Warren County Board of Education Special Meeting December 15, 2022

Minutes of a special meeting of the Warren County Board of Education held at South Warren High School's Auditorium, 8140 Nashville Road, Bowling Green, KY on Thursday, December 15, 2022, 5:30 p.m.

A. **CALL TO ORDER:** The Chairman called the meeting to order at 5:30 p.m.

B. **PLEDGE TO THE FLAG**

C. **ROLL CALL**

Present: Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson, Mr. Williford

D. **MISSION AND VISION STATEMENT**

E. **ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA**

F. **ARCHITECT REPORT/UPDATE**

G. **PRESENTATIONS AND RECOGNITIONS**

H. **PUBLIC COMMENT**

I. **RECESS SPECIAL MEETING OF THE WARREN COUNTY BOARD OF EDUCATION FOR A SPECIAL CALLED MEETING OF THE WARREN COUNTY SCHOOL DISTRICT FINANCE CORPORATION**

Order # 226 – Primary Motion Passed: Motion to Recess Special Meeting of the Warren County Board of Education for a Special Called Meeting of the Warren County School District Finance Corporation passed with a motion by Mr. Chaffin and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

J. **RECONVENE SPECIAL MEETING OF THE WARREN COUNTY BOARD OF EDUCATION**

Order # 227 – Primary Motion Passed: Motion to Reconvene Special Meeting of the Warren County Board of Education passed with a motion by Mr. Chaffin and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

K. APPROVE MINUTES OF THE NOVEMBER 17, 2022 REGULAR BOARD OF EDUCATION MEETING

Order # 228 – Primary Motion Passed: Motion to Approve Minutes of the November 17, 2022 Regular Board of Education Meeting passed with a motion by Mr. Williford and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

L. APPROVE MINUTES OF THE DECEMBER 1, 2022 SPECIAL BOARD OF EDUCATION MEETING

Order # 229 – Primary Motion Passed: Motion to Approve Minutes of the December 1, 2022 Special Board of Education Meeting passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

M. APPROVE PERSONNEL ITEMS

Order # 230 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Approve the following personnel requests of Mr. Rob Clayton:

1.) Abolish two (2) EL Instructional Assistant positions at the GEO Center
2.) Approve two (2) Preschool Teaching positions, FTE 1- Preschool grant 135X funded
3.) Approve two (2) Preschool Instructional Assistant positions, 7.5 hours per day, 180 days per year - Preschool grant 135X funded
4.) Approve six (6) EL teaching positions, 1 FTE - DESL funded
5.) Approve two (2) EL Instructional Assistant positions, 180 days per year, 7 days per week - DESL funded
6.) Approve the revised job description for Finance Analyst.
7.) Approve the revised job description for School Nurse.
8.) Approve the revised job description for Guidance Counselor - Elementary School/Middle School/High School.
9.) Approve the revised job description for Dean of Students - Elementary School/Middle School/High School.
10). Approve the revised job description for School Vice Principal - Elementary School/Middle School/High School.
Cumberland Trace Elementary School:
1.) Approve one (1) Beta Sponsor position for $300.00 - Section 6 funded (SC6X)
Greenwood High School:
1.) Approve one (1) EL Teacher position, FTE 1 - Title I (310J) funded
2.) Approve one (1) Social Studies teaching position, FTE 1 - Title I (310J) funded
Rich Pond Elementary School:
1.) Approve one (1) Guidance Counselor position, 1 FTE - ESSER III (0.8694) & ESSER II (0.1306) funded
2.) Approve fifteen (15) extended days for the Guidance Counselor position - ESSER II (10 days) and ESSER III (5 days)

Rockfield Elementary School:

1.) Approve one (1) part time Teacher position, 36 days per year, 7 hours per day - ESS (120J) funded

South Warren Middle School:

1.) Approve one (1) part time Teacher position, 19 hours per week, 17 weeks per year - ESS (120J)

