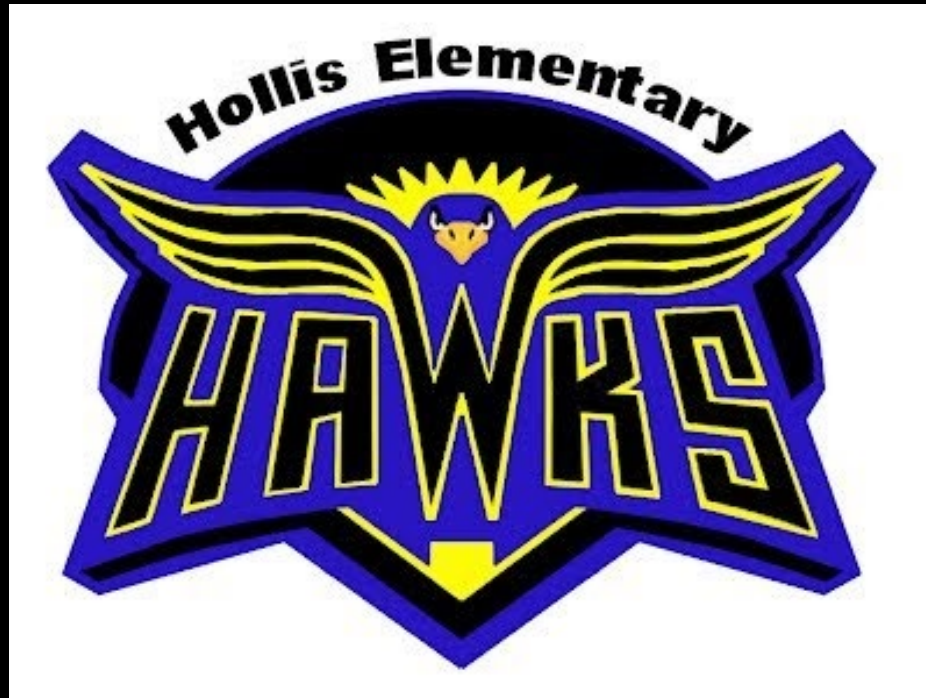


Hollis School District
Annual District Meeting
2023 Warrant & FY2024 Budget
March 15, 2023



School Board Members

- Amy Kellner – Chair
- Carryl Roy – Vice Chair
- Tammy Fareed – Secretary
- Brooke Arthur
- Rob Mann

Budget Committee Members

- Tom Gehan – Chair
- Mike Harris – Vice Chair
- Mike Leavitt – Secretary
- Chris Hyde
- Lorin Rydstrom
- Darlene Mann
- Amy Kellner – Hollis School Board's Representative
- Mark LeDoux – Select Board's Representative

SAU Administration

- Andy Corey – Superintendent, SAU 41
- Gina Bergskaug – Assistant Superintendent, SAU 41
- Lauren DiGennaro – Director of Student Services, SAU 41
- Kelly Seeley – Business Administrator, SAU 41
- Candi Fowler – Principal, Hollis Upper Elementary School
- Paula Izbicki – Principal, Hollis Primary School

Meeting Officials

- James O'Shaughnessy District Counsel
- Diane Leavitt District Clerk
- Supervisors of the Checklist
- Ballot Clerks
- Assistants and Counters

Meeting Video

- Stream from:
<https://www.sau41.org>
- Click on Live Stream

Resources on sau41.org

- FY24 Meeting Warrant
- FY24 MS-27 (proposed budget)
- This presentation

Meeting Calendar

- Hollis Town Annual Meeting
 - Saturday, March 18 th, 9:30 AM, HBHS Gym
- Hollis Local Election
 - Tuesday, March 28th, 7:00 AM – 7:00 PM, Lawrence Barn

Meeting Rules

- Moderator proposes operating rules
- Must be adopted every meeting
- Change rules by 2/3 vote
- Robert's Rules only a guide
- Rules found in Town Report yellow section
page 225

Speaking at the Meeting

- Come to podium
- Wait to be recognized
- Speak into microphone
- Show card, state name and address
- Speak to Moderator not voters
- Speak only once until others have spoken

