Warren County Board of Education Regular Meeting January 19, 2023

Minutes of a regular meeting of the Warren County Board of Education held at South Warren High School's Auditorium, 8140 Nashville Road, Bowling Green, KY on Thursday, January 19, 5:30 p.m.

A. **CALL TO ORDER:** The Chairman called the meeting to order at 5:30 p.m.

B. **PLEDGE TO THE FLAG**

C. **ROLL CALL**

Present: Mr. Chaffin, Mrs. Duvall, Mr. Williford, Mr. Manco

D. **MISSION AND VISION STATEMENT**

E. **ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA**

F. **PROPOSED AMENDMENT TO AGENDA: NONE**

G. **ARCHITECT REPORT/UPDATE**

H. **PRESENTATIONS AND RECOGNITIONS**

I. **PUBLIC COMMENT**

J. **APPROVE APPOINTMENT TO FILL VACANCY ON THE BOARD REPRESENTING DIVISION I.**

Order # 248 – Primary Motion Passed: Motion to Approve Appointment of Mr. Adam Jackson to Fill Vacancy on the Board Representing Division I passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

K. **APPROVE MINUTES OF THE DECEMBER 15, 2022 SPECIAL BOARD OF EDUCATION MEETING**

Order # 249 – Primary Motion Passed: Motion to Approve Minutes of the December 15, 2022 Special Board of Education Meeting passed with a motion by Ms. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Abstain

L. APPROVE MINUTES OF THE JANUARY 9, 2023 SPECIAL BOARD OF EDUCATION MEETING

Order # 250 – Primary Motion Passed: Motion to Approve Minutes of the January 9, 2023 Special Board of Education Meeting passed with a motion by Mr. Manco and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

M. APPROVE MINUTES OF THE JANUARY 17, 2023 SPECIAL BOARD OF EDUCATION MEETING

Order # 251 – Primary Motion Passed: Motion to Approve Minutes of the January 17, 2023 Special Board of Education Meeting passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

N. APPROVE PERSONNEL ITEMS

Order # 252 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Williford and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

Approve the following personnel requests of Mr. Rob Clayton:

1.) Increase hours for the following bus route - DAY TREATMENT/JACKSON ACADEMY from 5 to 6 hours per day.

2.) Approve a contract with Red Rover Technologies, LLC, for absence management software program.

3.) Approve a revised job description for School Counselor (Elementary School/Middle School/High School).

4.) Approve a revised job description for Program Coordinator.

5.) Approve a job description for Director of Custodial Services and Energy Management.

6.) Approve a revised job description for Instructional Assistant (English as a Second Language (ESL) Instructional Assistant).

7.) Approve a revised job description for Instructional Assistant II (Preschool).

8.) Approve a revised job description for Instructional Assistant - FMD/MSD, EBD, Autism (Special Education (SPED,FMD/MSD,EBD,Autism Instructional Assistant).

9.) Approve a revised job description for Instructional Assistant (Special Education (SPED) Instructional Assistant).

10.) Approve a revised job description for Instructional Assistant (Title I Instructional Assistant) (Instructional Assistant).

11.) Approve a job description for Instructional Intern.

12.) Approve a job description for Physical/Occupational Therapist.

GEO Center:

1.) Approved one (1) Migrant Advocate position, 220 days, 7.5 hours per day - Title I, Part C Migrant (311J)

Jennings Creek Elementary School:

1.) Approve one (1) Teaching and Learning Coach position, part-time, for the FY23 only - Title I (310J)

Moss Middle School:

1.) Approve one (1) part time Instructional Assistant position, not to exceed 19 hours per week - ESS (120J) funded

Rockfield Elementary School:

1.) Approve one (1) teaching position, 1 FTE - Title I (310J)

Approve the following requests for leaves of absence:

FIRST NAME	LAST NAME	POSITION	LOCATION	EFFECTIVE DATE

Joshua	Crask	Teacher	SWHS	03/06/2023- 03/24/2023
Elizabeth	Hood	Teacher	Richardsville	02/03/23-03/31/23
Joe	Hood	Teacher	WCHS	02/03/2023- 02/17/2023
DarlaSue	Jackson	SLP	JRES	11/02/2022- 12/16/2022
Ashlea	Ellsbury	Teacher	Oakland	**REVISED** 12/09/2022- 03/21/2023
Patricia	Beresford	Teacher	WEHS	11/28/2022- 01/13/2023
Dana	Wilson	Bus Driver	Transportation	12/12/2022- 12/16/2022
Caitlin	Burton	Teacher	Bristow	01/23/2023- 03/24/2023
Ashlyn	Cooper	Teacher	Briarwood	**REVISED** 12/09/2022- 02/17/2023
Mallory	Hyman	Teacher	WEMS	**REVISED** 11/10/2022- 01/16/2023
Mia	Reeves	Inst. Asst.	JRES	**REVISED** 11/03/2022- 01/04/2023
Samantha	Middleton	Bus Driver	Transportation	**REVISED** 10/24/2022- 01/20/2023
Sarah	Butler	Teacher	SWHS	**REVISED** 01/03/2023- 03/13/2023
Tracie	Dunn	NDS	Warren El	01/03/2023- 01/06/2023
Angela	Nelson	Teacher	Bristow	12/12/2022- 01/24/2023
Cindy	Wiser	NDS	DCMS	01/03/2023- 01/13/2023
Andrea	Price	Curr. Coord.	Rich Pond	**REVISED** 01/04/2023- 03/30/2023

Katharine	Cranor	Teacher	Natcher	03/20/2023-041/28/2023
Debbie	Thomas	NDS	Plano	**REVISED** 11/18/2023-01/19/2023
Misty	Eakles	NDS	JRES	01/10/2023-02/17/2023
Brandy	Henon	Bus Driver	Transportation	01/09/2023-03/31/2023
Tracie	Dunn	NDS	Warren El	**REVISED** 01/03/2023-01/13/23
Francis	Keller	Teacher	Plano	01/09/2023-01/20/2023
Victoria	Caudill	Teacher	NWES	03/24/2023-05/25/2023

O. APPROVE FINANCIAL REPORT FOR DECEMBER 2022

Order # 253 – Primary Motion Passed: Motion to Approve Financial Report for December 2022 passed with a motion by Mr. Williford and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Abstain

P. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 254 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

Q. APPROVE OPERATIONS ACTIONS

Order # 255 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Williford and a second by Mrs. Duvall.

