

GARFIELD16
PO Box 68
0460 Stone Quarry Road
Parachute, CO 81635
Telephone: 970.285.5701
Fax: 970.285.5711

Certified: March 15, 2022
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
March 15, 2022

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Special Meeting, March 1, 2022
Minutes

CALL TO ORDER AND ROLL CALL

District Administration Offices/Board meeting room; President Lynn J. Shore called the special meeting of the Board of Directors for Garfield County School District No. 16 to order at 4:02 p.m.

Christina J. Abbey	Present
Staci R. McGruder	Present
Lynn J. Shore	Present
Brittany A. Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Van Teylingen/Abbey:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

Acceptance of a Board of Director Resignation

Christina J. Abbey's letter of resignation was presented for consideration and action (Appendix A). Mrs. Abbey is moving from the Parachute/Battlement Mesa area effective March 31, 2022, and she is no longer eligible to perform duties as a Board of Director for Garfield County School District No. 16.

M/S Van Teylingen/Whelan:

Motion was made to accept Christina J. Abbey's letter of resignation effective March 31, 2022, as presented.

Roll Call Vote:

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Approval of a Resolution Declaring a Vacancy on the Board of Directors

The following resolution was presented for consideration and action (Appendix B):

Resolution to Declare a Vacancy

WHEREAS, pursuant to Colorado Revised Statute section 22-31-129(d), a vacancy occurs if a director becomes a nonresident of the school district: and

WHEREAS, on March 31, 2022, Christina J. Abbey, a member of the Board of Education of the Garfield County School District No. 16, will become a nonresident of the district.

BE IT RESOLVED that, in accordance with state law, there is now a vacancy in the school director office on this date, March 31, 2022, and this vacancy will be filled by appointment by the Board within 60 days from this date in accordance with the following procedure:

- 1. Interested persons are invited to send a letter to the Board with a statement of interest and related experience by 4:30 p.m. on _____, to the following address:*

*Attention: Board of Directors
Garfield County School District No. 16
251 N. Parachute Avenue, PO Box 68
Parachute, CO 81635*

- 2. No person is eligible to hold public office unless that person fully meets the qualifications for office. To be eligible for appointment, a candidate must be a registered elector of the school district for at least twelve consecutive months prior to the date of appointment. [The candidate must also be a resident of the district where the vacancy exists.] Any person who has been convicted of a sexual offense*

against a child is ineligible for the office of school director. Each candidate for appointment to the vacancy shall establish their eligibility to hold office by submitting a sworn affidavit attesting to their qualification for office by _____, to the address provided above.

- 3. If the appointment is not made within 60 days of the date of the vacancy, the president of the board shall forthwith appoint a person to fill the vacancy.*

Adopted and approved this 1st day of March 2022.

(District Seal)

*Garfield County School District No. 16
In the County of Garfield and State of Colorado*

*President
Board of Education*

*Secretary
Board of Education*

A lengthy discussion was held. It was the consensus of the Board to accept letters of interest and related experience from interested candidates, as well as a sworn affidavit attesting to their qualifications for office and establishing their eligibility by 4:30 p.m. on March 31, 2022. The Board will interview prospective candidates on April 19, 2022, at a work session of the Board before the public. This information will be included in the resolution.

M/S Whelan /Van Teylingen:

Motion was made to approve the resolution declaring a vacancy on the Board of Directors, as amended.

Roll Call Vote:

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

EXECUTIVE SESSION TO DISCUSS DOCUMENTS MADE CONFIDENTIAL BY THE COLORADO'S OPEN RECORDS ACT AS AUTHORIZED BY C.R.S. § 24-6-402(4)(f)

M/S Shore/Van Teylingen:

"I move that the Board of Education go into executive session at 4:25 p.m. for the purpose of discussions regarding documents made confidential by the Colorado's Open Records Act as authorized by C.R.S. § 24-6-402(4)(f).

This matter involves the review of superintendent applicants.

Those present at the outset of the executive session shall be all members of the Board and Marilyn Mondragon.

As required by the Colorado Open Meetings Law, a record is being kept of this executive session.

I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.”

Roll Call Vote:

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried

CONSIDERATION: POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

“The time is now 5:51 p.m., and the executive session regarding documents made confidential by the Colorado’s Open Records Act has been concluded. The participants in the executive session were all members of the Board and Marilyn Mondragon.”

“If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision.”

M/S Whelan /Van Teylingen:

Motion was made to approve a short recess as presented.

Roll Call Vote:

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

(A short recess was taken from 5:53 to 6:11 p.m.)

M/S Whelan/Abbey:

Motion was made to authorize President Shore to contact the following four candidates who have been selected as finalist for the superintendent of schools position, Walter Coulter, Kirk Henwood, Daniel Hoff, and Tom Meyer as presented.

Roll Call Vote:

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

A brief discussion was held regarding the logistics of performing the reference checks and establishing the interview committees on the selected candidates.

ADJOURNMENT

M/S Van Teylingen/Whelan:

Motion was made to adjourn the special meeting of the Board of Directors.

Roll Call Vote:

Abbey-aye, McGruder-aye, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The special meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:19 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Lynn J. Shore, Board President

Brittany Van Teylingen, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.