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Certified: October 26, 2021
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
October 26, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, September 21, 2021
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 4:38 to 5:43 p.m. for the purpose of discussing Garfield 16 goals and responsibilities. Kim Frees, Amber Clark, Thomas Godfrey, Kelly McCormick, Todd Ellis, Nathan Humphrey, and Kristy Slife presented relevant information pertaining to this matter. In addition, Nathan Humphrey, Director of Technology, presented an update on the Emergency Connectivity Fund Program.

CALL TO ORDER AND ROLL CALL

District Administration Offices/Board meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Nancy G. Seams, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Van Teylingen/Shore:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Shore/Tomasulo:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- V. Board of Education Meeting Minutes – August 17, 2021
- VIII.B.1. Personnel Matters – Certified Contracted Employees

**EDUCATIONAL ADVANCEMENTS
CERTIFIED CONTRACTED EMPLOYEES**

First Name	Last Name	Current Degree	Current Step	Budgeted Salary Fiscal Year 2022	New Degree	New Step	New Salary Fiscal Year 2022
Jeremy	Drake	MA+30	9	\$59,678.00	MA+40	9	\$60,797.00
Andrew	Jones	BA	6	\$46,623.00	MA	6	\$52,964.00
Sarah	Kinsey	MA	12	\$59,678.00	MA+10	12	\$60,797.00
Michelle	Lujan	BA+10	6	\$48,115.00	MA	6	\$52,964.00
Michelle	Paine	MA+20	10	\$62,269.44	MA+40	10	\$64,604.00
Alison	Teter	MA+20	18	\$67,883.00	MA+40	18	\$70,121.00
Samual	Wardell	MA+10	9	\$57,440.00	MA+20	9	\$58,558.00

- VIII.B.2. Financial Matters – August 2021

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

**Board of Education Policy Manual Overhaul –
Colorado Association of School Boards Recommended
Policies, Regulations, and Exhibits – Information Only**

Brad Ray, Superintendent, and Marilyn Mondragon, Executive Assistant to the Superintendent/BOE, presented the policies, regulations, and exhibits that are not required by law as a part of the Board of Education policy manual overhaul for information only.

The policies, regulations, and exhibits that are required by law, as well as the recommended appeals have already been reviewed and approved.

A brief discussion was held with questions being addressed.

**Board of Education Policy GCHC* - Professional Staff Induction Program –
2nd Reading/Final Vote**

Brad Ray, Superintendent, presented policy GCHC* - Professional Staff Induction Program for 2nd Reading/Final (*Appendix A*). The Colorado River BOCES will no longer operate the professional staff Induction Program.

M/S Shore/Van Teylingen:

Motion was made to approve policy GCHC* - Professional Staff Induction Program for 2nd Reading/Final Vote as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

District Fundraising Proposals

There being no questions pertaining to the district fundraising proposals, this matter was passed (*Appendix B*).

Verizon Cell Phone Tower Update

Nathan Humphrey, Director of Technology, provided an update on the Verizon cell phone tower being constructed on the LW St John property. The revised final plans have been received. The plans were sent to Blythe Group & Co. for input as this company is providing their services to Garfield 16 with other major capital improvement projects throughout the district. The final plans (version D) should be received in two weeks. The construction is scheduled to commence in approximately six months.

Colorado Department of Education Accountability and Continuous Improvement

Superintendent Ray informed the Board that Garfield 16 has until December 1, 2021, to enter into a revised agreement with the Colorado Department of Education pertaining to accountability and continuous improvement. Superintendent Ray will be attending several webinars pertaining to the changes being implemented. This agreement will be presented at a future meeting of the Board.

Director of Business Services' Report

Nancy Seams, Director of Business Services, presented the following:

- The Board was provided information regarding the Student Activity Fund report, which is a liability account that will continuously reflect revenues and expenditures.
- A grant was received for the Rocky Mountain Early Childhood Council for \$50,000.00. This council serves Eagle, Garfield, Pitkin, and Lake Counties. This grant will be utilized for the setup costs related to establishing a second preschool location housed at Bea Underwood Elementary, which will

include playground resurfacing, curriculum, and supplies. A brief discussion was held regarding the execution and logistics of the Memorandum of Understanding with questions/concerns being addressed.

- The business department is in the process of transitioning into fiscal year 2022. The adjustments and audit preparations are underway. The auditors will be in-district the week of October 18-22, 2021.
- The pupil count has increased by approximately 65 student from last year. Due to State averaging, the funding will be about the same as last year. Funding received per pupil has increased, which would increase revenue.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, presented the following:

- Of the 19 new teachers hired for the 2021-2022 school year, only four are first year teachers. These individuals will be participating in the Teacher Induction Program.
- The Board was provided with information regarding Apptegy, which is a software company that provides a communication platform, customer applications, website design, etc. Garfield 16 will enter into an agreement with Apple, which would protect the district's privacy and security.
- Commended the band program in their continuous efforts and improvement.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix C*):

