

**GARFIELD16**  
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Certified: April 12, 2022  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
April 12, 2022

Marilyn A. Mondragon, Secretary to the Board

Board of Directors  
Regular Meeting, March 15, 2022  
Minutes

**WORK SESSION**

A work session of the Board of Directors for Garfield County School District No. 16 was held from 1:00 to 1:55 p.m. for training purposes pertaining to the superintendent interview instructions and procedures.

**CALL TO ORDER AND ROLL CALL**

District Administration Offices/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 2:00 p.m.

Christina J. Abbey	Present
Staci R. McGruder	Present
Lynn J. Shore	Present
Brittany A. Van Teylingen	Present
Kimberly S. Whelan	Present

**Staff Present:**

Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF AGENDA**

President Shore requested that agenda item "VIII.B.1. Superintendent of Schools Selection Process" be moved to the end of the agenda after agenda item "X. Audience Members Who May Wish to address the Board." In addition, a potential executive session was added to the end of the meeting after the selection process has been concluded, and the Board will proceed into executive session only if deemed necessary.

**M/S Whelan/Abbey:**

Motion was made to approve the agenda as amended.

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**UNFINISHED BUSINESS**

**Superintendent of Schools Formal Candidate Interviews**

An interview for the Superintendent of Schools vacated position was conducted with Walter Coulter from 2:00 p.m. – 3:24 p.m.

A brief discuss was held.

**M/S Van Teylingen/Abbey:**

Motion was made to take a short break from 3:36 p.m. to 3:58 p.m.

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

An interview for the Superintendent of Schools vacated position was conducted with Kirk Henwood from 4:00 p.m. – 5:28 p.m.

A brief discuss was held.

**M/S Shore/Van Teylingen:**

Motion was made to take a short break from 5:37 p.m. to 5:58 p.m.

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

An interview for the Superintendent of Schools vacated position was conducted with Daniel Hoff from 6:00 p.m. – 7:27 p.m.

A brief discuss was held.

**CONSENT AGENDA/BLANKET MOTION FOR ITEMS**

**M/S Van Teylingen/Abbey:**

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- VI. Board of Education Meetings Minutes – February 15 and March 1, 2022
- IX.B.3. Personnel Matters – Certified Contracted Employees

**RESIGNATIONS – CERTIFIED CONTRACTED**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Spritzer, Martin E.	Grand Valley Middle School	7 <sup>th</sup> /8 <sup>th</sup> Grade English/Language Arts/ Social Studies Teacher Effective: May 27, 2022

- IX.B.4. Financial Matters – January & February 2022

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no audience members present to address the Board, this matter was passed.

**NEW BUSINESS**

**Fiscal Year 2022 Supplemental Budget Appropriation Resolution**

In the absence of Rose Belden, Director of Business Services, President Shore presented the following supplemental budget appropriation resolution for fiscal year 2022 for consideration and action (*Appendix A*):

***Supplemental Budget FY 22  
March 15, 2022***

**Grant Fund:**

<i>Title I Adjustments</i>	\$13,713.00
<i>Title IIA Adjustments</i>	\$11,363.00
<i>ACF Op Grant FRC</i>	\$80,000.00
<i>Town of Parachute MJ Sales Tax Donation</i>	\$5,500.00
<i>ESSER II</i>	\$491,016.00
<i>ESSER I (Delete Budget – Spent in FY 21)</i>	(\$197,838.00)
<i>ESSER 21<sup>st</sup> Century Grant</i>	\$48,325.26
<i>ESSER II Sup Grant</i>	\$198,088.00
<i>Child Care Operation Stabilization Grant</i>	\$130,493.00

**General Fund:**

<i>IDEA Grant (Additional Funds)</i>	\$39,108.79
<i>IDEA PK Grant (Additional Funds)</i>	\$3,752.18

**APPROPRIATION RESOLUTION**

*BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$2,878,856.79 be appropriated to the GRANT FUND, and \$14,713,237.50 be appropriated to the GENERAL FUND, for the fiscal year beginning July 1, 2021, and ending June 30, 2022.*

\_\_\_\_\_  
*President, Board of Directors*

\_\_\_\_\_  
*Date*

**M/S Van Teylingen/Whelan:**

Motion was made to approve the supplemental budget appropriation resolution for the Grant and General Funds for fiscal year 2022 as presented.

