

GARFIELD16
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Certified: September 21, 2021
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
September 21, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, August 17, 2021
Minutes

CALL TO ORDER AND ROLL CALL

District Administration Offices/Board meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Nancy G. Seams, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Shore/Tomasulo:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Shore/Tomasulo:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – June 15, 2021

VIII.B.5. Personnel Matters – Certified Contracted Employees

NEW EMPLOYEES - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Golden, Peter J. *	Grand Valley High School	Alternative High School Teacher
Henderson, Carl G. *	Grand Valley High School	Secondary Mathematics Teacher
Henderson, Kristen *	Bea Underwood Elementary	5 th Grade Elementary Teacher

RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Austad, Alexander D.	District-Wide	Outdoor Education Coordinator Effective: July 23, 2021
McGruder, Staci R.	Grand Valley High School	Alternative High School Teacher Effective: June 13, 2021
Walck, David S.	Grand Valley High School	Assistant Principal Effective: July 2, 2021

TEMPORARY TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Hartman, Jessica L.	English Language Learners Teacher Bea Underwood Elementary	5 th Grade Elementary Teacher Bea Underwood Elementary

TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Arthur, Jason P.	Mathematics Teacher Grand Valley High School	Interim Assistant Principal Grand Valley High School
Sherraden, Tessa L.	Long-Term Certified Substitute Bea Underwood Elementary	Elementary Teacher Bea Underwood Elementary
Theis, Kacee A.	Long-Term Certified Substitute Bea Underwood Elementary	Elementary Teacher Bea Underwood Elementary

*BACKGROUND CHECK AND/OR LICENSE PENDING

VIII.B.6. Financial Matters – June & July 2021

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

COVID 19 Guidelines

Brad Ray, Superintendent, distributed the positive COVID-19 symptom screen guidelines established by the Colorado Department of Public Health & Environment and adopted by Garfield County Public Health to the Board for information only (*Appendix A*). Social distancing is now three feet. Superintendent Ray continues to attend weekly meetings with Garfield Public Health officials and medical professionals

A lengthy discussion was held with questions/concerns being addressed

**Board of Education Policy GCHC* - Professional Staff Induction Program –
1st Reading/1st Vote**

Brad Ray, Superintendent, presented policy GCHC* - Professional Staff Induction Program for 1st Reading/1st Vote (*Appendix B*). The Colorado River BOCES will no longer operate the professional staff Induction Program.

M/S Van Teylingen/Tomasulo:

Motion was made to approve policy GCHC* - Professional Staff Induction Program for 1st Reading/1st Vote as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

Authorization of the Intergovernmental Agreement Concerning Election Services for the November 2, 2021, Coordinated Election By and Between Garfield County School District No. 16 and Garfield County Clerk and Recorder

Marilyn Mondragon, Designated Election Official, presented the Intergovernmental Agreement by and between Garfield County School District No. 16 and Garfield County Clerk and Recorder for the administration of duties concerning the conduct of the coordinated election to be held on November 2, 2021, for consideration and action (*Appendix C*). Ms. Mondragon indicated that the deadline to enter into this agreement is August 24, 2021.

The official notice was submitted to Garfield County Clerk and Recorder in July that Garfield 16 would be participating in the November 2, 2021, coordinated election. The Call for Nominations was posted on August 4, 2021, on the following platforms: Garfield 16 website, Facebook, Clark's Market, Parachute Post Office, all schools bulletin boards, and district administration building bulletin board. To adhere to legal requirements, the Call for Nominations was published in the Glenwood Post Independent on August 11, 2021, and Citizen Telegram on August 12, 2021. Candidates are allowed to circulate their petitions starting August 4, 2021, through August 27, 2021. Five individuals have submitted their Notice of Intent to be a Candidate for School Director and Affidavit of School Director Candidate on Qualifications for Office, and they have picked up their Nomination Petition packets, which are due by Friday, August 27, 2021. The lot drawing to establish the ballot order will be held on September 3, 2021, and the candidates will be invited to attend.

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Whelan:

Motion was made to approve the Intergovernmental Agreement by and between Garfield County Clerk and Recorder and Garfield County School District No. 16 for the administration of duties concerning the conduct of the coordinated election to be held on November 2, 2021, as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Authorization of an Agreement for Roofing and HVAC Improvement Projects at Grand Valley High School and Grand Valley Middle School By and Between Garfield County School District No. 16 and Blythe Group & Co.

