

GARFIELD16
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Certified: February 15, 2022
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
February 15, 2022

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, January 18, 2022
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 5:00 to 5:50 p.m. for the purpose of establishing the skills, dispositions, requirements, and qualifications desired in a superintendent. The job description was also adjusted slightly, and it may be revised further.

CALL TO ORDER AND ROLL CALL

District Administration Offices/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Christina J. Abbey	Present
Staci R. McGruder	Absent
Lynn J. Shore	Present
Brittany A. Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

The following items were added to the agenda: Colorado Student Re-Engagement Grant Program assurances form and COVID protocols/procedures amendment considerations.

M/S Abbey/Whelan:

Motion was made to approve the agenda as amended.

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Van Teylingen/Whelan:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – December 14, 2021

VIII.B.3. Personnel Matters – Certified Contracted Employees

NEW EMPLOYEES - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Belden, Rosemary H.	District Administration Office	Interim Director of Business Services

RESIGNATIONS – CLASSIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Seams, Nancy G.	District Administration Office	Director of Business Services

Effective: December 14, 2021

VIII.B.4. Financial Matters – December 2021

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

**Board of Education Policy Manual Overhaul –
Policies, Regulations, and Exhibits – 2nd Reading/Final Vote**

Superintendent Ray presented Policy GBQE* - Voluntary Longevity Incentive Program for 2nd Reading/Final Vote (*Appendix A*).

M/S Whelan/Abbey:

Motion was made to approve Board policy GBQE* - Voluntary Longevity Incentive Program for 1st Reading/1st Vote as presented.

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

Authorization of a Resolution Changing Authorized Representatives on the Alpine Bank Account

The following resolution was presented for consideration and action (*Appendix B*).

***Resolution
Authorization Changes to Alpine Bank Account***

WHEREAS, the Garfield County School District No. 16 has accepted the resignation of Lauralee C. Patton, Board of Director, effective January 19, 2021; and

WHEREAS, the Garfield County School District No. 16 Board of Director 4-year term seat occupied by Dr. Kevin W. Coleman has term-limited; and

WHEREAS, the Garfield County School District No. 16 official abstract of votes for the November 2, 2021, biennial school election from the Garfield County Clerk & Recorder represented that Vincent T. Tomasulo did not receive the highest number of votes to fill any of the three vacated seats on the Board of Directors; and

WHEREAS, the Garfield County School District No. 16 official abstract of votes for the November 2, 2021, biennial school election from the Garfield County Clerk & Recorder represented that Christina J. Abbey, Staci R. McGruder, and Kimberly S. Whelan received the highest number of votes to fill any of the three vacated seats on the Board of Directors; and

WHEREAS, the Garfield County School District No. 16 has accepted the resignation of Nancy G. Seams, Director of Business Services, effective December 14, 2021; and

WHEREAS, the Garfield County School District No. 16 has re-hired Rosemary H. Belden as the Director of Business Services effective January 11, 2022; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Directors of the Garfield County School District No. 16 to authorize Alpine Bank to remove Lauralee C. Patton, Dr. Kevin W. Coleman, Vincent T. Tomasulo, and Nancy G. Seams as authorized representatives and to authorize Alpine Bank to add Christina J. Abbey, Staci R. McGruder, Kimberly S. Whelan, and Rosemary H. Belden as authorized representatives on the bank account owned by the Garfield County School District No. 16.

ADOPTED AND APPROVED this 18th day of January 2022.

*GARFIELD COUNTY SCHOOL DISTRICT NO. 16
IN THE COUNTY OF GARFIELD AND
STATE OF COLORADO*

(DISTRICT SEAL)

*Lynn J. Shore, President
Board of Education*

*Brittany A. Van Teylingen, Secretary/Treasurer
Board of Education*

M/S Van Teylingen/Whelan:

Motion was made to approve the resolution authorizing the specific changes be executed to the Alpine Bank account owned by Garfield County School District No. 16 as presented.

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

**Authorization of the ACF – Aspen to Parachute
Cradle to Career 2022 Grant Agreement**

The Aspen Community Foundation notified Garfield County School District No. 16 that an award of \$80,000.00 has been allocated to provide general operating support for the School Based Family Resource Center. The superintendent and Board president are required to execute the Aspen to Parachute Cradle to Career 2022 Grant Agreement to accept these funds (*Appendix C*).

