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Certified: September 20, 2022
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
September 20, 2022

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, August 16, 2022
Minutes

CALL TO ORDER AND ROLL CALL

District Administration Office/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Staci R. McGruder	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany A. Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Dr. Jennifer A. Baugh, Interim Superintendent (via Zoom)
Rose H. Belden, Interim Director of Business Services
Nathan A. Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

Agenda item VIII.B.7.b. Superintendent Contract Final Negotiated Totals was eliminated from the agenda.

M/S Van Teylingen/McGruder:

Motion was made to approve the agenda as amended.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Tomasulo/Van Teylingen:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – June 21, 2022

VIII.B.3. Personnel Matters – Certified Contracted Employees

RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Hautala, Michael D.	Grand Valley Middle School	7 th /8 th Grade Mathematics/ Science Teacher Effective: July 18, 2022
Jagoditsh, Demita	Bea Underwood Elementary	4 th /5 th Grade Teacher Effective: June 30, 2022
Johnson, Jeffrey V.	Grand Valley High School	Physical Education Teacher/ Academic Advisor Effective: June 3, 2022

TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Baltazar, Artemio	Kindergarten Teacher G.V. Center for Family Learning	1 st Grade Teacher G.V. Center for Family Learning
Hartman, Jessica L.	5 th Grade Elementary Teacher Bea Underwood Elementary	3 rd Grade Elementary Teacher Bea Underwood Elementary
Jablonsky, Jennifer L.	1 st Grade Teacher G.V. Center for Family Learning	Special Education Teacher G.V. Center for Family Learning
Johnson, Jessica A.	Special Education Teacher Bea Underwood Elementary	Learning Loss Facilitator Bea Underwood Elementary
Spies, David J.	Grand Valley Middle School Outdoor Adventure/PE Teacher Grand Valley Middle School	7 th /8 th Mathematics/Science Teacher Grand Valley Middle School

***BACKGROUND CHECK AND/OR LICENSE PENDING**

VIII.B.4. Financial Matters – May, June, and July 2022

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Board of Education Policy Manual Overhaul – Policies, Regulations, and Exhibits – Information Only

Dr. Jennifer Baugh, Interim Superintendent, presented the following policies, regulations, and exhibits for information only (*Appendix A*):

- a. CBA/CBC – Qualifications, Powers and Responsibilities of Superintendent (Job Description)
- b. CBB – Recruitment of Superintendent
- c. CBD – Superintendent's Contract

- d. CBF – Superintendent’s Conduct
- e. CBI – Evaluation of Superintendent
- f. CBI-R – Evaluation of Superintendent – Regulation
- g. CC – Administrative Organization
- h. CF – School Building Administration
- i. CH – Policy Implementation
- j. CHCA – Handbooks and Directives
- k. CHD – Administration in the Absence of Policy

NEW BUSINESS

Authorization EARSS Grant Program Assurances Form

Interim Superintendent Baugh presented the Program Assurances Authorization for Expelled and At-Risk Students Services (EARSS) Grant form for consideration and action (*Appendix B*).

The district is currently on the 3rd year of a four-year cycle. The EARSS grant is for approximately \$150,000.00 per year and provides funding for expelled and at-risk students in grades 1-8 being serviced at the School Based Family Resource Center, which is about 75 students. There is \$9.5 million available for this grant. District officials are currently revising the use for this program funding, as well as finalizing the grant narrative and budget. The deadline for submission is the end of August.

M/S Van Teylingen/Whelan:

Motion was made to approve the Program Assurances Authorization for Expelled and At-Risk Students Services (EARSS) Grant as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Authorization of an Agreement By and Between Garfield County School District 16 “Owner” and FCI Constructors, Inc. “Contractor” – Roofing and HVAC Project at Grand Valley High School and Roofing Project at Grand Valley Middle School

Interim Superintendent Baugh presented AIA Document A105-2017 Standard Short Form of Agreement by and between Garfield County School District 16 “Owner” and FCI Constructors, Inc. “Contractor” for the roofing and HVAC project at Grand Valley High School and roofing project at Grand Valley Middle School for consideration and action (*Appendix C*). The district’s attorney reviewed this agreement and revised some of the language. The timeline was reviewed.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the agreement by and between Garfield County School District 16 “Owner” and FCI Constructors, Inc. “Contractor” for the roofing and HVAC project at Grand Valley High School and roofing project at Grand Valley Middle School as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Interim Director of Business Services' Report

Rose Belden, Interim Director of Business Services, once again provided the Board with information regarding Colorado local government's options for participation in the paid Family and Medical Leave Insurance (FAMLI) program (*Appendix D*). Garfield 16 would have the option to not participate, fully participate, or not participate but manage for the employee. If the district does not participate, the employee can participate and manage independently. Ms. Belden requested that the Board review this information further as it will be presented at the September meeting of the Board for consideration and action. A brief discussion was held with questions being addressed.

