

Letter of Understanding

Eastern Center for Arts and Technology and Kutztown University of Pennsylvania

This Letter of Understanding (LOU) is entered into between Eastern Center for Arts and Technology (ECAT) and Kutztown University. Kutztown University and Eastern Center for Arts and Technology confirm the following points of understanding regarding the completion of the Commercial Art program at Eastern Center for Arts and Technology. The purpose of this LOU is to confirm that ECAT students completing this program in good standing at Eastern Center for Arts and Technology will qualify to receive credit for CDE 10 (Digital Foundations) and FAR 15 (Drawing 1) at Kutztown University. Qualifying students must be accepted to Kutztown University and enrolled in any undergraduate visual art program (BA in Art History, BFA in Animated Arts, BFA in Art, BFA in Communication Design, BS in Art Education, BS in Art Education/Alternative Settings).

WITNESSETH, in consideration of the understandings set forth herein, and other good and valuable consideration, it is mutually agreed as follows;

1. The intent of this LOU is to make the process seamless to the student. The student will register for all units/tasks at Eastern Center for Arts and Technology. Student billing, financial aid awards, and other administrative requirements towards completion of the Commercial Art program are the responsibility of the Eastern Center for Arts and Technology.
2. Students completing the Commercial Art certificate at Eastern Center for Arts and Technology will be required to produce documents confirming official completion of the program.
3. Students eligible for the course credits at Kutztown University must prove that they have completed 100% of the Commercial Art program at Eastern Center for Arts and Technology. Partial completions are not eligible.
4. The term of this LOU shall be for five (5) years from the date of the final signature below. Either party may terminate this agreement with at least sixty (60) days' notice prior to the beginning of an academic year.
5. Eastern Center for Arts and Technology will inform Kutztown University of substantial revisions to the Commercial Art program. Significant changes in the program may result in reconsideration or termination of this LOU.

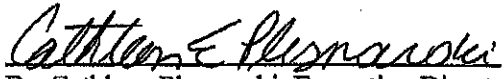
This Letter of Understanding is not a legally binding contract and is not enforceable in a court or in the Pennsylvania Board of Claims.

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IN WITNESS WHEREOF, the authorized representatives of the parties hereby formalize their expectations by signing below.



Dr. Kenneth Hawkinson, President
Kutztown University of PA



Dr. Cathleen Plesnarski, Executive Director
Eastern Center for Arts and Technology



Dr. Lorin Basden Arnold, Provost
Kutztown University of PA



Mr. Joseph Greb,
Assistant Director
Eastern Center for Arts and Technology

November 19, 2021

Date

November 19, 2021

Date

APPROVED AS TO FORM & LEGALITY:

PASSHE Legal Counsel