

**GARFIELD16**  
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Certified: June 21, 2022  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
June 21, 2022

Marilyn A. Mondragon, Secretary to the Board

Board of Directors  
Regular Meeting, May 17, 2022  
Minutes

**CALL TO ORDER AND ROLL CALL**

District Administration Offices/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Staci R. McGruder	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany A. Van Teylingen	Present
Kimberly S. Whelan	Present

**Staff Present:**

Brad S. Ray, Superintendent  
Todd G. Ellis, Assistant Superintendent  
Rose H. Belden, Director of Business Services  
Nathan A. Humphrey, Director of Technology  
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF AGENDA**

**M/S Van Teylingen/Whelan:**

Motion was made to approve the agenda as presented.

**Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**CONSENT AGENDA/BLANKET MOTION FOR ITEMS**

**M/S Van Teylingen/Whelan:**

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- V. Board of Education Meetings Minutes – April 12, May 3, and May 10, 2022
- VII.B.5. Personnel Matters – Certified Contracted Employees

**NEW EMPLOYEES - CERTIFIED CONTRACTED**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Allison, Morgan *	Grand Valley High School	Secondary Mathematics Teacher
Beaton, Abbey *	Grand Valley High School	Band/Choir Teacher
Boyd, Kelsey *	Bea Underwood Elementary	3 <sup>rd</sup> Grade Elementary Teacher
Dickens, Zachery D. *	Grand Valley Middle School	7 <sup>th</sup> /8 <sup>th</sup> Mathematics
Hartman, Thomas I. *	Grand Valley High School	Secondary Science Teacher
Johnson, Lisa L. *	Grand Valley Middle School	6 <sup>th</sup> English Language Arts/Social Studies Teacher
Knox, Kirsten L. *	Grand Valley Middle School	7 <sup>th</sup> /8 <sup>th</sup> English Language Arts Teacher
Lombardo, Sadie K. *	Grand Valley High School	Secondary English Language Arts Teacher
Lyons, Natalie *	Bea Underwood Elementary	4 <sup>th</sup> Grade Elementary Teacher
Viboolsittiseri, Rebecca *	Bea Underwood Elementary	Special Education Teacher

**RESIGNATIONS – CERTIFIED CONTRACTED**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Ray, Christina L.	Grand Valley Middle School	6 <sup>th</sup> Grade Literacy/Social Studies Teacher Effective: May 27, 2022
Schultz, Lisa K.	Grand Valley High School	Special Education Teacher Effective: May 27, 2022

**RETIREMENTS – CERTIFIED CONTRACTED**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Parker Shelly A.	Grand Valley Middle School	6 <sup>th</sup> Grade Mathematics/Science Teacher Effective: December 1, 2022

**TRANSFERS - CERTIFIED CONTRACTED**

<b><u>NAME</u></b>	<b><u>OLD POSITION/LOCATION</u></b>	<b><u>NEW POSITION/LOCATION</u></b>
Arthur, Jason P.	Interim Assistant Principal Grand Valley High School	Assistant Principal Grand Valley High School

**\*BACKGROUND CHECK AND/OR LICENSE PENDING**

- VII.B.6. Financial Matters – March 2022 and April 2022

**Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no audience members present to address the Board, this matter was passed.

## **NEW BUSINESS**

### **Proposed Underground Electric Easement Agreement by and between Garfield County School District 16 and CommNet Cellular Inc. d/b/a/ Verizon Wireless**

In the absence of Nathan Humphrey, Director of Technology, Superintendent Ray presented the underground Electric Easement by and between Garfield County School District No. 16 and CommNet Cellular Inc. d/b/a Verizon Wireless for consideration and action (*Appendix A*). The 10-foot easement will be located at LW St John property.

A brief discussion was held with questions being addressed.

#### **M/S Van Teylingen/Tomasulo:**

Motion was made to approve the underground Electric Easement by and between Garfield County School District No. 16 and CommNet Cellular Inc. d/b/a Verizon Wireless as presented.