Garry Chaffin	Yes

Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

1. Consider School Requests
   a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Mr. Chris Stunson, Principal, Bristow Elementary School:

- School to hold The Amazing Shake fundraiser to raise funds for the Leading Ladies and Boys to Men

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- School to collect fees for yearbook purchase

Approve the following requests of Ms. Debra LaSala, Principal, North Warren Elementary School:

- School to hold Winter Dance to raise funds for student, school, and teacher needs

Approve the following requests of Mr. Daryl Woods, Principal, Drakes Creek Middle School:

- School to hold Scholastic Book Fair to raise funds to purchase new books and maker space items for the library

Approve the following requests of Mr. Matt Deaton, Principal, South Warren Middle School:

- School to collect fees from KUNA for conference expenses
- Field Trip for KUNA to Louisville, KY March 19, 2023, through March 21, 2023

Approve the following requests of Mr. David Cloyd, Principal, Warren East Middle School:

- School to hold Valentine's Dance to raise funds for student, teacher, and school needs
- School to collect fees from Choir for state choir expenses

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for Choir to Louisville, KY February 8, 2023, through February 10, 2023
- Field Trip for Band to Louisville, KY February 8, 2023, through February 11, 2023
- Feild Trip for NJRTOC to Frankfort, KY January 11, 2023
- Field Trip for NJROTC to Louisville, KY January 29, 2023
- School to collect fees from FCCLA for registration for state

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:

- Field Trip for Key Club to Gatlinburg, TN March 31, 2023, through April 2, 2023

- School to collect fees from Key Club to pay for district convention expenses

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- Field Trip for Bowling Team to Paducah, KY January 23, 2023, through January 28, 2023
- Field Trip for Orchestra to Nashville, TN March 31, 2023
- School to collect fees from FBLA for registration

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- School to sell t-shirts to raise funds for basketball team
- Field Trip for baseball team to St. Petersburg, FL April 2, 2023, through April 8, 2023

b. Consider NASPO ValuePoint FMV Lease Agreement with Moss Middle School
c. Consider NASPO ValuePoint FMV Lease Agreement with South Warren High School

2. Consider Attendance Requests
3. Consider January 2023 Escrap Report
4. Consider Vehicle RFP Determination & Findings
5. Consider 2023-2024 Preschool Start/End Dates
6. Consider Resolution with Independence Bank

R. APPROVE STUDENT LEARNING SERVICES

Order # 256 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Manco and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

1. Consider Shortened School Day for Bristow Elementary Student
2. Consider Modified Day for Lighthouse Academy Student
3. Consider Early Graduation for Beacon Academy Students
4. Consider Warren County Board of Education to apply for the KinderReady Summer Academy Grant
5. Consider Warren County Board of Education to apply for the College and Career Transition Readiness Program Grant
6. Consider Warren County Board of Education to apply for the Little Learners Mobile Preschool Classroom and Community Outreach Grant
7. Consider Alvaton Elementary to apply for the National Park Trust Grant

S. APPROVE STUDENT SUPPORT SERVICES

Order # 257 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

1. Consider Building Usage for Jennings Creek Elementary School for Jennings Creek Community Church
2. Consider Building Usage for Warren Central High School for FCA
3. Consider Building Usage for South Warren High for CYONA Southern Kentucky
4. Consider Initial BG-1 for the Guaranteed Energy Savings Contract
5. Consider GHS Field Improvements Summary of Payments 1
6. Consider SWHS Multipurpose Facility Summary of Payments 11
7. Consider RPES Replacement Summary of Payments 29
8. Consider RPES Replacement BG4 to Knights Mechanical
9. Consider RPES Replacement BG4 to Scott & Ritter
10. Consider RPES Replacement BG4 to Diversified Electrical
11. Consider Sherman, Carter, Barnhart Invoices
12. Consider Gunter Roofing Payment Application 3 for Briarwood Elementary School Roof Replacement in the amount of $22,067.00
13. Consider Pay Application 5 to Collier Roofing for Alvaton Roof Replacement in the amount of $67,519.00
14. Consider Alvaton Roof Replacement BG4 to Collier Roofing
15. Consider Guaranteed Energy Savings Contract

T. INFORMATION ITEMS

1. Personnel Information Items
Resignations for 2022-23 school year
Retirements for 2022-23 school year
Suspensions for 2022-23 school year
Terminations for 2022-23 school year
Hires for the 2022-23 school year
Assignments for the 2022-23 school year
Transfers for the 2022-23 school year
2. SBDM Minutes
3. Fiscal Year 2023-24 Draft Budget

U. BOARD MEMBER COMMENTS

V. SUPERINTENDENT REPORT

W. ENTER EXECUTIVE SESSION

Order # 258 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

X. RETURN TO OPEN SESSION

Order # 259 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

Y. ADJOURN

Order # 260 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Williford and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

Chairperson

Superintendent