Warren County Board of Education Regular Meeting May 16, 2022

Minutes of a special meeting of the Warren County Board of Education held at Warren East High School, 6867 Louisville Road, Bowling Green, KY on Monday, May 16, 2022, 6:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 6:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson
Absent: Mr. Williford

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. ARCHITECT REPORT/UPDATE

H. PRESENTATIONS AND RECOGNITIONS

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE APRIL 21, 2022 REGULAR BOARD OF EDUCATION MEETING

Order # 131 – Primary Motion Passed: Motion to Approve Minutes of the April 21, 2022 Regular Board of Education Meeting passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

K. APPROVE PERSONNEL ITEMS

Order # 132 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Ms. Duvall and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

Approve the following personnel requests of Mr. Rob Clayton:
1.) Approve the revised job description for Bus Driver Trainer
2.) Approve the revised job description for Area Transportation Manager
3.) Approve the revised job description for Driver Training & Safety Manager
5.) Approve five (5) extended days for ATC SPED Teacher to match ATC staff work days for FY23- District funded
6.) Approve ten (10) extended days each for 2 District SCM Instructor positions for FY23- District funded
7.) Approve thirty-four (34) extended days each for 3 District Instructional Coaches (Board based) for FY23- board funded
8.) Approve the Declaration of an Emergency and approve the employment of Emergency Substitute Teachers for 2022-23 school year.
9.) Approve Full Emergency Certified Teacher positions recommended by HR for the FY23 school year
10.) Approve one (1) District Visual Impaired Teacher position for FY23- District Special Ed General funded
11.) Approve eight (8) Preschool Teacher positions to allow for a four day a week Preschool program - 135X funded
12.) Approve eight (8) Preschool Instructional Assistant positions to allow for a four day a week Preschool program - 135 funded
13.) Approve four (4) EL Teaching positions, 186 days - DESL funded
14.) Approve three (3) EL Instructional Assistant positions, 180 days, 7 hours per day - DESL funded
Bristow Elementary School:
1.) Approve one (1) Teaching position, 1 FTE - ESSER III 473G
Greenwood High School:
1.) Approve one (1) full time position, 180 days, 7.5 hours per day for Youth Service Center Program Assistant - 2302104-0130A-125J funded

Jody Richards Elementary School:
1.) Approve one (1) Teaching position, 1 FTE- Esser III (0.5) and Title I (310J) (0.5) funded
Lost River Elementary School:
1.) Approve ten (10) extended days for the Assistant Principal position for FY22- SBDM funded
2.) Approve one (1) Instructional Assistant position, 180 days, 7 hours per days, 5 days, per week.- Title I (310J) funded
Oakland Elementary School:
1.) Approve five (5) extended days for the Instructional Coach position for FY23- Title I funded
2.) Approve five (5) extended days for the Student Services Coord/Behavior Interventionist position for FY23- Title I funded
Rockfield Elementary School:
1.) Approve a Teaching (Kindergarten) position for FY23- Section 6 funded
South Warren Middle School:
1.) Approve one (1) part-time Youth Service Center Program Assistant 19 hours per week - 0022104-0130A-125J funded
Warren Central High School:
1.) Approve a $2,000 stipend for the Clerical Assistant for FY22- SBDM funded
2.) Approve a $2,000 stipend for the School Secretary for FY22- SBDM funded
Approve a total of 146 Certified Staff and 24 Classified Staff for the following 2022 Summer School Programs at the respective locations, and on the respective dates - funded ESS/ESSER:
Briarwood Kindergarten Kick Start - 8/1/22 - (9 certified staff and 8 classified staff)
DCMS Summer Academy- 5/23/22 to 6/3/2022 (6 certified staff)
Moss Middle Summer School- 5/23/22 to 5/27/22 (4 certified staff)