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**COVID-19 Plan**

In the absence of Brad Ray, Superintendent, President Shore presented the following COVID-19 update and plan:

- In the past two weeks, there was one positive COVID case.
- As of today, there was a second positive COVID case.
- Masking on public transportation was lifted on February 25, 2022.
- The district is still responsible for isolation for positive cases and reporting outbreaks. An outbreak is classified as five positive cases in one building.
- Guidance is no longer being received from Garfield County Public Health.

President Shore indicated that Superintendent Ray is recommending that the district return to pre-covid routines based on the current case levels and the new guidance issue from CDPHE for schools. COVID-19 cases will continue to be monitored; if an outbreak occurs, the district will return to previous established protocols. Contingent on the level of the outbreak, previous iterations of protocols/guidance will be utilized with the most drastic iteration being remote learning.

A brief discussion was held with questions being addressed.

**M/S McGruder/Van Teylingen:**

Motion was made to approve the recommended COVID-19 plan of returning to pre-covid routines district-wide as presented.

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

In the absence of Brad Ray, Superintendent, the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified “At Will” employees was provided to the Board for information only (*Appendix B*):

<b><u>EXTRA DUTY STIPENDS</u></b>		
<b><u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL</u></b>		
<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>ASSIGNMENT</u></b>
Aldrich, Melanie A.	G.V. Center for Family Learning	Tutor - 21 <sup>st</sup> CCLC Grant – Tutoring Salary - Authorized – 3 hrs. per wk.
Beers, Courtney N.	G.V. Center for Family Learning	Assistant Teacher Stipend: \$1,000.00
Bolton, Ashlee L.	G.V. Center for Family Learning	Assistant Teacher Stipend: \$1,000.00

Gibson, Elizabeth A.	G.V. Center for Family Learning	Assistant Teacher Stipend: \$1,000.00
Gibson, Elizabeth A.	G.V. Center for Family Learning	Preschool Director Duties Stipend: \$3,500.00
Gutierrez, Bobbi J.	G.V. Center for Family Learning	Assistant Teacher Stipend: \$1,000.00
Gutierrez, Tessa M.	G.V. Center for Family Learning	Assistant Teacher Stipend: \$1,000.00
Janssen, Susan L.	G.V. Center for Family Learning	Assistant Teacher Stipend: \$1,000.00
Janssen, Susan L.	G.V. Center for Family Learning	Preschool Director Duties Stipend: \$3,500.00

**NEW EMPLOYEES**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Ambriz, Georgina Y.	G.V. Center for Family Learning	Paraprofessional – Special Education
Dickens, Zachery D.	District-Wide	Certified Substitute
Hale, Elisabeth A.	G.V. Center for Family Learning	ELL Paraprofessional
Leonard, Mia J.	Grand Valley High School	Prep Cook/Server
Slager, Nysha N.	District-Wide	Classified Substitute
Vashus, Christopher L.	District-Wide	Certified Substitute

**RESIGNATIONS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL**

<b><u>NAME</u></b>	<b><u>LOCATION</u></b>	<b><u>POSITION</u></b>
Downing, John S.	Transportation Department	Bus Driver Effective: Immediately

**\*BACKGROUND CHECK AND/OR LICENSE PENDING**

**Board of Education Reports/Comments**

A brief discussion was held regarding the employee exit interviews sent to retiring/resigning employees. President Shore suggested that the Board review the data gathered from this information to determine reasons for employee departures. This information will be presented at the April regular meeting of the Board.

**Determination/Input for Future Work Session(s)/Meeting(s)**

The next regular meeting of the Board is scheduled on Tuesday, April 19, 2022, and it will be held at the District Administration Office/Board of Education meeting room commencing at 4:30 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. The work session will be held for the purpose of interviewing potential Board Director candidates for the open Board seat vacated by Christina Abbey.

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no audience members present to address the Board, this matter was passed.

**UNFINISHED BUSINESS**

**Superintendent of Schools Selection Process**

A lengthy discussion was held regarding the candidates who interviewed for the Superintendent of Schools vacated position. The Board was unable to reach a consensus on the selection of a candidate to fill this role, and it was determined that additional time was needed to make this decision.

**M/S Van Teylingen/Whelan:**

Motion was made to approve a special meeting of the Board on March 17, 2022, at 6:00 p.m. for the purpose of completing the Superintendent of Schools selection process as presented.

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

**ADJOURNMENT**

**M/S Van Teylingen/Whelan:**

Motion was made to adjourn the regular meeting of the Board of Directors.

**Roll Call Vote:**

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 8:36 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
**Secretary to the Board of Directors**

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**Lynn J. Shore, Board President**

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**Brittany Van Teylingen, Board Secretary/Treasurer**

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.