Speaking at the Meeting

- 2 minutes
- 5 minutes for sponsors of amendments
- Time cannot be yielded or transferred

Speaking at the Meeting, RSA 40:7

No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator

Point of Order

- Bring to Moderator's attention that rules not being followed
- Appeal Moderator's ruling
- Not for questions or motions
- Indicate which rules are not being followed

Ending Debate

- May be made after waiting in line
- May be made from floor if no other speaker has the floor
- Not debatable
- Not after a speech
- Not if insufficient debate
- 2/3 vote required to pass
- All already in line may speak

Motion to Reconsider

- Purpose is to address new information
- Allows meeting to discuss and vote again
- Motion is debatable
- Requires simple majority
- Must be made by voter on prevailing side

Restrict Reconsideration

- Does not prevent reconsideration
- Requires any later reconsideration of the motion to be at least 7 days later
- In order at any time speaker has the floor
- Only after a vote has been declared

Appeal Moderator's Ruling

- Any interpretation of rules may be appealed unless required by state law
- Immediately after ruling made
- “Point of Order” or “I wish to challenge the ruling”
- Requires a second
- Majority vote to overrule
- Challenge to direct application of rules requires changing the rules, not appeal

Adopt Rules

Shall the School District
vote to adopt
the rules for this meeting
as proposed by the
Moderator?

Warrant Overview

2023 Hollis School Warrant

Art	Summary	Amount
1	Support Staff Contract Year 2 of 3	\$89,225
2	SAU Budget Assessment	\$677,360
3	SAU Building Maintenance Trust	\$23,970
4	School Building Maintenance Trust	\$95,000
5	Special Education Trust Fund	\$25,000
6	Contingency Fund	\$95,000
7	Operating Budget	\$15,786,280

Projected Tax Rates

Hollis School District Tax Rate

- Revenue substantially drives the Hollis School District's local tax rate
- The higher revenue last year was due mainly to unexpended budget and was returned to voters to reduce the 2022 tax rate
- Decreased revenue contributes nearly as much as additional spending to the increase in the HS D local tax rate in FY 24

Spending Increase	\$1,218,278	54%
Revenue Decrease	\$1,038,417	46%

Hollis School District Tax Rate

Assumes all Articles, approved as written	Year 2022 (HS D FY23)	Year 2023 (HS D FY24)	Change
Operating Budget	\$14,297,406	\$15,786,280	+ 10%
Warrant Articles	\$1,276,151	\$1,005,555	- 21%
– Revenue	(\$1,807,887)	(\$769,470)	- 57%
– State Aid Grant	(\$1,619,641)	(\$1,300,791)	- 20%
– Retained State Tax	(\$963,567)	(\$1,453,029)	+ 51%
= Total Tax Effort	\$11,182,46	\$13,268,54	+ 19%
		Assumes 2.0% increase in tax base	
HS D Tax Rate	\$7.71	\$8.07	+ 1.1%

Hollis Total Tax Rate

Assumes all Articles, approved as written	2022	Projected 2023	Change
Town	\$5.65	\$6.39	+ 23%
HS D Local Tax	\$7.45	\$8.97	+ 16%
HS D State Tax	\$0.67	\$0.99	+ 48%
COOP Local Tax	\$7.13	\$7.94	+ 11%
COOP State Tax	\$0.69	\$0.92	+ 33%
County Tax	\$1.18	\$1.16	- 2%
Hollis Tax Rate	\$22.57	\$24.37	+ 17%

Controlable at the Town / School District Level

Total tax rate may not equal sum of components due to rounding

Warrant Articles

Article I. HESSA (Support Staff)

Year 2 of 3-Year Contract

To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2023-24 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

FY 24
\$89,225

and further to raise and appropriate the sum of \$89,225 for the second year (2023-24 school year), such sum representing the negotiated increase over the 2022-23 salaries and fringe benefits.