Brad Ray, Superintendent, presented an agreement for roofing and HVAC improvement projects at Grand Valley High and Grand Valley Middle School by and between Garfield County School District No. 16 and Blythe Group & Co. for architectural services for consideration and action (*Appendix D*).

Superintendent Ray indicated that Blythe Group & Co. would provide the necessary roofing assessments at Grand Valley High School and Grand Valley Middle School and HVAC assessment at Grand Valley High School, which would be required to qualify for a Best Grant. The costs associated with these assessments is \$17,425.00, which would be initial costs associated with these projects and not be reimbursable by the Best Grant. The HVAC assessment is to assist with mitigating the spread of COVID and detecting issues in the filtration system, which some of the costs associated with this project can be funded by ESSER funds. There is a potential that the initial costs of \$17,425.00 could also be funded by ESSER funds as well contingent on updated guidelines for expending the funding. If the Best Grant were approved, the next phase would be the design phase, and would cover 48% of the projects. The proposed schedule would be August 2021 to November 2023. The school district's attorney has reviewed the contract.

A lengthy discussion was held with questions being addressed.

M/S Shore/Tomasulo:

Motion was made to approve the agreement by and between Garfield County School District No. 16 and Blythe Group & Co. for architectural services related to roofing and HVAC improvement projects at Grand Valley High School and Grand Valley Middle School as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Authorization of the Purchase of a Suburban

Nancy Seams, Director of Business Services, presented multiple bids from Berthod Motors GMC Buick, Ed Bozarth Chevrolet, and Mountain Chevrolet, which were included in the Board packet for a Yukon XL or Chevrolet Suburban for consideration and action (*Appendix E*). A forth bid from John Elway Chevrolet was received today through a State bidding process.

Mrs. Seams indicated that \$45,000.00 for a suburban to mitigate the spread of COVID was included in the ESSER II budget submitted and approved by the State. It would be 4-5 months before the suburban would be received. The cost difference of \$1,334.00 would

be taken out of the Special Revenue Fund. Superintendent Ray indicated that the small vehicle fleet is being utilized to assist in the mitigation of the spread of COVID by adhering to the social distancing protocols to transport students. Some of the older suburbans are being utilized in-district only by the Technology, Maintenance, and Transportation Departments. All vehicles are inspected for safety.

A lengthy discussion was held with questions/concerns being addressed.

M/S Shore/Van Teylingen:

Motion was made to approve the purchase of the Chevrolet Suburban for \$46,334.00 from John Elway Chevrolet as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

**Authorization of a Resolution Concerning Remote Learning
During the 2021-2022 School Year**

Todd Ellis, Assistant Superintendent, presented the following resolution concerning remote learning during the 2021-2022 school year as a result of State requirements changing for consideration and action (*Appendix F*):

**Board of Trustees
Garfield County School District No.16**

Resolution Concerning Remote Learning During the 2021-2022 School Year.

Whereas, the COVID-19 pandemic has caused a significant impact on the educational process in Garfield County School District 16 (GCSD 16) the District was able to provide in-person learning during the 2020-2021 school year and, conditions permitting, will provide in-person learning during the 2021-2022 school year.

Whereas, the GCSD 16 Board of Education knows in-person learning is the most valuable practice in the educational process for the vast majority of learners and highly recommend and encourage in-person learning.

Whereas, the GCSD 16 Board of Education understands some families do not want their children to attend in-person learning due to medical concerns caused by the pandemic.

Whereas, though it is not required of the District, the GCSD 16 Board of Education wants to ensure a quality alternative to in-person learning is provided by the District to families who have medical concerns regarding the increased risk of COVID infection do to their learners attending in-person classes during the 2021-2022 school year.

Whereas, any remote option can only be offered with the understanding the educational process is a structured system of providing instruction aimed at performing the requirements of the State of Colorado for learner achievement along with instruction and support for learner agency, personal wellness, and productive citizenship

Whereas, the BYU independent study program is a long-standing and well regarded remote learning program following an aligned curriculum with evidence-based assessments, and meeting the educational requirements of our remote needs.

Resolved that during the 2021-2022 school year GCSD 16 will provide remote learning through the BYU program to the few seventh-grade through twelfth-grade students who qualify for remote learning due to their family having medical concerns regarding the increased risk of COVID infection due to them attending in-person classes. This is a rigorous program requiring learners to attend to course requirements daily and to be disciplined in keeping up with the work. Tutoring is provided and learners have access to live help during the week.

