



## **FREMONT UNION HIGH SCHOOL DISTRICT BOARD VACANCY APPLICATION PACKET**

The following information is contained within the Board Vacancy application packet:

1. FUHSD Frequently Asked Questions Regarding Board Member Appointment
2. FUHSD Applicant Qualification Form
3. FUHSD Application for Provisional Appointment
4. Please also submit a resume with your application packet.

Please complete and return all portions of the application packet by 5 p.m. on Friday, April 21, 2023. Submit applications by mail to Rachel Zlotziver, Coordinator of Communications, at 589 W. Fremont Ave., Sunnyvale, 94087 or via email to [rachel\\_zlotziver@fuhsd.org](mailto:rachel_zlotziver@fuhsd.org).

All materials, upon submission, become property of FUHSD and as such, are public record.

A Board Applicant informational session will be held on Thursday, April 13 from 1:30 to 3:30 p.m. at the FUHSD District Office (589 W. Fremont Ave., Sunnyvale) for interested applicants.



## **FREMONT UNION HIGH SCHOOL DISTRICT FREQUENTLY ASKED QUESTIONS REGARDING BOARD MEMBER APPOINTMENT**

Thank you for your interest in seeking appointment to the Board of Trustees of the Fremont Union High School District. As you know, a vacancy has occurred which may be filled by the remaining Board members no later than 60 days from official date of vacancy. As you consider whether you would like to apply for an appointment to the Board, the following information may be of assistance.

*1.) Why is there a vacancy at this time?*

FUHSD trustee Roy Rocklin passed away on March 19, 2023 leaving a vacancy on our Board.

*2.) What are the qualifications for serving on the Board?*

A person must be a citizen of the United States, a resident of Fremont Union High School District, at least 18 years old, and a registered voter.

*3.) What do I need to apply for the position?*

The Board of Trustees has determined that it will accept application materials which include a complete Qualification Form and Application for provisional appointment. These materials are available on the Fremont Union High School District website, [www.fuhsd.org](http://www.fuhsd.org). Complete application materials must be received in the District Office no later than 5:00 pm on April 21, 2023. Applicants must be available for interviews with the Board at an open meeting on May 1 and on May 8, if needed.

*4.) If I am selected by the Board, when do I take office and when do I run for election?*

The Board anticipates making a selection on May 16, 2023. The appointment will become effective thereafter, and the new member will attend their first full Board meeting on May 16, 2023, after he or she is sworn into office. During the initial 10 days after the appointment, the Board must notify the community of the vacancy and the provisional appointment, including the name of the new Board member. The appointment will become final in 30 days unless a petition is filed with the Santa Clara County Superintendent of Schools requesting an election, in which case a special election will be called to fill a vacancy.

After the appointment becomes final, the Board member will serve until the November, 2024 election. It will be the responsibility of the appointed Board member to become familiar and comply with all the timelines and requirements associated with running for public office via an election.

*5.) What other information should I consider?*

Serving on the school board can be a valuable and satisfying way to make a significant contribution to the community. The Board, staff, parent and student community have enjoyed a collegial relationship. As public officials, Board members do have to comply with certain restrictions not encountered in their private lives. For example, Board members serve without any compensation for their services. Election campaigns are completely separate from district activities and the candidate must fund the campaign with private contributions in accordance with the rules of the Fair Political Practices commission.

Upon assuming office, a Board member must file a Statement of Economic Interest which is a public document that discloses the Board member's financial holdings and other economic interests within the boundaries of the District (excluding a personal residence). Board members must refrain from Board activities which constitute a conflict of interest or which are incompatible with their role as Board member.

- 6.) *May I get additional information on the role and responsibility of a Board Member?*  
Yes, the California School Boards Association offers several publications on *School Board Leadership, New Member Orientation and Governance Briefs*.

Please feel free to contact the Board President or Superintendent to discuss your interest in applying for appointment to the Board of Trustees of the Fremont Union High School District. Please be aware that in order to ensure a fair and equitable process, Trustees are not able to provide information that can be construed as giving an applicant an unfair advantage.

The District and the entire community greatly appreciate your interest in serving the community.



## FREMONT UNION HIGH SCHOOL DISTRICT APPLICANT QUALIFICATION FORM

Full Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Length of Residence in District: \_\_\_\_\_

Children in District (Y/N): \_\_\_\_\_

If Yes, Schools Attended or Attending and Dates: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

I \_\_\_\_\_ hereby certify I am a qualified voter and resident of the Fremont Union High School District in the County of Santa Clara, in the state of California, and wish to be considered for appointment to fill an unexpired vacancy in the Board of Trustees of the District. The term expires in December 2024.

I hereby certify that I meet all legal requirements to be a member of the Board of Trustees of the Fremont Union High School District.

I hereby certify that the information I have presented in the submitted application packet is complete, accurate and true to the best of my knowledge, and hereby authorize the Board of Trustees to verify this information as may be required. I understand that all application materials I have submitted are subject to the laws governing public information.

I understand that the District will review my offender status in the "Megan's Law" database. I further agree that if I am appointed to fill the Board vacancy, I will obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation within one month of appointment and prior to visiting any District school sites when students are present.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



# FREMONT UNION HIGH SCHOOL DISTRICT APPLICATION FOR PROVISIONAL APPOINTMENT

School Board Member Provisional Appointment Application

Application of \_\_\_\_\_

1. Have you served on any community commission, committee or other type of board? If so, please list and include the dates served.
2. Have you participated in any school activities or committees recently? Please list and explain.
3. Briefly explain your reason or interest in becoming a school board member.
4. What issue related to the District/public education do you feel strongest about?
5. What should be the relationship between the board members and the administration in the handling of school concerns?
6. What is the single most critical issue facing the District in the immediate future and how would your background and experiences help the District to meet this challenge?
7. Serving as a School Board Member is a substantial commitment in terms of time and energy. In addition to regularly scheduled meetings for which extensive preparation is often required, there are special sessions, professional conferences and attendance at a number of school-related events. How does your current schedule of responsibilities align with the addition of these duties?
8. Can you commit to attending the following meetings in person?
  1. May 1, Special Meeting Yes  No
  2. May 2, Regular Meeting Yes  No
  3. May 8, Special Meeting Yes  No
  4. May 16, Regular Meeting Yes  No
  5. May 30, Regular Meeting Yes  No
  6. June 13, Regular Meeting Yes  No
  7. June 20, Regular Meeting Yes  No
  8. July 18, Regular Meeting Yes  No
  9. August 1, Regular Meeting Yes  No
  10. August 22, Regular Meeting Yes  No
  11. September 5, Regular Meeting Yes  No
  12. September 19, Regular Meeting Yes  No
  13. October 3, Regular Meeting Yes  No
  14. October 17, Regular Meeting Yes  No
  15. November 7, Regular Meeting Yes  No
  16. November 14, Regular Meeting Yes  No
  17. December 5, Regular Meeting Yes  No
  18. December 12, Regular Meeting Yes  No