



Garfield County School District No. 16
PO Box 68, 0460 Stone Quarry Road
Parachute, CO 81635
Telephone: 970.285.5701

Certified: February 21, 2023
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
February 21, 2023

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, January 24, 2023
Minutes

CALL TO ORDER AND ROLL CALL

District Administration Office/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:00 p.m.

Staci R. McGruder	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Kimberly S. Whelan	Present

Staff Present:

Dr. Jennifer A. Baugh, Superintendent
Nathan A. Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Tomasulo/Whelan:

Motion was made to approve the agenda as amended.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

WORK SESSION

A work session of the Board of Directors was held.

- The Board interviewed a potential candidate for the vacated Board of Director seat.
- Nathan Humphrey, Director of Technology, presented information on Finalsight, which is a new website platform, and Permission Click District Edition, which is a forms generator, that district officials have reviewed and are recommending as new platforms that will best meet the needs for Garfield 16.
- Superintendent Baugh presented information on the Colorado Mountain College Adult High School Diploma Program.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Tomasulo/McGruder:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

VI. Board of Education Meeting Minutes – December 13, 2022

IX.B.6. Personnel Matters – Contracted Certified Employees

RESIGNATIONS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Viboolsittiseri, Rebecca	Bea Underwood Elementary	Special Education Teacher

IX.B.7. Financial Matters – November and December 2022

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Selection Process to Fill the Vacated Board of Director Seat

During the work session of the Board of Directors, an interview was conducted for a prospective candidate to fill the vacated Board of Director seat that was vacated by Brittany A. Van Teylingen on November 15, 2022.

M/S Tomasulo/Whelan:

Motion was made to appoint Mr. Keith Gronewoller to fill the Board of Director seat for the remaining term, which is through the November 2023 election, vacated by Brittney Van Teylingen as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

**Motion Correction – Boiler Installation from
Bea Underwood Elementary to Grand Valley Center for Family Learning**

At the regular meeting of the Board held December 13, 2022, the Board approved a quote from Taft Engineering for \$15,975.86 for parts and installation for the boiler system at Bea Underwood Elementary. The quote for the parts and installation actually was presented for repairs to the boiler system at Grand Valley Center for Family Learning (Appendix A).

M/S Whelan/McGruder:

Motion was made to amend the motion made on December 13, 2022, for \$15,975.86 for the parts and installation to reflect the repairs being made to the boiler system at Grand Valley Center for Family Learning not Bea Underwood Elementary as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of the Proposed Master Facility Contract

Superintendent Baugh presented a Master Facility Contract by and between Garfield County School District 16 and TreanorHL, Inc. for the purpose of evaluating the district's facilities including the district's grounds and providing a master plan design to include design, budget, and timeline for consideration and action (*Appendix B*).

M/S Tomasulo/Whelan:

Motion was made to approve a Master Facility Contract by and between Garfield County School District 16 and TreanorHL, Inc. as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

Authorization of Finalsite and Permission Click District Edition

During the work session, Nathan Humphrey, Director of Technology, presented information regarding Finalsite and Permission Click District Edition for consideration and action. Mr. Humphrey recommended the district change to Finalsite to accommodate the district's website/app/mass communication needs (Appendix C). Information was also presented on Permission Click, which is a form generator to assist district officials in converting forms to an electronic version (Appendix D). The initial setup cost for Finalsite is \$10,000.00 with a yearly cost of \$9,680.00. The cost for Permission Click District Edition is \$2,500.00 for usage during the remaining 2022-2023 school year then a yearly cost of \$7,397.36 thereafter.

M/S Whelan/McGruder:

Motion was made to approve Finalsite as the district's website/app/mass communication platform as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

M/S Tomasulo/Whelan:

Motion was made to approve Permission Click District Edition as the district's form generator as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of a Memorandum of Understanding for the Colorado Mountain College Adult High School Diploma Program By and Between Garfield County School District No. 16 and Colorado Mountain College

Superintendent Baugh presented a Memorandum of Understanding by and between Garfield County School District 16 and Colorado Mountain College for the purpose of offering an Adult High School Diploma Program for consideration and action (Appendix E). During the work session, the Board discussed having the diplomas reflect a distinction that the student attend the Adult High School Diploma Program through Colorado Mountain Collage.

