

RECORD OF PROCEEDINGS 056

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held Oct. 21, 2019**

The Regular meeting of the Madeira Board of Education was held on Monday, Oct. 21, 2019 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Rich Palmer.

Present: Mr. Lex, Mrs. Madden, Mr. Palmer, Mr. Shea

Not Present: Mr. Bernicke

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Pat Mathys, Luiza Mathys and Chris Hjelm.

AGENDA (123-19) Mr. Lex moved, seconded by Mrs. Madden to approve the agenda with changes for the October 21, 2019 meeting of the Board of Education.

Vote: Mr. Lex, aye; Mrs. Madden, aye; Mr. Shea, aye; Mr. Palmer, aye.

HEARING OF THE PUBLIC - Pat Mathys, Luiza Mathys and Chris Hjelm expressed further concern about the dated enrollment study and the need to update that study. Mr. Hjelm recommended reaching back out to Dr. McKibben to update their assumptions. The board, Mr. Matsudo, and Mr. Bergan explained that the value of education of the students in Madeira is of the utmost importance and they are constantly monitoring enrollment at Madeira Elementary School. Mr. Matsudo had already reached out to the demographer but will plan for more follow up to understand our enrollment.

REPORTS

Five Year Forecast – November 30, 2019 – Mrs. Hauser, Treasurer, provided a summary of the November Five Year Forecast to the board. The Five Year Forecast and Notes are required to be filed twice each year with the Ohio Dept. of Education as approved by the local Board of Education. The full report is available on the district website.

CONSENT CALENDAR (124-19) – Mr. Shea moved, seconded by Mr. Lex to approve the consent calendar.

A. Minutes

1. September 16, 2019

B. Employment – Classified Support, Special Education Aide *dependent upon valid license and background checks.*

1. Mindy Maurer, Special Education Aide, Madeira Elementary

**C. Supplemental Contract for the 2019-2020 School Year unless otherwise specified
Funded with Non General Funds – Classified Support**

Name	Assignment	Amount
Kelly Kimling	Athletic Event Official	Amounts determined based on position assigned and approved by Athletic Director
Kacie Aubin	Athletic Event Official	Amounts determined based on position assigned and approved by Athletic Director
Tosha Rupard	Athletic Event Official	Amounts determined based on position assigned and approved by Athletic Director
Cyndi Underwood	OHSAA – Tournament Event Staff	Amounts determined based on position by OHSAA and approved by Athletic Director
Beth Erskine	OHSAA – Tournament Event Staff	Amounts determined based on position by OHSAA and approved by Athletic Director
Greg Ervin	OHSAA – Tournament Event Staff	Amounts determined based on position by OHSAA and approved by Athletic Director
Tosha Rupard	OHSAA – Tournament Event Staff	Amounts determined based on position by OHSAA and approved by Athletic Director

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Funded with Non General Funds – Certified

Name	Assignment	Amount
Joe Kimling	OHSAA – Tournament Event Staff	Amounts determined based on position by OHSAA and approved by Athletic Director
Jeff Corn	OHSAA – Tournament Event Staff	Amounts determined based on position by OHSAA and approved by Athletic Director
Mike Grayson	OHSAA – Tournament Event Staff	Amounts determined based on position by OHSAA and approved by Athletic Director

Funded with General Funds - Certified

Name	Assignment	Amount
Michael Grimm	MHS – Theatre, Assistant Director	\$800.00

Funded with General Funds – Classified Support

Name	Assignment	Amount
Kimberly Grise-Smith	MHS – Theatre, Fall Play Producer	\$600.00
Jenifer Domenick	MHS – Theatre, Assistant Producer	\$600.00

D. Treasurers Report

1. General Fund Financial Report for September, 2019 and warrant payments for all funds in the amount of **\$561,962.62.**

	Sept. 1- Sept. 30	FY19 FYTD	FY18 FYTD
Revenues	\$1,224,909	\$9,815,115	\$9,358,696
Expenditures	\$1,585,860	\$5,393,938	\$4,642,097
Ending Cash	\$17,824,177	\$17,824,177	\$16,798,707