Assurances:

- The remote option will only be available to students who are residents of Colorado as of October 1, 2021.
- Learning will be synchronous and asynchronous. Learners will be accountable for daily synchronous attendance (that is learners must log-in and attend sessions at specified times each day. Asynchronous learning is learning that occurs outside of a specific time. For instance, at 9:00 am a learner is required to attend a live discussion online (synchronous). Next, the learner is to view a recorded lecture and respond to questions. The learner may work on this assignment anytime (asynchronous).
- Learners will be required to log-in and complete schoolwork daily to meet the State requirements for attendance. Attendance documentation is required of the District by the State. It will be necessary for families to work with the schools to ensure learners are meeting the required instructional hour mandates.
- Learners will have access to live teachers through BYU and GCSD 16.
- State licensed teachers will supervise learners in the remote program. Families of students with IEPs will meet with special education staff to develop plans for remote learning.
- Accommodations will be provided to address the needs of foster care and homeless learners to ensure equal access to learning.
- Engagement will be monitored through weekly "check-ins" where learners will be required to provide evidence of learning and effort to a building representative.
- Learners with need for online access will be provided access through GCSD 16.
- State mandated assessments are to be administered to remote learners at specified times and will follow safety guidelines to provide safe conditions for them to take the exams.
- Each school will be accountable for monitoring remote learner attendance, learning, and engagement.

Passed and Approved in this _____ day of _____, 2021

GARFIELD COUNTY SCHOOL DISTRICT NO. 16
IN THE COUNTY OF GARFIELD AND
STATE OF COLORADO

(DISTRICT SEAL)

President, Board of Education

Secretary/Treasurer, Board of Education

A lengthy discussion was held with questions being addressed.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the resolution concerning remote learning during the 2021-2022 as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Director of Business Services' Report

Nancy Seams, Director of Business Services, presented the following:

- The business department is in the process of transitioning into fiscal year 2022. The adjustments and audit preparations are underway.
- General Fund has an estimated, balance \$5.2 million after transfers. There was an increase of approximately \$400,000.00 to \$500,000.00.
- A transfer of \$500,000.00 will be made to Capital Reserve Fund in anticipation of the costs associated with the roofing and HVAC projects at Grand Valley High School and Grand Valley Middle School. The budgeted transfer amount is \$420,000.00. The transfer will not be made until the audit takes place in October.
- The auditors will be in-district the week of October 18 – 22, 2021.
- The CPP Fund will be dissolved this year. All Preschool activities will transacted from the General Fund.
- The Food Service Fund estimated balance is \$250,000.00 for the year. The budgeted \$100,000.00 transfer from the General Fund has by completed. The Food Service Department had a decrease in expenditures of approximately \$80,000.00, and an increase in revenue of \$120,000.00 in revenue due to the Summer Food Program reimbursement.
- The Student Activity Fund was moved to a new fund commencing June 30, 2021.
- The Special Revenue Fund will have an estimated ending balance of \$552,000.
- The Bond Redemption Fund will have an estimated ending balance of \$9.2 million.
- The Capital Reserve Fund will have an estimated ending balance of \$4.9 million.
- All estimated balances is contingent upon year end and audit adjustments.

The estimated enrollment for this year is 1,213 students. Final numbers will be presented at a future meeting of the Board.

A brief discussion was held with questions being addressed.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, presented the following:

- The new Teacher Boot Camp was held August 13, 2021. There are several veteran teachers that were hired. There was positive feedback on Garfield 16.
- Garfield 16 is in compliance with Title IX training.

A lengthy discussion was held regarding the recruiting process, retention, national shortage of teachers, gateway housing, competitive salary, and other relative issues.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix G*):

COACHING/SPONSORS		
CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL		
NAME	LOCATION	ASSIGNMENT
Berner, Tarina J.	Grand Valley Middle School	Head Coach – 8 th Grade Volleyball
Bordelon, Haley C.	Grand Valley High School	Head Coach – Cheerleading
Dovey, Mandie L.	Grand Valley High School	Assistant Coach – JV Volleyball
Gardner, Holly J.	Grand Valley High School	Assistant Coach – Volleyball
Holley, Gregory S.	Grand Valley High School	Assistant Coach - Football
Jansen, Mark A.	Grand Valley High School	Head Coach – Cross Country
Medina, Cheralae K.	Grand Valley High School	Interim Head Coach - Volleyball

Medina, Daniel T.	Grand Valley Middle School	Head Coach - Football
Parker, Scott M.	Grand Valley High School	Head Coach – Football
Tanner, Jeremy D.	Grand Valley High School	Assistant Coach – Football
Tanner, Jeremy D.	Grand Valley High School	Head Coach – Boys’ Basketball
Vashus, Bryan E.	Grand Valley Middle School	Assistant Coach - Football
Willer, Patricia A.	Grand Valley Middle School	Head Coach – 7 th Grade Volleyball
Young, Steve M.	Grand Valley Middle School	Assistant Coach - Football

