**Warren County Board of Education Regular Meeting August 19, 2021**

**Minutes of a regular meeting of the Warren County Board of Education held at Warren Central High School's Auditorium on Thursday, August 19, 2021, 6:30 p.m.**

A. **CALL TO ORDER:** The Chairman called the meeting to order at 6:30 p.m.

B. **PLEDGE TO THE FLAG**

C. **ROLL CALL**

**Present:** Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson, Mr. Williford

D. **MISSION AND VISION STATEMENT**

E. **ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA**

F. **PROPOSED AMENDMENTS TO THE AGENDA: N/A**

G. **ARCHITECT REPORT/UPDATE**

H. **PRESENTATIONS AND RECOGNITIONS**

I. **PUBLIC COMMENT**

J. **APPROVE MINUTES OF THE JULY 19, 2021 REGULAR BOARD OF EDUCATION MEETING**

**Order # 15 – Primary Motion Passed:** Motion to Approve Minutes of the July 19, 2021 Regular Board of Education Meeting passed with a motion by Mr. Chaffin and a second by Mr. Williford.

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|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

K. **APPROVE PERSONNEL ITEMS**

**Order # 16 – Primary Motion Passed:** Motion to Approve Personnel Items passed with a motion by Mrs. Duvall and a second by Mr. Jackson.

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|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |

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|---|---|
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

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|---|---|
| | **Approve the following personnel requests of Mr. Rob Clayton:** |
| 1 | Approve the following Personnel Purchases for the respective schools for the 2021-22 school year: |
| | *One Health Aide position to be full time, $7,500 paid through Section 5 SBDM, remaining amount -50% SBDM, 50% Title I |
| | *Five (5) extended days for Instructional Coach - Oakland Elementary- Title I |
| | *$100 Stipend for STLP sponsors (3), Beta Sponsor (1), Archery Coach (2), Yearbook Sponsor (1), Academic Team Coach (1)- Oakland - SBDM |
| | *Ten (10) extended days to District Academic Instructional Coach - Bristow Elementary - ESSER |
| | |
| 2 | Approve the assignment of the following positions that were pre-approved at the May 5, 2021, Special Call Board Meeting for the respective schools: |
| | * One (1) Instructional Assistant - 7 hrs/day; 180 days/yr - Rich Pond - ESSER |
| | * One (1) RTI Instructional Assistant - 19 hours/week - Rich Pond - ESSER |
| | * One (1) Instructional Assistant - 7 hrs/day; 180 days/yr - Rich Pond - ESSER |
| | * One (1) Special Education Instructional Assistant (Pre-school) - 7 hrs/day; 180 days/year - Natcher - IDEA B |
| | * Two (2) School Nurses - 7.5 hours/day; 186 days/year - District Wide - ESSER III |
| | * One (1) Kindergarten Aide - 7 hours/day; 180 days/ year - Plano - SC5X |
| | * One (1) Title I Reading/Math Assistant - 19 hours/week - North Warren - 310I |
| | * One (1) Library Media Clerk - 5 hours/day; 180 days/year - Moss |

| | |
|---|---|
| | Middle - SC5X |
| | * One (1) Kindergarten Aide - 7 hours/day; 180 days/ year - Jenings Creek - SC5X |
| | * One (1) Mobile Classroom Facilitator - 7.5 hours/day; 200 days/year - District Wide |
| | * One (1) Elementary Teacher - Plano - SC6X (50%)/Title I (50%) |
| | * One (1) Elementary Teacher - Jody Richards - SC6X |
| | * One (1) Agriculture Teacher (including 54 extended days) - GHS - SC6X |
| | * One (1) High School Teacher - Beacon Academy - DBAX |
| | |
| 3 | Approve use of up to 3 Emergency days under "Other" for vaccinated employees that test Covid positive. KRS.161.152 |
| | |
| 4 | Approve Frontline Education Contract for Frontline Central Software 2021-2022 |
| | |
| 5 | A request to approve to pay $500 stipend to Special Ed Teachers to service exceptional education students at Beacon Academy- ARP IDEA-B funds |