Ms. Belden is recommending that the Board transfer \$1.5 million from the General Fund to the Capital Reserve Fund to assist with roof replacement costs and other various projects. In addition, a transfer of \$100,000.00 was added to the Technology allocation bringing the balance to \$600,000.00, and a transfer of \$100,000.00 was added to the Turf Field allocation bringing the balance to \$580,000.00. The maintenance allocation remains at \$300,000.00.

M/S Whelan/Van Teylingen:

Motion was made to approve the transfer of \$1.5 million from the General Fund to the Capital Reserve Fund and the transfers of \$100,000.00 to the Technology allocation and \$100,000.00 to the Turf Field allocation as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The financial auditors will be in-district the week of October 11, 2022. District officials will provide the majority of the requested financial records electronically. The audit will be presented to the Board at the regular meeting scheduled in December.

Interim Superintendent's Report

Dr. Jennifer Baugh, Interim Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix E*):

<u>COACHING/SPONSORS</u>		
<u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL</u>		
<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Berner, Tarina J.	Grand Valley Middle School	Head Coach – 8 th Grade Volleyball
Clark, Brittany M.	Grand Valley Middle School	Assistant Coach – 8 th Grade Volleyball
Medina, Cheralae K.	Grand Valley High School	Head Coach - Volleyball
Medina, Daniel T.	Grand Valley Middle School	Head Coach – 7 th /8 th Grade Football

Vashus, Bryan E.	Grand Valley Middle School	Assistant Coach - Football
Willer, Patricia A.	Grand Valley Middle School	Head Coach – 7 th Grade Volleyball

COACHING/SPONSORS TERMINATIONS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Tanner, Jeremy D.	Grand Valley High School	Head Coach – Boys’ Basketball

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Cora, Garrett M.	Outdoor Education Program	GVCC Training Stipend: \$500.00
Doyle, Irene M.	Grand Valley High School	Teacher Mentor Stipend: \$750.00
Drake, Jeremy A.	Outdoor Education Program	GVCC Training Stipend: \$500.00
Ferro, Thomas J.	Outdoor Education Program	GVCC Training Stipend: \$500.00
Johnson, Lisa L.	Outdoor Education Program	GVCC Training Stipend: \$500.00
Kinsey, Sarah J.	Outdoor Education Program	GVCC Training Stipend: \$500.00
Knox, Kirsten L.	Outdoor Education Program	GVCC Training Stipend: \$500.00
McMillan, Robin L.	Outdoor Education Program	GVCC Training Stipend: \$300.00
Reed, Damien J.	Outdoor Education Program	GVCC Training Stipend: \$500.00
Sherraden, Tessa L.	Outdoor Education Program	GVCC Facilitator Stipend: \$362.50
Sherraden, Tessa L.	Outdoor Education Program	GVCC Training Stipend: \$300.00
Spies, David J.	Outdoor Education Program	GVCC Training Stipend: \$500.00
Vashus, Bryan E.	Outdoor Education Program	GVCC Facilitator Stipend: \$362.50
Willer, Patricia A.	Grand Valley High School	Teacher Mentor Stipend: \$750.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Bennett, Lindsey J. *	G.V. Center for Family Learning	Paraprofessional – Kindergarten
Brown, Shannon T. *	Grand Valley Middle School	“Long-Term Substitute – Teacher of Record” – Physical Education Teacher
Franco, Teresa *	Bea Underwood Elementary	“Long-Term Substitute – Teacher of Record” – 3 rd Grade Bubble Classroom Teacher
Harris, Ingrid L. *	Grand Valley Middle School	“Long-Term Substitute – Teacher of Record” – Art Teacher
Mendoza, Molly J.	Grand Valley High School	Athletic/Facility Use Secretary
Owens, Sheleen *	Bea Underwood Elementary	Paraprofessional – Special Education (Severe Needs)
Pavich, McKenna L. *	G.V. Center for Family Learning	Paraprofessional – Preschool
Prado, Maria I.	G.V. Center for Family Learning	Paraprofessional – Preschool
Preston, Jewel *	Bea Underwood Elementary	“Long-Term Substitute – Teacher of Record” – 5 th Grade Teacher
Radel, Kristie L.	Grand Valley Middle School	Administrative Asst. (Head Bld. Secretary)

Trent, Melissa A. *	Bea Underwood Elementary	“Long-Term Substitute – Teacher of Record” – 3 rd Grade Teacher
Vicencio, Lisbeth S.	Grand Valley Middle School	Paraprofessional – Special Education (Severe Needs)
Wolf, Lori J. *	G.V. Center for Family Learning	Paraprofessional – Preschool

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Bowen, Eric A.	Grand Valley High School	Night Custodian
Berner, Tarina J.	Grand Valley High School	Paraprofessional – Special Education
Hayden, Carissa L.	G.V. Center for Family Learning	Paraprofessional - Preschool

