

**GARFIELD16**  
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Certified: November 16, 2021  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
November 16, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors  
Regular Meeting, October 26, 2021  
Minutes

**CALL TO ORDER AND ROLL CALL**

District Administration Offices/Board meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lynn J. Shore	Absent
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Absent
Kimberly S. Whelan	Present

**Staff Present:**

Brad S. Ray, Superintendent  
Todd G. Ellis, Assistant Superintendent  
Nancy G. Seams, Director of Business Services  
Nathan Humphrey, Director of Technology

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF AGENDA**

The program assurances authorization for expelled and at-risk students services grant was added to the agenda.

**M/S Tomasulo/Whelan:**

Motion was made to approve the agenda as amended.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

## CONSENT AGENDA/BLANKET MOTION FOR ITEMS

### M/S Tomasulo/Whelan:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- V. Board of Education Meeting Minutes – September 21, 2021
- VIII.B.2. Financial Matters – September 2021

### Roll Call Vote:

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

### Motion Carried.

## AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

## UNFINISHED BUSINESS

### Board of Education Policy Manual Overhaul – Colorado Association of School Boards Recommended Policies, Regulations, and Exhibits – 1<sup>st</sup> Reading/1<sup>st</sup> Vote

Brad Ray, Superintendent, presented the policies, regulations, and exhibits that are not required by law as a part of the Board of Education policy manual overhaul for 1<sup>st</sup> Reading/1<sup>st</sup> Vote (*Appendix A*).

Superintendent Ray recommended that the following policies and regulations be repealed and incorporated into a procedural/operational employee handbook:

- AE – Accountability/Commitment to Accomplishment
- AE-R - Accountability/Commitment to Accomplishment - Regulation
- GCHA/GCHB – Mentor Teachers/Administrators
- GCI – Professional Staff Development
- GCID – Professional Staff Training, Workshops, and Conferences
- GCKA – Instructional Staff Assignments and Transfers
- GCL – Professional Staff Schedules and Calendars
- GCQE – Retirement of Professional Staff
- GCQEA – Voluntary Early Retirement of Professional Staff Members
- GCS – Professional Research and Publishing
- GDD – Support Staff Vacations and Holidays
- IC/ICA – School Year/School Calendar/Instruction Time
- JJH – Student Travel
- KDDA-R – Press Releases, Conferences, and Interviews - Regulation
- LC - Relations with Education Research Agencies
- LC-R – Relations with Education Research Agencies (Research Testing Guidelines)

The following policies and regulations were recommended for additional revisions:

JEB - Entrance Age Requirements – page 1 of 2, 1<sup>st</sup> paragraph, 1<sup>st</sup> sentence - the date for a child to enter kindergarten or enroll in the first grade, if they are five years old, was revised from on or before “August 15” to “August 1” of the year of enrollment.

DID – Inventories – page 1 of 1, 1<sup>st</sup> paragraph, 2<sup>nd</sup> sentence - a threshold cost requirement for items being inventoried will be set to “\$350.00” and will be incorporated into the policy.

DJ/DJA - Purchasing/Purchasing Authority – page 1 of 1, 3<sup>rd</sup> paragraph, last sentence - any single, non-budgeted purchase or expenditure requiring Board approval will be revised from “greater than \$5,000.00” to “greater than \$15,000.00.”

KDDA – Press Releases, Conferences, and Interviews – page 1 of 1, bullet point #2 - “2. The superintendent shall provide for distribution of news releases which are of a district-wide nature or pertain to established district policy.” Insert “or designee” after “superintendent.”

KF-R - Community Use of School Facilities – page 2 of 8, 2<sup>nd</sup> paragraph – the “Facilities Coordinator/Athletic Secretary” title needs to be inserted as the individual that requestors must submit a completed application form for “Use of School Facilities” for approval, denial, or modification.

LBB - Cooperative Educational Programming – page 1 of 1, 1<sup>st</sup> paragraph – Garfield 16 is no longer a member of the Mountain Board of Cooperative Educational Services. Garfield 16 is a member of the Colorado River Mountain Board of Cooperative Educational Services. This policy will be revised accordingly.

