

RECORD OF PROCEEDINGS 001

Minutes of MADEIRA BOARD OF EDUCATION

Organizational Meeting & Regular Meeting Held January 9, 2017

The Organization and Regular meeting of the Madeira Board of Education was held on Monday, January 9, 2017 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pro-Tempore Mr. Richard Palmer.

Present: Mr. Palmer, Mr. Shea, Dr. Swami

Not Present: Mr. Kamil, Mrs. Madden

Also present at the meeting were Kenji Matsudo, Susan Crabill, Tim Weber, Chris Flanagan, Kevin Wright, Diane Nichols, David Kennedy, Jeff Corn, Jennifer Bruening, Lori Adams, Michelle Marketos Katie Naegeli, Jill Dulgeroff, Forest Atkins, Amy Benetti and many of the family and friends of the students recognized.

AGENDA (01-17) – Mr. Shea moved, seconded by Dr. Swami to approve the agenda with changes for the January 9, 2017 meeting of the Board of Education.

Vote: Dr. Swami, aye, Mr. Shea, aye; Mr. Palmer, aye.

RECOGNITIONS

Chris Flanagan introduced Fourth Grade Student Leader advisors Michelle Marketos and Katie Naegeli and new student leaders: Isaac Kuester, Hunter Grove, Conner Andrews, Tommaso Caggioni, Anna Wagner, Natalie Cimpello, Emmie Brewer, Olivia Bodley, Hadley Yarnell, Vivian Momper, Molly Grontkowski and Emma Prus.

David Kennedy introduced MHS art teacher Jill Dulgeroff, Forest Atkins and the finalists for the MHS and city art competition: Maura Hull, Kailey Brown, Sarah Parker, Abbey Gray, Andrew Miller and Natalie Stringer.

David Kennedy introduced MSA Business Partnership advisors Jennifer Jordan Stephanie Ruehlmann, MSA mentors Hannah Garrett, Chris Patek, Amy Benetti, Sarah Eingle, Paridhi Vaid, Katelyn Younger, Chris Weithe and students who participated: Greg Corn, Sophia Cunningham, Madeline Faris, Gabriella Gugino, Jeff Hill, Kyle Kimbrough, Abby Nolan, Erin Parker, Kelsie Parker, Sarah Parker, Gabe Roig-Francoli, Daniel Simmons, Conner Sullivan, Lauren Tschieder, Lexin Yuan, Evan Buckley and Megan Ball.

David Kennedy introduced Band Director Lori Adams who will introduce MMS District 14 Honor Band participants Ben Adams, Lexi Born, Anna Rau, Owen Tucker and Steven Wu, and Joseph Rau for being selected for the High School Honor Band.

Lori Adams introduced Marching Band and color guard advisors Wesley Woolard, Rick Adams, Anthony Beasley, Logan Moreira, and the students who qualified for the state competition: Trey Adams, Michael Alloy, Diego Arredondo, Andrea Azzarita, Marley Bangert, Nicholas Bartson, Heather Brenner, Sam Carpenter, Ally Carper, Brooke Connor, Spenser Cox, Blaine Craig, Kirby Cross, Ben Cunningham, Greta Davis, Ashley DeLong, Isabella DiMauro, Allison Dimmitt, Alex Dumas, Michael Eberly, Drew Evans, Eva Fischer, Michelle Fischer, Ben Fisk, Maria Flores, Curtis Flores, Marybeth Geers, Miguel Godines, Hannah Golden, Zachary Good, Eli Good, Claire Graham, David Grimm, Jack Grob, Sophia Gugino, Olivia Hopkin, Ethan Hopkin, Zhuo-nan Huang, Maura Hull, Angela Hunt, Kristina Ikedo, Nicholas Jimenez, Maddie Kalafut, Kyle Kimbrough, Joseph Kirby, Emma Kruse, Alyssa Laake, Madeline Laake, Elliott Magenheim, Will Miller, Amy Miller, Matthew Morrison, Tristan Pennington, Hannah Petty, Luke Powis, Isabel Powis, Nathan Quante, Annamarie Rau, Joseph Rau, Lucy Rogers, Austin Ruth, Verona Schaffner, Becca Shinkle, Anne Shull, Matthew Slade, Ed Smith, Owen Smith, Emily Smith, Gretchen Stanford, David Stevenson, Shyam Swami, Samantha Tanen, Johnathan Thiele, Emma Tucker, Alice Warner, Angelo Wei, Dylan Whitson, Jenny Whitt, Lexin Yuan and Carter Zeisler.