COACHING/SPONSORS RESIGNATIONS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Amborn, Micah C.	Grand Valley Middle School	Head Coach - Football
Dovey, Mandie L.	Grand Valley High School	Assistant Coach – JV Volleyball
Jansen, Mark A.	Grand Valley High School	Head Coach – Cross Country
Jansen, Mark A.	Grand Valley High School	Head Coach - Track & Field
Knudson, Katrina M.	Grand Valley Middle School	Assistant Coach – 7 th Grade Volleyball
Mackey, Nikl J.	Grand Valley Middle School	Assistant Coach – 8 th Grade Volleyball
Schievelbein, Natalie A.	Grand Valley High School	Head Coach - Cheerleading
Walck, David S.	Grand Valley High School	Head Coach – Volleyball

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Amborn, Micah C.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$500.00
Gallegos, Richard A.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$350.00
Gallegos, Richard A.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$150.00
Jones, Andrew D.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$500.00
McMillan, Robin L.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$250.00
McMillan, Robin L.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$100.00
Ray, Christina L.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$500.00
Sherraden, Tessa L.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$250.00
Sherraden, Tessa L.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$100.00
Vashus, Bryan E.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$350.00
Vashus, Bryan E.	District Administration Office - Outdoor Education Program	GV Challenge Course Facilitator Stipend: \$100.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Adair, Carlie K.	G.V. Center for Family Learning	Paraprofessional – General Education
Bowen, Jacob L.	Maintenance Department	Seasonal Groundskeeper
Delgado, Irma L. *	Food Service Department Grand Valley Middle School	Head Cook
Dudley, Paul *	Transportation Department	Bus Driver
Kumpula, Leah *	G.V. Center for Family Learning	Paraprofessional – Special Education

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Clark, Jon T.	G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional Effective: May 27, 2021
Gallegos, Richard A.	Bea Underwood Elementary	Paraprofessional Effective: May 27, 2021

Jackson, Robin L.	G.V. Center for Family Learning	Preschool Paraprofessional Effective: May 27, 2021
Mattedi, Amanda R.	Bea Underwood Elementary	Special Education Paraprofessional Effective: May 27, 2021
Waters, Jessica M.	Food Service Department Grand Valley Middle School	Head Cook Effective: Immediately

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Baltazar, Miriam M.	Special Education Paraprofessional Bea Underwood Elementary	Attendance Secretary/Health Clerk G.V. Center for Family Learning
Diaz, Kayla L.	Paraprofessional – Special Education (On-On-One) Bea Underwood Elementary	Paraprofessional – General Education G.V. Center for Family Learning
Duran, Veronica	Attendance Secretary/Health Clerk G.V. Center for Family Learning	Head Secretary G.V. Center for Family Learning
Hanakeawe, Katherine	Kindergarten/1 st Paraprofessional G.V. Center for Family Learning	Paraprofessional – General Education Bea Underwood Elementary
King, Sheyenne V.	Certified Substitute District-Wide	Technology Support (K-5) Technology Department
Rider, Julie L.	Head Secretary G.V. Center for Family Learning	Activities Secretary Grand Valley High School

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray presented the following:

- The custodial, maintenance, and summer school staff was commended for their dedicated efforts throughout the summer months.
- There may be a significant need to add additional time to the certified staff contracts in the future due to continued state and federal mandates that require additional training.
- Mark King, Howard Orona, and Doyle Radel were publicly acknowledged and thanked for their assistance with water mitigation.
- The Board was invited to a welcome back barbeque on August 20, 2021, from 6-8:00 p.m. at the district administration building.
- A retreat was held this summer with district administrators. District/Board goals were addressed and a plan was established. Baseline data will be presented at the next regular meeting of the Board. The Learning Loss Facilitators will identify those students who are behind grade level. A lengthy discussion was held.

Board of Directors Reports/Comments

There being no Board of Education reports/comments, this matter was passed.

Determination/Input for Future Work Session(s)/Meeting(s)

The next regular meeting of the Board is scheduled on Tuesday, September 21, 2021, and it will be held at the District Administration Office/Board of Education meeting room commencing at 4:30 p.m. with a work session pertaining to District/Board Goals followed by the regular meeting at 6:00 p.m.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Shore:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:06 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.