

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, February 27, 2023 – 6:00 P.M. Regular Meeting
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145**

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Pirnat	Present
Mrs. Leszynski	Present
Mr. Finucane	Present
Mr. Kraft	Present
Dr. Stoll	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

2. Presentations & Recognitions

A. Student Presentation

3. Hearing of the Public (15 Minutes) Agenda Items

A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

4. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Organizational Meeting of January 11, 2023
Special Meeting of January 11, 2023
Regular Meeting of January 23, 2023

Voice Vote: 5 – 0

5. Informative Reports

A. Superintendent’s Report

B. Treasurer’s Report

6. Treasurer’s Recommendations

Resolution 23- 62

A. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
116775	Gordon Food Service, Inc.	Food Service Supplies- Overage	\$14,130.28
116871	Gordon Food Service, Inc.	Project Link Food	\$3,030.23
1837	New Directions Inc.	New Directions School-Based Services	\$7,285.44
17545	SchoolForce Solutions Inc.	Intervention Specialist Services for 2022-23	\$14,000.00
59561 & 59604	Westlake Schools Catering	Food, Supplies and Custodial and Kitchen Wages for the Science Olympiad Invitational	\$5,877.83

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 63

B. Resolution to Approve Employment of Exempt Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following Exempt Staff Member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Evelyn Urbin	Grants Mgmt. Acct. Clerk	District Office	9	6.5	260	12	March 1, 2023

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 64

C. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following contracts and purchased services:

Education Alternatives (Student Transportation Agreement) Effective during the 2022-2023 School Year
BSN Sports Reward Program (Product Rebate Agreement) 5-Year Agreement

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 65

D. Resolution to Approve the Ohio Schools Council Cooperative Advertising and Bid Selection Process for School Bus Chassis and Bodies

WHEREAS, the Westlake City District Board of Education wishes to advertise and receive bids for the purchase of three 72 passenger school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Westlake City Schools Board of Education wishes to participate and authorizes the Ohio School Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of three 72 passenger school bus chassis and bodies.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 66

E. Resolution Authorizing the Superintendent of Schools and Treasurer to Contract with Vasco Group to Design Turf Infields and Dugouts for the High School Varsity Baseball and Softball Fields in an Amount not to Exceed \$100,000

WHEREAS, the District has previously retained design professionals to develop a master plan for varsity baseball and softball field improvements including an option to turf the respective infields; and

WHEREAS, the District took the criteria developed by O Sports and provided that to entities that design and build turf fields; and

WHEREAS, Five firms provided proposals for the design and construction of the various options and the proposal by VASCO GROUP was determined to be the best value for the turf infield option.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education authorizes the Superintendent of School and Treasurer to engage and contract with the VASCO GROUP to provide a design for turf infields and dugouts at the varsity baseball and softball fields in an amount not to exceed \$100,000.

Section 2. The Board hereby finds and determines that all formal actions related to the adoption of this resolution were taken in open meetings of this Board; and that all deliberations of this Board and of its committees, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable law.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption

Moved by Dr. Stoll Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 67

F. Resolution Authorizing the Superintendent of Schools and Treasurer to Contract for Approximately a 15,000 Square Foot Area of a “Rubberized” Material to be Installed at the Elementary Playground in an Amount not to Exceed \$362,775.04

WHEREAS, the District wants to make the elementary playground more accessible to its special need students and community members; and

WHEREAS, the District has received a quote for approximately 15,000 square foot area of poured in place “rubberized” surface on top of a stone base; and

WHEREAS, the administration is still conducting due diligence on the vendor and surface but is seeking authority to contract so that the work can be completed prior to the return of students for the 2023-24 school year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education authorizes the Superintendent of School and Treasurer to engage and contract with a vendor to provide a “rubberized” surface of approximately 15,000 square foot area at the elementary school playground in an amount not to exceed \$362,775.04.

Section 2. The Board hereby finds and determines that all formal actions related to the adoption of this resolution were taken in open meetings of this Board; and that all deliberations of this Board and of its committees, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable law.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 68

G. Resolution to Authorize CFO/Treasurer to Transfer Funds

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to transfer the following funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Permanent Improvement (003-9003)	\$362,775.04

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

7. Superintendent’s Recommendations

Resolution 23- 69

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Raymond Anthony 24339 Squire Rd. Columbia Station, OH 44028	Donated \$250.00 to Westside Connections Westlake High School.
Richard Holland 1900 Bent Pine Park Statham, GA 30666	Donated \$5,000.00 to the Halle Reid Holland Memorial Fund at Westlake High School.
Nelson Vein & Surgical Services LLC 30915 Lorain, Rd., Ste 100 North Olmsted, OH 44070	Donated \$600.00 to senior citizens event held by Westlake City School District.
Sue Surd 8726 Scarlet Ridge Dr. Dayton, OH 45458	Donated \$100.00 to the Leonard Siwik Memorial Scholarship Fund at Westlake High School
Westlake Demon Athletic Boosters 27830 Hilliard Blvd. Westlake, OH 44145	Donated \$1,350.00 to the Westlake High School Athletic Department.
Westlake Soccer Association PO Box 45269 Westlake, OH 44145	Donated \$1,350.00 to the Westlake High School Athletic Department.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 70