SWMS- Spartan Summer Academy 5/23/22 to 5/27/2022 (10 certified staff and 3 classified staff)
WEMS- WEMS School Credit Recovery- 5/31/2022 to 6/16/2022 (3 certified staff)
GHS- Summer School 5/30/2022- 06/21/2022 (9 certified staff)
SWHS- Summer School 6/1/22 to 6/10/22 (10 certified staff and 1 classified staff)
WCHS- Summer School 5/24/22 to 6/30/22 (4 certified staff and 2 classified staff)
WEHS- Summer School 5/31/22 to 6/10/22 (11 certified staff and 1 classified staff)
GEO Int'l- Summer School 5/23/22 to 7/31/22 (3 certified staff)
LHS- Summer School 6/6/22 to 6/30/22 (8 certified staff)
Rivendell- Summer School 7/11/2022 to 7/22/2022 (3 certified staff)
Migrant & EL- Summer School 6/6/22 to 6/30/22 (11 certified staff and 4 classified staff
District Summer Literacy Academy- 6/13/22 to 7/22/2022 (58 certified staff and 2 classified staff)
Approve a total of 16 Certified Staff and 5 Classified Staff for the following Summer School Programs at the respective location, and on the respective dates:
Bristow - KinderReady Program - 6/13/22 to 7/21/22 (7 Certified staff) - United Way Grant funded
Foundry - KinderReady Program - 6/13/22 to 7/21/22 (5 Certified staff and 2 Instructional Assistant) - PPG funded
212 Academy - Gifted & Talented STEM Camp - 6/20/2022 to 6/24/2022 (4 Certified staff) - ESSER III funded
Foundry - KinderReady Program- 6/20/2022 to 6/24/2022 (3 Classified staff) - ESSER III funded

Approve the following requests for leaves of absence:			
NAME	POSITION	SCHOOL	EFFECTIVE DATE
Jonlyn Conway	Inst. Asst.	Briarwood	04/11/2022-

			05/20/2022
Belinda Westbrook	Bus Driver	Transportation	**REVISED** 03/28/2022-04/22/2022
Modesty Lorick	Teacher	Alvaton	04/11/2022-05/06/2022
Amber Barrick	Guidance Counselor	WEHS	04/18/2022-06/10/2022
Holly Pendley	Secretary	LRES	04/27/2022-05/20/2022
Melanie Duke	NDS Secretary	CO	04/19/2022-04/26/2022
Stephanie Stillwell	Teacher	Day Treatment	03/14/2022-05/24/2022
William Fergerson	Bus Driver	Transportation	04/11/2022-04/15/2022
Sean Young	Teacher	Jackson Academy	03/15/2022-04/20/2022
Megan Covarrubias	Teacher	Warren El	**REVISED** 05/02/2022-05/24/2022
Jacqualyn Shannon	Teacher	Warren El	**Intermittent** beginning 04/25/2022
Salome James	FRYSC	Briarwood	04/25/2022-07/08/2022
Mark Whalen	Bus Driver	Transportation	02/07/2022-05/20/2022
Chris Hightower	Teacher	WCHS	04/12/2022-05/24/2022
Rebecca Meister	NDS	Rockfield	04/11/2022-05/24/2022
Tiffany Bell	NDS	WCHS	04/28/2022-05/10/2022
Amber Nugent	Teacher	SWHS	07/01/2022-05/25/2023

Carley Jennings	Teacher	Plano	08/08/2022-09/16/2022

L. APPROVE FINANCIAL REPORT FOR APRIL 2022

Order # 133 – Primary Motion Passed: Motion to Approve Financial Report for April 2022 passed with a motion by Mr. Jackson and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 134 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Ms. Duvall and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

N. APPROVE OPERATIONS ACTIONS

Order # 135 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

1. Consider School Requests
a. Consider Field Trip and Fundraiser Requests
Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:

- Field Trip for 6th grade Beta Club to Nashville, TN June 28, 2022 through June 30, 2022
- Field Trip for 4th and 5th grade Beta Club to Nashville, TN June 30, 2022 through July 1, 2022
- Field Trip for 5th grade to Washington DC April 11, 2023 through April 15, 2023

- School to sell Birthday Marquee sign to help earn money for the 5th grade Washington DC trip
- School to hold Fundraiser to sell calendars and Texas Roadhouse Rolls to raise funds for 5th grade Washington DC trip
- School to collect fees from 5th grade for Washington DC trip

Approve the following requests of Dr. Wes Cottongim, Principal, Cumberland Trace Elementary School:

- Field Trip to Washington DC & Philadelphia March 21, 2023 through March 25, 2023