- Recommended by School Board 4-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
 - \cong \$0.05 / \$1,000 (Tax Rate)
 - \cong \$22 / \$464,000 (Average Single-Family Residence)

HES SA FY24 - FY25 Agreement

Highlights

3 Year Term, Not Sanbornized

Increases		FY24	FY25
ON/OFF Step Increase		\$60,856 (3.5%)	\$72,097 (4.5%)
Increase in Insurance Caps		\$2,400	\$2,400
\$500 Towards Insurance Premium (Part-Time)		\$6,000	
Total (Previously Negotiated)		\$69,256	\$74,497
NEW Components		\$19,969	\$12,682
Total		\$89,225	\$87,179

Total of all 3 years = \$264,065

HES SA FY24-FY25 New

- Retention stipends provided in FY24 (\$1,000 or Step 6 Equivalent)
- New Components FY24 (\$19,969)
 - All support staff are Off-step
 - Some category shifts
 - Adopt FY24 COOP On-step grid for new hires
 - Adjustments to some Off-step rates due to new On-step grid
 - \$500 stipend for eligible employees

HES SA FY23-FY25 Costs

- Contract is NOT Sanbornized
 - Each year of the three-year agreement must be approved individually by voters at each year's Annual District Meeting
 - FY24 provisions are the only portion of agreement under consideration at this year's Annual District Meeting
 - Disclosure of future year costs does not equate to approval from the Annual District Meeting

FY23	FY24	FY25	Total
\$87,661	\$89,225	\$87,179	\$264,065

Article 2: SAU Budget

Shall the School District vote to raise and appropriate the sum of \$677,360 as the Hollis School District's portion of the SAU budget of \$2,264,374 for the forthcoming fiscal year? This year's adjusted budget of \$2,247,208 with \$672,225 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

- Recommended by School Board 4-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
 - ≅ \$0.37 / \$1,000 (Tax Rate)
 - ≅ \$169 / \$464,000 (Average Single-Family Residence)

Article 2: SAU Budget

FY23 Budget	FY24 Proposed Budget	\$ Change	% Change	FY24 Adjusted Budget
\$2,107,176	\$2,268,374	\$161,198	7.6%	\$2,251,208

Major Budget Drivers	Increase over FY23 Budget	Details
Board Approved Support Staff Salary Adjustments and Associated Benefits	+\$74,139	<ul style="list-style-type: none"> • \$33,807 Board approved salary adjustments for FY23 • \$18,318 Board approved December salary adjustments
Budgeted Salaries and Associated Benefits	+\$82,254	<ul style="list-style-type: none"> • 3.5% annual increases

Article 3: SAU Building Maintenance Fund

To see if the School District will vote to raise and appropriate up to the sum of \$23,970 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41.

- Recommended by School Board 4-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
 - None

Article 3: SAU Building Maintenance Fund

- Background:
 - HS D owns and maintains the SAU offices of 4 Lund Lane
 - HS D charges SAU41 rent for this space
- Purpose of the Article:
 - Expendable Trust is a “Savings Account” used to carry forward SAU41 rental income on 4 Lund Lane for major maintenance
- Funding:
 - From SAU41 rental income
- Oversight:
 - Major Expenditures proposed by the Administration
 - School Board evaluates and presents plan to BudCom for input
 - School Board makes final approval of expenditures

Article 3: SAU Building Maintenance Fund

FY 24 Projected Opening Balance	\$75,000
FY 24 Proposed Funding	\$23,970
FY 24 Proposed Projects:	
Portable Office / Conference Room Unit	\$30,000
Projected FY 24 Ending Balance	\$68,970

Article 4: School Buildings Maintenance Fund

To see if the School District will vote to raise and appropriate up to the sum of \$95,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2023 unassigned fund balance available for transfer on July 1, 2023.

