

RECORD OF PROCEEDINGS 042
Minutes of MADEIRA BOARD OF EDUCATION
Special Session and Regular Meeting
Held July 15, 2019

The **Special Session** of the Board of Education was held on July 15, 2019 at 6:45 P.M. respectively in accordance with written notices sent to each member. The meeting was called to order by Vice-President Steve Bernicke.

Present: Mr. Steve Bernicke, Mr. Ryan Lex, Mr. Pat Shea
Not Present: Mr. Rich Palmer, Mrs. Ginger Madden

Also present at the meeting were Kenji Matsudo, Susan Crabill, David Bergan and Jessica Stevens.

PUBLIC COMMENT

The Board accepted public comment on the proposed Retire Re-Employment of Jeff Corn, Madeira High School Math Teacher for the 2019-2020 to 2021-2022 school years.

ADJOURNMENT (90-19) – Mr. Shea moved, seconded by Mr. Lex to adjourn the Public Comment Special Session of the Madeira Board of Education be adjourned.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

Regular Meeting 7:00 P.M.

The **Regular Meeting** of the Board of Education resumed on July 15, 2019 at 7:00 P.M. respectively in accordance with written notices sent to each member. The meeting was called to order by Vice-President Steve Bernicke.

Present: Mr. Steve Bernicke, Mr. Ryan Lex, Mr. Pat Shea
Not Present: Mr. Rich Palmer, Mrs. Ginger Madden

Also present at the meeting were Kenji Matsudo, Susan Crabill, Dave Bergan, Jessica Stevens, Cathy Swami, Kathy Hurst, George Hurst, Jay Groenke, Pasquale Gentile, David Templeton, Steve Kramer, Kelly Kramer, Luiza Mathys and Leah Hartwig.

Pledge of Allegiance

AGENDA (91-19) – Mr. Shea moved, seconded by Mr. Lex to approve the agenda with changes for the July 15, 2019 meeting of the Board of Education.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

HEARING OF THE PUBLIC - Former and Madeira BOE members along with current BOE members publicly thanked our retiring Treasurer Susan Crabill. Pasquale Gentile, Kathy Hurst, Jay Groenke, David Templeton, Cathy Swami, and former Superintendent Steve Kramer all spoke and shared heartfelt words of thanks to Susan for a job well done. Thank you Susan for all your hard work and your important role in making Madeira a great place for kids!

EMPLOYMENT ADMINISTRATIVE (92-19) – Mr. Shea moved, seconded by Mr. Lex to approve **Jessica Stevens**, Director of Student Services, for a two-year contract, August 1, 2019 through July 31, 2021 at a salary recommended by the Finance Committee pending receipt of license and background checks.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

CONSENT CALENDAR (93-19) – Mr. Lex moved, seconded by Mr. Shea to approve the consent calendar.

A. Minutes

1. June 17, 2019

B. Resignation – Classified Support

1. **Stephen Sabreen** – Wrestling Coach

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C. Employment – Certified Auto Expire

1. Tracy Knueven, 1st grade teacher, 2019-2020 school year.

D. Employment – Classified Support, Kindergarten Education Assistants, *dependent upon valid license and background checks.*

1. Rachel Grayson
2. Christine Harper
3. Christine Finke

E. Employment – Classified Support, Special Education Assistant, *dependent upon valid license and background checks.*

1. Meredith DeBrunner
2. Emily Hunt

**F. Supplemental Contracts for the 2019-2020 School Year
Funded with General Funds – Certified**

Name	Assignment	Amount
Dave Bergan	Asst. Supt. - Administrative Transition Days	Additional 10 days @ per diem totaling 20 days
Jessica Stevens	Director of Student Services – Administrative Transitions Days	15 days @ per diem
Lori Adams	Resident Educator Mentor for Michael Grimm	\$250.00
Kristy Wanstrath	Resident Educator Mentor for Ellie McClarren	\$250.00
Jonelle Bell	Resident Educator Mentor for Nicole Young	\$250.00
Kim Homer	MHS – Hope Squad Advisor	\$812.00
Kelli Candella	MHS – Hope Squad Advisor	\$812.00
Kelly Wing	MHS – Hope Squad Asst. Advisor	\$379.00
Jill Dulgeroff	MHS – Hope Squad Asst. Advisor	\$379.00
Chris Kamerer	MHS – Football Coach	\$4,400.00
Matt Lester	MHS – Football Coach	\$4,500.00
David Huffman	MHS – Football Coach	\$4,300.00
Mike Shafer	MMS – Football Coach	\$3,400.00

Funded with Non-General Funds – Certified

Name	Assignment	Amount
Tammy Saunders	Cooperating Teacher for University of Cincinnati Student in FY19	\$520.00
Darlene Mason	Cooperating Teacher for University of Cincinnati Student in FY19	\$520.00
Mary Ann McPherson	Preschool move	Revise approved days to 9.75 @ per diem
Dan Brady	Soccer Camp Director	\$500.00
Joe Naegeli	Soccer Camp Supervisor	\$300.00
Scott Kemmeter	Soccer Camp Supervisor	\$300.00

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Funded with Non-General Funds – Classified/Support

Name	Assignment	Amount
Dan Brady	Soccer Camp Director	\$500.00
Joe Naegeli	Soccer Camp Supervisor	\$300.00
Scott Kemmeter	Soccer Camp Supervisor	\$300.00

G. Treasurers Report

1. General Fund Financial Report for June 2019 and warrant payments for all funds in the amount of **\$555,378.89**.

	June 1- June 30	FY19 FYTD	FY18 FYTD
Revenues	\$258,625	\$21,369,515	\$22,044,164
Expenditures	1,664,671	20,048,624	18,969,279
Ending Cash	\$13,403,000	\$13,402,999	\$12,082,109

