

**RECORD OF PROCEEDINGS 55**  
**Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting**  
**Held November 19, 2018**

The Regular meeting of the Madeira Board of Education was held on Monday, November 19, 2018 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pat Shea.

Present: Mr. Bernicke, Mr. Lex, Mrs. Madden, Mr. Palmer, Mr. Shea

Also present at the meeting were Susan Crabill, Tim Weber, Suzy Tucker, Kevin Wright, Karen Schroeder, Timothy Schroeder, Steve Leonhardt, Amy Leonhardt, Kennedy Torggler, Lillian Hlavaty, Claire Leonhardt, Greta Davis and Gabriella Gugino.

**AGENDA (111-18)** – Mr. Palmer moved, seconded by Mr. Lex to approve the agenda for the November 19, 2018 meeting of the Board of Education.

Vote: Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**HEARING OF THE PUBLIC** – There was no public participation at this time.

**REPORTS**

**High School – Peru Service Learning Project** – Mrs. Tucker took seven Madeira students to Peru for a service learning project. The students provided an overview and visual of the locations they worked, residents they met, and other students participating in the service learning project. The students worked with a farmer who had turned his farm into a teaching facility for not only students, but primarily local residents of the area to instruct them on how to best use the local natural resources to develop self-sustaining farms. The students also spent some time touring Lima and Monte Piccu and were exposed to the native language of Quechua as well as Spanish. Mrs. Tucker reported that each and every one of the students were immersed in the program and first in line to volunteer for whatever was needed during the time they were with the local residents.

**Special Education Report** – Mr. Kevin Wright presented an update to the Board about the school based mental health services being provided in the past and current programs. The current program for supporting students was reviewed with Multi-tiered student support (MTSS) mental health concerns; starting out with universal classroom support (tier 1), moving to strategic intervention with school psychologists and counselors (tier 2), and finally having available intensive support by referral to school based mental health services (tier 3). Mr. Wright explained the level of services in more detail for each tier. In 2016 the district partnered with MindPeace of Cincinnati to expand school based mental health services in all three buildings. In January 2017 the district extended services with a partnership with Cincinnati Children's Hospital Medical Center for 2 days of services in each building. In 2018 those services were increased to 3 days of services to each building. In 2018, partnering with MindPeace and 1N5, we reviewed preventative mental health programs across the district and determined additional needed supports across the district including; anxiety, student self care, adult self care and a need for a suicide prevention program. This school year, 2019, we have a full time therapist in each building, we have had a parent engagement program to review the movie "Angst" pertaining to anxiety issues and the movie was also viewed by staff and students with overwhelming support, and the district has chosen a suicide prevention program "Hope Squad" that will be rolled out in the coming months to staff and in 2019-2020 to students.

**CONSENT CALENDAR (112-18)** – Mr. Lex moved, seconded by Mr. Bernicke to approve the consent calendar.

**A. Minutes**

1. **October 15, 2018**

**B. Employment – Classified – *Employment contract finalization will be dependent upon person/s obtaining background checks and active Professional License or Educational Aide Permit issued by the State Board of Education, signing contract and personnel file paperwork completion.***

1. **Michael Shrimpton** – Educational Assistant at Madeira High School

**C. Supplemental Contract for the 2018-2019 School Year** unless otherwise specified

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*Supplement contract finalization will be dependent upon person/s obtaining background checks and active Professional License or Educational Aide Permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.*

**Funded with General Funds - Certified**

| Name             | Assignment                   | Amount     |
|------------------|------------------------------|------------|
| Tina Gutierrez   | MMS – Theatre Director       | \$2,000.00 |
| Kristin Anderson | MMS – Asst. Theatre Director | \$714.00   |

**Funded with Non General Funds - Certified**

| Name           | Assignment                             | Amount   |
|----------------|--|----------|
| Vince Rahnfeld | MHS – AP Test Coordinator in 2017-2018 | \$434.00 |