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Whelan:

Motion was made to approve the Aspen to Parachute Cradle to Career 2022 Grant Agreement and to authorize Superintendent Ray and President Shore the authority to execute the agreement on behalf of Garfield County School District No. 16 as presented.

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Authorization – Colorado Student Re-Engagement Grant

Superintendent Ray presented the Colorado Student Re-Engagement Grant Program assurances form for consideration and action (*Appendix D*). The execution of the assurances form by the Board president indicates approval of the contents of the application for the Colorado Student Re-Engagement Grant and the conditions associated with the receipt of program funds.

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Abbey:

Motion was made to approve the Colorado Student Re-Engagement Grant Program assurances form and to authorize President Shore the authority to execute the agreement on behalf of Garfield County School District No. 16 as presented.

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

COVID Protocols/Procedures

At the end of December, the Centers for Disease Control and Prevention (CDC) released new quarantine guidance, but schools were not included. Superintendent Ray was in contact with the Garfield County Public Health Department and was provided with

information that the Colorado Department of Public Health & Environment (CDPHE) had not adopted the new guidance for schools. After continued discussion with the various entities, the quarantine and isolation guidelines were implemented immediately. Superintendent Ray has been collaborating with these public health organizations since March of 2019 and is now receiving unclear/conflicting information. Superintendent Ray provided the Board with a Return to Learn Plan for Garfield 16, a sample quarantine letter, a sample exposure notification, isolation protocols, and quarantine recommendations (*Appendix E 1-5*). The Board was informed that the district continues to experience significant staffing issues due to COVID-19, and it may become necessary to shift to remote learning. The goal is always to maintain in-person learning. Superintendent Ray requested direction from the Board.

A lengthy discussion was held with questions/concerns being addressed.

M/S Van Teylingen/Whelan:

Motion was made to approve the revised protocols/procedures as presented.

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Director of Business Services' Report

Rose Belden, Director of Business Services, provided the Board with copies of the General Fund, Food Service Fund, Grant Fund, Student Activity Fund, Special Revenue Fund, Bond Fund, and Capital Reserve Fund financial documents for December 2021, as well as the Board expenditure report by object for December 2021.

The Data Pipeline upload of the school district's financial audit has been completed. Ms. Belden worked closely with the school district's auditor to complete the audit. The audit was completed last week, and it will be submitted to the state.

The bank reconciliations have been completed.

Ms. Belden will provide documentation to the proper officials to complete the Elementary and Secondary School Emergency Relief Fund (ESSER) monitoring request.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, provided the Board with a brief update regarding the following:

- Garfield 16 has launched a new website and Garfield 16 App. Communication was sent home with students in grades K-5th, it was posted to the Garfield 16 website and Facebook pages, and it was announced on the KSUN radio show. Communication regarding this change will continue to be flooded throughout the community. The new app has the ability to send push notifications.
- The district has received a report from Bill Zima, Director of Implementation, for Marzano Academies for grades K-8th regarding Garfield 16's progress toward becoming a personalized competency-based educational system. Dr. Robert Marzano will be meeting with Garfield 16 grades K-8th teachers on Monday. The teachers will be working on goal setting and streamlining the K-8th curriculum.
- The state is accepting feedback on the new proposed Social Studies standards.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix F*):

CHANGE OF AUTHORIZED HOURS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Blair, Rhonda G.	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Bozeman, Lauren A.	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Bradley, Melissa D.	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Chartier, Tracy J.	District Administration Office	Accounts Payable/Purchasing (Authorized increase in hours per year – from 1,944 hours to 2,000 hours – Effective: July 1, 2022)
Jablonsky, Jennifer L.	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 6 hrs. per wk.
Johnson, Jessica A.	Grand Valley Middle School	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Kerrigan, Melanie A.	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Laidlaw, Naomi M.	District Administration Office	Payroll & Benefits (Authorized increase in hours per year – from 1,944 hours to 2,000 hours – Effective: July 1, 2022)
Melendrez, Eufemia C.	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Mondragon, Marilyn A.	District Administration Office	Executive Assistant to the Superintendent & BOE/H.R. Specialist (Authorized increase in hours per year – from 1,944 hours to 2,000 hours – Effective: July 1, 2022)
Paine, Michelle R.	Grand Valley Middle School	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-5 hrs. per wk.
Pogline, Cheianne J.	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Spies, David J.	Grand Valley Middle School	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Tustin, Caitlyn L.	Grand Valley Middle School	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.
Wojciechowski, Susie	G.V. Center for Family Learning	Tutor - 21 st CCLC Grant – Tutoring Salary - Authorized – 2-3 hrs. per wk.

