



Mr. Sean Byram, Principal Mr. Alan Dawe, Assistant Principal

Dear Parent/Guardian,

Thank you for registering your child with Gaylord Community Schools.

Please provide the following documents to complete the enrollment:

- ORIGINAL BIRTH CERTIFICATE
- PROOF OF RESIDENCY must have parent/guardian name and address indicating residency
 (Ex. driver's license, utility bill, rent/lease agreement, property tax statement, voter's registration, mortgage document, certification from work, etc.)
- Copy of current IMMUNIZATION RECORD
- POWER OF ATTORNEY or GUARDIANSHIP PAPERWORK if student doesn't live with parent
- Latest IEP or 504 PLAN if student receives special education services

Please fill out the following forms:

- **STUDENT INFORMATION RECORD** (Emergency Card)
- REGISTRATION PROOF OF RESIDENCY
- CONSENT FOR DISCLOSURE OF IMMUNIZATION INFORMATION
- STUDENT INFORMATION SHEET
- AFFIRMATION OF PRIOR STUDENT RECORD
- AUTHORIZATION TO RELEASE CONFIDENTIAL INFORMATION (Records Request)
- TRANSPORTATION REGISTRATION FORM (If applicable)
- CONCUSSION AWARENESS ACKNOWLEDGEMENT FORM

These forms are to be filled out if the enrollment takes place after the school year has started:

- STUDENT/PARENT AGREEMENT SIGNATURE PAGE
- DIRECTORY INFORMATION OPT-OUT FORM



Vaccines Required for School Entry in Michigan

children are fully protected and any school vaccination requirements are met. serious diseases is to follow the recommended vaccination schedule at cdc.gov/vaccines. When following the recommended schedule school. These laws are the minimum standard for preventing disease outbreaks in group settings. The best way to protect children from Whenever children are in group settings there is a chance for disease to spread. Children must follow vaccine laws in order to attend

Varicella (Chickenpox)*	Meningococcal Conjugate (MenACWY)	Hepatitis B*	Measles, Mumps, Rubella (MMR)*	Polio	Diphtheria, Tetanus, Pertussis (DTP, DTaP, Tdap)	
2 or Curren	None		2	3 doses if o	4 doses DTP or DTaP 1 dose must be at or after 4 years of age	All Kindergarteners and 4-6 year old transfer students
2 doses at or after 12 months of age or Current lab immunity or History of varicella disease	1 dose at 11 years of age or older upon entry into 7 th grade or higher	3 doses	2 doses at or after 12 months of age	4 doses or 3 doses if dose 3 was given on at or after 4 years of age	4 doses diphtheria and tetanus or 3 doses if 1 st dose given on or after 1 year of age 1 dose Tdap at 11 years of age or older upon entry into 7 th grade or higher	All 7th Graders and 7-18 year old transfer students

the above ages upon entry into school. During disease outbreaks, incompletely vaccinated children may be excluded from school. Parents and guardians choosing to decline vaccines must obtain a certified non-medical waiver from a local health department. Read more about waivers at <u>Michigan.gov/Immunize</u> *If the child has not received these vaccines, documented immunity is required. All doses of vaccines must be valid (correct spacing and ages) for school entry purposes. These rules apply to children who are

The Michigan Department of Health and Human Services will not exclude from participation in, deny benefits of, or discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, partisan considerations, or a disability or genetic information that is unrelated to the person's eligibility.