- Recommended by School Board 4-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
 - No rate increase. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending \$95,000, that could *potentially* be returned as revenue, equates to foregoing a *potential* rate reduction:
 - $\cong (\$0.05) / \$1,000$ (Tax Rate)
 - $\cong (\$24) / \$464,000$ (Average Single-Family Residence)

Article 4: School Buildings Maintenance Fund

- Purpose:
 - “Savings account” to carry forward funds for major building maintenance
- Funding:
 - Unreserved Fund Balance Surplus
- Oversight:
 - Major Expenditures proposed by the Administration
 - School Board evaluates and presents plan to Budget Committee for input
 - School Board makes final approval of expenditures

Article 4: School Buildings Maintenance Fund

FY 24 Projected Opening Balance		\$175,000
2024 Proposed Funding		\$95,000
FY 24 Proposed Projects:		
Classroom / Hallway Flooring	HPS	(\$30,000)
Univents – Outside Units - Rebuild	HPS	(\$25,000)
Exterior Doors	HPS	(\$15,000)
	HUE	
Classroom / Hallway Flooring	S	(\$30,000)
	HUE	
Hot Water Pump	S	(\$10,000)
Transfer Switch – Rocky Pond	Both	(\$10,000)
		(\$120,000
FY 24 Projects Total Cost)
Projected FY 24 Ending Balance		\$150,000

Article 5: Special Education Expendable Trust Fund

To see if the School District will vote to raise and appropriate up to the sum of \$25,000 to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2023 unassigned fund balance available for transfer on July 1, 2023.

- Recommended by School Board 4-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
 - No rate increase. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending \$25,000 that could *potentially* be returned as revenue, equates to foregoing a *potential* rate reduction:
 - $\cong (\$0.01) / \$1,000$ (Tax Rate)
 - $\cong (\$6) / \$464,000$ (Average Single-Family Residence)

Article 5: Special Education Expendable Trust Fund

- “Savings account” to carry forward funds for major unexpected Special Education costs
- Examples of unanticipated expenses:
 - A student could move into the district in the summer and require special education services in excess of \$100K
 - Change in student placement mid-year could add \$40K in transportation cost
 - Student injured during the year could require \$60K of occupational therapy services
- Use of Trust would lessen risk that ongoing educational programs would be reduced to fund unforeseen special education costs
- Gradual funding from unassigned fund balance
 - Trust balance non-statutory cap \$280K
 - FY24 opening balance \$100,000

Article 6: Contingency Fund

To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.

- Recommended by School Board 4-0-0
- Recommended by Budget Committee 7-1-0
- Estimated Net Tax Impact
 - $\cong \$0.05 / \$1,000$ (Tax Rate)
 - $\cong \$24 / \$464,000$ (Average Single-Family Residence)

Article 7: Operating Budget

To see if the School District will vote to raise and appropriate a sum of \$15,786,280 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

- Recommended by School Board 4-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
 - $\cong \$8.51 / \$1,000$ (Tax Rate)
 - $\cong \$3,947 / \$464,000$ (Average Single-Family Residence)

Article 7: Operating Budget Guidance

Description	Total	Variance from Guidance
Guidance Budget	\$15,758,40 7	-
Proposed Budget	\$15,786,28 0	\$27,873

Article 7: Operating Budget Staff Changes

- Total adds to staff: 6.5 Full-Time Equivalents
 - + 1.0 Regular Education teacher at HPS
Anticipated enrollment increase
 - + 1.0 Board Certified Behavioral Analyst Assistant at HPS
 - + 3.0 Registered Behavioral Technician Paraeducators at HPS
 - + 1.0 Pre-K Intensive Needs Teacher at HPS
 - + 0.5 Occupational Therapist at HUES

Article 7: Operating Budget

Major Increases

Description	FY24 Proposed	% Change	\$ Change
Debt Service	\$1,086,066	43%	\$327,623
New Special Ed Positions	\$257,403	100%	\$257,403
Teacher Salaries Contract approved 2022	\$3,877,417	5%	\$262,622
Special Education Contracted Services	\$240,220	200%	\$160,310
Health Insurance	\$1,418,159	11%	\$141,677
Transportation	\$540,183	8%	\$42,031

Article 7: Operating Budget

Major Decreases

Description	FY24 Proposed	% Change	\$ Change
Retirement Benefits	\$61,295	- 51%	- \$64,341
Support Teacher Salaries	\$272,008	- 18%	- \$58,383
Vision Services	\$2,000	- 95%	- \$40,250
Employer Retirement Contributions	\$1,388,479	- 3%	- \$35,719
Teacher Lane Changes	\$42,015	- 16%	- \$8,210

Article 8: To transact any other
business that may legally
come before said meeting.

Thank you for attending