COACHING/SPONSORS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Hautala, Michael D.	Grand Valley Middle School	Assistant Coach – 7 th Girls' Basketball
Millius, Brian D.	Grand Valley Middle School	Assistant Coach - 8 th Grade Girls' Basketball
Ray, Christina L.	Grand Valley High School	Assistant Coach – Girls' Basketball "C Team"
Young, Steve M.	Grand Valley Middle School	Head Coach – 7 th Grade Girls' Basketball

COACHING/SPONSORS RESIGNATIONS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Clark, Brittany M.	Grand Valley Middle School	Assistant Coach – 7 th Girls' Basketball

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
De La Cruz Rodriguez, Melissa	G.V. Center for Family Learning	Kitchen Manager/ Preschool Paraprofessional
Shaw, Steven L.	Transportation Department	Classified Substitute Bus Driver

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Downing, Debbie A.	Grand Valley Middle School	Special Education Paraprofessional Effective: January 10, 2022
Kidd, Kalina L.	Nutritional Services Department G.V. Center for Family Learning	Kitchen Manager Effective: December 17, 2021

TEMPORARY POSITIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Callister, Elaine M.	Grand Valley Middle School	Long-Term Certified Substitute – Special Education Teacher (2 nd quarter/2 nd semester - 21-22 SY)
Livingston, Jodi D.	Grand Valley Middle School	Long-Term Certified Substitute – Special Education Teacher (1 st quarter/2 nd semester 21-22 SY)

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Flores, Lorena	Route Bus Driver Transportation Department	Classified Substitute Bus Driver Transportation Department
Vicencio Fernandez, Yvonne	Route Bus Driver Transportation Department	Classified Substitute Bus Driver Transportation Department

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray presented the following update:

- Due to additional information that was discovered, Superintendent Ray was unable to follow through in late December with the financial auditing requirements as stated at the regular meeting of the Board in December. It became necessary to file an extension with the state auditor’s office as Ms. Belden alluded to in her report.
- District officials are commencing the budget process for fiscal year 2023.
- Garfield 16 will be applying for a Best Grant to assist with the funding of the roofing projects at Grand Valley High School and Grand Valley Middle School. The district’s match would be approximately 49%. Once the final estimates have been received, that information will be shared with the Board.
- A new Information/Communication position will be recommended in the budget for fiscal year 2023.
- Garfield 16 officials submitted a proposal to present at the CASE Winter Leadership Conference on student agency and goal setting, and Garfield 16 has been selected as presenters. The conference will be held in February. The presenters will be Superintendent Ray, a building administrator, one teacher from Bea Underwood Elementary, one teacher from Grand Valley Middle School, and one Learning Loss Facilitator.

Board of Education Reports/Comments

President Shore encouraged his fellow Board member to utilize the resources sent by the Colorado Association of School Boards (CASB) and to get involved and attend the events that are offered. Garfield 16 pays the CASB annual membership fee for the Board, as well as appropriate staff members. There is a budget available for Board members to attend these events.

President Shore also encouraged the Board to read the American School Board Journal.

Determination/Input for Future Work Session(s)/Meeting(s)

The next regular meeting of the Board is scheduled on Tuesday, February 15, 2022, and it will be held at the District Administration Office/Board of Education meeting room commencing at 5:00 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. The work session will be focused on the superintendent search.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

ADJOURNMENT

M/S Van Teylingen/Whelan:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Abbey-aye, McGruder-absent, Shore-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:56 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Lynn J. Shore, Board President

Brittany Van Teylingen, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.