The following policies and regulations were removed for 1<sup>st</sup> Reading/1<sup>st</sup> Vote to be reviewed further:

BBBA - Board Member Qualifications

CBA/CBC - Qualification/Powers and Responsibilities of Superintendent (Job Description)

CBB - Recruitment of Superintendent

CBD - Superintendent’s Contract

CBF - Superintendent’s Conduct

CBI - Evaluation of Superintendent

CBI-R - Evaluation of Superintendent - Regulation

CC - Administrative Organization

CF - School Building Administration

CH - Policy Implementation

CHCA - Handbooks and Directives

CHD - Administration in the Absence of Policy

The following policies were recommended for additional revisions:

DB - Annual Budget – page 1 of 4, 2<sup>nd</sup> paragraph – the following recommended language will not be included in this policy: “Five-year budget plan (NOTE: A five-year budget plan is not required by law, but is a suggested “best practice.”) The superintendent or designee is directed to develop, subject to annual approval by the Board, a five-year budget plan that assures the future financial viability of the district and achievement of the district’s objectives and takes into account future revenue, including tax and non-tax revenue, and future increases in operating expenses.”

DBD - Determination of Budget Priorities – page 2 of 3, bullet #1 – the following recommended language will not be included in this policy: “be derived from a five-year plan [if the Board adopts optional language in policy DB].”

DG - Banking Services (And Deposit of Funds) – page 1 of 2, 5<sup>th</sup> paragraph - the following recommended language will not be included in this policy: “Safety deposit box The Board shall maintain a safety deposit box at a designated depository and shall name the superintendent, the assistant superintendent of administrative services (or other appropriate administrator) and a Board member as official custodians of the safety deposit box.”

The following policy was discussed in length. It was the consensus of the Board to leave the policy as is and be included for 1<sup>st</sup> Reading/1<sup>st</sup> Vote:

KCB - Community Involvement in Decision Making

A lengthy discussion was held regarding the various policies, regulations, and exhibits with questions/concerns being addressed.

**M/S Tomasulo/Whelan:**

Motion was made to repeal the following policies and regulations: AE – Accountability/Commitment to Accomplishment; AE-R - Accountability/Commitment to Accomplishment – Regulation; GCHA/GCHB – Mentor Teachers/Administrators; GCI – Professional Staff Development; GCID – Professional Staff Training, Workshops, and Conferences; GCKA – Instructional Staff Assignments and Transfers; GCL – Professional Staff Schedules and Calendars; GCQE – Retirement of Professional Staff; GCQEA – Voluntary Early Retirement of Professional Staff Members; GCS – Professional Research and Publishing; GDD – Support Staff Vacations and Holidays; IC/ICA – School Year/School Calendar/Instruction Time; JJH – Student Travel; KDDA-R – Press Releases, Conferences, and Interviews – Regulation; LC - Relations with Education Research Agencies; and LC-R – Relations with Education Research Agencies (Research Testing Guidelines) as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**M/S Tomasulo/Whelan:**

Motion was made to approve the following policies: DB - Annual Budget; DBD - Determination of Budget Priorities; and DG - Banking Services (And Deposit of Funds) for 1<sup>st</sup> Reading/1<sup>st</sup> Vote as amended.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**M/S Whelan/Tomasulo:**

Motion was made to approve the following policies and regulations: DID – Inventories; DJ/DJA - Purchasing/Purchasing Authority; JEB - Entrance Age Requirements; KDDA – Press Releases, Conferences, and Interviews; KF-R - Community Use of School Facilities; and LBB - Cooperative Educational Programming for 1<sup>st</sup> reading/1<sup>st</sup> Vote as amended

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**M/S Tomasulo/Whelan:**

Motion was made to table the following policies and regulations: BBBA - Board Member Qualifications; CBA/CBC - Qualification/Powers and Responsibilities of Superintendent (Job Description); CBB - Recruitment of Superintendent; CBD - Superintendent’s Contract; CBF - Superintendent’s Conduct; CBI - Evaluation of Superintendent; CBI-R - Evaluation of Superintendent – Regulation; CC - Administrative Organization; CF - School Building Administration; CH - Policy Implementation; CHCA - Handbooks and Directives; and CHD - Administration in the Absence of Policy as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**M/S Whelan/Tomasulo:**

Motion was made to remove policy GCHC\* - Professional Staff Induction Program from the listing of policies, regulations, and exhibits being presented for 1<sup>st</sup> Reading/1<sup>st</sup> Vote as it was already addressed and finalized on September 21, 2021.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**M/S Tomasulo/Whelan:**

Motion was made to approve all remaining policies, regulations, and exhibits on the listing that were not repealed, amended, or tabled for 1<sup>st</sup> Reading/1<sup>st</sup> Vote as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**Colorado Department of Education Accountability and Continuous Improvement**

Superintendent Ray informed the Board that Garfield 16 has until December 1, 2021, to enter into a revised agreement with the Colorado Department of Education pertaining to accountability and continuous improvement. During the pandemic, the State of Colorado received a waiver to suspend the accountability system, which is based on the State's District Performance Framework. Garfield 16 needs to enter into a new agreement with the Colorado Department of Education to participate in the accountability system (*Appendix B*). The agreement requires the Board President's signature.