B. Resolution to Approve Administrative Contract Renewals

RESOLVED that the Westlake Board of Education approves the renewal of contracts for the following Administrators:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
David Kocevar	Director of Business Affairs	District Office	08/01/2023 - 07/31/2028
Bailey Morres	House Principal	Westlake Elementary School	08/01/2023 - 07/31/2028
James Sanfilippo	House Principal	Westlake Elementary School	08/01/2023 - 07/31/2028
Robert Woods	Principal	Westlake High School	08/01/2023 - 07/31/2028

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 71

C. Resolution to Approve Employment of Administrative Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following Administrative Staff Member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>	<u>Work Days</u>	<u>Step</u>
Derrick Shaw	Principal	Lee Burneson Middle School	08/01/2023 - 07/31/2026	221	0

Moved by Mr. Kraft Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 72

D. Resolution to Approve Employment of Home Instructors

RESOLVED that the Westlake Board of Education approves the following licensed staff members for home instruction, effective 01/01/2023 – 06/08/2023:

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Shaley Lintner	Home Instructor	10 hours total	\$27.44	01/01/2023
Kate O'Leary	Home Instructor	4 hours per week	\$27.44	01/01/2023

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 73

E. Resolution to Approve Employment of Classified Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following Classified Staff Member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Noreen Hone	Kitchen Helper	Westlake High School	3	5.5	5	9	02/16/2023

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 74

F. Resolution to Approve a Change in Contract for Classified Staff Member

RESOLVED that the Westlake Board of Education approves a change in hours per day for the following Classified Staff Member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours Per Day</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
MaciAnn Balduff	Teacher Assistant	Lee Burneson Middle School	2	Change From 5.75 hours to 6.75 hours	5	9	02/27/2023

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 75

G. Resolution to Approve Activity/Club Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following Activity/Club Supplemental Contracts for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>In District</u>
Amanda Stoner Erickson	WES Garden Club Advisor (50% contract)	01/13/2023	0	Y
Kristi Fortuna	WES Garden Club Advisor (50% contract)	01/13/2023	0	Y
Angela Germano	LBMS Environmental Club Advisor	08/18/2022	6	Y

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 76

H. Resolution to Approve Athletic Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following Athletic Supplemental Contracts for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Michael Bee	LBMS Track Assistant Boys Coach	8	Y
Paul Hammond	WHS Track Assistant Girls Coach	20	Y
Elizabeth Mason	WHS Track Assistant Girls Coach	1	N
Christopher Milano	LBMS Track Assistant Boys Coach	4	Y
Ryan Osko	WHS Baseball Freshman Coach	1	N
William Primrose	LBMS Track Assistant Boys Coach	0	Y
William Ready	WHS Lacrosse Head Girls Coach	7	N
Jacob Schober	WHS Track Head Boys Coach	15	Y
Michelle Sheffield	WHS Softball Assistant Coach	2	N
Brian Stepanek	WHS Lacrosse Head Boys Coach	9	N
Zoltan Tamasy	WHS Tennis Assistant Boys Coach	4	N
Carson Tinline	WHS Lacrosse Assistant Boys Coach	0	N
Zane Morgan	WHS Baseball Volunteer Coach	n/a	N
Aris Jhaveri	WHS Tennis Volunteer Coach	n/a	N

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 77

I. Resolution to Approve Athletic Event Worker

RESOLVED that the Westlake Board of Education approves the following athletic event game worker for the 2022-2023 school year:

<u>Name</u>
Rich Nash

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 78

J. Resolution to Approve Employment of Classified Substitutes

RESOLVED that the Westlake Board of Education approves employment of the following classified substitutes for the 2022-2023 school year:

<u>Name</u>
Julie Crawford
Shirley Keller

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 79

K. Resolution to Approve the 2022 Camp Link Parent/Student Handbook

RESOLVED that the Westlake Board of Education approves the 2023 Camp Link Parent/Student Handbook.

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 80

L. Resolution to Approve Technology Infrastructure

RESOLVED that the Westlake Board of Education approves the eRate contract with CDW-G for technology infrastructure.

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 81

M. Resolution to Approve Memorandum of Understanding for CCP Partnership with CCC

RESOLVED that the Westlake Board of Education approves the College Credit Plus Memorandum of Understanding with Cuyahoga Community College effective for the 2023-2024 school year.

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 82

N. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips :

Westlake High School

Erie Premier Pre-Season Boys Soccer Team Camp (Voluntary)
Gannon University, PA

Depart: Sunday, July 23, 2023
Return: Wednesday, July 26, 2023

Transportation: Student Athletes must provide their own transportation both to and from Gannon University. Transportation will not be provided by WCSD. Doug Kuns and Mike Brediger (Boys Soccer Coaches) will be present for the entire camp.

Approximate Cost Per Student is \$450.00. Each student athlete is required to register and make payment directly to Erie Premier Sport. WCSD is not responsible for payment to student athlete to attend.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 83

O. Resolution to Amend Resolution 23-51

RESOLVED that the Westlake Board of Education amends the following Activity/Club Supplemental Contracts for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Angela Germano	DIS Environmental Club Advisor (50% contract)	From Step 0 to Step 6
Hilary Patriok	WHS Jazz Band Director (50% contract)	From Step 0 to Step 20

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

8. Hearing of Public (15 Minutes)

A. Hearing of Public (15 Minutes) Agenda Items

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9. Board Comments

10. Board Items

11. Closing

A. Adjournment

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Meeting Adjourned at 7:25 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.