**Approve the following requests for leaves of absence:**

| NAME | POSITION | SCHOOL | EFFECTIVE DATE |
|---|---|---|---|
| David Herrington | Teacher | WEMS | 08/23/2021-09/03/2021 |
| Amy Stewart | NDS | Rich Pond | 08/09/2021-08/27/2021 |
| Alison Miller | Teacher | Rich Pond | 08/02/2021-09/10/2021 |
| Lori Dubree | Nurse | LRES | Intermittent beginning 08/02/2021 |
| Jakob Radford | Mechanic | Transportation | **REVISED** 07/22/2021-08/06/2021 |
| Jennifer Kemp | Teacher | Natcher | 09/02/2021-10/14/2021 |
| Haley LaPointe | Teacher | JCES | 09/03/2021-10/15/2021 |
| Andrea Nance | Teacher | Briarwood | 08/31/2021-10/12/2021 |

| | | | |
|---|---|---|---|
| Debra Bullock | Bus Monitor | Transportation | 08/02/2021-01/26/2022 |
| Rebecca Baumbach | Teacher | SWHS | 09/25/2021-01/12/2022 |
| James Love | Bus Driver | Transportation | 08/02/2021-09/01/2021 |
| Kate Latham | Art Teacher | Rich Pond/Rockfield | 08/02/2021-09/30/2021 |
| Rhonda Lampe | Inst. Asst. | Briarwood | 08/02/2021-08/13/2021 |
| Barbara Wright | Bus Driver | Transportation | 08/02/2021-09/03/2021 |
| Emily Mohon | Teacher | Richardsville | **REVISED** 08/04/2021-10/1/21 |
| Ashley Buchanon | Teacher | Rockfield | **REVISED** 08/05/2021-10/01/2021 |
| Bret Embry | Teacher | SWMS | 09/07/2021-09/21/2021 |
| Rachel Donnelly | Finance Analyst | CO | 09/17/2021-12/13/2021 |
| Pamela Myles | Bus Driver | Transportation | 08/02/2021-11/30/2021 |

## L. APPROVE FINANCIAL REPORT FOR JULY 2021

**Order # 17 – Primary Motion Passed:** Motion to Approve Financial Report for July 2021 passed with a motion by Mr. Jackson and a second by Mr. Williford.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

## M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

**Order # 18 – Primary Motion Passed:** Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Williford and a second by Mr. Jackson.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

## N. APPROVE OPERATIONS ACTIONS

**Order # 19 – Primary Motion Passed:** Motion to Approve Operation Actions passed with a motion by Mr. Chaffin and a second by Mr. Williford.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

1. Consider School Requests

**a.** Consider Field Trip and Fundraiser Requests

**Approve the following requests of Mr. Chris Stunson, Principal, Bristow Elementary School:**

- School to sell candy bars to bring funds into the PTA
- School to sell smartcards to bring funds into PTA
- School to sell Spirit Wear to bring funds into PTA

**Approve the following requests of Dr. Wes Cottongim, Principal, Cumberland Trace Elementary School:**

- School to sell student agendas
- School to collect fees for student agendas
- School to hold First Day of School Boxes fundraiser to supply boxes for each student
- School to hold Spirit Nights to raise money for instructional supplies
- School to hold Square 1 Art fundraiser to raise money for artist in residence
- School to hold movie nights to provide fun activities for students and parents
- School to sell spirit cards to raise money for technology and art programs
- School to hold read-a-thon to help pay for visiting authors
- School to hold Author/Illustrator fundraiser to introduce students to authors, illustrators and encourage students to read
- School to sell books, posters and school supplies to raise money for school makerspace and library materials
- School to hold spirit nights to raise money for instructional supplies
- School to hold School Pictures to provide school pictures for families and yearbooks
- School to sell shirts to raise money for Artist in Residence
- School to hold Boosterathon to promote and encourage physical activity

**Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:**

- School to hold Penny Wars to raise money for DC Trip
- School to hold Food Truck Fridays to raise money for DC Trip
- School to hold jean days to raise money for DC Trip
- School to hold car washes to raise money for DC Trip
- School to sell slushies to raise money for DC Trip
- School to hold spirit nights to raise money for DC Trip

**Approve the following requests of Ms. Debra LaSala, Principal, North Warren Elementary School:**

- School to hold carnivals to raise funds to purchase needed supplies and resources for the students, staff and school

**Approve the following requests of Ms. Jeanie Hopkins, Principal, Oakland Elementary School:**

- School to hold fall festival to raise funds to benefit students and staff
- School to hold spring fling to raise funds to benefit students and staff

**Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:**

- School to participate in Donor's Choose to request materials for use at Plano
- School to accept donations for teachers and students
- School to hold picture sales to raise funds for PTO projects
- School to collect fees from BETA club
- School to hold scholastic bookfair to raise money to purchase books, have author visits and purchase library supplies
- School to accept donations for Plano FRC
- School to hold Pelican Snoballs rewards for PBIS
- School to sell yearbooks

**Approve the following requests of Ms. Stephanie Paynter, Principal, Richardsville Elementary School:**

- School to collect fees from Choir and Music Club for recorders
- School to sell tickets for Musical Revue

**Approve the following requests of Mr. Monte Cassady, Principal, Rockfield Elementary School:**

- School to hold bookfair to raise money for the library media center
- School to collect fees for field trips

