was approximately \$227,000.00. Headstart owes Garfield 16 approximately \$90,000.00.
- The Food Service Fund ended Fiscal Year 2020 with a positive balance of approximately \$14,000.00.
- Approximately \$55,000.00 was utilized from the Special Revenue Fund for the purchase of the lawnmower for approximately \$24,000.00 and approximately \$31,000.00 for the High Ropes Course.
- The Building Fund is closed.
- The Capital Reserve Fund contains the designated funds of approximately \$485,000.00 for the turf field at Grand Valley High School, approximately \$300,000.00 for maintenance projects, and approximately \$500,000.00 for technology. There is approximately \$1.6 million in undesignated funds in the Capital Reserve Fund.

The district was notified by the Garfield County Assessor that a company paid their taxes after the June deadline. Therefore, these tax revenues will be reflected in the July financials.

A brief discussion was held with questions being addressed.

Assistant Superintendent’s Report

Todd Ellis, Assistant Superintendent, provided the Board with the following:

- Garfield 16 had requested that parents/guardians complete the online survey on the district website to sign up for online learning. Approximately 20% of the parents enrolled their student in the online solution. The district did receive positive feedback from parents/guardians/community.
- The new certified teachers attended the Teacher Boot Camp held on August 14, 2020.
- Currently 140 students of the 237 students who requested the online digital solution are enrolled in the Colorado Digital Learning System (CDLS). There is currently a waitlist.
- The district continues to receive conflicting and confusing information regarding athletics from the various officials.

A brief discussion was held with questions addressed.

Superintendent’s Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified “At Will” employees for information only (*Appendix D*):

EXTRA DUTY STIPENDS

CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Finn, Kimberly S.	District Office	COVID-19 Response Work Stipend: 3 days @ daily rate
Page, Shona R.	District-Wide	COVID-19 School Nurse Preparedness Stipend: \$1,418.88
Paskett, Paige	District-Wide	COVID-19 School Nurse Transition Stipend: \$1,500.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Godfrey, Stephanie S.	G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional
Lawson, Delanee E. *	G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Mills, Keri C.	Grand Valley Middle School	Special Education Paraprofessional Effective: August 17, 2020
Soto, Adela	G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional Effective: May 21, 2020
Williams, Jordanne E.	Grand Valley Middle School	Attendance Secretary/Health Specialist Effective: August 4, 2020
Wood, Chrystal R.	G.V. Center for Family Learning	Preschool Paraprofessional Effective: May 21, 2020

TEMPORARY POSITIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Boles, Katelyn R.	G.V. Center for Family Learning	Long-Term Certified Substitute – Kindergarten/1 st Grade Teacher Position

Clark, Jon T.	G.V. Center for Family Learning	Long-Term Certified Substitute – Kindergarten/1 st Grade Teacher Position
King, Sheyenne V.	Bea Underwood Elementary	Long-Term Certified Substitute – .05 English Language Learners/.05 Special Education Teaching Positions
McArthur, Carol J.	Grand Valley Middle School	Long-Term Certified Substitute – STEM Teacher Position
Vashus, Bryan E.	Bea Underwood Elementary	Long-Term Certified Substitute – Physical Education Teacher Position (Change from Expeditionary Music Teacher to Physical Education Teacher for social distancing purposes)

TERMINATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Holman, Roxanne R.	G.V. Center for Family Learning	Preschool Teacher Effective: Immediately
Tucker, Kylee M.	School Based Family Resource Center	Educational Tutor Effective: Immediately
Zepeda, Lesly Y.	G.V. Center for Family Learning	Preschool Teacher Effective: Immediately

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Gutierrez, Tessa M.	Preschool Paraprofessional G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional G.V. Center for Family Learning

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Brad Ray, Superintendent, provided the Board with the following information:

- Garfield County School District No. 16 was notified on April 11, 2020, of the approval of the grant application for \$113,000.00 for the Digital Capacity and Equity Project from the Garfield County Federal Mineral Lease District Spring 2020 Grant Cycle, Traditional Grant Program. The project is still on target. The district is waiting for the approval of the E-Rate funds, which notification should be received in September or October.
- Superintendent Ray commended the endless efforts of the building administrators and endless time spent this summer preparing for the 2020-2021 school year.
- The teachers are eagerly back at work.
- A meeting has been scheduled for this Friday with the Garfield County Public Health Department for the Pitkin/Eagle/Garfield counties.
- Communication will be sent out next week to the parents/guardians regarding the processes and guidelines that will be utilized for the start of school based on the mandates being set forth due to the pandemic.
- The parking lots have been resurfaced. Bids were received from Rifle, Grand Junction, and Glenwood Springs. No bids were received from Parachute/Battlement Mesa.
- The furniture that was ordered for Bea Underwood Elementary, Grand Valley Middle School, and Grand Valley High School has not been received yet. All classroom tables were replaced with individual desk. Milk crate seating/desks and yoga mats were ordered for the Grand Valley Center for Family Learning. The personal protective equipment (PPE) has been received, which includes masks, gloves, and face shields.
- The Headstart program will no longer be housed at the Grand Valley Center for Family Learning.
- Superintendent Ray commended and thanked the Board.

A brief discussion was held with questions being addressed.

Board of Directors Reports/Comments

There being no “Board of Directors Reports/Comments,” this matter was passed.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, September 15, 2020, will be held at the District Administration Office/Gymnasium commencing at 4:30 p.m. with a work session followed by the regular meeting of the Board at 6:00 p.m. Superintendent Ray suggested the topic for the work session be relative to the program changes in assessment, curriculum, and instruction.

A public forum has been scheduled on Tuesday, September 22, 2020, at the Grand Valley High School/Gymnasium to give the parents and community the opportunity to address their questions/concerns/feedback relative to COVID-19 (i.e., online learning, in-person learning, mandates, etc.).

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link or audience members physically present to address the Board, this matter was passed.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION PERTINENT TO PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF ANY REAL, PERSONAL, OR OTHER PROPERTY AS AUTHORIZED BY C.R.S. 24-6-402(4)(a)

M/S Coleman/Van Teylingen:

"I move that the Board go into executive session at 6:38 p.m. for the purpose of discussion pertinent to purchase, acquisition, lease, transfer, or sale of any real, personal, or other property as authorized by C.R.S. 24-6-402(4)(a).

This matter involves potential land acquisitions.

Those present at the outset of the executive session shall be Brad Ray, Rose Belden, Marilyn Mondragon, Nathan Humphrey, and all members of the Board, except Lynn Shore.

As required by the Colorado Open Meetings Law, a record is being kept of this executive session.

I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection."

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

CONSIDERATION: POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

“The time is now 7:02 p.m., and the executive session has been concluded. The participants in the executive session were: Brad Ray, Rose Belden, Marilyn Mondragon, Nathan Humphrey, and all members of the Board, except Lynn Shore.”

“If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision.”

M/S Van Teylingen/Patton:

Motion was made to approve the recorded audio minutes of the executive session as presented.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

“I hereby attest that the recorded minutes of the executive session held August 18, 2020, as approved and finalized substantially reflect the substance of the discussion during the executive session.”

Dr. Kevin W. Coleman
Board of Education President
Garfield County School District No. 16

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Tomasulo:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Patton-aye, Shore-absent, Tomasulo-aye, Van Teylingen-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:03 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.