A brief discussion was held with questions being addressed.

**M/S Tomasulo/Whelan:**

Motion was made to authorize President Coleman to execute the Colorado Department of Education Accountability and Continuous Improvement agreement with the Colorado Department of Education on behalf of Garfield 16 as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**NEW BUSINESS**

**Garfield 16 Goals & Responsibilities**

Todd Ellis, Assistant Superintendent, presented and reviewed the Garfield 16 goals for the 2021-2022 school year for consideration and action (*Appendix C*).

**Garfield 16 Goals for the 2021/2022 School Year**

1. GCSD 16 K-9 students will realize a gain in student achievement of five percent or higher in English Language Arts as measured by NWEA, Star Reading, Star Early Literacy, and individual student achievement recorded in Empower. Students in levels 9-11 will realize a seven percent or higher increase in ELA scores for PSAT 8/9, PSAT, and SAT.

2. GCSD 16 K-9 students will realize a gain in student achievement of five percent or higher in mathematics as measured by NWEA, Redbird, ALEKS, and individual student achievement recorded in Empower. Students in levels 9-11 will realize a seven percent or higher increase in mathematics scores for PSAT 8/9, PSAT, and SAT.
3. GCSD 16 will create a structured and efficient communication system and will double our digital communication to families and the community, including Spanish-speaking families.
4. GCSD 16 will have a teacher turnover rate of less than 16%
5. GCSD 16 will maintain a teacher salary schedule within the top thirty school districts in the State.

A lengthy discussion was held with questions being addressed.

**M/S Whelan/Tomasulo:**

Motion was made to approve the Garfield 16 goals for the 2021-2022 school year as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**District Fundraising Proposals**

There being no questions pertaining to the district fundraising proposals, this matter was passed (*Appendix D*).

**Program Assurances Authorization for Expelled and At-Risk Students Services Grant**

Superintendent Ray presented the Program Assurances Authorization for Expelled and At-Risk Students Services Grant form for consideration and action (*Appendix E*).

The Board was informed that the 21<sup>st</sup> Century Grant, as well as the Expelled and At-Risk Student Services (EARSS) grant will soon expire, which funds the School Based Family Resource Center. The district is applying for a new grant for approximately \$309,810.00. This grant would fund a Grant Coordinator, Family & Youth Program Navigator, Youth Treatment Specialist, and Behavioral Health Coordinator. The current positions at the School Based Family Resource Center would be restructured, which would only add one additional position. The new grant disseminates the funding differently, and it would provide upfront funding for planning. The Aspen Community Foundation is still an active contributor to the School Based Family Resource Center.

A brief discussion was held with questions being addressed.

**M/S Tomasulo/Whelan:**

Motion was made to approve the Program Assurances Authorization for Expelled and At-Risk Students Services Grant as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

### **Proposed Salary Increase**

Superintendent Ray proposed a 3% cost of living salary increase to the base salary for all employees, except administrators and directors. The qualifying administrators and directors would receive a salary step increase. Superintendent Ray worked closely with the Director of Business Services and members of the Superintendent's Advisory Council to evaluate three separate scenarios for providing a salary increase. The Superintendent's Advisory Council were provided with various calculations for 3%, 4%, and 5% cost of living salary increases. After careful consideration and review of the budget, increased per pupil funding, and sustainable funding, Superintendent Ray, Nancy Seams, and the Superintendent's Advisory Council recommend a conservative and sustainable 3% cost of living salary increase to the base salary for all employees, which is approximately \$272,858.01. This increase aligns with the district goals to maintain a teacher salary schedule within the top thirty school districts in the State. The salary increase would be retroactive.

A lengthy discussion was held with questions/concerns being addressed, which included a potential step raise in the spring and future step increases.

#### **M/S Tomasulo/Whelan:**

Motion was made to approve a 3% cost of living salary increase to the base salary for all employees, except administrators and directors; approve a salary step increase for qualifying administrators and directors; and approved that the salary increases be retroactive as presented.

