

SUPPLEMENTARY INSTRUCTIONAL MATERIALS

Movies, Videos, and other Multimedia

Purpose

The purpose of this procedure is to outline the expectations for use of movies, videos, and other multimedia in schools.

Use of movies, videos, and other multimedia in the classroom should be educational, connected to the curriculum, noted on class syllabus or include a written rationale unless it is part of the "pre-approved materials" listed below.

If a parent wishes to excuse their student from a video, an authentic alternate assignment should be made available as a choice for kids and parents.

Pre-Approved Materials

It is understood that any materials that meet one of the following criteria are considered appropriate for school without further approval needed:

- Videos that accompany textbooks purchased as part of a formal adoption
- Videos that are made available through the ESD library cooperative
- Videos that are part of course curriculum for a video-centered course, such as Film Study or Video Productions.
- Videos from United Streaming

Expectations for Use of Movies, Videos, or other Multimedia in Classrooms

- A. Under certain conditions, purchased or rented pre-recorded video programs may be used in the classroom. Section 110 (1) of the copyright law enables teachers to use (perform) such a video without a public performance license (which is normally required whenever a video is shown outside of the home). The conditions which must be satisfied are:
- a. The use must take place in a non-profit educational institution;
 - b. the use must occur in a classroom or similar place devoted to instruction;
 - c. the use must be part of a regularly scheduled course (thus ruling out extra-curricular or recreational use); and
 - d. the use must be exclusively by the instructor and the students in the classroom, in the course of face-to-face teaching activities.

- B. Movies, videos, and other multimedia not addressed in the pre-approved materials section may be shown if they are rated as follows:

Grades K – 5:	G only
Grades 6 – 8:	G or PG; PG – 13 clips with principal permission
Grades 9 – 12:	G, PG, PG –13; R clips with principal permission and preview OK

If full length PG–13 or R rated movies are to be shown, prior approval by the principal must be given and parents must be notified in advance.

R-rated movies will be considered only at the high school level.

PG – 13 movies will be considered only at the middle school and high school levels.

- C. We encourage use of short clips rather than full-length movies. We encourage the use of appropriate teaching strategies, such as an introduction, post-video discussion, or other activity that connects the video to a learning experience. Teachers are encouraged to use strategies, assignments, and activities to accompany use of films so students are actively engaged in learning during the movie.

- D. Each building should establish expectations and protocols to support substitute teachers, especially in specialist areas, regarding expected curriculum and instruction, with attention paid to use of video in the classroom.
- E. Teachers are encouraged to have emergency lesson plans for unexpected absences. Activities could be connected to theory or school improvement plans.
- F. The following procedure for approval of supplemental movies is recommended:

Procedure for approval of supplemental movies:

- Teacher prepares a written rationale as part of a course syllabus or as a separate document. This explains the connection to course curriculum and takes the copyright laws into consideration. It is expected the teacher has previewed the supplemental video.
- Rationale is submitted to building principal for approval.
- If approved, teacher notifies parents in advance of the intent to use supplemental video material in the class.
- If parent disapproves, an authentic, relevant alternate assignment is offered.
- Parent has the right to complete a "request for review of video" form.
- Principal will attempt to resolve the complaint at the building level.
- If no resolution, Review of Video form will be referred to the Instructional Materials Committee.

Movies as Rewards

We recognize that on occasion, teachers use videos as rewards and privileges in the classroom. We encourage the use of a broad range of rewards, understanding that videos may be part of the social curriculum or used for enjoyment and recognition of hard work. This should be an infrequent exception to the procedures outlined here.

CHIMACUM SCHOOL DISTRICT
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