#### **Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

#### **Motion Carried.**

### **Authorization of District Bond Payments**

Rose Belden, Interim Director of Business Services, presented one invoice received from UMB Bank for remittance of the bond payments (Issue GAR5) for consideration and action (*Appendix B*). The bond payments are due twice a year on June 1<sup>st</sup> and December 1<sup>st</sup>.

Ms. Belden requested Board approval to direct Ms. Carrie Couey, Garfield County Treasurer and 3<sup>rd</sup> party custodian, to remit the bond payment on behalf of Garfield County School District No. 16 for a total of \$603,775.00.

A brief discussion was held with questions being addressed.

#### **M/S Tomasulo/Van Teylingen:**

Motion was made to approve the bond payment for a total of \$603,775.00 and to authorize Carrie Couey, Garfield County Treasurer and 3<sup>rd</sup> party custodian, to remit the bond payment to UMB Bank on behalf of the school district as presented.

#### **Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

#### **Motion Carried.**

### **Fiscal Year 2022 Supplemental Budget Appropriation Resolution**

Rose Belden, Interim Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2022 for consideration and action (*Appendix C*):

**Supplemental Budget FY 22  
May 17, 2022**

**Grant Fund:**

ESSER III SUP SUMMER SCHOOL	\$324,172.75
ESSER III SUP – AIR HANDLERS	\$121,019.25
RISE GRANT – CMC TUITION	\$15,893.55
CMC – IREPO GRANT - TUITION	\$15,000.00

**APPROPRIATION RESOLUTION**

*BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$3,361,442.34 be appropriated to the GRANT FUND for the fiscal year beginning July 1, 2021, and ending June 30, 2022.*

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Date

A brief discussion was held with questions being addressed.

**M/S Whelan/Tomasulo:**

Motion was made to approve the supplemental budget appropriation resolution for the Grant and General Funds for fiscal year 2022 as presented.

**Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**Proposed Budget and Resolution for Fiscal Year 2023**

Rose Belden, Interim Director of Business Services, presented the proposed budget for fiscal year 2023 and resolution for consideration and action (*Appendix D 1-2*), which included the following listing of premises. Ms. Belden indicated that the budget is based on zero student growth.

**Garfield County School District No. 16  
Premise for FY 23 PROPOSED Budget  
Presented May 17, 2022**

**General Fund Revenues**

**FY 22 Adjusted Adopted REVENUE General Fund** **\$14,745,546**

**Revenue Adjustments:**

Property Tax	2,365,872
Dqt. Tax Penalties	(15,000)
L-S Other Taxes (Non-Specific)	(13,000)
Pre School Tuition	22,500
Transportation Fees	(3,000)
Facility Use	2,500
ECEA (BOCES SPED Flow Thru)	72,526
Federal Mineral Lease	20,000
ELPA Revenue	50,000
Small Rural	25,217
Air Quality Grant	(31,455)
State Equalization	(871,295)
FS-Child Find Part C Flow Thru From BOCES	(3,797)
FS-IDEA Flow Thru	8,541

FS-IDEA PK Flow Thru	196
ARP IDEA Flow Thru	1,780
ARP IDEA PK	124
Transfer to Food service	(35,000)
Transfer to Capital Reserve	(125,000)
<b>Adjustment Total (Difference between FY 22 and FY 23 Budget)</b>	<b>1,471,708</b>
<b>FY 23 Proposed Budget Revenue Total</b>	<b>\$16,217,254</b>