GAYLORD COMMUNITY SCHOOLS 2023-2024 STUDENT INFORMATION RECORD

	, , , , , , , , , , , , , , , , , , ,		oquootoui Oigii, uuto, uiiu	return to your student's school.		
Student's Legal Last Name:		First Name:	Middle Name:	Preferred First Name:		
Home Phone:		Gender: (M/F)	Grade	Date of Birth:		
Student's Residence Address:			City:	Zip Code:		
Mailing Address for Student Mailings:			City:	Zip Code:		
School District of Residence	9 :		County of Residence	e Birthplace: (City / State / Country)		
Please note that if ethnicity and ra	ace information is no	ot provided, the US Depart	ment of Education requires th	e school district to provide an answer on our behalf.		
ETHNICITY (check one)			RACE (number all that ap	oply)		
Non-Hispanic	African Am	erican	American Indian / A	alaska Native Asian		
Hispanic	Native Haw	vaiian / Pacific Islander	White	Hispanic / Latino		
LANGUAGE SPOKEN AT HO	OME:(select all tha	at apply) English	Spanish Other:	(specify)		
STUDENT LIVES WITH: (che	ck one):					
Both Parents	Mother On	y Father	Only Fost	er Parents Other (specify below)		
Joint Custody	Mother / St	ep-Father Father	/ Step-Mother Host	Family		
Legal Guardian Mother / Other Father / Other Adult Student				Student		
STUDENT'S RESIDENCE IS:	(check one)					
Single Family Dwellin	g	N	fore than 1 family in house	Motel / Car / Campsite		
With Friends / Family			helter	Other		
		PARENT II	NFORMATION			
Mother Name:			Father Name:			
Cell Phone:			Cell Phone			
Home Phone:		Home Phone: Home Phone:				
Email: Email:						
Email:						
Email: Work Place/Phone:						
Work Place/Phone: Lives with Student (selec	<u> </u>		Email: Work Place/Phone: Lives with Student (s	select one):YESNO		
Work Place/Phone:	<u> </u>		Email: Work Place/Phone: Lives with Student (s	select one): YES NO		
Work Place/Phone: Lives with Student (selec	household as the stu	dent, send school mailings	Email: Work Place/Phone: Lives with Student (stothis address (Optional):	select one):YESNO NO		
Work Place/Phone: Lives with Student (select of a parent does not live in the same of the	the Armed Force	dent, send school mailings ces and on active dut his student OR if there is a	Email: Work Place/Phone: Lives with Student (stothis address (Optional): y (select one):YES	NO ation by order of a court, please list them here.		
Work Place/Phone: Lives with Student (select of a parent does not live in the same of the	the Armed Force	dent, send school mailings ces and on active dut his student OR if there is a	Email: Work Place/Phone: Lives with Student (stothis address (Optional): y (select one):YES	NO ation by order of a court, please list them here.		
Work Place/Phone: Lives with Student (select If a parent does not live in the same Is any parent a member of If there are adults who are res	the Armed Force	dent, send school mailings ces and on active duth his student OR if there is a A PARENT WITHOUT LE	Email: Work Place/Phone: Lives with Student (stothis address (Optional): y (select one):YES any other guardianship informs GAL DOCUMENTATION OF	NO ation by order of a court, please list them here. I FILE AT THE SCHOOL		
Work Place/Phone: Lives with Student (select If a parent does not live in the same Is any parent a member of If there are adults who are res	the Armed Force tricted from seeing to the NOT RESTRICT	dent, send school mailings ces and on active duth his student OR if there is a A PARENT WITHOUT LE	Email: Work Place/Phone: Lives with Student (stothis address (Optional): y (select one):YES any other guardianship informs GAL DOCUMENTATION Office including mother and face	NO ation by order of a court, please list them here. I FILE AT THE SCHOOL ther listed above)		
Work Place/Phone: Lives with Student (select If a parent does not live in the same Is any parent a member of If there are adults who are res	the Armed Force	dent, send school mailings ces and on active duth his student OR if there is a A PARENT WITHOUT LE	Email: Work Place/Phone: Lives with Student (stothis address (Optional): y (select one):YES any other guardianship informs GAL DOCUMENTATION OF	NO ation by order of a court, please list them here. I FILE AT THE SCHOOL		
Work Place/Phone: Lives with Student (select If a parent does not live in the same Is any parent a member of If there are adults who are res	the Armed Force tricted from seeing to the NOT RESTRICT	dent, send school mailings ces and on active duth his student OR if there is a A PARENT WITHOUT LE	Email: Work Place/Phone: Lives with Student (stothis address (Optional): y (select one):YES any other guardianship informs GAL DOCUMENTATION Office including mother and face	NO ation by order of a court, please list them here. I FILE AT THE SCHOOL ther listed above)		
Work Place/Phone: Lives with Student (select If a parent does not live in the same Is any parent a member of If there are adults who are res	the Armed Force tricted from seeing to the NOT RESTRICT	dent, send school mailings ces and on active duth his student OR if there is a A PARENT WITHOUT LE	Email: Work Place/Phone: Lives with Student (stothis address (Optional): y (select one):YES any other guardianship informs GAL DOCUMENTATION Office including mother and face	NO ation by order of a court, please list them here. I FILE AT THE SCHOOL ther listed above)		

RESIDENT STATUS: K-8 HOMEROOM TEACHER: DISTRICT OF RESIDENCE: DISTRICT ENTRY DATE:

