Warren County Board of Education Regular Meeting November 17, 2022

Minutes of a regular meeting of the Warren County Board of Education held at Warren Central High School's Auditorium, 559 Morgantown Road, Bowling Green, KY on Thursday, November 17, 2022, 6:30 p.m.

A. **CALL TO ORDER:** The Chairman called the meeting to order at 6:35 p.m.

B. **PLEDGE TO THE FLAG**

C. **ROLL CALL**

Present: Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson, Mr. Williford

D. **MISSION AND VISION STATEMENT**

E. **ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA**

F. **PROPOSED AMENDMENTS TO AGENDA: ADD Q.11 (APPROVE AGREEMENT OF SALE CONTRACT WITH MAGNOLIA LANE INVESTMENTS, LLC)**

Order # 210 – Primary Motion Passed: Motion to Add Q.11 (Approve Agreement of Sale Contract with Magnolia Lane Investments, LLC) passed with a motion by Ms. Duvall and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

G. **ARCHITECT REPORT/UPDATE**

H. **PRESENTATIONS AND RECOGNITIONS**

I. **PUBLIC COMMENT**

J. **APPROVE RESOLUTION AUTHORIZING A CONTRACT, RENT AND LEASE WITH THE WARREN COUNTY SCHOOL DISTRICT FINANCE CORPORATION AND APPROVE ALL OTHER DOCUMENTS IN CONNECTION WITH THE PROPOSED WARREN COUNTY SCHOOL DISTRICT FINANCE CORPORATION SERIES OF 2022 BOND ISSUE**

Order # 211 – Primary Motion Passed: Motion to Approve Resolution Authorizing a Contract, Rent and Lease with the Warren County School District Finance Corporation and

Approve all other Documents in Connection with the Proposed Warren County School District Finance Corporation Series of 2022 Bond Issue passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Abstain

K. RECESS REGULAR MEETING OF THE WARREN COUNTY BOARD OF EDUCATION FOR A SPECIAL CALLED MEETING OF THE WARREN COUNTY SCHOOL DISTRICT FINANCE CORPORATION

Order # 212 – Primary Motion Passed: Motion to Recess Regular Meeting of the Warren County Board of Education for a Special Called Meeting of the Warren County School District Finance Corporation passed with a motion by Mr. Chaffin and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

L. RECONVENE REGULAR MEETING OF THE WARREN COUNTY BOARD OF EDUCATION

Order # 213 – Primary Motion Passed: Motion to Reconvene Regular Meeting of the Warren County Board of Education passed with a motion by Mr. Chaffin and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

M. APPROVE MINUTES OF THE OCTOBER 18, 2022 SPECIAL BOARD OF EDUCATION MEETING

Order # 214 – Primary Motion Passed: Motion to Approve Minutes of the October 18, 2022 Special Board of Education Meeting passed with a motion by Ms. Duvall and a second by Mr. Williford.

Kerry Young	Yes

Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

N. APPROVE PERSONNEL ITEMS

Order # 215 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Williford and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Approve the following personnel requests of Mr. Rob Clayton:
1.) Approve a Memorandum of Agreement with Morehead State University
2.) Approve one (1) Nutrition & Dining Services Assistant position, 6 hours per day, 180 days per year at Briarwood Elementary
3.) Approve one (1) Nutrition & Dining Services Assistant position, 6 hours per day, 180 days per year at Plano Elementary
4.) Approve a revised job description for Instructional Assistant
GEO Center:
1.) Approve one (1) EL Instructional Assistant position, 195 days per year, 7 hours per day, Salary Table 120- DESL funded
2.) Approve one (1) School Secretary II High School Account Clerk position, 195 days per year, 7.5 hours per day, Salary Table 130- DESL funded
Request to approve the below Continuing Contracts for the 2022-23 school year:
Krista Stinson

Approve the following requests for leaves of absence:				
FIRST NAME	**LAST**	**POSITION**	**LOCATION**	**EFFECTIVE DATE**

	NAME			
Donna	Dye	Bus Monitor	Transportation	10/17/2022- 11/11/2022
Mandie	Wills	Teacher	Plano	11/21/2022- 01/03/2023
Demi	Troutman	Teacher	Warren El	**REVISED** 10/18/2022- 01/27/2023
Cheryl	Bunton	Vice Principal	WCHS	10/20/2022- 04/20/2023
Emily	Douglas	Teacher	LRES	**REVISED** 10/24/2022- 02/01/2023
Anna	Clardy	Teacher Consultant	CO	10/10/2022- 10/20/2022
Valerie	Kitchens	Teacher	Rich Pond	12/05/2022- 01/13/2023
Shane	Baker	Teacher	JCES	01/03/2023- 01/27/2023
Ashlea	Ellsbury	Teacher	Oakland	01/03/2023- 03/29/2023
Tonya	Shepard	Teacher	LRES	10/14/2022- 11/04/2022
Madison	Womack	Teacher	Warren El	**REVISED** 10/25/2022- 02/06/2023
Stephanie	Lewis	Inst. Asst.	Warren El	09/22/2022- 10/24/2022
Sara	Coulter	Teacher	WCHS	**REVISED** 11/15/2022- 01/20/2023
Mary	Laubauskas	Bus Driver	Transportation	11/22/2022- 02/27/2023
Carolyn	Johnson	NDS	WCHS	10/21/2022-

