

**RECORD OF PROCEEDINGS 015**  
**Minutes of MADEIRA BOARD OF EDUCATION**  
**Regular Meeting Held April 17, 2017**

The Regular meeting of the Madeira Board of Education was held on Monday, April 17, 2017 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pat Shea.

Present: Mr. Kamil, Mrs. Madden, Mr. Palmer, Dr. Swami, Mr. Shea

Also present at the meeting were Kenji Matsudo, Susan Crabill, Tim Weber, Brett Starr, Kasey O'Reilly, Chrissy Fast and Annalise Jouett.

**AGENDA (45-17)** – Dr. Swami moved, seconded by Mr. Kamil to approve the agenda with changes for the April 17, 2017 meeting of the Board of Education.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

**REPORTS**

**Planning Commission Study – Elementary Report Card Study** – The study team was composed of Brett Staff, Committee Chair, Kasey O'Reilly, Amy Leonhardt, Barb Turcotte, Chrissy Fast and Tim Weber.

The Board was interested in understanding the following in comparison to other comparable districts.

- What are the district's current grading practices in grades K-4 in comparison with other high performing school districts locally, regionally, and nationally?
- How best can we provide feedback to parents on student achievement and growth?
- When are letter grades introduced and most effective in reporting student progress?
- What should a model report card include in grades K-4?

The research study included surveys of Madeira elementary school teachers, administrators, and administrators from 16 high performing comparable school districts. Based on common themes that occurred in the survey results the following recommendations were made:

- Madeira should implement a standards-based progress reporting methodology for grades K-2, with grades beginning to be used in 3<sup>rd</sup> grade and evaluate if standards-based reporting should be extended.
- Prior to implementation, Madeira should work with staff on communication and creation of parent resources (possibly for an entire school year).
- Madeira should leverage a Learning Management System to provide frequent feedback to parents.

The Board thanked the committee for their excellent work and the time and effort they devote to the Planning Commission and these studies. The full reports are available on the district website.

**HEARING OF THE PUBLIC** – There was no public participation at this time.

**CONSENT CALENDAR (46-17)** – Dr. Swami moved, seconded by Mr. Palmer to approve the consent calendar.

**A. Minutes**

1. March 20, 2017

**A. Employment Contract – Certified**

1. **Christina Gutierrez** - Madeira Elementary Music Teacher

**B. Resignation – Certified**

1. **Laura Halonen** – Swimming Coach

**C. Resignation - Classified**

1. **Matthew Brownfield** – Tennis Coach
2. **John Misali** – Football Coach
3. **Chris Debow** – Basketball Coach

**RECORD OF PROCEEDINGS 016**  
**Minutes of MADEIRA BOARD OF EDUCATION**  
*Regular Meeting Held April 17, 2017*

**D. Supplemental Contracts for the 2016-2017 School Year (*pending background checks and appropriate licensure*)**  
**Funded with General Funds - Certified**

Name	Assignment	Amount
Karen Dougherty	MHS-Tennis Coach	\$1,550.00

**E. Continuing Contracts – Certified – Awarded for the 2017-2018 School Year, dependent upon *maintaining valid licensure and background checks***

1. Jennifer Bracken
2. Shelby Ledford
3. Kristin Anderson
4. Julia Cabral
5. Kathleen Margraf
6. Alice Bonar
7. Vince Rahnfeld
8. Jill Dulgeroff
9. Lindsay Schmidt

**F. Limited Contract Renewals – Certified – Awarded for the 2017-2018 school year, *dependent upon maintaining valid licensure and background checks.***

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| <ol style="list-style-type: none"> <li>1. Aimee Bates</li> <li>2. Aaron Pfeffenberger</li> <li>3. Ann Kappes – part time</li> <li>4. Annie Cortez</li> <li>5. Chelsea Farrell</li> <li>6. Elizabeth Tharp</li> <li>7. Emily Nutley</li> <li>8. Emily Swallen - .5 FTE</li> <li>9. Erin Maly</li> <li>10. Julie Leugers - .5 FTE</li> </ol> | <ol style="list-style-type: none"> <li>11. Laura Halonen</li> <li>12. Megan Lowe</li> <li>13. Michele Carp</li> <li>14. Michelle Youngquist</li> <li>15. Taylor Engel</li> <li>16. Kathy Haglage – part time</li> <li>17. Lisa Cox</li> <li>18. Sandra Smith – part time</li> <li>19. Ann Kean - .5 FTE</li> </ol> |
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**G. Limited Contract Renewals – Certified Preschool – Awarded for the 2017-2018 school year, *dependent upon maintaining valid licensure and background checks.***