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David Kennedy introduced National Honor Society advisors Jennifer Bruening and Jennifer Jordan who will introduce new inductees who will receive their medals from the school board: Lauren Curee, Isabella Ferguson, Jeff Hill, Jacob McFarland, Peter Nelson, Gabe Roig-Francoli, John Baldan, Magdalene Bartson, Alexis Blackmon, Samantha Blackwelder, Alexis Boehmer, Heather Brenner, Nathaniel Brunner, Cosette Busch, Carson Cooper, Spenser Cox, Jack Cravaack, Maria Daniel, Chet Dobson, Kristen Gerard, Eli Good, David Grimm, Natalie Heisser, Anthony Herron, Dan Hodson, Ethan Hopkin, Madison Kaising, Kelsey Kamil, Jenner Kane, Marin Kline, Hannah Kolkmeier, Alexandra Kucewicz, Mark Letscher, Chloe Masys, Emily Mills, Tess Mitchell, Sheridan Moore, Max Pennington, Sam Schloss, Macy Shea, Rebecca Shinkle, Andrew Smith, Zoe Smith, Ethan Snyder, Rohan Swami, Lily Tatman, Angelo Wei, Adam Wiexzorek, Sam Wirsing, Isabel Yeomans and Joshua Zack.

Jennifer Bruening and Jennifer Jordan introduced honorary NHS faculty inductee Jeff Corn.

David Kennedy introduced National Merit Semifinalists Samuel Aaron, Mckenna Blackwelder, Brittany Ladd and Duncan Maier, and Commended Students Abby Fisk, Chris Landgrebe, Tony Pape, Raleigh Potluri, Liam Powis, Nick Ramos and Lexin Yuan.

Mr. Matsudo also recognized and thanked the Board of Education for their continuing service to the district.

ORGANIZATIONAL MEETING

President Pro-Tempore (02-17) – Mr. Richard Palmer, representing the Board, nominated **Mr. Pat Shea** as President of the Madeira Board of Education for the 2017 calendar year, seconded by Dr. Swami.

President took over the meeting from the President Pro Tempore for nomination and election of Vice President

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye., aye.

Vice-President (03-17) – Mr. Shea, representing the Board, nominated **Mr. Kamil** as Vice President of the Madeira Board of Education for the 2017 calendar year, seconded by Mr. Palmer.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

ORDER OF THE ROLL CALL (04-17) – Dr. Swami moved, seconded by Mr. Palmer to approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

TIME, DATE, AND LOCATION OF MEETINGS (05-17)- Dr. Swami moved, seconded by Mr. Palmer to designate the following dates at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

January 9	April 17	July 17	October 16
February 21	May 15	August 7	November 20
March 20	June 19	September 18	December 18

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

BOARD SERVICE FUND (06-17) – Dr. Swami moved, seconded by Mr. Palmer to approve the amount of \$5,000 to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2017.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

BOARD APPOINTEES

(07-17) – Dr. Swami moved, seconded by Mr. Palmer to appoint as follows:

- Planning Commission – Mrs. Ginger Madden
- Legislative – Mr. Pat Shea
- Student Achievement Liaison – Dr. Cathy Swami

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

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LEGAL COUNSEL (08-17) – Dr. Swami moved, seconded by Mr. Palmer to appoint Ennis Britton as legal counsel for calendar year 2017 in accordance with ORC 3313.203 and 3313.47.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

IRS MILEAGE RATE (09-17) – Dr. Swami moved, seconded by Mr. Palmer_ to approve the 2017 IRS mileage reimbursement rate and any changes issued during the year (\$.535/mile as of 1/1/17) for professional leave and district business approved within the course of assigned district positions.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

SUPERINTENDENT AUTHORIZATIONS

Professional Leave (10-17) – Dr. Swami moved, seconded by Mr. Palmer to authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2017.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Temporary Personnel (11-17)- Dr. Swami moved, seconded by Mr. Palmer to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Resignations (12-17) – Dr. Swami moved, seconded by Mr. Palmer to authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

TREASURER AUTHORIZATIONS

Federal, State and Local Grants (13-17) – Dr. Swami moved, seconded by Mr. Palmer to authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Certificate of Estimated Resources (14-17) – Dr. Swami moved, seconded by Mr. Palmer to authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Fund to Fund Transfers (15-17) – Dr. Swami moved, seconded by Mr. Palmer to authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Property Tax Payments (16-17) – Dr. Swami moved, seconded by Mr. Palmer to resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School