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Aldrich, Melanie A.	Paraprofessional - Special Education G.V. Center for Family Learning	“Long-Term Substitute - Teacher of Record” – 4 th Grade Teacher Bea Underwood Elementary
Diaz, Kayla L.	Paraprofessional – General Education G.V. Center for Family Learning	“Long-Term Substitute – Teacher of Record” – Kindergarten Teacher G.V. Center for Family Learning
Kerrigan, Melanie A.	Kindergarten/1 st Paraprofessional G.V. Center for Family Learning	“Long-Term Substitute – Teacher of Record” – ELL Teacher G.V. Center for Family Learning
Pantaleon, Ismael A.	Seasonal Groundskeeper Maintenance Department	Night Custodian Grand Valley High School
Reed, Damien J.	Paraprofessional – Special Education Bea Underwood Elementary	“Long-Term Substitute - Teacher of Record” – 4 th Grade Teacher Bea Underwood Elementary
Tanner, Annette C.	Certified Substitute District-Wide	“Long-Term Substitute – Teacher of Record” – 5 th Grade Teacher Bea Underwood Elementary
Vargas, Flor I.	Paraprofessional English Language Learners (ELL) Grand Valley Middle School	“Long-Term Substitute – Teacher of Record” – English Language Learners (ELL) Teacher Grand Valley Middle School

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Interim Superintendent Baugh provided the following:

- The Board was provided with a copy of a letter that was sent to a certified staff member who resigned and did not provide at least thirty (30) days written notice that he or she would not fulfill the obligations of their Contract prior to commencement of the succeeding academic year. The letter also included the damages that the certified staff member incurred because of the breach of Contract.
- The new certified teachers attended the Teacher Boot Camp held on August 11, 2022.
- The first day for all certified teachers was August 12, 2022.
- The district will continue the partnership with Marzano to maintain a personalized competency-based educational system for students in grades 1-8. Certified staff members participated in professional development yesterday, August 15, 2022, at Grand Valley Middle School. Adjustments were made to the Empower system to better track student’s progress and to better report the progress to the parents/guardians. The high school certified staff members also participated in professional development yesterday, August 15, 2022. The focus was on aligning to specific teaching principals.

- Conversations have continued on potential employee housing options. The district will be exploring the option to convert the old hotel in Parachute into two bedroom rental units. A brief discussion was held regarding the housing shortage and the occupancy and waiting lists at the apartments.

Board of Education Reports/Comments

President Shore provided the following update on Colorado River BOCES:

- The costs associated for students being provided services through Yampah Mountain High School and properly charging school districts continues to be a topic of discussion. For the 2022-2023 school year, there will be a subsidy of approximately \$360,000 to offset these costs. Superintendents along with Directors of Finance will meet on a regular basis, and they have been tasked with resolving this issue.
- A meeting was held last week regarding Career & Technical Education. Colorado River BOCES is moving forward with the tiny house project, which will provide students hands-on experience in the areas of construction, electrical, and plumbing. Colorado River BOCES is seeking a location in the Parachute/ Battlement Mesa area that could accommodate a tiny house building site. A construction company donated a truck and trailer.
- There are three automotive dealerships in Glenwood Springs who are interested in participating in the mentorship/internship program for students. Cyber Security classes are being offered to students in Rifle.
- An Alternative Teacher Licensing Program is still offered through Colorado River BOCES.
- Colorado River BOCES has been awarded several grants, and they continue to apply for applicable grants.

Director Tomasulo requested that Dr. Ken Haptonstall and/or Dr. Scott Cooper attend future meetings of the Board to provide an updates.

Determination/Input for Future Work Session(s)/Meeting(s)

A brief discussion was held regarding changing the time of the regularly scheduled Board meetings to 5:00 p.m. This will also affect policy. The appropriate policy will be presented at the September meeting of the Board for revision.

The Board requested that the regularly scheduled Board meeting be placed on a rotating schedule to include the meeting locations at the school building levels.

The next regular meeting of the Board is scheduled on Tuesday, September 20, 2022, and it will be held at the District Administration Office/Board of Education meeting room commencing at 5:00 p.m.

A lengthy discussion was held regarding a Board retreat. It was the consensus of the Board to schedule the retreat in a couple of phases starting with a special meeting to discuss goals. A Board retreat will follow on September 30 and October 1, 2022, at Grand Valley High School. Various topics will be discussed to include, but not limited to, personalized competency-based educational system and Board roles and responsibilities.

M/S Van Teylingen/McGruder:

Motion was made to approve a special meeting of the Board on Tuesday, September 13, 2022, at 6:00 p.m. for the purpose of Garfield 16 district and Board goal setting for the 2022-2023 school year as presented.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The Board was provided with an update on the CDC COVID-19 protocols.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

ADJOURNMENT

M/S Tomasulo/Van Teylingen:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

McGruder-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:04 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Lynn J. Shore, Board President

Brittany Van Teylingen, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.