				04/21/2023
Carrie	McCrady	NDS	GHS	**REVISED** 09/15/2022-11/07/2022
Macy	Laswell	Teacher	Rich Pond	01/03/2023-03/20/2023
Rachelle	Sanford	Secretary	WEHS	12/01/2022-01/12/2023
Makayla	Wilson	Inst Asst	Bristow	11/03/2022-02/03/2023
Jennifer	Wansack	Teacher	Warren El	11/21/2022-12/16/2022
Darlasue	Jackson	Teacher	JRES	11/02/2022-12/14/2022
Toni	Langevin	Secretary	CO	11/8/2022-11/14/2022
Ashlyn	Cooper	Teacher	Briarwood	01/03/2023-02/17/2023

O. APPROVE FINANCIAL REPORT FOR OCTOBER 2022

Order # 216 – Primary Motion Passed: Motion to Approve Financial Report for October 2022 passed with a motion by Mr. Chaffin and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

P. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 217 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Jackson and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes

Lloyd Williford	Yes

Q. APPROVE OPERATIONS ACTIONS

Order # 218 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Ms. Duvall and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- Field Trip for Beta to Lexington, KY January 17, 2023, through January 20, 2023
- Field Trip for 6th Grade to Nashville Science Center March 24, 2023

Approve the following requests of Ms. Lori Darnell, Principal, Cumberland Trace Elementary School:

- School to hold Performing Arts fundraiser to raise funds for musical performance in March 2023

Approve the following requests of Mr. Cody Rich, Principal, Jennings Creek Elementary School:

- School to host fall book fair to raise funds for the library
- School to host spring book fair to raise funds for the library

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- School to hold Penny Wars to raise money for Beta Convention

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- School to sell concessions at Capitol Arts to raise funds for music department
- School to hold summer camp to raise funds for students at Lost River
- School to hold Fun Run to raise funds for 5th Grade Washington DC Trip

Approve the following requests of Ms. Jeanie Hopkins, Principal, Oakland Elementary School:

- School to accept donations from Donor's Choose for classroom supplies
- School to collect fees from archery for t-shirts and supplies

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary

School:

- Field Trip for 5th-grade students to Washington DC March 1, 2023, through March 4, 2023

Approve the following requests of Ms. Stephanie Paynter, Principal, Richardsville Elementary School:

- Field Trip for 6th grade to Nashville, TN December 15, 2022
- Field Trip for 5th/6th-grade students to Washington DC March 22, 2023, through March 25, 2023

Approve the following requests of Ms. Brooke Knight, Principal, Rockfield Elementary School:

- School to sell concessions at archery events to raise funds for the archery team
- School to hold Teacher Turkey fundraiser to raise funds for 5th grade Washington DC trip
- School to hold Winter Formal to raise funds for the 5th grade Washington DC trip

Approve the following requests of Ms. Rita Daniels, Principal, Henry F. Moss Middle School:

- Field Trip for Beta to Lexington, KY January 18, 2023, through January 20, 2023
- School to collect fees from FCCLA/FACS for lunch at WKU field trip
- School to collect fees from Beta to pay for expenses related to state convention, hotel, meals, project supplies

Approve the following requests of Mr. Matt Deaton, Principal, South Warren Middle School:

- School to sell concessions to raise funds for volleyball
- School to hold Liberty Apparel order to raise funds for cheer
- School to sell Nothing Bundt Cakes to raise funds for cheer
- School to sell Candy Grams to raise funds for cheer
- School to hold Spring Fling Dance to raise funds for cheer

Approve the following requests of Mr. David Cloyd, Principal, Warren East Middle School:

- School to hold pancake breakfast to raise funds for Band/Percussion Ensemble
- School to collect fees from Girls' Basketball for shooting shirts, tournament fees, and scorebooks

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for Cheerleaders to Winchester, KY December 9, 2022, through December 10, 2022
- Field Trip for Cheerleaders to Orlando, FL February 8, 2023, through February 15, 2023
- Field Trip for Cheerleaders to Lexington, KY November 18, 2022, through November

19, 2022
- School to collect fees from German Club for club supplies/resources
- School to hold merchandise sales to raise funds for girls' lacrosse expenses

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:
- Field Trip for STEM to Europe June 2024
- Field Trip for WCPS GAPP 2022-23 Participants Student Exchange to Werne, Germany June 2023
- Field Trip for KYA to Louisville, KY November 20, 2022, through November 22, 2022
- School to hold Email fundraiser to raise funds for boys' basketball

