Warren County Board of Education Special Meeting September 30, 2021

Minutes of a special meeting of the Warren County Board of Education held at Warren Central High School's Auditorium on Thursday, September 30, 2021, 5:30 p.m.

A. **CALL TO ORDER:** The Chairman called the meeting to order at 5:30 p.m.

B. **PLEDGE TO THE FLAG**

C. **ROLL CALL**

Present: Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson, Mr. Williford

D. **MISSION AND VISION STATEMENT**

E. **ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA**

F. **ARCHITECT REPORT/UPDATE**

G. **PRESENTATIONS AND RECOGNITIONS**

H. **PUBLIC COMMENT**

I. **APPROVE MINUTES OF THE AUGUST 19, 2021 REGULAR BOARD OF EDUCATION MEETING**

Order # 39 – Primary Motion Passed: Motion to Approve Minutes of the August 19, 2021 Regular Board of Education Meeting passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

J. **APPROVE MINUTES OF THE AUGUST 26, 2021 SPECIAL BOARD OF EDUCATION MEETING**

Order # 40 – Primary Motion Passed: Motion to Approve Minutes of the August 26, 2021 Special Board of Education Meeting passed with a motion by Mr. Williford and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes

Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

K. APPROVE MINUTES OF THE SEPTEMBER 14, 2021 SPECIAL BOARD OF EDUCATION MEETING

Order # 41 – Primary Motion Passed: Motion to Approve Minutes of the September 14, 2021 Special Board of Education Meeting passed with a motion by Mrs. Duvall and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

L. APPROVE PERSONNEL ITEMS

Order # 42 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Jackson and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

	Approve the following personnel requests of Mr. Rob Clayton:
1	Approve the following Personnel Purchases and Assignments for the respective schools for the 2021-22 school year:
	Alvaton Elementary School
	* Approve seven (7) extended days for the Instructional Coach position - Title I funded - Alvaton
	* Approve two (2) extended days for Assistant Principal position - Title 1 funded - Alvaton
	Beacon Academy
	* Approve to pay a stipend to Special Education Teachers that provide services to Beacon Academy Students- $500 per semester/per student- ARP IDEA-B funded

	* Approve ten (10) extended days for Guidance Counselor position at Beacon Academy - Board Funded
	Briarwood Elementary School
	*Approve a Reading/Math Tutorial - F22 only - 19 hours per week- SBDM Section 50.19 & ARP ESSER 0.81 (473G) - Briarwood
	Bristow Elementary School
	* Approve a Itinerant Guidance Counselor position - 0401931-0110 funded - Bristow
	District
	* Approve four (4) EL Instructional Assistant positions - 180 days, 7 hours per day, District ESL (DESL) funded - District
	* Approve two (2) EL Teacher positions - FTE 1 - District ESL (DESL) - District
	* Approve 4 Special Education Instructional Assistant positions - IDEA B funded - District
	Greenwood High School
	* Approve stipend for Color Guard, $3,500 - Booster funded - GHS
	Moss Middle School
	* Approve Reading/Math Tutorial - FY22 only - 19 hours per week - ESS (120I) funded- Moss
	Natcher Elementary School
	* Approve two (2) Reading/Math Tutorial - FY22 only- 19 hours per week - Title I (310I) funded - Natcher
	* Approve two (2) Special Education Assistants - FY22 only- 7 hours per day - ARP ESSER (473G) funded - Natcher
	Oakland Elementary School
	*Approve an additional classroom teaching position- ESSER funded, remaining amount will be Title I funded- Oakland
	Rich Pond Elementary School