**Funded with General Funds - Classified**

| Name                 | Assignment                        | Amount                     |
|----------------------|-----------------------------------|----------------------------|
| Barb Linser          | MHS – Academic Team Co-sponsor    | \$765.00                   |
| Stephanie Welt       | MES – Book Fair Coordinator       | Up to 16 hours at per diem |
| Kimberly Grise-Smith | MHS – Theatre, Fall Play Producer | \$900.00                   |

**D. Treasurers Report**

**1. General Fund Financial Report for October 2018** and warrant payments for all funds in the amount of \$609,862.04.

|              | Oct. 1- Oct. 31 | FY19 FYTD    | FY18 FYTD    |
|--------------|-----------------|--------------|--------------|
| Revenues     | \$267,296       | \$9,625,992  | \$9,802,117  |
| Expenditures | \$1,633,741     | \$6,275,839  | \$6,123,390  |
| Ending Cash  | \$15,432,261    | \$15,432,261 | \$12,685,951 |

**2. Donations**

| Donor                                  | Item/Recipient   | Amount     |
|--|--|------------|
| Mya Sabai                              | Cash donation to the Boys and Girls Basketball programs for uniforms   | \$3,000.00 |
| Petermann Transportation               | Donation of 2 field trip busses for High School Day of Service   | \$439.85   |
| Arts and Creativities-Christine Parker | Cash donation towards the cost of the Angst movie presentation to staff, students, and parents                             | \$1,300.00 |
| Betsy and Tom Henning                  | Cash donation towards the purchase of an outdoor Magnet Wall to support the science program in preschool and kindergarten. | \$1,150.00 |

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (113-18)** – Mr. Bernicke moved, seconded by Mr. Palmer to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSAA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.***

| Name               | Assignment            | Amount     |
|--------------------|-----------------------|------------|
| Laura Pahren       | MHS – Swim Coach      | \$1,400.00 |
| Bradley Cunningham | MHS – Swim Coach      | \$1,200.00 |
| Ray Noble          | MHS – Dive Coach      | \$400.00   |
| Joe Poole          | MMS – Wrestling Coach | \$1,000.00 |

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Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

### PERSONNEL

**A. Madeira Middle School Principal Resignation (114-18)** – Mr. Palmer moved, seconded by Mr. Bernicke to accept with great appreciation the resignation of Mr. Tom Olson, Madeira Middle School Principal at the end of his contract year, July 31, 2019. Mr. Olson retired and was re-employed by the district at the end of the 2015-2016 school year.

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**B. Resignation for Purpose of Retirement (115-18)** – Mr. Lex moved, seconded by Mr. Palmer to accept with great appreciation the resignation for purpose of retirement of Mrs. Susan Crabill, Treasurer at the end of the her contract year, July 31, 2019.

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

### GOVERNANCE

**A. Modified Tax Budget (116-18)** – Mr. Palmer moved, seconded by Mr. Bernicke to resolve approval to file a Modified Tax Budget for the 2019-2020 fiscal year. *Tax Budget will be submitted to the Finance Committee in December and be approved by the Board at the January 7, 2019 organizational meeting.*

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**B. Policies (117-18)** – Mrs. Madden moved, seconded by Mr. Lex to resolve the following policies are hereby adopted and that any prior corresponding policy heretofore adopted by the Madeira City Schools Board of Education is hereby rescinded. Policies sent to Board for review on November 9, 2018.