**General Fund Expenditures**

**FY 22 Adjusted Adopted EXPENDITURE Budget**      **\$14,745,546**

**Expenditure Adjustments:**

<b>DISTRICT WIDE SALARY WAGE ADJUSTMENTS</b>		<b>Explanation</b>
5% Increase to the Base Salary/Step Increase	577,406.41	Gets starting teacher above \$40,000 and provides roughly 8% total for certified employees
7.5% Health Insurance Increase	92,898.00	
Certified Educational Advancement	43,202.67	
Attrition	43,562.06	
.5 PERA Increase to District	52,307.96	
Increase Minimum Wage to \$15 for Para/Food Service/Classified Substitutes	108,595.16	\$12.71 starting is not comparable for minimum wage in the area
Increase Coaching Salaries	25,000.00	
Restore Frozen Step from FY 21 to Employees who were here in FY 20	135,367.98	
<b>Change in FTE</b>		
<b>BUE</b>		
1 FTE – 3 <sup>rd</sup> Grade Teacher	59,138.07	Salary & Benefits (increased enrollment at grade level)
<b>District-Wide:</b>		
1 FTE Communication & Information/Grant Writer	82,401.00	Salary & Benefits (better communication to stakeholders/grant writing/information management)
1 FTE Certified SPED Teacher	71,260.78	MA Step 1 (proposed) Enrollment Increase
.5 FTE Mental Health	42,000.00	Increased Caseloads
1 FTE Nurse Assistant/Sports Trainer Grant Fund (Medicaid Funds)		\$65,000 – Medicaid Funds (work under direction of nurse & be a Trainer at GVHS/GVMS)
1 Early Childhood Ed Lead Teacher Transition	76,859.50	Work with Meri Nofzinger @ CFL to be the Early Childhood TOSA
Adjust Miscellaneous Accounts	36,029.66	
Longevity Payment – 2 Certified Teachers & Day Leave Pay Out	62,567.10	
Adjust Concurrent Enrollment Expenses	25,000.00	Increase in students utilizing CMC courses
Board Budgeted Contingency	(159,252.28)	Reduced to this amount. Budgeted contingency to cover pupil count fluctuations
BOCES Adjustment	55,745.36	
7% Increase to Maintenance, Transportation, Technology Budgets	30,368.81	Inflationary costs of operations
Technology Annual Support	51,000.00	
Transportation/Maintenance Fuel Increase	18,250.00	
Natural Gas	10,000.00	

Out of District Students	30,000.00	1 student placed in out of state residential facility
Curriculum Accounts	(100,000.00)	Purchase of curricular resources in place – transfer to sustainable monies for salary
<b>TOTAL INCREASE (DECREASE) OF EXPENDITURES</b>	<b>1,471,708.31</b>	
<b>FY 23 Proposed Budget Expenditure Total</b>	<b>\$16,217,254</b>	
<b>Budget Difference</b>	<b>\$0.00</b>	

The following appropriation resolution was presented for consideration and action for each fund as specified in the proposed budget for fiscal year 2023:

*BE IT RESOLVED, by the Board of Directors of Garfield County School District No. 16, in Garfield County, that the amounts shown in the following schedule be appropriated to each fund as specified in the "Proposed Budget FY 23" for the ensuing fiscal year beginning July 1, 2022, and ending June 30, 2023.*

<b>Fund</b>	<b>Amount</b>
General Fund	\$16,217,254
Food Service Fund	\$ 750,955
Grant Fund	\$ 2,032,591
Special Revenue Fund	\$ 570,000
Bond Fund	\$ 5,496,150
Capital Reserve Fund	\$ 800,000
Activity Fund	\$ 350,000

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

A brief discussion was held with questions being addressed.

**M/S Van Teylingen/McGruder:**

Motion was made to approve the proposed budget and appropriation resolution for fiscal year 2023 as presented.

**Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**Interim Director of Business Services' Report**

There being no other business services' information/financial matters to report, this matter was passed.

**Assistant Superintendent's Report**

Todd Ellis, Assistant Superintendent, informed the Board that the Consolidated grant funds are focused on literacy. In the past, some of the funds that were utilized for salaries were reallocated to be utilized for the recruitment of teachers. Those funds will be reallocated back to salaries.

Knox boxes have been purchased for all district buildings, and they will be installed this summer. This will allow access to law enforcement agencies.

A brief discussion was held with questions being addressed.