<u>COACHING/SPONSORS</u>		
<u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL</u>		
<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Arthur, Jason P.	Grand Valley High School	Assistant Coach – Track & Field
Arthur, Jason P.	Grand Valley High School	Sponsor – Outdoor Club
Berner, Tarina J.	Grand Valley High School	Assistant Coach – Boys' Basketball ("C" Team)
Chmay, Melanie A.	Grand Valley High School	Sponsor – ITS/Drama Club
Chmay, Melanie A.	Grand Valley High School	Sponsor – Music (Fall) – Marching Band
Chmay, Melanie A.	Grand Valley High School	Sponsor – Music (Spring)
Clark, Brittany M.	Grand Valley Middle School	Assistant Coach – 8 th Grade Volleyball
Crandell, Nicholas	Grand Valley High School	Assistant Coach – Boys' Basketball (JV)
Doyle, Irene M.	Grand Valley High School	Sponsor - National Honor Society
Hadley, Phoenix L.	Grand Valley High School	Sponsor - Art Club
Hilgenfeld, Dane S.	Grand Valley High School	Assistant Coach - Baseball
Jacobs, Todd A.	Grand Valley High School	Assistant Coach - Wrestling
Jones, Amanda L.	Grand Valley High School	Sponsor - Music (Fall) – Marching Band Assistant
Kroupa, Lyndzie K.	Grand Valley High School	Assistant Coach – Girls' Basketball (JV)
Kroupa, Lyndzie K.	Grand Valley High School	Assistant Coach – Track & Field
Lana, Julie M.	Grand Valley High School	Sponsor - Key Club
Mayfield, Jaime A.	Grand Valley High School	Sponsor - Diversity Club
Medina, Cheralae K.	Grand Valley High School	Assistant Coach – Girls' Soccer
Medina, Daniel T.	Grand Valley High School	Head Coach - Baseball
Miller, James *	Grand Valley High School	Assistant Coach - Football
Parker, Scott M.	Grand Valley High School	Head Coach – Girls' Basketball
Porter, Travis J.	Grand Valley High School	Sponsor - Yearbook
Romero, Kelly A.	Grand Valley Middle School	Assistant Coach – 7 th Grade Volleyball
Romero, Kelly A.	Grand Valley High School	Head Coach – Girls' Soccer
Sackett, Leif E.	Grand Valley High School	Assistant Coach – Track & Field
Vashus, Bryan E.	Grand Valley High School	Head Coach - Wrestling
Wardell, Samuel C.	Grand Valley High School	Co-Sponsor – Student Council/Leadership

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Nofzinger, Merilee M.	G.V. Center for Family Learning	Colorado Preschool Program Coordinator Stipend: \$4,000.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Braspenninx, Brenda J. *	Grand Valley High School	Paraprofessional
Downing, John S.	Transportation Department	Bus Driver
Hales, Melissa P.	Bea Underwood Elementary	Paraprofessional - Special Education
Hamilton, Coreen L.	Food Service Department Grand Valley Middle School	Prep Cook/Server
Jimenez, Enedina S.	G.V. Center for Family Learning	Preschool Paraprofessional
Merry, Annika M.	G.V. Center for Family Learning	Preschool Paraprofessional
Patchett, Kayla M.	Bea Underwood Elementary	Paraprofessional - Special Education
Reed, Damien *	Bea Underwood Elementary Grand Valley Middle School	Paraprofessional – Special Education
Sipes, John *	Maintenance Department	Maintenance
Smith, Paula B.	Food Service Department Grand Valley Middle School	Prep Cook/Server
Waters, Jessica M.	Food Service Department District-Wide	Classified Substitute

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Caban Pagan, Inger M.	Food Service Department	Prep Cook/Server Effective: Immediately
Shaw, Steven L.	Transportation Department	Route Bus Driver Effective: September 1, 2021

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Beers, Courtney N.	Classified/Certified Substitute District-Wide	Preschool Paraprofessional G.V. Center for Family Learning
Meza Rodriguez, Elicia	Classified Substitute District-Wide	Night Custodian District-Wide (Floating)
Slager, Nysha N.	Preschool Paraprofessional G.V. Center for Family Learning	Preschool Teacher G.V. Center for Family Learning

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray presented the following:

- The Board was informed that Superintendent Ray was appointed to serve on the Colorado School Districts Self Insurance Pool Board. This Board meets quarterly and handles liability, risk management, etc.
- Superintendent Ray has also been appointed to the Colorado Department of Education Commission’s Rural Council to represent the Northwest region.
- There have been no students with positive COVID test results. There have been six employees with positive COVID test results. Absences related to COVID symptoms and related instances has decreased thus far this school year. Garfield 16 has initiated a voluntary testing program that is being offered district-wide. This program is federally funded and part of the State Incentive Program.
- Superintendent Ray will be attending a meeting tomorrow at 9:00 a.m. at the Grand Valley Middle School with the Aspen Institute along with other community leaders.
- Superintendent Ray participated in the Town Council Search Committee for the purpose of selecting a Parachute Town Manager.
- Superintendent Ray has been asked to participate in the Garfield County Access to Care Steering Committee, which deals with mental health throughout the county.

- The Superintendent's Advisory Council met yesterday, and they have established their focus for the school year. Steve Rippy has set up a meeting with the developers for the new subdivision being constructed in Battlement Mesa. Garfield 16 is investigating opportunities to procure employee housing.
- A proposed recommended salary adjustment for employees will be presented at the regular meeting of the Board scheduled in October.
- The Grand Valley Middle School roofing assessment has been completed, but not finalized. The roofing assessment for Grand Valley High School should be completed soon.

Board of Directors Reports/Comments

Director Tomasulo requested an update on the fiber project. Mr. Humphrey indicated that the newly installed fiber is a local loop between buildings. The district has been utilizing it since June. The fiber has made a significant difference in speed from building to building; there have not been any cuts or outages. Continued discussions are being held to utilize this fiber as a hub for other entities.

President Coleman informed his fellow Board members that he would not be attending the October regular meeting of the Board and indicated that this meeting is his last meeting. He thanked and commended his fellow Board members and the entire staff, and he showed deep gratitude for the opportunity in serving as a Board Director.

Determination/Input for Future Work Session(s)/Meeting(s)

The next regular meeting of the Board is scheduled on Tuesday, October 19, 2021, and it will be held at the District Administration Office/Board of Education meeting room commencing at 6:00 p.m.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Shore:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:29 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.