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Certified: December 14, 2021
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
December 14, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, November 16, 2021
Minutes

CALL TO ORDER AND ROLL CALL

District Administration Offices/Board meeting room; Vice President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Absent
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Nancy G. Seams, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

Board of Education policy GBGG Day Leave was pulled from agenda item "VII.B.4. Board of Education Policy Manual Overhaul – Colorado Association of School Boards Recommended Policies, Regulations, and Exhibits – 2nd Reading/Final Vote" for further review and potential revisions.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the agenda as amended.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Tomasulo/Van Teylingen:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – October 26, 2021

VIII.B.3. Personnel Matters – Certified Contracted Employees

RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Mayfield, Jaime A.	Grand Valley High School	School & Career Counselor Effective: January 7, 2022

VIII.B.4. Financial Matters – October 2021

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Board of Education Policy CBA/CBC – Qualifications/Powers & Responsibilities of Superintendent (Job Description) – REPEAL & Authorization to Create a New Superintendent Job Description

Vice President Shore recommended that Board policy CBA/CBC – Qualifications/Powers & Responsibilities of Superintendent (Job Description) (*Appendix A*) be repealed and requested authorization to create a new job description for the superintendent based on district goals. The job description would be housed with job descriptions not policy.

A brief discussion was held with questions being addressed.

M/S Whelan/Tomasulo:

Motion was made to repeal Board policy CBA/CBC – Qualifications/Powers & Responsibilities of Superintendent (Job Description) and authorized Vice President Shore to create a new job description as presented.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

**Board of Education Policy Manual Overhaul –
Policies, Regulations, and Exhibits – Information Only**

Superintendent Ray presented Policy GBQE* - Voluntary Longevity Incentive Program of Staff Members for information only (*Appendix B*). This policy will replace GCQEA* Longevity Incentive Program of Professional Staff Members and GDQCA* Voluntary Longevity Incentive Program. This policy will be revised further to eliminate any language referencing “retirement” and “bonus.”

A brief discussion was held with questions being addressed.

**Board of Education Policy Manual Overhaul –
Policies, Regulations, and Exhibits – 1st Reading/1st Vote**

Superintendent Ray presented Policy BBBA – Board Member Qualifications for 1st Reading/1st Vote (*Appendix C*). This policy was tabled by the Board on October 26, 2021. This policy wasn’t revised further.

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Whelan:

Motion was made to approve Board policy BBBA – Board Member Qualifications for 1st Reading/1st Vote as presented.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

**Board of Education Policy Manual Overhaul –
Colorado Association of School Boards Recommended
Policies, Regulations, and Exhibits – 2nd Reading/Final Vote**

Brad Ray, Superintendent, presented the policies, regulations, and exhibits that are not required by law as a part of the Board of Education policy manual overhaul for 2nd Reading/Final Vote excluding policy GBGG Day Leave (*Appendix D*).

A brief discussion was held with questions being addressed.

M/S Tomasulo/Whelan:

Motion was made to approve all remaining policies, regulations, and exhibits on the revised listing excluding GBGG Day Leave for 2nd Reading/Final Vote as presented.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

District Fundraising Proposals

There being no questions pertaining to the district fundraising proposals, this matter was passed (*Appendix E*).

Authorization of District Bond Payments

Nancy Seams, Director of Business Services, presented two invoices received from the UMB Bank for remittance of the bond payments (issue GAR1 and issue GAR5). The bond payments are due twice a year on June 1st and December 1st (*Appendix F 1-2*).

Mrs. Seams requested Board approval to direct Ms. Carrie Couey, Garfield County Treasurer and 3rd party custodian, to remit the bond payments on behalf of Garfield County School District No. 16 for a total of \$4,791,100.00.

A brief discussion was held with questions being addressed.

M/S Tomasulo/Van Teylingen:

Motion was made to approve the bond payments for a total of \$4,791,100.00 and to authorize the Garfield County Treasurer to remit the bond payments to UMB Bank on behalf of the school district as presented.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Colorado Department of Education 2021-2022 District Summary of Pupil Counts

Nancy Seams, Director of Business Services, presented a preliminary copy of the Colorado Department of Education 2021-2022 District Summary of Pupil Counts for Garfield 16 for preauthorization (*Appendix G*).

The preliminary total FTE is 1,190, which is an increase from last year's FTE of 1,132.5. The per-pupil funding has increased to \$9,716.00. The at-risk students has increased by 40+. There are approximately 30 additional students who enrolled after the count day; the district will not receive any funding for those students. The adopted budget was based on zero growth. The district is tracking every student. The final Colorado Department of Education 2021-2022 District Summary of Pupil Counts for Garfield 16 will be received at a later date and is due December 3, 2021. Due to timing, Mrs. Seams requested preauthorization of the Colorado Department of Education 2021-2022 District Summary of Pupil Counts for Garfield 16 and authorization for Vincent Tomasulo, Secretary/Treasurer of the Board, to sign the document on behalf of the school district once the final summary has been received.