	Reading/Math Tutorial - FY22 only- 19 hours per week - ESS (120I) funded - Rich Pond
	Richardsville Elementary School
	* Approve a new position of Dean of Students - Richardsville
	* Approve 17 extended days for the Dean of Student position - Title I or ESSER funds (contingent on availability of funds)- Richardsville
	* Approve three (3) Reading/Math Tutorial - FY22 only - 19 hours per week - ESSER II (554GD) funded - Richardsville
	South Warren Middle
	* Approve a $1,500 stipend for the Assistant Athletic Director- Section 6 funded - South Warren Middle School
	* Approve appointment of Mark Davis as Interim Principal at South Warren Middle School
	Warren East High
	*Approve an additional teaching position - .87 SBDM funded, .13 Board funded- WEHS
	* Approve 2 Speech Language Pathologist assistant positions for 21-22- Salary Table 170- IDEA-B funded.
	* Approve for 10 extended days to 4 Special Education Consultants that provide services to Exceptional Students & Staff- IDEA-B funded.

Approve the following requests for leaves of absence:			
NAME	POSITION	SCHOOL	EFFECTIVE DATE
Drew Chambliss	Teacher	Richardsville	**REVISED** 07/30/2021-09/22/2021
Erin Wittkopf	Secretary	Central Office	08/05/2021-09/15/2021
Emily Shaw	Teacher	Briarwood	08/16/2021-11/11/2021

Jennifer Kemp	Teacher	Natcher	**REVISED** 08/16/2021-10/14/2021
Craig Kemp	Inst. Asst.	Rockfield	**REVISED** 08/23/2021-08/27/2021
Terra Gilbert	Inst. Asst.	Briarwood	08/02/2021-08/29/2021
Jason Hughes	Inst. Asst.	Briarwood	08/02/2021-09/06/2021
Lyndsey Duke	Teacher	Bristow	09/28/2021-12/10/2021
Jordan White	Teacher	Rockfield	**REVISED** 08/23/2021-11/19/2021
Hailey LaPointe	Teacher	JCES	**REVISED** 08/17/2021-10/15/2021
Scott Reed	Guidance Counselor	Bristow	08/09/2021-06/30/2022
Sharon Gray	Inst. Asst.	Warren El	08/25/2021-12/17/2021
Mary Farrage	Teacher	JCES	08/13/21-intermittent
Kayla Morris	Teacher	Rockfield	08/24/21-intermittent; **REVISED** 9/20/2021-12/13/2021
Niang Dim	Inst. Asst.	Natcher	08/23/21-10/1/21
Jeanette Penrose	Bus Driver	Transportation	REVISED 08/02/2021-09/15/2021
Helen Stevenson	Secretary	LRES	08/18/2021-11/08/2021
Billy Lawrence	Maintenance	Maintenance	08/23/2021-09/3/2021
Megan Gleason	Teacher	Richardsville	10/21/2021-12/17/2021
Kayla Story	Inst. Asst.	SWMS	10/25/2021-12/03/2021
Victoria Brumley	Guidance Counselor	WCHS	10/28/2021-12/17/2021
Katy Kittinger	Speech Teacher	Briarwood	08/13/2021-09/21/21
David Herrington	Teacher	WEMS	**REVISED** 08/24/2021-09/03/2021
Natasha Fatkin	Teacher	WCHS	09/08/2021-12/01/2021
Taylor Allen	FRYSC	Plano	**REVISED** 08/02/2021-11/19/2021

Rebecca Baumbach	Teacher	SWHS	**REVISED** 09/03/2021-12/08/2021
James Love	Bus Driver	Transportation	08/02/2021-10/01/2021
James Garrett	Bus Driver	Transportation	09/08/2021-10/01/2021
Ernest Rucker	Bus Driver	Transportation	08/20/2021-09/30/2021
Katy Kittinger	Speech Teacher	Briarwood	08/13/2021-10/01/2021
Leah Blair Hanes	Librarian	Alvaton	08/26/2021-12/17/2021
Vanessa Butts	Teacher	SWHS	10/11/2021-12/17/2021

M. APPROVE FINANCIAL REPORT FOR AUGUST 2021

Order # 43 – Primary Motion Passed: Motion to Approve Financial Report for August 2021 passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

N. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 44 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Williford and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