PM BUS ROUTE:

Secondary Route Info - AM: PM:

OTHER CHILDRE	N RESIDING IN THE	E HOME:		
Name (Last, First)	Birthdate	Grade	School Attending	
MEDICA	AL INFORMATION			
ALLERGIES:	COND	ITIONS:		
Food (List below) (Contact cafe for special diets)			providing inhaler to office? YES NO	
Animals (List below)	Diabetes			
Medications (List below)			zures (Explain below)	
Other (List below)		Other Medical Info	ormation (Explain below)	
Parent providing Epipen? YES NO				
Please list any allergies and/or provide spe	ecific information on	conditions checked	d above:	
Disease weavide any additional information regarding your shild	la baalth ar madiaal is		ro the calculate he aware of	
Please provide any additional information regarding your child	5 Health of Hieulcal is	ssues you would lif	the school to be aware of.	
Medical Authorizations and Aut	thorization to Transpo	ort in Case of Emer	gency	
In case of an accident or serious illness, I request the school to contact m indicated and follow his/her instructions. If the physician cannot be reache				
Dantas Nama	•	Dooton Bhono	•	
Doctor Name:		Doctor Phone:		
PERSONS AUTHORIZED TO PICK UP	CHILD FOR EMER	GENCY PURPOS	SE ONLY	
If your child is injured, ill, etc., and needs to leave school, we will first contact	•		•	
the following individuals authorized to pick up your child from school for eme	ergency purposes only.	Your child should	know the person. ID may be requested.	
YOUR CHILD WILL NOT BE REL	EASED TO ANY UNA	UTHORIZED PERS	ON	
Name (Last, First)	Relationsh	ip	Phone	
I affirm that as the parent/legal guardian, all information provid	ed is true and accu	ırate and that my	child and I reside at the listed	
address. I understand that any false information provided by m	ne may subject me	to legal penalties	s for perjury.	
Signature of Parent / G	uardian		Date	



REGISTRATION PROOF OF RESIDENCY

Proo	of of residency S	ubmitted:			
O Driver's license O Lease / Rental agreement O Utility bill for the current month O Property Tax Bill O Mortgage Statement	O Proof of residency from the County Registrar of Voters O Current vehicle registration showing residency address O Letter from parent's employer on company letterhead O Copy of money order for rent payment O Other				
I declare that I physically reside at: _		(complete addres	s)		
I declare under the penalty of perjury I also agree to notify the school with understand that a new affidavit and outside the district, appropriate for	thin two (2) wee I a new proof of	ks when reside residency mus	ency has been changed. I		
Falsification of any information or do address of another person without a from Gaylord Community Schools an incurred to educate this student.	actually residing t	here may resul	t in; withdrawal of student		
Student I	Name		Grade		
Sibling Names	Grade		School		
	,				
Parent / Guardian Name		Parent / G	uardian Signature		
Relationship to Student			 Date		

Gaylord Community Schools

Consent for Disclosure of Immunization Information to Local and State Health Departments

Immunizations are an important part of keeping our children healthy. Schools and State and Local health departments must monitor immunization levels to ensure that all communities are protected from potentially life-threatening diseases and, if necessary, respond promptly to an emerging public health threat. It is important that disease threats be minimized through the monitoring of students being immunized.

Sharing immunization and personally identifiable information including the students name, Date of Birth, gender, and address with local and state health departments will help to keep your child safe from vaccine preventable diseases. The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, requires written parental consent before personally identifiable information from your child's education records is disclosed to the health department. If your child is 18 or over, he or she is an "eligible student" and must provide consent for disclosures of information from his or her education records.

You may withdraw your consent to share the	is information in writing at any time.
I authorize Gaylord Community Schools to re Michigan Department of Health and Human understand this information will be used to i services and to help schools comply with Mic information and limited personally identifial	Services and Local Health Department. I improve the quality and timeliness of immunization chigan Law. This includes any immunization
Student's Name:	Date of Birth://
Student Building:	Grade Level:
Signature of Parent/Guardian or Eligible Student:	Date:/
Printed Parent/Guardian Name:	