**Approve the following requests of Ms. Jennifer Jenkins, Principal, Warren Elementary School:**

- School to hold shirt sales to raise money for student field trips and education and student needs

**Approve the following requests of Mr. Daryl Woods, Principal, Drakes Creek Middle School:**

- School to collect fees for auditions for district and all state choir
- School to collect dues from oar club

**Approve the following requests of Ms. Rita Daniels, Principal, Moss Middle School:**

- School to collect fees from Family Consumer Science for student projects
- School to collect fees from Academic Team for food, shirts and supplies

**Approve the following requests of Mr. Bryan Downing, Interim Principal, South Warren Middle School:**

- School to collect donations to provide funds for staff and students

**Approve the following requests of Mr. David Cloyd, Principal, Warren East Middle School:**

- School to hold dance to raise money for staff, student and school needs
- School to sell spirit apparel to raise money for staff, students and school needs
- School to collect fees from Chromebook rental

**Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:**

- Field Trip to Memphis TN for Cross Country September 4, 2021 through September 5, 2021
- School to collect fees from National Honor Society
- School to collect fees from FFA for field trips
- School to collect fees from FFA for membership dues
- SChool to collect gate fees at athletic events
- School to collect fees from OAR Club
- School to collect fees from FBLA
- School to collect fees from Drama Club
- School to collect fees from Golf for tournament fees

**Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:**

- Field Trip for FFA students to Indianapolis, IN October 26, 2021 through October 29, 2021

**Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:**

- Field Trip for Volleyball to Lebanon TN September 20, 2021
- Field Trip for Basketball to Gatlinburg, TN December 19, 2021 through December 22, 2021
- School to collect club dues from FBLA
- School to collect fees from athletes to pay sports officials
- School to collect dues from FFA
- School to collect club dues from BETA
- School to collect club dues from Educators Rising
- School to sell tickets for fall play

**Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:**

- Field Trip for Cheerleaders to Lexington, KY November 12, 2021 through November 13, 2021
- School to collect fees from HOSA for supplies, conference, field trips, fundraisers
- School to collect fees from Y-Club for conference registrations
- School to collect fees from Math 116 Class for lab program
- School to collect fees from FBLA for dues
- School to hold fall festival to bring awareness to the FMD students and help community outreach

**Approve the following requests of Ms. Stephanie Beason, Teacher, 212 Academy:**

- School to allow students to participate in variety of service projects throughout the

year
- School to sell tickets to Lock-In to help purchase t shirts
- School to sell t-shirts throughout the school year

**b.** Consider Agreement Form between Jody Richards and Graham Photography & Yearbooks
**c.** Consider Agreement Form between Cumberland Trace and Graham Photography & Yearbooks
**d.** Consider Agreement Form between Drakes Creek and Graham Photography & Yearbooks
**e.** Consider Agreement Form between Lost River and Graham Photography & Yearbooks
**f.** Consider Agreement Form between North Warren and Graham Photography & Yearbooks
**g.** Consider Agreement Form between Natcher and Graham Photography & Yearbooks
**h.** Consider Contract between Warren East High School and Music Theatre International

**2.** Consider Attendance Requests
**3.** Consider FRYSC Activities for 2021-2022 School Year
**4.** Consider Memorandum of Agreement Terms between Education and Workforce Development Cabinet Office of Vocational Rehabilitation and the Local Education Authority
**5.** Consider Warren County School Resource Officer Agreement
**6.** Consider Resolution on Sustainability & the Design and Construction of High Performance Schools
**7.** Consider Donation for WKU Young Male Leadership Academy Program
**8.** Consider Memorandum of Understanding with Argument-Driven Inquiry, LLC
**9.** Consider Memorandum of Understanding to Offer Concurrent Enrollment Courses for 2021-2022 Academic Year
**10.** Consider Interagency Agreement and Memorandum of Understanding with Justice and Public Safety Cabinet Department of Juvenile Justice
**11.** Consider FY2022 District Funding Assurances
**12.** Consider FY2022 Data Security Report
**13.** Consider Revised Leader in Me Agreement
**14.** Consider Application of Waiver for Pupil Attendance
**15.** Consider Resolution of the Warren County Board of Education Relating to Quarantine Leave during the 2021-2022 School Year pursuant to 702 KAR 1:191E
**16.** Consider Resolution of the Warren County Board of Education Relating to Emergency COVID Leave during the 2021-2022 School Year Pursuant to KRS 161.152
**17.** Consider Second Reading of 2021 Policy Update