Approve the following requests for leaves of absence:

FIRST NAME	LAST NAME	POSITION	LOCATION	EFFECTIVE DATE
Jennifer	Wansack	Teacher	Bristow	**REVISED** 11/14/2022-12/16/2022
Mallory	Hyman	Teacher	WEMS	**REVISED** 11/10/2022-01/11/2023
Carrie	McCrady	NDS	GHS	**REVISED** 09/15/2022-12/08/2022
Robert	Castleberry	Teacher	WEMS	10/10/2022-10/14/2022
Mya	Smith	Custodian	CTE	**REVISED** 11/14/2022-12/22/2022
Amy	Ground	Dean of Students	WEHS	10/28/2022-11/23/2022
Katelyn	Turk	Migrant Advocate	GEO	10/21/2022-11/07/2022
Cassidy	Day	Teacher	WCHS	01/03/2023-02/17/2023

Stephanie	Lewis	Inst. Asst.	Warren El	11/14/2022- 11/22/2022
Stephanie	Lewis	Inst. Asst.	Warren El	11/28/2022- 12/16/2022
Mandie	Wills	Teacher	Plano	**REVISED** 11/11/2022- 01/03/2023
Emily	Douglas	Teacher	LRES	**REVISED** 10/24/2022- 02/03/2023
Macy	Laswell	Teacher	Rich Pond	**REVISED** 11/22/2022- 03/20/2023
Shelby	Wells	Teacher	NWES	11/07/2022- 02/16/2023
Amy	Osboe	Teacher	Cypress	12/12/2022- 02/06/2023
Jacob	Brown	Maintenance	Maintenance	10/20/2022- 11/01/2022
Melanie	Keeling	Teacher	WEHS	11/22/2022- 12/16/2022
Debbie	Thomas	NDS	Plano	11/18/2022- 12/16/2022
Erin	Mohon	Teacher	Moss	11/01/2022- 01/06/2023
Mallory	Hyman	Teacher	WEMS	**REVISED** 11/10/2022- 01/11/2023
Kacey	Storie	NDS	Bristow	11/07/2022- 01/11/2023
Melanie	Crabtree	Secretary	GHS	**Intermittent** 12/6/2022- 01/03/2023
Larry	Bolton	Bus Driver	Transportation	02/14/2023-

				05/09/2023
Jessie	Lee	Teacher	Richardsville	**REVISED** 12/01/2022-01/13/2023
Mia	Reeves	Inst. Asst.	JRES	**REVISED** 11/03/2022-12/16/2022
Carrie	McCrady	NDS Manager	GHS	**REVISED** 09/15/2022-03/07/2023
Kenia	Recinos-Sears	Teacher	LRES	**REVISED** 12/02/2022-03/14/2023
Ashley	Hudnall	Inst. Asst.	JRES	12/02/2022-02/01/2023
Crystal	Miller	Teacher	Alvaton	12/08/2022-01/18/2023
Sarah	Butler	Teacher	SWHS	01/17/2023-03/13/2023
Andrea	Price	Curriculum Coordinator	Rich Pond	01/23/2023-03/31/2023
Ashley	Barnes	MH Counselor	Bristow	11/28/2022-01/26/2023

N. APPROVE FINANCIAL REPORT FOR NOVEMBER 2022

Order # 231 – Primary Motion Passed: Motion to Approve Financial Report for November 2022 passed with a motion by Mr. Jackson and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

O. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 232 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Williford and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

P. APPROVE 2023-2024 SCHOOL CALENDAR

Order # 233 – Primary Motion Passed: Motion to Approve 2023-2024 School Calendar passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Q. APPROVE OPERATIONS ACTIONS

Order # 234 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider School Requests
   a. Consider Field Trip and Fundraiser Requests
   Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:
   - School to sell tickets to the school musical to cover funds to perform, venue, costumes, sets, backdrops, etc.