Gaylord Intermediate School

240 E. Fourth St, Gaylord, MI 49735 Student Information Sheet

udent's Name	Birthdate		
ldress	Bus Number		
eacher	Grade		
elcome to Gaylord Intermediate School!			
order that we may become better acquainted with your child asking you to provide us with information regarding your clet learning environment. The classroom teacher will review the	hild so we may effectively place your child in the		
How does your child spend his/her leisure time?			
Are there any subjects or activities in school that your child			
What type of learning environment motivates your child to	do their best?		
List your child's academic strengths			
List your child's academic weaknesses			
What would be the main goal that you would like to see you	ur child attain while attending GIS?		
Is there anything about your child that you feel is important	t for us to know?		
Does your child have any health problems (physical, educat	ional, emotional)?		
List any information that you have regarding your child's so questions 1 through 8			
	eacherelcome to Gaylord Intermediate School! order that we may become better acquainted with your childs asking you to provide us with information regarding your clearning environment. The classroom teacher will review to How does your child spend his/her leisure time? Are there any subjects or activities in school that your childs What type of learning environment motivates your child to List your child's academic strengths List your child's academic weaknesses What would be the main goal that you would like to see you Is there anything about your child that you feel is important. Does your child have any health problems (physical, educated List any information that you have regarding your child's see		



AFFIRMATION OF PRIOR STUDENT RECORD

[NOT a request for records]

Student Name:			Grade:
Previous School:			
Previous School District:			
> <u>DISCIPLINE</u>			
weapons, alcohol or drugs, c property committed on sch	r for the willful infliction of i	c or private school in Michigan or and injury to another person or for any all old sponsored activity, or on a publicativity.	ct of violence against persons and/o
□ NO	YES		
> SPECIAL EDUCATION	I SERVICES / Section 504	<u>1</u>	
My child received the follo	wing services:		
SPE	CIAL EDUCATION SERVICES	Section 504	l .
		District Representative	 Date
		=======================================	=======================================
From:	(name of previous school)		_
Please check one:			
According t	o our records, we verify that	the information provided above <u>IS</u> co	rrect.
According t	o our records, the informatio	on provided above <u>IS NOT</u> correct.	
Please email the following st	udent records to GCS.REGIS	TRAR@GAYLORD.K12.MI.US or fax	to 989-732-6029 :
Attachment:	Transcript/Report Card	IEP, MET, 504 Plan, etc.	Discipline Records
Signature of Sending District	Administrator or Designee	Title	



AUTHORIZATION TO RELEASE CONFIDENTIAL INFORMATION

Student Name:			DOB:		G	Grade:	
Has your child e	ols? ONO OYES		ool Bldg: SME NOE or/s attended:				
School Transferr	ing From:		Schoo	ol Distric	ct:		
Previous School	Address:						
Phone No.:			_ Fax No.:				
I authorize relea	se of the following	records for the child	listed above:				
COMPLETE CU	JMULATIVE TRA	ANSCRIPT	CURRENT MET, IEP, 50	04 Plan	Confidential Files	(IEPC)	
BIRTH CERTIFICATE WITHDRAWAL GRADES MEDICAL FILE Psychological & Diagnostic Re				iagnostic Reports			
IMMUNIZATIO	ON RECORD CU	RRENT SCHEDULE	SOCIAL WORKER REPO	ORTS	DISCIPLINE RECOR	RD	
* The Michigan At	and Privacy Act, Fin	al Rule on Educationa	e requested by authorized I Records, Federal Regis t a school district may no o the school district.	ter, June	e 17, 1976, Vol41, N	o. II, Page 2465."	
	as a notification that G er Section 25 for the ab	aylord Community Schoo ove student.	ls will be requesting an				
UIC No.	Firs	t Date of Attendance:			Signature of GCS A	dministrator	
	PLEASE FO	WARD STUDENT RE	CORDS TO SCHOOL	INDICA	TED BELOW:		
	Г	ate Request Sent:					

Gaylord Community Schools Transportation Registration Form





Return registration forms to your students' sch During the summer months, please return to the Board		-	nue.
Date:	ge 🗆 Moved		
[®] It may take Transportation Dept. up to 5 school days to arrange for busing upon receiving this form.	More processing tire the new school yea		
Student Name	School	Grade	Gender
Bus Stop will be at or closest to the students address. We can accommo	date ONLY one Pick Up an	d ONLY one Drop	Off location
AM Pick Up (check one) ☐ Home ☐ Day Care ☐ Other Contact	t Name		
AddressPhone	#		
PM Drop Off (check one) ☐ Home ☐ Day Care ☐ Other Contact	t Name		
AddressPhone	#		
*Signature of Parent/Guardian*Print	Sign		
Email:	Phone:		
Please Fill Out Top	Half 👚		
Joint Custody/Shared Parenting Only If student will be transabove, please indicate below. <i>A copy of court papers must be p</i>	=		han listed
Parent Name R	Relationship to Studen	t	
	Name		
PM Drop Off (check one) ☐ Home ☐ Day Care ☐ Other Contact	Name		
Email:			
It is the responsibility of the shared custody parents to info	orm students school o	bus schedule	weeкiу
Route #Stop		В	US START
Route #Stop			
Route \square PS \square Parent Noti. \square Attached \square Driver \square	Notes:		