M/S Whelan/McGruder:

Motion was made to approve a Memorandum of Understanding by and between Garfield County School District 16 and Colorado Mountain College for the purpose of offering an Adult High School Diploma Program as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of the Aspen to Parachute Cradle to Career 2023 Grant Agreement By and Between Garfield County School District 16 and the Aspen Community Foundation

The Aspen Community Foundation notified Garfield County School District No. 16 that an award of \$64,000.00 has been allocated to provide general operating support for the School Based Family Resource Center. The superintendent and Board president are required to execute the Aspen to Parachute Cradle to Career 2023 Grant Agreement to accept these funds (*Appendix F*).

M/S McGruder/Tomasulo:

Motion was made to approve the Aspen to Parachute Cradle to Career 2023 Grant Agreement and to authorize Superintendent Baugh and President Shore the authority to execute the agreement on behalf of Garfield County School District No. 16 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Authorization of an Annual Sponsorship for KSUN Radio

An annual request for funding to support KSUN Community Radio was presented to the Board for consideration and action. Garfield 16 has contributed \$1,000.00 to \$1,500.00 in past years.

M/S Tomasulo/Whelan:

Motion was made to approve a \$1,000.00 contribution to KSUN Community Radio as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Fiscal Year 2023 Supplemental Budget Appropriation Resolution

The following supplemental budget appropriation resolution for fiscal year 2023 was presented for consideration and action (*Appendix G*):

**Supplemental Budget FY 23
January 24, 2023**

Grant Fund:

SS-Hygiene Products Grant	\$4,200.00
FS - 21ST CENTURY GRANT (Doubled)	(\$127,688.00)
SS-CHFA Direct Effect (Family Resource Center)	\$10,000.00

APPROPRIATION RESOLUTION

BE IT RESOVLED BY THE Board of Education of Garfield County School District No. 16 located in Garfield County that the amount of **\$3,540,149.90** be appropriated to the **GRANT FUND** for the fiscal year beginning July 1, 2022, thru June 30, 2023.

President, Board of Directors

Date

M/S Tomasulo/McGruder:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2023 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

Superintendent's Report

Dr. Jennifer Baugh, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix H*):

COACHING/SPONSORS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Hartman, Jessica L.	Grand Valley High School	Assistant Coach - Cheerleading

COACHING/SPONSORS RESIGNATIONS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Clark, Brittany M.	Grand Valley Middle School	Assistant Coach – 7 th Girls' Basketball

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Bair, Heidi	Bea Underwood Elementary	CMC Mentor Stipend: \$814.00
Baltazar-Herrera, Artemio P.	G.V. Center for Family Learning	CMC Mentor Stipend: \$366.30
Holden, Kara B.	Bea Underwood Elementary	CMC Mentor Stipend: \$325.60

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Jacoby, Deana M.	Bea Underwood Elementary	Long-Term Substitute – Teacher of Record – SPED Teacher
Valerio Tinoco, Lilieth S.	G.V. Center for Family Learning	Paraprofessional - Preschool

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Clark, Brittany M.	Grand Valley Middle School	"Long-Term Substitute - Teacher of Record" – Physical Education Teacher
Dudley, Paul E.	Transportation Department	Bus Driver
Montoya, Silvia L.	School Based Family Resource Center	Building Secretary
Pavich, Mckenna L.	G.V. Center for Family Learning	Paraprofessional – Preschool

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Van Teylingen, Brittany A.	Substitute – Certified/District-Wide	Paraprofessional - Kindergarten

Board of Education Reports/Comments

A brief discussion was held regarding the Tiny House project and the Automotive Program that has been established at Grand Valley High School.

Determination/Input for Future Work Session(s)/Meeting(s)

The next regular meeting of the Board is scheduled on Tuesday, February 21, 2023, and it will be held at Bea Underwood Elementary/Library commencing at 5:00 p.m. Director Whelan informed her fellow Board members that she will be unable to attend the February meeting of the Board.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

ADJOURNMENT

M/S McGruder/Whelan:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:01 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Lynn J. Shore, Board President

Kimberly S. Whelan, Board Vice-President

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.