A brief discussion followed with questions being addressed.

M/S Whelan/Van Teylingen:

Motion was made to approve the Colorado Department of Education 2021-2022 Student October Data Collection Verification of Student October Data for Garfield 16 School District and to authorize Vincent Tomasulo, Secretary/Treasurer of the Board, to sign the final document on behalf of the school district once received as presented.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Director of Business Services' Report

Nancy Seams, Director of Business Services, presented the following:

- A summation of new grants and donations, as well as award letters, were provided for information only (*Appendix H 1-5*).
- A new quarterly financial report dated September 30, 2021, was distributed for information only (*Appendix I*).

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, provided the Board with a brief update regarding a teacher fair that district officials attended in Greeley.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix J*):

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Johnson, Jessica A.	School Based Family Resource Center	GT Coordinator Stipend: \$1,000.00
Mayfield, Jaime A.	School Based Family Resource Center	GT Coordinator Stipend: \$500.00
Paine, Michelle R.	School Based Family Resource Center	GT Coordinator Stipend: \$1,000.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Derhammer, Rhonda *	District – Wide	Classified Substitute
Livingston, Jodi D.	District-Wide	Certified Substitute

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Riddle, Gayle M.	Special Education Paraprofessional	Grand Valley Middle School Effective: November 2, 2021

***BACKGROUND CHECK AND/OR LICENSE PENDING**

The roofing assessments have been finalized. Both high school and middle school roofs need a complete replacement. The high school will take precedence. Superintendent Ray informed the Board that Garfield 16 has filed an intent to participate in the Best Grant program for the roofing projects, which would offset the costs of the project by 48%. The district will not be informed until mid-May if the Best Grant was awarded. Bids would be solicited in the Fall of 2022.

Superintendent Ray will be meeting with Colleen Kaneda, Dynamic Program Management Principal, on November 30, 2021, at 1:00 p.m. to discuss the project scope of a housing development for staff.

COVID update:

- Grand Valley High School – 22
 - 1 - positive student case
 - 0 - positive adult/staff cases
 - 8 - students out with symptoms
 - 3 - positive in the household

- 3 - presumptive positive in the household
 - 7 - exposure at school
- Grand Valley Middle School – 20
 - 0 - positive student cases
 - 1 - positive adult/staff case
 - 10 - students out with symptoms
 - 5 - positive in the household
 - 4 - presumptive positive in the household
- Grand Valley Center for Family Learning – 18
 - 0 - positive student cases
 - 0 - positive adult/staff cases
 - 10 - students out with symptoms
 - 5 - positive in the household
- Bea Underwood Elementary - 44
 - 1 - positive student case
 - 1 – adult/staff suspected symptoms
 - 10 - students out with symptoms
 - 4 - positive in the household
 - 10 - presumptive positive in the household
 - 19 - exposure at school

Board of Directors Reports/Comments

There being no Board of Education Reports/Comments, this matter was passed.

Determination/Input for Future Work Session(s)/Meeting(s)

Marilyn Mondragon, Designated Election Official, indicated that the official abstract of votes has not been received. The Garfield County Clerk and Recorder has until November 24, 2021, to provide this information. The next regular meeting of the Board is scheduled for December 14, 2021; however, multiple deadlines need to be met. The oath of office for the newly elected individuals needs to take place by December 3, 2021, and the Board organizational meeting needs to be held by December 9, 2021. Once the official abstract of votes are received, the certificates of election will be given to the individuals with the highest votes. Ms. Mondragon requested that the Board schedule a special biennial organizational meeting. The certificates of election, oath of offices, and confidentiality affidavit will be completed prior to this special meeting.

M/S Van Teylingen/Whelan:

Motion was made to approve a special meeting of the Board on Tuesday, December 7, 2021, at 6:00 p.m. at the District Administration Office/Board of Education meeting room for the purpose of conducting the biennial organization of the Board as presented.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The next regular meeting of the Board is scheduled on Tuesday, December 14, 2021, and it will be held at the District Administration Office/Board of Education meeting room commencing at 5:00 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. Bill Zima, Implementation Specialist Marzano Academies, will provide a progress report on Garfield 16 during the work session.

Vice President Shore recommended that a new Board orientation be established for January, potentially during the work session prior to the scheduled regular meeting of the Board in January.

Other New Business

There being no “Other New Business” to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Whelan:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:51 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Lynn J. Shore, Board President

Brittany Van Teylingen, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.