1. Amy Horstman
2. Jaclyn Preston
3. Laura Gress - .7 FTE

**H. Non Teaching Non Renewals – Non Certified Special Education Assistants and Educational Aides and associated assignments**

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|---|---|--|
| <ol style="list-style-type: none"> <li>1. Margaret Vanatsky</li> <li>2. Rachel Minning</li> <li>3. Amanda Seaman</li> <li>4. Cathy Gerard</li> <li>5. Marisa Chawner</li> <li>6. Renu Singh</li> <li>7. Amanda Mangialardo</li> <li>8. Angela Blevins</li> <li>9. Angela Pointer</li> <li>10. Ann Kean</li> <li>11. Beth Erskine</li> <li>12. Bridget Glover</li> <li>13. Christine Hill</li> </ol> | <ol style="list-style-type: none"> <li>14. Deanna Benton</li> <li>15. Gail Disbennett</li> <li>16. Jennifer Eberly</li> <li>17. Jill Lefebvre</li> <li>18. Judy Batty</li> <li>19. Karen King</li> <li>20. Kate Drummond</li> <li>21. Kathy Staubach</li> <li>22. Kelly Kimling</li> <li>23. Kelly Kuzniczci</li> <li>24. Kristen Angel</li> <li>25. Laura Gress</li> <li>26. Lina McFarland</li> </ol> | <ol style="list-style-type: none"> <li>27. Lindsey Franklin</li> <li>28. Lisa Egan</li> <li>29. Melissa Stringer</li> <li>30. Nancy Cedillo</li> <li>31. Pam Brasey</li> <li>32. Sara Bairnsfather</li> <li>33. Scott Kemmeter</li> <li>34. Susan Kucewicz</li> <li>35. Synda Bernicke</li> <li>36. Terry Taylor</li> <li>37. Laurie Murray</li> </ol> |
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**RECORD OF PROCEEDINGS 017**  
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**Regular Meeting Held April 17, 2017**

**I. Non-Teaching Contract Non-Renewals, Coaches and Extra-Curricular Advisors/Sponsors and Assignments**

1. **Barb Lindser**- Academic Team
2. **Taylor Evans**-Marching Band and Band Camp, Winter Guard
3. **Wes Woolard** – Marching Band, Band Camp
4. **Jacob Bross** – Marching Band and Band Camp
5. **Anthony Beasley** – Marching Band and Band Camp
6. **Alex Sweeney** – Marching Band and Band Camp
7. **Logan Moreria** – Marching Band and Band Camp
8. **Lisa Hilliker** – Media software training
9. **Kelly Kimling** – OHSAA Event Official
10. **Michael Fladung** – Basketball Coach, OHSAA Event Official
11. **Stephanie Welt** – One on One, Summer Accelerated Reader, Media software training
12. **Jennifer Eberly** – Power of the Pen
13. **Becky Reisert** – Summer 2016 Technology Support
14. **Sarah Mizelle** – Theatre Director, Auditorium Manager
15. **Rebecca Brewer** – Theatre Asst. Director, Production Manager
16. **Pam Brasey** – OHSAA Event Official, Athletic Event Official
17. **Lauren Duran** – Champions Van Driver
18. **Evan Westendorf** – Basketball Coach
19. **Jacob Sullivan** – Basketball Coach
20. **Dave Wainscott** – Basketball Counselor
21. **Adam McCauley** – Basketball Coach
22. **Dave Henke** – Basketball Coach
23. **Greg Ervin** – Basketball Coach
24. **Haley Warden** – Basketball Coach
25. **Jared Kline** – Basketball Coach
26. **Mike Combs** – Basketball Coach
27. **Amber Hawkins** – Cheer Coach
28. **Josh Dooley** – Cross Country and Track Coach
29. **Nancy Cedillo** – Cross Country and Track Coach
30. **Ray Noble** – Diving Coach
31. **Joe Donnellon** – Football Coach
32. **Scott Thamann** – Football Coach
33. **Dave Schweppe** – Football Coach
34. **Grant Hopewell** – Football Coach
35. **Kyle Williamson** – Football Coach
36. **Shane Lucas** – Football Coach
37. **Dan Hartung** – Golf Coach
38. **Dan Marsh** – Golf Coach
39. **James Booth** – Golf Coach
40. **Katelyn Jarvis** – Lacrosse Coach
41. **Faith Koehne** – Lacrosse Coach
42. **Sean McLeod** – Lacrosse Coach
43. **Kevin Gilligan** – Soccer and Baseball Coach
44. **Joe Naegeli** – Soccer Coach
45. **Kelsey Hogan** – Soccer Camp Supervisor
46. **Bret Fangman** – Soccer Coach
47. **Daniel Kuntz** – Soccer Coach
48. **Tony Ripberger** – Soccer Coach
49. **Cassandra Nieman** – Soccer Coach
50. **Kate Drummond** – Soccer Coach
51. **Gretchen Taylor** – Softball Coach
52. **Nicole Ladd** – Softball Coach
53. **Stephanie Megois** – Softball Coach