O. APPROVE OPERATIONS ACTIONS

Order # 45 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Williford and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:

- School to collect fees from 4th grade for Mammoth Cave Field Trip

Approve the following requests of Dr. Wes Cottongim, Principal, Cumberland Trace Elementary School:

- School to hold Art Festival/International Night to showcase students artwork and talents
- School to hold socials to raise money for technology & art program
- School to hold fall festival to raise money for school supplies

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- School to hold Cookies with Santa to raise money to donate to local organizations and Beta Club
- School to hold Holiday Shop to raise money for various school purchases
- School to hold Fall Festival to raise money for various school purchases
- School to hold Vendor Event to raise money for various school purchases

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- School to hold Teacher's Paint to raise money for BETA Convention
- School to hold Painting Party to raise money for BETA Convention
- School to sell Spooky Treats to raise money for BETA convention
- School to sell Candy Grams to raise money for BETA Convention
- School to hold Candy Sales to raise money for BETA Convention
- School to hold Scholastic Book Fairs to raise additional funds for the library
- School to host Food Trucks to raise money for PTO needs

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- School to hold movie night concessions to raise funds for building beautification projects and PTO supplies

Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:

- School to hold musical fundraiser to raise funds for musical expenses
- School to hold Royal Court to raise funds for STLP Club
- School to hold Movie Night to raise for PTO
- School to hold Fall Festival to raise funds for various expenses

Approve the following requests of Ms. Stephanie Paynter, Principal, Richardsville Elementary School:

- School to hold Flower Sales to raise funds for classrooms
- School to collect fees from Choir Club for membership dues
- School to collect fees from Robotics Team for club activities

- School to collect fees from Primary Running Club for membership dues
- School to collect fees from Student Lighthouse Team for club membership dues

Approve the following requests of Ms. Jennifer Jenkins, Principal, Warren Elementary School:

- School to hold Scholastic Bookfair to raise money for library books and supplies

Approve the following requests of Mr. Daryl Woods, Principal, Drakes Creek Middle School:

- School to collect fees for Science Dissection Fee
- School to collect fees from KYA to fund the trip for the convention

Approve the following requests of Ms. Rita Daniels, Principal, Moss Middle School:

- School to collect Archery fees for tournament registration, food prior to tournaments & upkeep of equipment
- School to hold Dragon Bowl to raise funds for football

Approve the following requests of Mr. Bryan Downing, Interim Principal, South Warren Middle School:

- School to accept donations to provide funds for staff & students

Approve the following requests of Mr. David Cloyd, Principal, Warren East Middle School:

- School to collect fees for chromebook rentals

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to collect fees from STLP for club dues
- School to collect fees from FBLA for Titan's Learning Lab
- School to collect fees from STLP to raise funds for printing posters and additional equipment and supplies for club members
- Field Trip for Boys Basketball to Gatlinburg, TN December 27, 2021 through December 30, 2021
- Field Trip for FBLA members to Nashville, TN October 12, 2021
- Field Trip for Volleyball team to Louisville, KY October 1, 2021 through October 2, 2021
- Field Trip for Cheerleaders to Lexington, KY December 10, 2021 through December 12, 2021
- Field Trip for Cheerleaders to Disney World February 9, 2022 through February 15, 2022
- Field Trip for Cheerleaders to Nashville, TN November 14, 2021
- Field Trip for Cheerleaders to Lexington, KY November 13, 2021
- Field Trip for Boys Basketball to Lexington, KY December 3, 2021 through December 4, 2021
- Field Trip for Softball to Huntsville, AL April 1, 2022 through April 3, 2022

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High

School:

- School to collect fees from Orchestral Music Appreciation Club
- Field Trip for Marching Band to Lexington, KY October 29, 2021 through October 30, 2021
- Field Trip for Anatomy & Physiology class to Chicago, IL November 3, 2021 through November 5, 2021
- School to collect fees from Key Club for field trip cost
- Field Trip for Key Club to Pigeon Forge, TN October 16, 2021