**Superintendent's Report**

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix E*):

**EXTRA DUTY STIPENDS**

**CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>ASSIGNMENT</u></b>
Beers, Courtney N.	G.V. Center for Family Learning	PDIS Level 1-2 Stipend: \$1,000.00
Blair, Rhonda G.	Extended School Year	Paraprofessional Stipend: 18.00 per hour
Hill, Lecia D.	Extended School Year	Paraprofessional Stipend: 18.00 per hour
Janicek, Catherine L.	Extended School Year	Paraprofessional Stipend: \$18.00 per hour
King, Sheyenne V.	Bea Underwood Elementary	Teacher Appreciation Stipend: \$300.00
Nickel, Lynn M.	Extended School Year	Special Education Teacher Stipend: \$25.00 per hour
Tustin, Caitlyn L.	Grand Valley Middle School	Tutoring Services Stipend: \$25.00 per hour

**NEW EMPLOYEES**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Birney, Katelyn A.	District-Wide	Classified Substitute
France, Kayla J.	Grand Valley Middle School	Paraprofessional – Special Education
Frees, Kade W.	Bea Underwood Elementary	Paraprofessional – Summer Advantage
Nichols, Thomas E.	Transportation Department	Classified Substitute – Bus Driver
Pantaleon-Zacarias, Ismael A.	Maintenance Department	Seasonal Groundskeeper
Pierce, Emma *	Bea Underwood Elementary	Paraprofessional – Summer Advantage
Ray, Katie *	Bea Underwood Elementary	Paraprofessional – Summer Advantage

**RESIGNATIONS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Beers, Courtney N.	G.V. Center for Family Learning	Paraprofessional - Preschool Effective: May 26, 2022
Thomas, Megan R.	G.V. Center for Family Learning	Paraprofessional - ELL Effective: May 26, 2022

**TERMINATIONS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Pogline, Conner T.	Maintenance Department	Maintenance

**TRANSFERS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>OLD POSITION/LOCATION</u></b>	<b><u>NEW POSITION/LOCATION</u></b>
Gherardini, Sandra	Paraprofessional – Preschool Floating G.V. Center for Family Learning Bea Underwood Elementary	Paraprofessional – Preschool G.V. Center for Family Learning

**\*BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray provided the following:

- Superintendent Ray and Rose Belden will be participating in a presentation tomorrow with Colleen Kaneda, Dynamic Program Management Principal, and the Dynamic Program Management Facilities Director regarding the roofing projects at Grand Valley High School and Grand Valley

Middle School. The district applied for a Best grant that, if awarded, would fund approximately 49% of the project, which is approximately \$3.7 million. The district will be notified in mid-June if the district was awarded the Best grant.

- The preliminary project scope for a potential housing development for staff, which is based on the projections provided by Colleen Kaneda, Dynamic Program Management Principal.
  - The housing development proposed site would be located on the 1.6 acres lot owned by the district that is adjacent from Bea Underwood Elementary.
  - There would be 10-12 units constructed, nine 600 feet one-bedroom units and three 900 feet two-bedroom units.
  - The rent would be approximately \$900.00 to \$1,000.00.
  - It would take approximately two years to complete the project.
  - It would cost approximately \$400.00 per square foot, which is approximately \$6.3 million.
  - The original Certificate of Participation rate was 2.4%. However, this rate may have increased.
  - The General fund would support the housing approximately \$300,000.00 annually.

A brief discussion was held with questions being addressed. Superintendent Ray suggested that Colleen Kaneda, Dynamic Program Management Principal, be invited to a future meeting of the Board.