UNDERSTANDING CONCUSSIONS **Educational Material for Parents and Students**

(Content Meets MDCH Requirements)

Sources: Michigan Department of Community Health, CDC and the National Operating Committee on Standards for Athletic Equipment (NOCSAE), National Athletic Trainers Association

Some Common Symptoms				
Headache	Balance Problems	Sensitivity to Noise	Poor Concentration	Not "Feeling Right"
Pressure in the He	ead Double Vision	Sluggishness	Memory Problems	Feeling Irritable
Nausea/Vomiting	Blurry Vision	Haziness	Confusion	Slow Reaction Time
Dizziness	Sensitivity to Light	Fogginess	"Feeling Down"	Sleep Problems
		Grogginess		

WHAT IS A CONCUSSION?

A concussion is a type of brain injury that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning for a sudden stopping and starting of the head. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven't been knocked out.

You can't see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to activity on the day of the injury and not until a health care professional says they are okay to return to activity.

IF YOU SUSPECT A CONCUSSION:

- 1. SEEK MEDICAL ATTENTION RIGHT AWAY-A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don't hide it, report it. Ignoring symptoms and trying to "tough it out" often makes it worse.
- KEEP YOUR STUDENT OUT OF ACTIVITY-Concussions take time to heal. Don't let the student return to activity the day of the injury and not until a health professional says it is okay. A student who returns to activity too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal.
- TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION(S)-Schools should know if a student had a previous concussion. A student's school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENTS:

- Appears dazed or stunned
- Is confused or has trouble with homework or school assignments
- Forgets an instruction

- Can't recall events prior to or after a hit or fall
- Appears fatigued

- Answers questions slowly
 - Loses consciousness (even briefly)

Moves clumsily

Shows mood, behavior or personality changes

CONCUSSION DANGER SIGNS:

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. If a student sustains a bump, blow or jolt to the head or body and the following danger signs are present, immediate medical attention should be sought at the closest emergency department.

- One pupil larger than the other
- Repeated vomiting or nausea
- Becomes increasingly confused or agitated
- Is drowsy and cannot be awakened

- Slurred speech
- Has unusual behavior
- A headache that gets worse

- Weakness, numbness or decreased coordination
- Cannot recognize people or places
- Loses consciousness (even briefly)
- Convulsions or seizures

WHAT SHOULD YOU DO?

If a student reports one or more symptoms of a concussion after receiving a bump, blow or jolt to the head or body, h/she should be immediately removed from activity (this includes but is not limited to, athletics, PE classes, band, dance, aerobics, theatre and choir.) The student should only return to activity with the permission of a health care professional experienced in evaluating concussions. Rest is key during recovery. Exercising or activities that require a lot of concentration (such as studying, working on the computer or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rest breaks, be given extra help and time, and spend less time reading, writing or on a computer or iPad. After a concussion, returning to sports and school is a gradual process and should be monitored by a health care professional. Concussions affect each individual differently. Some may recover quickly and fully while others may have symptoms that last for days, weeks or even months.

To learn more, go to www.cdc.gov/concussion

CONCUSSION AWARENESS

EDUCATIONAL MATERIAL ACKNOWLEDGEMENT FORM

By my name and signature below, I acknowledge in accordance with Public Acts 342 and 343 of 2012 that I have received and reviewed the "Understanding Concussions: Education for Parents and Athletes" provided by <u>Gaylord Community Schools.</u>

Student Name Printed	Parent or Guardian Name Printed
Student Name Signature	Parent or Guardian Name Signature
Date	 Date

Return this signed form to your school's athletic office or to your coach. The school must keep this on file until the student is age 18. We realize this may not be the first nor the last time you sign and submit this form, as each organization needs to have a copy. Thank you for your cooperation and understanding.

Students and parents please review and keep the educational materials available for future reference.