#### **Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

#### **Motion Carried.**

### **Director of Business Services' Report**

Nancy Seams, Director of Business Services, presented the following:

- The student count for the 2021-2022 school year is being calculated, verified, and finalized. The preliminary final totals need to be submitted to the State by November 10, 2021. Garfield 16 currently has 1,201 students, which includes 96 preschoolers. The district receives half-time funding for the CPP slots. The district is at 1,154.5 funded pupil count for fiscal year 2022, which has increased from last year. The district's averaged funded pupil count for fiscal year 2022 is 1,195, which is a decrease from fiscal year 2021 funded pupil count of 1,207. The special education, free and reduced, and at-risk student calculations are not finalized. The final calculations will not be available until early December. The increase in per pupil funding will generate approximately \$340,000.00 more than budgeted.
- A revised budget and resolution will be presented in December, which will reflect a forecast of additional revenues and expenditures for fiscal year 2022. The revised budget needs to be adopted by the Board by January 31, 2022, per state statutes.
- A new quarterly report will be included in the Financial Matters presented to the Board starting in November. Once the district's financial audit and financial system rollover has been completed, this report will be finalized. This report will reflect changes to fund balance, property tax revenues, salary and benefit expenditures, overall financial health of the district in accordance with the district's budget, etc. as the year progresses. This report will be posted to the district's website, as it is a financial transparency requirement.
- The auditors were in-district the week of October 18-22, 2021. A draft of the audit will be presented at the regular meeting of the Board in December.

Mrs. Seams requested authorization to transfer \$1.5 million from the General Fund to the Capital Reserve Fund. The district is in a favorable position due to COVID restrictions and increased funding received from the State last year, which has allowed for an extra \$1,080,000.00. This transfer would include \$420,000.00 reflected in fiscal year 2022 budget.

**M/S Tomasulo/Whelan:**

Motion was made to approve the transfer of \$1.5 million from the General Fund to the Capital Reserve Fund as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**Superintendent’s Report**

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified “At Will” employees for information only (*Appendix F*):

**COACHING/SPONSORS**

**CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL**

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Ellis, Hannah M.	Grand Valley High School	Sponsor - Diversity Club
Fischer, Thomas K. *	Grand Valley Middle School	Assistant Coach – 8 <sup>th</sup> Grad Boys’ Basketball
Millius, Brian D.	Grand Valley Middle School	Assistant Coach - 8 <sup>th</sup> Grade Girls’ Basketball
Murphy, Dalin B.	Grand Valley Middle School	Assistant Coach – 7 <sup>th</sup> Grade Boys’ Basketball
Young, Steve M.	Grand Valley Middle School	Head Coach – 7 <sup>th</sup> Grade Boys’ Basketball

**COACHING/SPONSORS RESIGNATIONS**

**CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL**

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Crandell, Nicholas	Grand Valley Middle School	Head Coach – 7 <sup>th</sup> Grade Boys’ Basketball
Mayfield, Jaime A.	Grand Valley High School	Sponsor - Diversity Club
Schuelke, Jacob. J	Grand Valley Middle School	Assistant Coach – 8 <sup>th</sup> Grade Boys’ Basketball

**EXTRA DUTY STIPENDS**

**CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL**

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Drake, Jeremy A.	Grand Valley High School	Activities Director Stipend: \$5,000.00

**NEW EMPLOYEES**

**NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL**

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Aldrich, Melanie A.	G.V. Center for Family Learning	Special Education Paraprofessional
Barragan-Nunez, Ofelia	District-Wide	Classified Substitute
Bolton, Ashlee L.	G.V. Center for Family Learning	Preschool Paraprofessional
Bustillos Pedroza, Lizbeth	Food Service Department/GVMS	Prep Cook/Server
Gherardini, Sandra	District-Wide	Classified Substitute
Thomas, Megan R.	G.V. Center for Family Learning	Paraprofessional - ELL

**RESIGNATIONS**

**NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL**

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Delgado, Irma L.	Food Service Department	Head Cook
	Grand Valley Middle School	Effective: Immediately
Forney, Tammy E.	G.V. Center for Family Learning	Preschool Paraprofessional
		Effective: November 2, 2021
Kumpula, Leah *	G.V. Center for Family Learning	Paraprofessional – Special Education
		Effective: October 22, 2021

**\*BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray informed the Board that Garfield 16 has filed an intent to participate in the Best Grant program for the roofing projects.