**RECORD OF PROCEEDINGS 018**  
**Minutes of MADEIRA BOARD OF EDUCATION**  
*Regular Meeting Held April 17, 2017*

- 54. Kelly Torggler – Track Coach
- 55. Chris Bukas – Volleyball and Basketball Coach
- 56. James Thiery – Volleyball Coach
- 57. Kelsey Nedderman – Volleyball Coach
- 58. Sydney Cox – Volleyball Coach
- 59. Ian Soper – Swimming Coach
- 60. Joe Leo – Tennis Coach
- 61. Chip Dobson – Swim Coach
- 62. Ian Soper – Swim Coach
- 63. Deron Penley – Wrestling Coach
- 64. Will Thomure – Wrestling Coach
- 65. Chris Gregory – Baseball Coach

**J. Treasurers Report**

1. General Fund Financial Report for March, 2017 and warrant payments for all funds in the amount of \$373,240.15.

	Mar. 1- Mar. 31	FY17 FYTD	FY16 FYTD
Revenues	\$7,271,228	\$17,068,417	\$14,658,533
Expenditures	\$1,446,327	\$13,734,835	\$13,451,449
Ending Cash	\$11,317,825	\$11,317,825	\$8,989,253

**2. Donations**

Donor	Item/Recipient	Amount
Madeira Recreational Basketball	MHS – Girls Basketball program cash donation	\$300.00
Angela Schilling	MHS After Prom – gift cards for door prizes	\$95.00
Peggy & Chris Nachtrab	MHS After Prom – gift cards for door prizes	\$20.00
Kevin Kimbrough	MHS After Prom – Jersey Mikes sandwich certificates	59 certificates
Sue Landgrebe	MHS After Prom – gift cards for door prizes	\$85.00
Nikki Ladd	MHS After Prom – gift cards for door prizes	\$10.00
Bob & Theresa Fisk	MHS After Prom – gift cards for door prizes	\$150.00
Heidi Powis	MHS After Prom – gift cards for door prizes	\$70.00
Sandy Falcone	MHS After Prom – Jersey Mikes sandwich certificates	\$75.00
Angela Schloss-Corbett	MHS After Prom – gift cards for door prizes	\$30.00
Sue Cummings	MHS After Prom – gift cards for door prizes	\$150.00
Kathy and Chip Dobson	MHS After Prom – gift cards for door prizes	\$15.00
Michelle & Denny Mitchell	MHS After Prom – gift cards for door prizes	\$35.00
Mary Faris	MHS After Prom – gift cards for door prizes	\$50.00
Miguel Roig-Francoli	MHS After Prom – gift cards for door prizes	\$20.00
Lori Adams	MHS After Prom – gift cards for door prizes	\$50.00
Mr. and Mrs. Jeff Corn	MHS After Prom – gift cards for door prizes	\$45.00
Wendy Kolkmeier	MHS After Prom – gift cards for door prizes	\$50.00
Mr. and Mrs. Tom Rapp	MHS After Prom – cash for food	\$40.00
Barb and Troy Bartson	MHS After Prom – gift cards for door prizes	\$50.00
Sheri Scheweppe	MHS After Prom – gift cards for door prizes	\$100.00
Anonymous	MHS After Prom – gift cards for door prizes	\$40.00

**3. Tax Rates – Hamilton County Budget commission** – Amounts and Rates, as determined by the Hamilton County Budget Commission in its certifications, by and the same hereby accepted. Be it further resolved that there be and is hereby levied within and without the ten-mill limitation as follows.

