

RECORD OF PROCEEDINGS 001
Minutes of MADEIRA BOARD OF EDUCATION
Organizational Meeting & Regular Meeting
Held January 13, 2020

The Organization and Regular meeting of the Madeira Board of Education was held on Monday, January 13, 2020 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pro Tempore Mr. Steve Bernicke.

Present: Mrs. Paula Andruss, Mr. Steve Bernicke, Mr. Palmer, Mr. Shea

Absent: Mr. Ryan Lex

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Niki Huelsman, Joe Kimling, Jennifer Jordan, Laura Edwards, Josh Dooley, Tony Ripberger, and teachers, students and family of students recognized below.

Oath of Office – Mrs. Paula Andruss and Mr. Richard Palmer took the Oath of Office.

AGENDA (01-20) – Mr. Shea moved, seconded by Mr. Palmer to approve the agenda for the January 13, 2020 meeting of the Board of Education.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

RECOGNITIONS

MMS Geography Bee and MMS Spelling Bee – Ms. Niki Huelsman introduced the top placers in the MMS Geography Bee; Evan Cissell, Sebastian Feldkamp, and Will Unger; and top placers in the MMS Spelling Bee: Olivia Bodley, Eleanor Drews, and Morgan Starr.

MHS Entrepreneurship Students – Joe Kimling introduced Jennifer Jordan and MHS Entrepreneurship students: Eliese Bird, Lucia Boadas-Pena, Lucas Cedillo, JJ Costantini, Bella DiMauro, Sam Eppert, Jack Flanagan, Trevor Harris, Haley Hartung, Joey Jallaq, Kobe Jones, Rachel Malloy, Payton Oliver, Luke Schweppe, Zen Semane, Naomi Simmons, Max Spelder, and Corinne Torborg.

MHS National Honor Society Inductees – Joe Kimling introduced Jennifer Jordan and Laura Edwards and new MHS NHS inductees: Ethan Bisselberg, Quinton Blackwelder, Lexi Born, Nathan Born, James Carpenter, Yvonne Colson, Jacob Costantini, Courtney Culp, Sam DiMauro, Katy Dimmitt, Hannah Golden, Sophia Gugino, Isabella Gutierrez, Trevor Harris, Haley Hartung, Ethan Henry, Elyse Hertzman, Hannah Hodson, Lincoln Jones, Logan Kaising, Luke Knull, Nil Kocaoglu, Fritz Kyser, Helen Lewis, Ethan Lex, Mick Mattson, Ava Mobley, Malina Moore, Abigail Palmer, Paige Pennington, Margaret Sampson, Anne Scheid, Max Schmitz, Carly Scott, Robert Shinkle, Grayson Slusher, Sam Solinski, Kaitlynn Teng, Luke Thompson, Marielle Thon, Alice Warner, Andrew Whitson, Dylan Whitson; and honorary faculty inductee Abby Seelmeyer.

MHS Cross Country State Qualifiers – Joe Kimling introduced MHS Cross Country coach Josh Dooley and state qualifiers: Diego Arredondo, Izzy Arredondo, Emma Beck, Calvin Busch, Rosie Davis, Jacob Gaffney, Ethan Henry, Claire LeRoy, Maddie Liebert, Hannah Lutes, Luke Mitchell, Ben Ramos, Maggie Sampson, Brock Shults, Dylan Whitson, and Caroline Widmeyer.

MHS Soccer All-America Team – Joe Kimling introduced MHS Soccer coach Tony Ripberger and Ben Ramos, who was selected to the United Soccer All-America Team.

ORGANIZATIONAL MEETING

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President Pro Tempore (02-20) – Mr. Steve Bernicke, representing the Board, nominates **Mr. Richard Palmer** as President of the Madeira Board of Education for the 2020 calendar year, seconded by Mrs. Andruss.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

President takes over the meeting from the President Pro Tempore for nomination and election of Vice President

Vice-President (03-20) – Mr. Richard Palmer, representing the Board, nominates **Mr. Steve Bernicke** as Vice President of the Madeira Board of Education for the 2020 calendar year, seconded by Mrs. Andruss.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Swearing In of the Elected Board Officers – Mr. Richard Palmer and Mr. Steve Bernicke took the Oath of Office.

Order of the Roll Call (04-20) – Mr. Bernicke moved, seconded by Mr. Shea to approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Time, Date, and Location of Meetings (05-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to designate the following dates at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

January 13	April 20	July 20	October 19
February 18	May 18	August 10	November 16
March 16	June 15	September 21	December 14

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Board Service Fund (06-20) – Mr. Shea moved, seconded by Mr. Bernicke to approve in the amount of **\$5,000** to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2020.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Board Appointees (07-20) – Mrs. Andruss moved, seconded by Mr. Bernicke to appoint as follows:

- Planning Commission – Mrs. Paula Andruss
- Legislative – Mr. Pat Shea
- Student Achievement Liaison – Mr. Steve Bernicke
- Great Oaks – Mrs. Cathy Swami, Community Member

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Legal Counsel (08-20) – Mr. Shea moved, seconded by Mr. Bernicke to appoint **Ennis Britton** as legal counsel for calendar year 2020 in accordance with ORC 3313.203 and 3313.47.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