Approve the following requests of Mr. Jamie Woosley, Principal, Jennings Creek Elementary School:

- School to hold Winter Social to raise money for teacher appreciation
- School to hold 5K Glow Run to raise funds to support teachers
- School to hold Fall Festival to raise funds to support teachers and students
- School to hold Halloween Gram fundraiser to raise money for teacher lounge
- School to hold Turkey Gram fundraiser to raise money for teachers' lounge
- School to hold Santa Pancake breakfast to raise money for teacher appreciation
- School to hold Back to School Social to provide classroom supplies for teachers

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- School to hold Spirit Shop to raise funds for teacher appreciation and technology
- School to hold Fall Festival to raise funds for classroom enhancements, supplies and incentives
- School to sell Bundt cakes to raise funds for teacher appreciation and technology
- School to hold spirit nights to raise funds for teacher appreciation
- School to sell World's Finest Chocolate to raise funds for technology
- School to participate in Boxtops for Education to raise funds for classroom enhancements, supplies and incentives
- School to sell Birthday in Lights Signs to raise funds for teacher appreciation
- School to hold PTO destination drive fundraiser to raise funds for PTO supplies
- School to sell smart cards to raise funds for technology in classrooms

Approve the following requests of Ms. Debra LaSala, Principal, North Warren Elementary School:

- School to hold Amazon Wishlist fundraiser to gain wish list items for classroom via donations
- School to hold "Bring Outside In" fundraiser to raise funds for scholastic weekly readers for 3rd/4th grade

Approve the following requests of Ms. Stephanie Paynter, Principal, Richardsville Elementary School:

- School to collect fees from PE Class to raise funds to lease equipment for use in skating unit
- School to collect fees to cover field trip admissions
- School to collect fees from Beta Club to purchase certificates, pins, supplies, t-shirts, food and transportation
- School to collect fees from STLP for club membership
- School to collect fees from Robotics Team for club activity dues
- School to collect fees from Choir for music activities
- School to collect fees from Academic Team to cover entry fees, t-shirts, supplies, transportation and equipment
- School to collect fees from Primary Running Club to cover t-shirts, supplies, entry fees for competitions
- School to collect fees from Archery Club to cover entry fees, t-shirts, supplies and equipment
- School to collect fees from Student Lighthouse Team to cover t-shirts, supplies and equipment, food and admission fees
- School to collect fees from Choir to purchase recorders to be used in music class
- School to collect fees from Choir for students to participate in music festivals and competitions
- School to collect fees from Leading Ladies for supplies, food, tshirts, projects and transportation

Approve the following requests of Mr. Matt Deaton, Principal, South Warren Middle School:

- School to sell popcorn to raise funds to support Choir
- School to sell Smart Cards to raise funds to support Choir
- School to hold Silent Auction and dinner to raise funds to support Choir

Approve the following requests of GEO International High School

- School to collect fees for field trip to Hot Rods game

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to hold Silent Auction to raise funds for Baseball annual field maintenance
- School to hold spirit night to raise funds for Soccer travel expenses and team apparel
- School to hold car wash to raise funds for soccer team apparel and travel expenses
- School to hold 5K fun run to raise funds for soccer apparel and travel expenses

- School to hold Chick-Fil-A breakfast fundraiser to raise funds for travel expenses and uniform
- School to hold Annual Little Gator Camp to raise funds for Soccer travel expenses and team apparel

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:

- Field Trip for FBLA to Chicago, IL June 29, 2022 through July 3, 2023
- Field Trip for Advanced Honors Science and Science Club Students San Francisco, CA March 23, 2023 through March 29, 2023
- School to collect fees for senior yard signs to raise funds for cheer camp
- School to hold College Midsouth Conference Tournament to raise money for equipment, field maintenance, travel, team supplies
- School to hold pancake breakfast to raise funds for soccer uniforms and general expenses
- School to collect fees from FBLA to pay for transportation, hotel and registration for nationals
- School to hold Lil Spartans Volleyball camp to raise funds for volleyball equipment and team expenses