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- School to collect club dues from Drama Club
- School to sell spirit card to raise funds for school activity fund
- Field Trip for FFA to Indianapolis, IN October 26, 2021 through October 29, 2021

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- Field Trip for FFA to Louisville, KY November 12, 2021
- Field Trip for Y Club to Louisville, KY November 18, 2021 through November 20, 2021
- Field Trip for FBLA to Nashville, TN October 12, 2021
- School to collect fees from Choir for books, t-shirts and field trips
- School to collect fees from FCCLA for dues and state meeting travel and hotel

b. Consider Residence Inn Boston Harbor on Tudor Wharf Meeting Contract with South Warren High School

c. Consider Herff Jones Graduation Items/Class Rings Proposal for South Warren High School

d. Consider Agreement between Alvaton Elementary and Wise Coaches

e. Consider Contract between Oakland Elementary and Graham Photography & Yearbooks

f. Consider Contract between Alvaton Elementary and Graham Photography & Yearbooks

g. Consider Med Center Health Student Affiliation Agreement with Warren East High School

2. Consider Attendance Requests

3. Consider Memorandum of Agreement with the Kentucky Community and Technical College System

4. Consider 2021-22 Interagency Agreement with Rivendell Behavioral Health Services

5. Consider Local Head Start Memorandum of Agreement

6. Consider Scrap Metal and Disposal of Unsafe Broken Furniture Request

7. Consider Contract with WKU Conference Services for Warren County Military Ball

8. Consider Mobile Folding Cafeteria Tables Bid 1015-21 for Alvaton Elementary

9. Consider Calming Kit Item Donation from Lifeskills, Inc.

10. Consider Creative Leadership Solutions Purchasing Agreement

11. Consider 2021-22 Working Budget

12. Consider 2021-22 Final SBDM Allocations

13. Consider William H. Natcher School Cafe Serving Line Bid No. 1017-21

14. Consider Agreement with Hellas Construction, Inc.

15. Consider Resolution Relating to Approval of Remote Instruction of Individual Schools,

Grades, Classrooms and Student Groups pursuant to Senate Bill 1
16. Consider First Reading of Revision to Policy 03.4 (Substitute Teachers)

P. APPROVE STUDENT LEARNING SERVICES

Order # 46 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Shortened School Day for Warren Central High School Student
2. Consider Shortened School Day for South Warren Middle School Student
3. Consider Shortened School Day for South Warren High School Student
4. Consider Shortened School Day for South Warren High School Student
5. Consider Shortened School Day for Alvaton Elementary Student
6. Consider Early Graduation for Beacon Academy Students
7. Consider Early Release for Warren East High School Student
8. Consider Lighthouse Academy Early Release/Graduation
9. Consider Briarwood Elementary to apply for the STEM Classroom Grant through the Tennessee Valley Authority
10. Consider Plano Elementary to apply for the Tennessee Valley Team Grant
11. Consider South Warren Middle School to apply for the Arts Inclusion Program Grant through Arts for All Kentucky
12. Consider Independent Contract for Jennifer Ashley Vincent, Speech-Language Pathologist
13. Consider Independent Contract for April Hayes, Speech Language Pathologist
14. Consider Independent Contract for Allison Higgins, Speech Language Pathologist

Q. INFORMATION ITEMS

1. Personnel Information Items
Resignations for 2021-22 school year
Retirements for 2021-22 school year
Suspensions for 2021-22 school year
Terminations for 2021-22 school year
Hires for the 2021-22 school year
Assignments for the 2021-22 school year

2. SBDM Minutes

R. BOARD MEMBER COMMENTS

S. SUPERINTENDENT REPORT

T. ENTER EXECUTIVE SESSION

Order # 47 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Chaffin and a second by Mr. Willford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

U. RETURN TO OPEN SESSION

Order # 48 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

V. ADJOURN

Order # 49 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Jackson and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Chairperson

Superintendent