   Approve the following requests of Ms. Lori Darnell, Principal, Cumberland Trace Elementary School:
   - Field Trip for Beta to Lexington, KY January 19, 2023, through January 20, 2023
   - Field Trip for Beta to Lexington, KY January 17, 2023, through January 18, 2023

   Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:
   - Field Trip for Beta to Lexington, KY January 17, 2023, through January 20, 2023

- School to hold Cookies with Santa to raise money to donate to local organizations and Beta club

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- Field Trip for Beta Club to Lexington, KY January 16, 2023, through January 20, 2023

Approve the following requests of Ms. Debra LaSala, Principal, North Warren Elementary School:

- Field Trip for Beta Club to Lexington, KY January 17, 2023, through January 18, 2023

Approve the following requests of Ms. Jeanie Hopkins, Principal, Oakland Elementary School:

- Field Trip for Beta Club to Lexington, KY January 17, 2023, through January 20, 2023

Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:

- Field Trip for 4th Grade Students to Nashville, TN February 24, 2023

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- Field Trip for Beta Club to Lexington, KY January 18, 2023, through January 20, 2023

Approve the following requests of Ms. Stephanie Paynter, Principal, Richardsville Elementary School:

- Field Trip for Beta Club to Lexington, KY January 17, 2023, through January 19, 2023

Approve the following requests of Ms. Brooke Knight, Principal, Rockfield Elementary School:

- School to hold Lockin fundraiser to raise funds for Washington DC trip
- School to hold Valentine Heart fundraiser to raise funds for Washington DC trip
- School to hold Indoor Yardsale to raise funds for Washington DC trip
- Field Trip for Beta Club to Lexington, KY January 18, 2023, through January 20, 2023

Approve the following requests of Mr. Daryl Woods, Principal, Drakes Creek Middle School:

- Field Trip for Beta Club to Holiday World May 2023
- Field Trip for FCCLA to Louisville, KY March 21, 2023, through March 24, 2023
- Field Trip for Beta Club to Lexington, KY January 18, 2023, through January 20, 2023

Approve the following requests of Mr. Matt Deaton, Principal, South Warren Middle School:

- School to collect fees from Holiday Card Making Class to purchase supplies
- Field Trip for Cheer to Lexington, KY December 16, 2023, through December 17, 2023

Approve the following requests of Mr. David Cloyd, Principal, Warren East Middle

School:

- School to collect fees from Jr. Beta to cover the cost of state convention
- School to collect fees from Choir for the field trip
- Field Trip to Lexington, KY January 18, 2023, through January 20, 2023

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to participate in Kroger Community Rewards Program to raise funds for track & field banquet expenses
- School to accept donations to raise funds for track & field
- School to sell sponsorships to raise funds for track & field
- School to hold ticket sales for formal to raise money to pay for formal and other future student activities
- Field Trip for Mock Trial Team to Lexington, KY January 14, 2023

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:

- School to hold Sparty Classic Basketball Tournament to raise funds for basketball program
- School to collect fees from FCCLA for state meeting, field trip/competition for state
- School to hold Sparty Classic to raise funds for basketball program operations
- Field Trip for All-State Band & Guitar students to Louisville, KY February 8, 2023, through February 11, 2023
- Field Trip for Choir to Italy June 21, 2024, through June 30, 2023
- Field Trip for FCCLA to Louisville, KY March 22, 2023, through March 24, 2023

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- Field Trip for Cheer to Orlando, FL February 9, 2023, through February 13, 2023

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- School to sell faculty meals to raise money for foster care drive
- School to hold Titleist Golf Hat Sale to raise funds for the golf team
- School to hold Cash Calendar fundraiser to raise funds for the golf team
- School to hold March Calendar fundraiser to raise funds for track season
- School to hold spirit nights to raise funds for track season
- School to sell Pizza Hut dinner tickets to raise funds for track and field equipment
- Field Trip for FFA Louisville, KY February 17, 2023

b. Consider Group Contract between Rockfield Elementary School and Comfort Inn Arlington

c. Consider Agreement with Front Row Theatrical Rental for Greenwood High School's Musical

d. Consider Agreement with Stagecraft Theatrical Rental for Greenwood High School's Musical