- The Board was updated on the current certified staff openings, which included two positions at the Center for Family Learning, three positions at Bea Underwood Elementary, two positions at Grand Valley Middle School, and zero positions at Grand Valley High School.
- Upcoming events:
  - May 25, 2022, 6:00 – 9:00 p.m. - Grand Valley High School Senior Awards Night - cafeteria
  - May 27, 2022, 5:00 - 8:00 p.m. - End of Year Celebration – L.W. St John building (*Appendix F*)
  - May 28, 2021, 10:00 a.m. - Grand Valley High School Graduation Commencement Ceremony - Toby LeBorngre Stadium. The Board was informed to arrive at 9:30 a.m. and meet by the concession stand.
- The Board was informed of the data breach of a 3<sup>rd</sup> party company utilized by the district. Illuminate is a California based education vendor utilized for student assessments. This company was breached, and it exposed approximately 5,000 school districts' student information across the country. Some of the information compromised included the 2019-2020 enrollment, course enrollment, enrollment status, schedules, school ID #, grade level, year of enrollment, year started at Garfield 16, date of birth, first and last names, gender, student ID#, and student state ID#. The district will be ending the business relationship with Illuminate and conducting future business with a different vendor. Superintendent Ray commended Nathan Humphrey, Director of Technology, and the administration office staff for distributing the appropriate information to the parents of the students effected.
- The Board was informed that Superintendent's last day would be June 17, 2022.

### **Board of Education Reports/Comments**

The 3-year employee exit survey data results that were distributed to the Board at the last regular meeting will be discussed further and potentially revised. It was recommended that this be scheduled for a work session or as an agenda item for a future Board retreat (*Appendix G*).

A student letter was received pertaining to student uniforms. A brief discussion was held. It was the consensus of the Board to authorize President Shore to draft a response to be reviewed by all Board members to be sent to the student (*Appendix H*).

The Board was encouraged to attend the Colorado Association of School Boards (CASB) trainings, meetings, and annual convention.

### **Determination/Input for Future Work Session(s)/Meeting(s)**

The next regular meeting of the Board is scheduled on Tuesday, June 21, 2022, and it will be held at the District Administration Office/Board of Education meeting room commencing at 6:00 p.m. A work session will not be held.

A two-day Board retreat will be scheduled once the new superintendent has been hired.

### **AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no audience members present to address the Board, this matter was passed.

President Shore thanked Superintendent Ray for his dedicated service to the students and staff at Garfield 16.

### **EXECUTIVE SESSION PURSUANT TO SECS. 24-6-402(4)(i)(I) AND (III)-(IV), C.R.S. TO DISCUSS NEGOTIATIONS CONCERNING THE TERMS OF AN EMPLOYMENT CONTRACT WITH ONE OR MORE FINALISTS FOR THE POSITION OF INTERIM SUPERINTENDENT AND PRIORITIZING, FOR THE PURPOSES OF NEGOTIATION, ONE OR MORE FINALISTS AFTER PUBLIC FORUMS HAVE BEEN COMPLETED**

#### **M/S Shore/Van Teylingen:**

*"I move that the Board of Education convene in executive session at 6:50 p.m. pursuant to sections 24-6-402(4)(i)(I) and (III)-(IV), C.R.S. to discuss negotiations concerning the terms of an employment contract with one or more finalists for the position of Interim Superintendent and prioritizing, for the purposes of negotiation, one or more finalists after public forums have been completed.*

*Those present at the outset of the executive session shall be Marilyn Mondragon and all members of the Board.*

*As required by the Colorado Open Meetings Law, a record is being kept of this executive session.*

*I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.*

*If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection."*

#### **Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

#### **Motion Carried.**

### **CONSIDERATION: POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

*"The time is now 7:13 p.m., and the executive session has been concluded. The participants in the executive session were Marilyn Mondragon and all members of the Board."*

*“If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision.”*

### **Interim Superintendent of Schools Selection Process**

**M/S Whelan/McGruder:**

Motion was made to authorize President Shore to enter into contract negotiations with Dr. Jennifer Baugh for the Interim Superintendent position based on the established parameters for salary and benefits set by the Board as presented.

**Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

## **ADJOURNMENT**

**M/S Van Teylingen/McGruder:**

Motion was made to adjourn the regular meeting of the Board of Directors.

**Roll Call Vote:**

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:14 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
**Secretary to the Board of Directors**

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**Lynn J. Shore, Board President**

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**Brittany Van Teylingen, Board Secretary/Treasurer**

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.