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- School to collect fees from Drama Club to obtain supplies for club activities
- School to participate in Donor's Choose to obtain classroom supplies
- School to participate in Donor's Choose to raise funds for Life Skills, SEL, Career Path
- School to participate in Donor's Choose to obtain material for English 4 projects
- School to participate in Donor's Choose to obtain materials to use during Academic time
- School to participate in Donor's Choose to obtain reading and writing materials and resources for use in the classroom
- School to participate in Donor's Choose to obtain supplies for students
- School to participate in Donor's Choose to obtain materials for English 2 projects
- School to participate in Donor's Choose to obtain materials for Intro to Theatre Class
- School to participate in Donor's Choose to obtain materials for Thea 2 Class
- School to participate in Donor's Choose to obtain supplies for the fall play

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- School to hold Boys Basketball Kids Camp to raise funds for summer travel for boys basketball

b. Consider Musical Agreement between South Warren High School and Concord Theatricals
c. Consider Contract between Alvaton Elementary and Wise Coaches for Washington DC Trip, April 2023
2. Consider Attendance Requests
3. Consider Board Resolution to Opt into HB 678
4. Consider Principal's Combining Budget
5. Consider Independent Auditor's Contract
6. Consider 2022-2023 Community Eligibility Provision Program Participation
7. Consider Second Reading of Revision to Policy 03.222 (Holidays and Vacations - Classified Personnel)
8. Consider 2022-2023 Certified Evaluation Plan
9. Consider 2022-2023 District Professional Development Plan
10. Consider Fiscal Year 2022-23 Tentative Budget
11. Consider Memorandum of Agreement between West Kentucky Educational Cooperative and Warren County Public Schools
12. Consider Commonwealth of Kentucky Contract for AWARE Year 4
13. Consider Donation to Hope House

O. APPROVE STUDENT LEARNING SERVICES

Order # 136 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Ms. Duvall and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

1. Consider Memorandum of Agreement between Western Kentucky University and Warren County Public Schools for Dual Credit Program
2. Consider Work-Based Learning Opportunities for Child Development Services II, Students Travel to WCPS Elementary Schools for Internship Experience
3. Consider Jennings Creek Elementary to apply for the Special Initiative Art Grant
4. Consider Early Release/Graduation from Lighthouse Academy
5. Consider Independent Contract for Michelle Bradley, Speech-Language Pathologist
6. Consider Independent Contract for Jennifer Ashley Vincent, Speech-Language Pathologist
7. Consider Independent Contract for Sarrah Young, Speech-Language Pathologist
8. Consider Independent Contract for The Reading Company, LLC, Speech-Language Clinic

P. APPROVE STUDENT SUPPORT SERVICES

Order # 137 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mr. Jackson and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

1. Consider May 2022 Escrap
2. Consider Scrap Metal Request
3. Consider Disposal of Unsafe Broken Furniture
4. Consider Building Usage for South Warren High School for CPG
5. Consider Initial BG1 for Aquatic Center Reroof
6. Consider Alvaton Roof Replacement Application for Payment #3
7. Consider RPES Replacement Summary of Payments #21
8. Consider RPES Replacement Change Order 058 decreased to Nevco Sports in the amount of $25,274.00
9. Consider RPES Replacement Change Order 059 increased to CDI Flooring in the amount of $1,428.30
10. Consider SWHS Hitting Facility Summary of Payments #3
11. Consider Sherman, Carter, Barnhart Invoices
12. Consider a formal petition to the Kentucky Department of Education, Division of District Support for approval to reconvene the Local Planning Committee for the purpose of developing amendments to the District Facilities Plan relative to the attached memorandum

Q. INFORMATION ITEMS

1. Personnel Information Items

Resignations for 2021-22 school year
Retirements for 2021-22 school year
Suspensions for 2021-22 school year
Terminations for 2021-22 school year
Hires for the 2021-22 school year
Assignments for the 2021-22 school year
Transfers for the 2022-23 school year

2. SBDM Minutes

R. BOARD MEMBER COMMENTS

S. SUPERINTENDENT REPORT

T. ENTER EXECUTIVE SESSION

Order # 138 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Chaffin and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

U. RETURN TO OPEN SESSION

Order # 139 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

V. ADJOURN

Order # 140 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Jackson and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Absent

Chairperson

Superintendent