2. Donations

Donor	Item/Recipient	Amount
MMS PTO	MMS – Class of 2025 Camp Joy	\$2,750.00
Madeira Athletic Boosters	MHS – Athletics, Boys Golf, Wrestling	\$7,000.00
Madeira Womans Club Inc	MHS – Theatre	\$50.00
Gary Kuykendall	MHS – Wrestling Program	\$1,000.00
Jason & Kathleen Maney	MHS – Wrestling Program	\$600.00
Sarah Schwallie	MHS – Football Program	\$300.00
Lesli & Derek Simmons	MES - Snacks and Supplies for Students	\$500.00
John & Kim Heath	MHS – Lacrosse Program	\$2,500.00
1N5	MES – Mindful Music	\$100.00
Madeira Music Boosters	Marching Band Program	\$17,130.34
Michele & Bradley Cunningham	MES – 4 th Gr Class Garden	\$650.00
Stephen Smead	MES – 4 th Gr Class Garden	\$500.00
Drew & Kirstyn Marston	MES – 4 th Gr Class Garden	\$92.65
Madeira Athletic Boosters	MHS – Athletics	\$3,000.00
Anonymous	MHS – Entrepreneur Program	\$230.75

Vote: Mr. Lex, aye; Mrs. Madden, aye; Mr. Shea, aye; Mr. Palmer, aye.

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LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (125-19) – Mr. Lex moved, seconded by Mrs. Madden to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is/are qualified for the position. ***Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSAA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.***

Name	Assignment	Amount
Raymond Noble	MHS – Diving Coach	\$400.00
Taylor Brannon	MHS – Varsity Boys Tennis	\$2,700.00

Vote: Mr. Lex, aye; Mrs. Madden, aye; Mr. Shea, aye; Mr. Palmer, aye.

FINANCE

Five Year Forecast and Notes for 11/30/2019 (126-19) – Mr. Shea moved, seconded by Mrs. Madden to approve the **Five Year Forecast and Notes** as reviewed and recommended for approval by the Finance Committee.

MADEIRA CITY SCHOOL DISTRICT-HAMILTON COUNTY Schedule Of Revenue, Expenditures and Changes in Fund Balances Actual and Forecasted Operating Fund								
	ACTUAL			FORECASTED				
	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024
Revenue:								
1.010 - General Property Tax (Real Estate)	13,784,643	16,052,980	15,111,061	15,610,603	16,052,723	16,279,331	16,467,052	16,692,823
1.020 - Public Utility Personal Property	612,534	667,549	706,229	723,458	747,212	768,658	776,238	783,819
1.030 - Income Tax	-	-	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	2,766,661	2,806,120	2,796,011	2,794,957	2,805,963	2,807,197	2,808,431	2,809,665
1.040 - Restricted Grants-in-Aid	182,554	81,684	86,666	71,000	36,000	36,000	36,000	36,000
1.045 - Restricted Federal Grants-in-Aid - SPSF	-	-	-	-	-	-	-	-
1.050 - Property Tax Allocation	1,797,140	1,831,139	1,849,924	1,873,846	1,904,610	1,934,672	1,959,541	1,989,470
1.060 - All Other Operating Revenues	506,685	604,691	613,846	608,119	586,720	569,467	572,242	575,044
1.070 - Total Revenue	19,650,216	22,044,163	21,163,737	21,681,983	22,133,228	22,395,325	22,619,504	22,886,821
Other Financing Sources:								
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-	-	-
2.020 - State Emergency Loans and Advancements	-	-	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-	-	-
2.050 - Advances-In	-	-	-	10,268	-	-	-	-
2.060 - All Other Financing Sources	6,880	-	205,777	2,529	-	-	-	-
2.070 - Total Other Financing Sources	6,880	-	205,777	12,797	-	-	-	-
2.080 - Total Revenues and Other Financing Sources	19,657,096	22,044,163	21,369,515	21,694,780	22,133,228	22,395,325	22,619,504	22,886,821
Expenditures:								
3.010 - Personnel Services	10,410,382	10,802,381	11,071,715	11,776,160	12,189,514	12,664,554	13,154,609	13,663,627
3.020 - Employees' Retirement/Insurance Benefits	3,277,757	3,337,824	3,661,162	3,807,070	4,056,213	4,327,240	4,619,847	4,936,607
3.030 - Purchased Services	3,530,458	3,566,838	3,890,254	4,065,866	4,190,037	4,314,890	4,444,804	4,580,000
3.040 - Supplies and Materials	722,815	539,611	538,246	607,191	616,205	625,401	634,784	644,357
3.050 - Capital Outlay	87,097	87,097	87,097	-	-	-	-	-
3.060 - Intergovernmental	-	-	-	-	-	-	-	-
4.000 - Total Expenditures	18,334,116	18,669,280	19,568,355	20,589,134	21,389,961	22,275,742	23,203,481	24,179,926
Other Financing Uses								
5.010 - Operating Transfers-Out	300,000	300,000	470,000	3,350,000	350,000	350,000	350,000	350,000
5.020 - Advances-Out	-	-	10,268	-	-	-	-	-
5.030 - All Other Financing Uses	-	-	-	-	-	-	-	-
5.040 - Total Other Financing Uses	300,000	300,000	480,268	3,350,000	350,000	350,000	350,000	350,000
5.050 - Total Expenditures and Other Financing Uses	18,634,116	18,969,280	20,048,622	23,939,134	21,739,961	22,625,742	23,553,481	24,529,926
Excess of Rev & Other Financing Uses Over (Under)								
6.010 - Expenditures and Other Financing Uses	1,022,900	3,074,884	1,320,892	(2,244,354)	393,267	(230,417)	(933,977)	(1,643,105)
Cash Balance July 1 - Excluding Proposed Renewal/ 7.010 - Replacement and New Levies	7,984,246	9,007,227	12,082,111	13,403,003	11,158,649	11,551,916	11,321,499	10,387,522
7.020 - Cash Balance June 30	9,007,227	12,082,111	13,403,003	11,158,649	11,551,916	11,321,499	10,387,522	8,744,417
8.010 - Estimated Encumbrances June 30	133,847	162,097	284,484	-	-	-	-	-