2. Consider Supplement to 240-Day Employee Pay in Lieu of Out of Calendar Days for 2021-22 School Year
3. Consider 2022-23 Interagency Agreement between Warren County Public Schools and Rivendell Behavioral Health Services
4. Consider Attendance Requests
5. Consider 2022-2023 School CSIP
6. Consider 2022-2023 District CDIP
7. Consider 995 Disposal of Assets from Inventory
8. Consider 2023 Board Meeting Dates

R. APPROVE STUDENT LEARNING SERVICES

Order # 235 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Williford and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Early Release/Graduation for Lighthouse Academy Students
2. Consider Early Graduation Request for Beacon Academy Student
3. Consider North Warren Elementary to apply for the WCEA Classroom Grant
4. Consider Shortened School Day for Warren Central High School Student
5. Consider Shortened School Day for Briarwood Elementary Student
6. Consider Shortened School Day for Alvaton Elementary Student
7. Consider Request to Allow Professional Development to be Optional for Part-Time Certified Staff

S. APPROVE STUDENT SUPPORT SERVICES

Order # 236 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion Mr. Jackson and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Building Usage for Aquatic Center for Warren County Swim & Dive Team
2. Consider Building Usage for South Warren High School for Tournament of Champions
3. Consider Building Usage for Jennings Creek Elementary for Jennings Creek Community Church
4. Consider Building Usage for Rockfield Elementary for Cub Scouts Pack 1505

5. Consider RPES Replacement Summary of Payments 28
6. Consider WCHS & WEHS Security Upgrades Summary of Payments 4
7. Consider WCHS & WEHS Security Upgrades BG4 to Industrial Electrical Contractors
8. Consider SWHS Multipurpose Facility Summary of Payments 10
9. Consider SWHS Multipurpose Facility Change Order 008 decrease to Alliance Corporation in the amount of $5,016.00
10. Consider SWHS Multipurpose Facility Change Order 009 decrease to Bailey's Masonry in the amount of $12,440.00
11. Consider SWHS Multipurpose Facility Change Order 010 increase to Bennetts Contracting, Inc. in the amount of $19,250.00
12. Consider Sherman, Carter, Barnhart Invoices
13. Consider Pay App 3 for BWES Roof Replacement
14. Consider appointment of Rachel Donnelly as the Public Hearing Officer for District Facility Plan
15. Consider Initial BG1 for Warren County Leadership & Innovation Academy
16. Consider schematic design documents on Warren County Leadership & Innovation Center
17. Consider construction documents on Greenwood High School Addition/Renovation

T. APPROVE ACCEPTANCE OF THE RESIGNATION OF BOARD MEMBER KEVIN JACKSON, EFFECTIVE JANUARY 1, 2023

Order # 237 – Primary Motion Passed: Motion to Approve Acceptance of the Resignation of Board Member Kevin Jackson, Effective January 1, 2023 passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

U. INFORMATION ITEMS

1. Personnel Information Items
Resignations for 2022-23 school year
Retirements for 2022-23 school year
Suspensions for 2022-23 school year
Terminations for 2022-23 school year
Hires for the 2022-23 school year
Assignments for the 2022-23 school year
Transfers for the 2022-23 school year

2. SBDM Minutes

V. BOARD MEMBER COMMENTS

W. SUPERINTENDENT REPORT

X. ENTER EXECUTIVE SESSION

Order # 238 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Y. RETURN TO OPEN SESSION

Order # 239 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Williford and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Z. ADJOURN

Order # 240 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Jackson and a second by Mr. Young.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Chairperson

Superintendent