



# UNIVERSITY OF DETROIT JESUIT

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## HIGH SCHOOL AND ACADEMY

### VARSIITY HEAD CROSS COUNTRY COACH

**Job Summary:** University of Detroit Jesuit High School and Academy seeks an effective Head Varsity Cross Country Coach for its athletic program.

**Reports to:** Athletic Director

**Employment Category:** Seasonal, Part-time

**Our Mission:** University of Detroit Jesuit High School and Academy is committed to providing the highest quality Jesuit Catholic college preparatory education for young men throughout metropolitan Detroit. University of Detroit Jesuit, in collaboration with parents, will challenge its students to go beyond academic excellence, to be reflective, to be committed to the service of faith and promotion of justice, and to be "Men for Others."

**Our School:** U of D Jesuit strives to develop graduates who are open to growth, committed to doing justice, loving, religious, and intellectually competent. Every employee must be committed to understanding, promoting, and modeling the mission and vision of U of D Jesuit in their day-to-day activity. U of D Jesuit prohibits the abuse and mistreatment of students and takes seriously any report of suspected abuse. Every employee is required to adhere to policies relating to boundaries with students, report any suspicious and inappropriate behaviors promptly, and attend abuse risk management training as scheduled.

**Application Procedures:** Submit cover letter, resume, and a completed U of D Jesuit Coaching Application form (located at [www.uofdjesuit.org/jobs](http://www.uofdjesuit.org/jobs)) to [coachingjobs@uofdjesuit.org](mailto:coachingjobs@uofdjesuit.org).

*U of D Jesuit reserves the right to close this posting prior to its original end date once a sufficient number of applications have been received.*

### **Responsibilities:**

- Responsible for inventory, distribution and collection of uniforms.
- Assist the Athletic Department in scheduling contest and travel organization.
- Organize and schedule all practices with Athletic Department.
- Willingness to implement the school's "Athletic Philosophy," particularly as it pertains to:
  - a) Athletic Code; b) discipline; c) academic focus; d) out of season training.

- Ability to organize and supervise practice sessions, off-season workouts, and other activities that pertain to a complete tennis program including, including, but not limited to, coordinating U of D Jesuit summer tennis camps as directed by the Athletic Department.
- Ability to provide locker room supervision when applicable.
- Hire assistant coaches within the guidelines of the U of D Jesuit Assistant Coach hiring procedure outlined in the U of D Jesuit Coach's Handbook.
- Attend all mandated U of D Jesuit/league/MHSAA meetings and training sessions.

### **Expectations:**

- Ability to work well with students, faculty, media, staff and community.
- Ability to support the U of D Jesuit Athletic Department's student-athlete athletic development programs.
- Ability to cooperate and work with the Athletic Director and High School Principal on matters involving the Tennis program.
- Willingness and ability to maintain appropriate relationships and boundaries with students and student athletes, in accordance with policy and procedure established by U of D Jesuit, the Archdiocese of Detroit, and the MHSSA.
- Willingness and ability to follow all other policies and procedures set forth by U of D Jesuit, the Archdiocese of Detroit, and the MHSSA.
- Attend and participate in required abuse risk management training as required by U of D Jesuit.
- Adhere to procedures related to managing high-risk activities and supervision of students.
- Report suspicious and inappropriate behaviors immediately to the Athletic Director or other school official.
- Follow all mandated abuse reporting requirements as required by the State of Michigan, U of D Jesuit, and the Archdiocese of Detroit.

### **Qualifications and Experience:**

- High School diploma or equivalent, college degree in the field of education and/or counseling is strongly preferred.
- Previous coaching experience in a secondary school setting preferred
- Demonstrable knowledge of running training techniques, strategies, and fundamentals
- Excellent communication and interpersonal skills
- Excellent organizational and time management skills
- Problem-solving aptitude
- Ability to inspire and motivate
- Intent on inhibiting sports-related injuries

### **Physical Working Conditions:**

- Job requires repetitive lifting of light weight objects with frequent bending and stooping, or repetitively lift average weight objects where frequent bending or stooping alternates with lighter activities. Occasionally lifts heavy objects (over 50 pounds).

### **Working Environment:**

- Regular exposure to unfavorable conditions such as weather conditions, or confined, noisy, or dirty locations.

*This posting documents the general nature and level of responsibility associated with this position. It is not intended to be a comprehensive list of all activities, duties and responsibilities required of incumbents. It is not intended to limit or modify the right of any supervisor to assign, direct and monitor the work of employees under their supervision.*

University of Detroit Jesuit High School and Academy is an Equal Opportunity Employer and considers all candidates for employment equally regardless of age, color, national origin, race, sex, disability status, protected veteran status, or any other characteristic protected by law. Because of its status as a religious entity the school may consider a candidate's religious affiliation in its employment decisions, consistent with State and Federal law.