2. Donations

Donor	Item/Recipient	Amount
Athletic Boosters	Donation to the MHS fund paying the Fitness Trainer	\$10,000.00
Madeira Schools Foundation	Funds donated for the purpose of STEAM related materials/supplies	\$35,000.00
Madeira Elementary PTO	Funds donated for the purpose of STEAM related materials/supplies	\$10,000.00
New York Life - Andy Magenheim-matching donation request	MMS – Buddy Club	\$500.00
Kona Ice	MMS – National Jr Honor Society	\$209.00
Greater Cincinnati Insurance Consortium	District Wellness Funds	\$2,757.00

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (94-19)– Mr. Shea moved, seconded by Mr. Lex to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.***

Name	Assignment	Amount
Dave Schwappe	MHS – Football Coach	\$4,200.00
Kurtis Groene	MHS – Football Coach	\$2,000.00
Nick Wainscott	MHS – Football Coach	\$2,000.00
Robert Manning	MHS – Football Coach	\$2,300.00
Eddie Englert	MHS – Football Coach	\$2,400.00
Chris Davidson	MHS – Wrestling Coach	\$3,200.00

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

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LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (95-19) – Mr. Lex moved, seconded by Mr. Shea to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. **Contract will be dependent upon person/s obtaining a valid a valid pupil activity program permit issued by the State Board of Education per 3319.303.**

Name	Assignment	Amount
Kellie Palmer	MHS – Girls Tennis Coach	\$1,350.00

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

FINANCE

A. Transfer and Repayment of Funds (96-19) – Mr. Lex moved, seconded by Mr. Shea to approve the following Advance of Funds in June, 2019 and repayment of the Advanced Funds in July, 2019.

- 1. Title 1** – Advance of \$8,040.89 from the General Fund to Title 1 in June, 2019 and repayment of \$8,040.89 in July.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

B. Transfer and Repayment of Funds (97-19) – Mr. Lex moved, seconded by Mr. Shea to approve the following Advance of Funds in June, 2019 and repayment of the Advanced Funds in July, 2019.

- 2. Title IIA** – Advance of \$2,227.00 from the General Fund to Title IIA in June, 2019 and repayment of \$2,227.00 in July, 2019.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

PLANNING COMMISSION

A. 2019-2020 Planning Commission Studies (98-19) – Mr. Lex moved, seconded by Mr. Shea to approve the 2019-2020 Planning Commission Studies listed below.

- 1. Investigating STEAM K-12**
- 2. Healthy Homework Balance**
- 3. Raising Healthy Children in a Digital Age**
- 4. Salary & Benefits Study**

Mr. Matsudo explained to the Board the expected content and investigations that will take place for each of the studies.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

B. 2019-2020 Planning Commission Members (99-19) – Mr. Shea moved, seconded by Mr. Lex to approve the following members of the 2019-2020 Planning Commission and their associated terms.

- 1. Betsy Henning** – Term ending 7/31/22
- 2. Katie Maney** – Term ending 7/31/22
- 3. Tim Hemler** – Term ending 7/31/22
- 4. Charlie Richie** – Term ending 7/31/22
- 5. Erin Beers** – Term ending 7/31/22
- 6. Aaron Pfeffenberger** - Term ending 7/31/22
- 7. Brett Starr** – Term ending 07/31/22

Mr. Matsudo reported there is one additional space that needs that will be included on the next agenda.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

GOVERNANCE

A. High School Cross Country Team field trip to Whitewater State Park (100-19) – Mr. Lex moved, seconded by Mr. Shea to approve an extended overnight field trip for the Cross Country Team to training starting August 4 and returning August 7, 2019.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

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SUPERINTENDENT COMMITTEE REPORTS

- Finance – The committee met via email communications pertaining to the Advances and Advance returns voted on earlier and Jessica Stevens Administrative Employment contract. The committee will meet to review the MSA architect plans for the auditorium renovation.
- Buildings and Grounds – Mr. Bergan reported the Preschool completed the move to Silverwood Presbyterian, viewsonic boards are being installed, track work is in its final stage of completion, stadium wireless project has been completed, phone install is taking place this week, STEAM purchases are in process and the district took advantage of electric rate reductions by adding to the current contract an additional three years at the reduced rate.
- Community Relations – No report at this time.
- Policy – Policies will be coming in August from Neola.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – The first Planning Commission is scheduled for August 8 at 7:00 pm that will include the new studies as well as the action plan for studies completed in 2018-2019.
- Great Oaks –Dr. Cathy Swami provided an update from the Great Oaks Board representative. Dr. Swami offered a tour to the Board of the four facilities that comprise the Oaks system. Laurel oaks is going through a major construction project. Diamond Oaks specializes in Equine. Last Wednesday the Oaks system, 35 districts, approved to be an open enrollment district beginning 2020-2021. This will open the district up to public districts that are not members of the Oaks system. The member districts will continue to be given priority on enrollment in their choice courses. Dr. Swami attends the graduation ceremonies for the Madeira students Oaks programs.
- Legislation – no report at this time. The State is on a temporary budget at this time.
- Student Achievement Liaison – The district will schedule recognition of the State Jr. track team during the September board meeting.

DISCUSSION ITEMS – There were no additional discussion items at this time.

ADJOURNMENT (100-19) – Mr. Shea moved, seconded by Mr. Lex that the July 15, 2019 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Lex, aye; Mr. Shea, aye; Mr. Bernicke, aye.

Board President

Treasurer