	<u>Inside Millage</u>	<u>Outside Millage</u>	<u>Total</u>	<u>Estimated Revenue</u>
General Fund	4.26	96.81	101.07	\$17,135,602
Bond Fund		6.00		\$2,059,587

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

**RECORD OF PROCEEDINGS 019**  
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**Regular Meeting Held April 17, 2017**

**GOVERNANCE**

- A. **National Personal Finance Challenge (47-17)** – Mr. Kamil moved, seconded by Mrs. Madden the Board to approve the National Personal Finance Challenge field trip to Kansas City, MO from May 4, 2017-May 5, 2017.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

- B. **MHS and BOE Roof Project (48-17)** – Mr. Kamil moved, seconded by Dr. Swami to approve the contract with the low bidder, Mid-Miami Roofing, for base bid \$98,750, east and center academic wing, hallway between academic wing and gymnasium, and the Board of Education Roof replacement-areas A,B,C,D; \$3,400, alternate bid #1 walking pads on areas A & D; \$4,000 alternate #2 pipe supports in all areas A,B,C,D; for a total project bid of \$106,150.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

- C. **Transportation Impractical (49-17)** – Dr. Swami moved, seconded by Mr. Palmer to approve as recommended by Petermann, LLC, that transportation is impractical for the 2016-2017 school year per 3327.01 of ORC and further approve payment in lieu of transportation to the family of said children per 3327.02 at the minimum amount per \$250.00, or minimum amount as designated by the Ohio Department of Education for 2016-2017, round trip per child. Said children will be identified during the school year upon contact by parent.

Roger Bacon High School

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

- D. **Handbooks (50-17)** – Mr. Kamil moved, seconded by Mrs. Madden to adopt the following handbooks for the **2017-2018** school year.

1. High School/Athletic Handbook
2. Middle School Handbook
3. Elementary School Handbook

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

- E. **High School International Service Learning Field Trip (51-17)** – Mr. Palmer moved, seconded by Dr. Swami to approve the High School International Service Learning summer 2018 field trip to Peru through EF Tours. (dates to be determined; June 15-23, 2018 or June 24-July 2, 2018)

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

**SUPERINTENDENT COMMITTEE REPORTS**

- Finance – Finance Committee is meeting on April 13 to review the Salary and Benefit Study, staffing changes, high school roof project bid results, and a possible City TIF project. The City Manager and Mayor presented information on the project being considered for a TIF project on the old Kutol property.
- Buildings and Grounds – Buildings and Grounds met on March 21 to review the summer facility projects; board office door and glass surrounding entrance, four restrooms (two staff and two student) will be renovated at the high schools, board office men's restroom, concrete leading into the board office will be reworked for a full ramp. Board approved the low bidder for the high school roof project scheduled to start at the end of the current school year. Projects for next year include the elementary main playground surface and resurfacing tennis courts.
- Community Relations – A Senior Citizen is scheduled for April 20 at 9:30 at the Depot Barbecue. Madeira also participated in a concert with Indian Hill and Mariemont with a guest conductor. The May board meeting will include student and staff recognitions.
- Policy – Policy Committee will be meeting to review a special update on weapons policies as a result of the passage of S.B. 199. Policies will be on the next board agenda.

**BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission – Elementary School Grading Study was presented during the meeting. That completes all of the reports. The administration will meet and review the recommendations and prepare a summary to be reviewed by the Board.

**RECORD OF PROCEEDINGS 020**  
**Minutes of MADEIRA BOARD OF EDUCATION**  
**Regular Meeting Held April 17, 2017**

- Great Oaks – Dr. Swami reported that discussions are beginning for the replacement of the Treasurer. Two Madeira students are being placed in internships in exercise science and fitness. Dr. Swami also reported on the current enrollment for the Oaks satellite programs.
- Legislation Liaison – Mr. Matsudo and Mr. Weber will be attending a session with the state superintendent, Dr. Paulo DeMaria.
- Student Achievement Liaison – No report at this time.

**DISCUSSION ITEMS**

- Salary Study discussion – the Finance Committee met and reviewed the salary study and the three recommendations. After summarizing the financial impact the Finance Committee has asked the Board to consider approving the recommendations for the 2017-2018 school year.

**EXECUTIVE SESSION (52-17)** – Mr. Kamil moved, seconded by Dr. Swami to adjourn to Executive Session to consider employment of public employee.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

**RESIGNATION (53-17)** – Mr. Kamil moved, seconded by Dr. Swami to approve the resignation agreement with Drew Hinnens as of April 17, 2017.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

**ADJOURNMENT (54-17)** – Mr. Palmer moved, seconded by Dr. Swami that the April 17, 2017 meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

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Board President

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Treasurer