## O. APPROVE STUDENT LEARNING SERVICES

**Order # 20 – Primary Motion Passed:** Motion to Approve Student Learning Services passed with a motion by Mr. Williford and a second by Mrs. Duvall.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |

| | |
|---|---|
| Lloyd Williford | Yes |

1. Consider Shortened School Day for Alvaton Elementary Student
2. Consider Shortened School Day for Jennings Creek Elementary Student
3. Consider Shortened School Day for Moss Middle School Student
4. Consider Shortened School Day for Jennings Creek Elementary School Student
5. Consider Shortened School Day for Moss Middle School Student
6. Consider Independent Contract for Speech Language Pathologist
7. Consider Modified Day for South Warren High School Students
8. Consider Modified Day for Lighthouse Academy Students
9. Consider Plano Elementary School to apply for Stuff the Bus Foundation Classroom Grant
10. Consider Warren County Board of Education to apply for the Preschool Partnership Grant
11. Consider Plano Elementary to apply for the Kids Gardening Grant

## P. APPROVE STUDENT SUPPORT SERVICES

**Order # 21 – Primary Motion Passed:** Motion to Approve Student Support Services passed with a motion by Mrs. Duvall and a second by Mr. Chaffin.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

1. Consider Building Usage for Warren Central High School for J.C. Kirby and Son
2. Consider RPES Replacement Summary of Payments 12
3. Consider RPES Replacement Change Order 019 increase to Garrott Brothers in the amount of $29,865.00
4. Consider RPES Replacement Change Order 020 decrease to Hanson Aggregates in the amount of ($29,865.00)
5. Consider RPES Replacement Change Order 021 increase to Landmark Sprinkler in the amount of $9,290.00
6. Consider RPES Replacement Change Order 022 increase to Knights Mechanical in the amount of $5,901.21
7. Consider RPES Replacement Change Order 023 increase to CDI Flooring in the amount of $3,348.57
8. Consider RPES Replacement Change Order 024 increase to Carmicle Masonry in the amount of $15,642.30
9. Consider CTES Replacement Summary of Payments 26
10. Consider CTES Replacement Change Order 093 decrease to Sherwin Williams in the amount of ($44.70)
11. Consider CTES Replacement BG4 to Alliance Corporation
12. Consider CTES Replacement BG4 to Martina Brothers (Tiling)
13. Consider CTES Replacement BG4 to Martina Brothers (Epoxy Terrazzo)
14. Consider CTES Replacement BG4 to Smith Interiors

**15.** Consider CTES Replacement BG4 to Lake Cumberland Glass, Inc.
**16.** Consider GHS Multipurpose Facility Summary of Payments 22
**17.** Consider GHS Multipurpose Facility Change Order 040 decrease to Edgar Belle in the amount of ($13,316.25)
**18.** Consider GHS Multipurpose Facility Change Order 041 decrease to Neat Steel in the amount of ($119.82)
**19.** Consider GHS Multipurpose Facility Change Order 042 decrease to Plumbers Supply in the amount of ($148.34)
**20.** Consider GHS Multipurpose Facility Change Order 043 decrease to Norrenbrock Co in the amount of ($186.10)
**21.** Consider GHS Multipurpose Facility BG4 to Scott & Ritter
**22.** Consider GHS Multipurpose Facility BG4 to Quality Glass
**23.** Consider GHS Multipurpose Facility BG4 to Stewart Richey (Plumbing & HVAC)
**24.** Consider GHS Multipurpose Facility BG4 to Stewart Richey (Fire Protection)
**25.** Consider GHS Multipurpose Facility BG4 to Diversified Electric
**26.** Consider WCHS WEHS Security Upgrade Summary of Payments 2
**27.** Consider Sherman, Carter, Barnhart Invoices
**28.** Consider construction documents for SWHS Multipurpose Facility
**29.** Consider BG3 for SWHS Multipurpose Facility

## Q. INFORMATION ITEMS

### 1. Personnel Information Items

Resignations for 2021-22 school year
Retirements for 2021-22 school year
Suspensions for 2021-22 school year
Terminations for 2021-22 school year
Hires for the 2021-22 school year
Assignments for the 2021-22 school year

### 2. SBDM Minutes

## R. BOARD MEMBER COMMENTS

## S. SUPERINTENDENT REPORT

## T. ENTER EXECUTIVE SESSION

**Order # 22 – Primary Motion Passed:** Motion to Enter Executive Session passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

## U. RETURN TO OPEN SESSION

**Order # 23 – Primary Motion Passed:** Motion to Return to Open Session passed with a motion by Mr. Chaffin and a second by Mr. Williford.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

## V. ADJOURN

**Order # 24 – Primary Motion Passed:** Motion to Adjourn passed with a motion by Mr. Chaffin and a second by Mr. Williford.

| | |
|---|---|
| Kerry Young | Yes |
| Garry Chaffin | Yes |
| Amy Duvall | Yes |
| Kevin Jackson | Yes |
| Lloyd Williford | Yes |

Kerry T. Young

Chairperson

Superintendent