IRS mileage rate (09-20) – Mr. Bernicke moved, seconded by Mr. Shea to approve the 2020 IRS mileage reimbursement rate and any changes issued during the year (**\$.575/mile as of 1/1/20**) for professional leave and district business approved within the course of assigned district positions.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

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Superintendent Authorizations

Professional Leave (10-20) – Mr. Shea moved, seconded by Mr. Bernicke to authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2020.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Temporary Personnel (11-20) – Mrs. Andruss moved, seconded by Mr. Bernicke to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Resignations (12-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Treasurer Authorizations

Federal, State and Local Grants (13-20) – Mrs. Andruss moved, seconded by Mr. Bernicke to authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Certificate of Estimated Resources (14-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Fund to Fund Transfers (15-20) – Mr. Shea moved, seconded by Mrs. Andruss to authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

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Property Tax Payments (16-20) – Mr. Shea moved, seconded by Mr. Bernicke to resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Emily Hauser, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2020.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Inactive Funds (17-20) – Mr. Bernicke moved, seconded by Mr. Shea to authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Deposits and Withdrawals (18-20) – Mrs. Andruss moved, seconded by Mr. Bernicke to resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2020 until the organizational meeting of the Board in January, 2021, in accordance with ORC 3315.51.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Public Records Officer (19-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Pay Bills (20-20) – Mrs. Andruss moved, seconded by Mr. Bernicke to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Tax Budget (21-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to adopt the Tax Budget for fiscal year July 1, 2020 through June 30, 2021.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

HEARING OF THE PUBLIC – there was no hearing of the public at this time.

REPORT – DISTRICT GOAL REVIEW

CONSENT CALENDAR (22-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to approve the consent calendar.

A. Minutes

1. December 16, 2019

B. Supplemental Contract for the 2019-2020 School Year unless otherwise specified

Supplement contract finalization will be dependent upon person/s obtaining background checks and active Professional License or Educational Aide Permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.

Funded with General Funds - Certified

Name	Assignment	Amount
Julie Cohen	MHS – Winter Cheerleading Asst. Coach	\$1,800

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Funded with General Funds – Classified

Name	Assignment	Amount
Jennifer Eberly	Home Instruction	\$35 (Correction)
Amanda Mangialardo	Special Education Training for Athletics	\$19.41 (up to 6 hours)

C. Treasurers Report

1. General Fund Financial Report for December, 2019 and **warrant payments for all funds** in the amount of \$487,296.63. **(Exhibit-6)**

	Dec 1- Dec 31	FY20 FYTD	FY19 FYTD
Revenues	\$238,950	\$10,559,359	\$10,166,506
Expenditures	\$4,643,412	\$13,180,084	\$10,129,094
Ending Cash	\$10,782,275	\$10,782,275	\$12,119,520

2. Donations

Donor	Item/Recipient	Amount
Scott Stocker	Baseball Program	\$65
Arthur Reckman	Made in Madeira	\$500
Jay & Mary Ann Adrick	Video Production Equipment	\$3,734.28

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (23-20) – Mrs. Andruss moved, seconded by Mr. Shea to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.***

Name	Assignment	Amount
Amber Bellisimo	MHS – Winter Cheerleading Coach	\$2,500
Shelley Haas	MMS – Winter Cheerleading Coach	\$1,500

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

TREASURER’S AGENDA

OSBA Membership (24-20) – Mr. Shea moved, seconded by Mr. Bernicke to approve the 2020 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

OSBA Legal Assistance Fund (25-20) – Mr. Shea moved, seconded by Mr. Bernicke to participate in the OSBA Legal Assistance Fund for Calendar Year 2020 and authorize the Treasurer to pay the LAF \$250.00.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

GOVERNANCE

High School Course Planner (26-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to adopt the High School Course Planner for the 2020-2021 school year.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

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Homestead Exemption Enhancement (27-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to resolve to enhance the Homestead Exemption Program and property tax rollback to provide additional financial assistance for senior citizens.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

EDChoice Scholarship Voucher Opposition (28-20) – Mr. Shea moved, seconded by Mrs. Andruss to resolve to express opposition to the expansion of the EDChoice Scholarship Voucher Program and direct the Treasurer to file Board resolution with the Ohio House of Representatives, Ohio Senate, the Governor of Ohio, and locally elected officials.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Emily Hauser reported that the RFP for the auditorium/commons building financing will be going out on Wednesday and reviewed the timeline of funding. The finance committee will meet prior to the February board meeting.
- Buildings and Grounds – Mr. Dave Bergan reported on the auditorium design progress and the removal of dead trees at Madeira Middle School.
- Community Relations – No report at this time.
- Policy – No report at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – The STEAM study was presented at the planning commission meeting on January 9th which will be reported to the board at the February BOE meeting.
- Great Oaks – No report at this time.
- Legislation – No report at this time.
- Student Achievement Liaison – Students are working on college entrance information. Students have taken the MAP for the second time and the data is being evaluated.

DISCUSSION ITEMS – There were no discussion items at this time.

ADJOURNMENT (29-20) – Mr. Bernicke moved, seconded by Mrs. Andruss the January 13, 2020 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Bernicke, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Board President

Treasurer