| Policy# | Policy Name  | Action   |
|---------|--|----------|
| 0131.00 | Legislative  | Revision |
| 0141.20 | Conflict of Interest   | Revision |
| 0164.00 | Notice of Meetings   | Revision |
| 0165.10 | Regular Meetings   | Revision |
| 0165.20 | Special Meetings   | Revision |
| 0165.30 | Recess of a Board Meeting                                    | Revision |
| 0166.00 | Executive Session  | Revision |
| 0168.00 | Minutes of Board Meeting                                     | Revision |
| 0169.10 | Public Participation in a Board Meeting                      | Revision |
| 1240.01 | Non Re-employment of the Superintendent                      | Revision |
| 1422.00 | Nondiscrimination and Equal Employment Opportunity           | Revision |
| 1541.00 | Termination and Resignation                                  | Revision |
| 1662.00 | Anti-Harassment  | Revision |
| 2111.00 | Parent & Family Involvement                                  | Revision |
| 2260.00 | Nondiscrimination and Access to Equal Employment Opportunity | Revision |
| 2261.01 | Parent Participation in Title 1 Programs                     | Revision |
| 2261.00 | Title 1 Services   | New      |
| 2271.00 | College Credit Plus  | Revision |
| 3122.00 | Nondiscrimination and Equal Employment Opportunity           | Revision |
| 3140.00 | Termination and Resignation                                  | Revision |
| 3362.00 | Anti-Harassment  | Revision |
| 4122.00 | Nondiscrimination and Equal Employment Opportunity           | Revision |
| 4140.00 | Termination and Resignation                                  | Revision |
| 4162.00 | Drug and Alcohol Testing                                     | Revision |
| 4362.00 | Anti-Harassment  | Revision |
| 5517.00 | Anti-Harassment  | Revision |
| 5610.02 | In School Discipline   | Revision |
| 5610.03 | Emergency Removal of Students                                | Revision |
| 5610.00 | Removal, Suspension, and Expulsion                           | Revision |
| 5611.00 | Due Process Rights   | Revision |
| 6325.00 | Procurement Federal Grant Funds                              | Revision |
| 6423.00 | Use of Credit Cards  | Revision |
| 6605.00 | Crowdfunding   | Revision |
| 8141.00 | Mandatory Reporting of Misconduct of Licensed Employee       | Revision |
| 8305.00 | Cyber Security   | New      |

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Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**C. Madeira High School Track Resurface Architect Agreement (118-18)** – Mr. Lex moved, seconded by Mr. Palmer to approve KZF Architects to replace the high school track.

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**D. High School Graduation Requirements (119-18)** – Mr. Bernicke moved, seconded by Mr. Lex to resolve to support the extension of two additional and meaningful graduation pathways to the Class of 2019, 2020 and 2021. The two additional graduation pathways were authorized by the General Assembly for students in the Class of 2018.

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**SUPERINTENDENT COMMITTEE REPORTS**

- Finance – The Finance Committee met November 6 to review the KZF contract, Tax Budget motion, Made in Madeira scholarship fund balance and meet with Brenda Wehmer, Dinsmore-Shohl attorney, to review funding options for the high school auditorium wing.
- Buildings and Grounds – Turf vendor, Motz, began the project on Nov. 12. Mr. Weber has been meeting with KZF architects about the high school track. Finance information will be shared with the Finance Committee in December. The goal is completion by August 2019. Landscaping in the front of the elementary school has been removed and replaced due to some safety concerns.
- Community Relations – Senior Citizens participated in the morning program at the high school for the play “Almost Maine”.
- Policy – The Policy Committee met and recommended policies for approval on Nov. 19.

**BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission – Planning Commission will begin presentations in February, March and April.
- Great Oaks – Great Oaks levy passed. Grade 8 students went to the Oaks today. Dr. Swami shared some information about upcoming courses; business office credentialing and cyber security among others.
- Legislation – Graduation requirement resolution approved by the Board tonight. Resolution supporting Graduation Requirements for classes of 2019, 2020 and 2021 passed.
- Student Achievement Liaison – Student recognitions will take place in January 2019.

**EXECUTIVE SESSION (120-18)** – Mr. Lex moved, seconded by Mr. Palmer to adjourn to Executive Session to consider employment of a public employee.

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

**ADJOURNMENT (121-18)** – Mr. Bernicke moved, seconded by Mr. Palmer that the November 19, 2018 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mrs. Madden, aye; Mr. Palmer, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye.

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Board President

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Treasurer