Superintendent Ray has contacted two separate financial institutions regarding loan options for a staff housing development. One of the options for financing is a Certificate of Participation (similar to a bond), which would require the district to use an asset equal to the requested borrowed amount. An example of a \$5 million project would cost the district approximately \$150,000.00 to \$160,000.00 annually based on 2.1% interest for a 20-year loan (approximately \$700.00 charged for rent for 15 units would generate approximately \$130,000.00 per year). The second option is similar to a regular bank loan; however, any amount above \$1.5 million is not a bank loan. Superintendent Ray is recommending that the Board enter into an agreement with Dynamic Program Management to investigate the scope, timeline, etc. for a housing development project. The project location being considered is the 1.6 acres owned by the school district adjacent to Bea Underwood Elementary.

**M/S Tomasulo/Whelan:**

Motion was made to approve Garfield 16 entering into a contract with Dynamic Program Management for work not to exceed \$7,500.00 for a feasibility study to construct employee housing as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.****Board of Directors Reports/Comments**

There being no Board of Education Reports/Comments, this matter was passed.

**Determination/Input for Future Work Session(s)/Meeting(s)**

The next regular meeting of the Board is scheduled on Tuesday, November 16, 2021, and it will be held at the District Administration Office/Board of Education meeting room commencing at 6:00 p.m.

**Other New Business**

There being no "Other New Business" to report, this matter was passed.

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no audience members present to address the Board, this matter was passed.

**EXECUTIVE SESSION TO DISCUSS STUDENT MATTERS AS  
AUTHORIZED BY C.R.S. § 24-6-402(4)(h) AND PERSONNEL MATTERS  
AS AUTHORIZED BY C.R.S. § 24-6-402(4)(f)****M/S Coleman/Tomasulo:**

*"I move that the Board of Education go into executive session at 7:07 p.m. for the following matters:*

*First, for the purpose of discussions regarding student matters as authorized by C.R.S. § 24-6-402(4)(h).*

*This matter involves an appeals process.*

*Second, for the purpose of discussions regarding personnel matters as authorized by C.R.S. § 24-6-402(4)(f).*

*This matter involves a certified employee change in status.*

*Those present at the outset of the executive session shall be Brad Ray, Nathan Humphrey, and all members of the Board, except Lynn Shore and Brittany Van Teylingen.*

*As required by the Colorado Open Meetings Law, a record is being kept of this executive session.*

*I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.*

*If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.”*

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**CONSIDERATION: POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

*“The time is now 7:32 p.m., and the executive session regarding student matters has been concluded. The participants in the executive session were: Brad Ray, Nathan Humphrey, and all members of the Board, expect Lynn Shore and Brittany Van Teylingen.”*

*“If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision.”*

**M/S Whelan/Tomasulo:**

Motion was made to affirm the decision of the Superintendent pertaining to the expelled student and accept the conditions placed on this student upon the student’s return to the classroom as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**EXECUTIVE SESSION TO DISCUSS STUDENT MATTERS AS  
AUTHORIZED BY C.R.S. § 24-6-402(4)(h) AND PERSONNEL MATTERS  
AS AUTHORIZED BY C.R.S. § 24-6-402(4)(f)**

**M/S Coleman/Tomasulo:**

*“I move that the Board of Education go into executive session at 7:32 p.m. for the purpose of discussions regarding personnel matters as authorized by C.R.S. § 24-6-402(4)(f).*

*This matter involves a certified employee change in status.*

*Those present at the outset of the executive session shall be Brad Ray, Nathan Humphrey, and all members of the Board, except Lynn Shore and Brittany Van Teylingen.*

*As required by the Colorado Open Meetings Law, a record is being kept of this executive session.*

*I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.*

*If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.”*

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**CONSIDERATION: POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

*“The time is now 8:03 p.m., and the executive session regarding personnel matters has been concluded. The participants in the executive session were: Brad Ray, Nathan Humphrey, and all members of the Board, expect Lynn Shore and Brittany Van Teylingen.”*

*“If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision.”*

**M/S Coleman/Tomasulo:**

Motion was made to accept the agreement entered into by and between the Board of Education for Garfield County School District No. 16 and Brad S. Ray dated October 26, 2021, and terms therein; accept the resignation of Brad S. Ray; and the verbal agreement to vacate the position sooner as deemed necessary as presented.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

**MEETING DEBRIEF**

A debriefing of the Board of Education meeting was not held.

## ADJOURNMENT

**M/S Whelan/Tomasulo:**

Motion was made to adjourn the regular meeting of the Board of Directors.

**Roll Call Vote:**

Coleman-aye, Shore-absent, Tomasulo-aye, Van Teylingen-absent, Whelan-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 8:06 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
Secretary to the Board of Directors

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**Lynn J. Shore, Board Vice-President**

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**Vincent T. Tomasulo, Board Secretary/Treasurer**

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.