Vote: Mr. Lex, aye; Mrs. Madden, aye; Mr. Shea, aye; Mr. Palmer, aye.

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7. SUPERINTENDENT COMMITTEE REPORTS

- Finance – The Finance Committee met October 17 to review the Five Year Forecast, future needs and staffing considerations and the high school auditorium wing renovation project.
- Buildings and Grounds – The Buildings and Grounds Committee met to review the long-term permanent improvement plan and made some amendments. Mr. Bergan gave an update about intercoms that are being updated at Madeira Middle School and discussed the Auditorium Wing Renovation project and budget numbers.
- Community Relations – Mr. Matsudo reported that the new family grill out was a success and the homecoming parade and game had a great turnout.
- Policy – Mr. Matsudo, Mr. Bergan and Mrs. Hauser met with the district's Neola consultant to review the fall policy update. The Policy Committee will be meeting on October 31 to review the policies that will be revised/added and brought to the full board for approval at the November board meeting.

8. BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – The first meeting was on October 10 and an update was provided by Niki Huelsman, Principal of Madeira Middle School, and Chris Flanagan, Principal of Madeira Elementary School. At the November meeting the committee will hear an update from Principal Dave Kennedy, Principal of Madeira High School, and Jessica Stevens, Director of Student Services.
- Great Oaks – Dr. Swami provided an update to Mr. Matsudo about the latest Great Oaks information. Mr. Matsudo will report on the impact on open enrollment at Great Oaks at the November board meeting.
- Legislation – OSBA Capital Conference materials were given to the Board members that will be attending. Mr. Matsudo contacted Representative Miranda to schedule a meeting and will be reaching out to Senator Blessing in the coming weeks.
- Student Achievement Liaison – Mr. Bergan reported that Madeira band received superior ranking and qualified for the State competition, boys and girls cross country team were district champions and are heading to regionals, Madeira High School completed PSAT, and the 3rd grade is beginning fall ELA testing on Tuesday.

9. DISCUSSION ITEMS

- High School Auditorium/Commons Wing Renovation Project Update - Mr. Bergan reported on the process and budget numbers of the Auditorium Wing Renovation project. He is continuing to work with the architects to refine the scope of work and potential constructions costs.
- Graduation Recognition Study Update / Recommendations – Mr. Bergan gave an update on the Graduation Committee recommendations and rationale supporting recommendations. The committee recommendation was to discontinue the naming of a valedictorian and salutatorian beginning with the MHS Class of 2022 while continuing to recognize Top Seniors as we have with GPA's of 4.0 and above.

10. ADJOURNMENT (127-19) – Mr. Lex moved, seconded by Mr. Shea that the October 21, 2019 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Lex, aye; Mrs. Madden, aye; Mr. Shea, aye; Mr. Palmer, aye.

Board President

Treasurer