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:
- Field Trip for 11th grade to Nashville, TN March 23, 2023
- School to hold concession sales to raise funds for boys' basketball
- School to hold Calendar fundraiser to raise funds for girls' basketball
- School to hold Video Board Sales to raise funds for girls' basketball
- School to collect fees from boys' basketball for player needs
- School to hold t-shirt sales to raise funds for boys' basketball program
- School to sell sponsors for t-shirts to raise funds for boys' basketball program
- School to hold Hardee's spirit night to raise funds for the baseball team
- School to sell calendars to raise funds for baseball team

Approve the following requests of Mr. Eric Wilson, Athletic Director:
- Field Trip for Warren County Wrestling to Whitehouse, TN December 9, 2022
- Field Trip for Warren County Wrestling to Cross Plains, TN November 17, 2022
- Field Trip for Warren County Wrestling to Clarksville, TN December 16, 2022

b. Consider Contract between South Warren High School and United Coach and Tour
c. Consider Agreement between Adidas and Warren East High School
d. Consider Contract between Alvaton Elementary and Comfort Inn Arlington
e. Consider Contract between United Coach and Tour and Rockfield Elementary

2. Consider Attendance Requests
3. Consider Investment Agreement with Independence Bank
4. Consider December 2022 Escrap
5. Consider Connection Agreement for Brookwood Drive
6. Consider Pledge of Collateral Agreement with South Central Bank
7. Consider 2023 School Bus Purchase Authorization
8. Consider Title II Funds be used to pay Stipends to Teacher Intern Mentors and Building Level Teacher Mentors
9. Consider Pledge of Collateral Agreement with South Central Bank
10. Consider Request to use Transportation Companies to Transport Students
11. Consider Agreement of Sale Contract with Magnolia Lane Investments, LLC **(ADDED)**

R. APPROVE STUDENT LEARNING SERVICES

Order # 219 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Williford and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Plano Elementary School to apply for the Pets in the Classroom Grant
2. Consider Modified Day for Lighthouse Academy Student
3. Consider Shortened School Day for Warren East High School Student
4. Consider Early Release/Graduation for Lighthouse Academy Students
5. Consider Early Graduation for Greenwood High School and South Warren High School Students
6. Consider District to use Instructional Department, Instructional Coaches, School Principals, and Members of the Equity Council to Provide Support in the Development of the Comprehensive District Improvement Plan as Stated in Board Policy 01.111

S. APPROVE STUDENT SUPPORT SERVICES

Order # 220 – Primary Motion Passed: Motion to Approve Student Support Services Minus S.3 (Consider Letter of Interest for Architectural Services at Brookwood Drive Elementary) passed with a motion by Ms. Duvall and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Order # 221 – Primary Motion Passed: Motion to Approve S.3 (Consider Letter of Interest for Architectural Services at Brookwood Drive Elementary) passed with a motion by Mr. Jackson and a second by Williford.

Kerry Young	Recused
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Local Planning Committee approved amended District Facility Plan
2. Consider Letters of Interest for Construction Services at Brookwood Drive Elementary
3. Consider Letters of Interest for Architectural Services at Brookwood Drive Elementary
4. Consider Sherman, Carter, Barnhart Invoices

5. Consider RPES Replacement Summary of Payments 27
6. Consider RPES Replacement Change Order 073 decrease to Garrott Brothers in the amount of $22.51
7. Consider RPES Replacement Change Order 074 decrease to Hanson Aggregates in the amount of $44.12
8. Consider RPES Replacement Change Order 075 decrease to L&W Supply in the amount of $73.10
9. Consider RPES Replacement BG4 to Stewart Richey Construction - Structural Steel
10. Consider RPES Replacement BG4 to Stewart Richey Construction - Concrete
11. Consider RPES Replacement BG4 to Smith Interiors
12. Consider SWHS Multipurpose Facility Summary of Payments 9
13. Consider Initial BG1 for Brookwood Drive Property Acquisition
14. Consider Greenwood High School Crime Prevention Through Environmental Design
15. Consider Revised BG1 for Warren Aquatic Center Reroof
16. Consider Revised BG1 for Greenwood High School Renovation/Addition
17. Consider GHS Phase I Bid Recommendations
18. Consider Revised BG1 21-117 South Warren High School Multipurpose Facility/Concession Building

T. INFORMATION ITEMS

1. Personnel Information Items
Resignations for 2022-23 school year
Retirements for 2022-23 school year
Suspensions for 2022-23 school year
Terminations for 2022-23 school year
Hires for the 2022-23 school year
Assignments for the 2022-23 school year
Transfers for the 2022-23 school year
2. SBDM Minutes
3. Audit Report

U. BOARD MEMBER COMMENTS

V. SUPERINTENDENT REPORT

W. ENTER EXECUTIVE SESSION

Order # 222 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Williford and a second Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

X. RETURN TO OPEN SESSION

Order # 223 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Chaffin and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Y. ADJOURN

Order # 224 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Chairperson

Superintendent