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District, Susan Crabill, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2017.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Inactive Funds (17-17) – Dr. Swami moved, seconded by Mr. Palmer to authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Deposits and Withdrawals (18-17) – Dr. Swami moved, seconded by Mr. Palmer to resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2017 until the organizational meeting of the Board in January, 2018, in accordance with ORC 3315.51.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Public Records Officer (19-17) – Dr. Swami moved, seconded by Mr. Palmer to designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Pay Bills (20-17) – Dr. Swami moved, seconded by Mr. Palmer to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Tax Budget (21-17) – Dr. Swami moved, seconded by Mr. Palmer to adopt the Tax Budget for fiscal year July 1, 2017 through June 30, 2018.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

HEARING OF THE PUBLIC – There was no public participation at this time.

CONSENT CALENDAR (22-17)- Dr. Swami moved, seconded by Mr. Palmer to approve the consent calendar.

A. Minutes

1. December 19, 2016

A. Supplemental - Certified
Funded with Non-General Funds

Name	Assignment	Amount
Rick Rockwell	Basketball Camp Director	\$1,500.00

C. Treasurers Report

1. **General Fund Financial Report** for December, 2016 and **warrant payments for all funds** in the amount of \$381,619.77.

	Dec 1- Dec 31	FY17 FYTD	FY16 FYTD
Revenues	\$248,675	\$8,923,862	\$8,957,632
Expenditures	\$1,911,581	\$9,266,319	\$9,096,956
Ending Cash	\$7,641,786	\$7,641,786	\$7,782,169

2. Donations

Donor	Item/Recipient	Amount
SEI-Boston, LLC	Cash donation to the MHS baseball program	\$100.00
Stanley Realty	Cash donation to the MHS baseball program	\$400.00

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Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (23-17) – Dr. Swami moved, seconded by Mr. Palmer to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.***

Name	Assignment	Amount
Chris Bukas	Basketball Camp Supervisor	\$1,000.00
Evan Westendorf	Basketball Camp Supervisor	\$1,000.00
Jacob Sullivan	Basketball Camp Supervisor	\$1,000.00

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

TREASURER AGENDA

OSBA Membership (24-17) – Dr. Swami moved, seconded by Mr. Palmer to approve the 2017 membership in the Ohio School Boards Association, electronic subscription to Briefcase, electronic subscription to School Management News, and participation in its legal assistance fund.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

GOVERNANCE

High School Course Planner (25-17) – Dr. Swami moved, seconded by Mr. Palmer to adopt the High School Course Planner for the 2017-2018 school year.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

High School Baseball Field Trip (26-17) – Dr. Swami moved, seconded by Mr. Palmer to approve the high school baseball field trip to Lake Point, Georgia from March 26 to March 31, 2017.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mr. Matsudo appointed Mr. Pat Shea and Mr. Richard Palmer to be on the Finance Committee for the calendar year 2017. The Finance Committee met on Dec. 15, 2016 and reviewed the Tax Budget.
- Buildings and Grounds – Mr. Matsudo appointed Mr. Richard Palmer to be on the Buildings and Grounds Committee for calendar year 2017. Mr. Weber updated the Board about the facility upgrades; fitness center flooring and equipment will arrive this week, audio-visual will be installed this week, and a couple of opening activities are being planned.
- Community Relations – Mr. Matsudo appointed Mr. Pat Shea to be on the Community Relations Committee for calendar year 2017. Mr. Forest Atkins was recognized and thanked for his participation with the art students and the City of Madeira
- Policy – Mr. Matsudo appointed Mrs. Ginger Madden and Mr. Tarek Kamil to be on the Policy Committee for calendar year 2017.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – February 21 Board Agenda will include two studies; Strategic Planning Process, and Gifted
- Great Oaks – Dr. Swami has been appointed the chairman of the Great Oaks Policy Committee.
- Legislation Liaison – Mr. Matsudo has been updating the Board periodically pertaining to the lame duck legislation that was passed.
- Student Achievement Liaison – Recognitions during the Board meeting.

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DISCUSSION ITEMS – none at this time

ADJOURNMENT (27-17) – Dr. Swami moved, seconded by Mr. Palmer that the January 9, 2017 meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Shea, aye.

Board President

Treasurer