Warren County Board of Education Regular Meeting June 17, 2021

Minutes of a regular meeting of the Warren County Board of Education held at Warren East High School's Auditorium on Thursday, June 17, 2021, 6:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 6:40 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson, Mr. Williford

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA

Order # 158 – Primary Motion Passed: Motion to Add Item U.33, Approve Warren County Public Schools District Trauma Plan passed with a motion by Mr. Young and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

G. ARCHITECT REPORT/UPDATE

H. APPROVE SUPERINTENDENT SUMMATIVE EVALUATION

Order # 159 – Primary Motion Passed: Motion to Approve Superintendent Summative Evaluation passed with a motion by Mr. Chaffin and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

I. PRESENTATIONS AND RECOGNITIONS

J. PUBLIC COMMENT

K. APPROVE MINUTES OF THE MAY 18, 2021 SPECIAL BOARD OF EDUCATION MEETING

Order # 160 – Primary Motion Passed: Motion to Approve Minutes of the May 18, 2021 Special Board of Education Meeting passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

L. APPROVE MINUTES OF THE MAY 20, 2021 SPECIAL BOARD OF EDUCATION MEETING

Order # 161 – Primary Motion Passed: Motion to Approve Minutes of the May 20, 2021 Special Board of Education Meeting passed with a motion by Mr. Williford and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

M. APPROVE MINUTES OF THE MAY 27, 2021 SPECIAL BOARD OF EDUCATION MEETING

Order # 162 – Primary Motion Passed: Motion to Approve Minutes of the May 27, 2021 Special Board of Education Meeting passed with a motion by Mr. Jackson and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

N. APPROVE MINUTES OF THE JUNE 2, 2021 SPECIAL BOARD OF EDUCATION MEETING

Order # 163 – Primary Motion Passed: Motion to Approve Minutes of the June 2, 2021 Special Board of Education Meeting passed with a motion by Mr. Chaffin and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Abstain
Kevin Jackson	Yes
Lloyd Williford	Yes

O. APPROVE REVISED 2021-2022 SCHOOL CALENDAR

Order # 164 – Primary Motion Passed: Motion to Approve Revised 2021-2022 School Calendar passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

P. APPROVE PERSONNEL ITEMS

Order # 165 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Jackson and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

	Approve the following personnel requests of Mr. Rob Clayton:
1	Approve the following Personnel Purchases for the 2021-22 school year
	* Ten (10) extended days for an Instructional Coach - JCES - ESSER funds
2	Approve the increase in contract days for the Teacher Recruiter from 125 days/yr to 128 days/yr for 2020-21 school year ONLY.
3	Approve the revised job description for the position of *Director of Human Resources*. The job description is attached for your review and approval.
4	Approve five (5) additional contract days for the 2021-22 school year for the Technology Resource Teacher for Special Education, to be paid from the General Fund.

5	Approve the creation of one (1) *C-Print Captionist* position for the 2021-22 school year. The position will be paid from IDEA-B and/or General Funds. The respective job description is attached for your review and approval.
6	Approve the assignment of the following pre-approved positions for the 2021-22 school year. The positions are assigned to the respective schools and paid from the respective funds listed:
	Approved at the February 22, 2021 Special Call Board Meeting
	* One (1) Guidance Counselor - LR - 194 days/yr - ESSER funds
	* One (1) Elementary Teacher - Oakland - .37 SBDM / .63 - Title I
	* One (1) Elementary Teacher - Rockfield - ESSER funds
	* One (1) Elementary Teacher - Oakland - ESSER funds
	* One (1) ESL Teacher - LR - DESL funds
	* One (1) ESL Teacher - JCES - DESL funds
	* One (1) ESL Teacher - Warren Elementary - DESL funds
	* One (1) ESL Teacher - WCHS - DESL funds
	* One (1) Special Ed Inst Asst (Pre-K) - Plano - 7 hrs/day; 180 days/yr - IDEA-B
	* One (1) Special Ed Inst Asst (Pre-K) - NW / Warren El - 7 hrs/day; 180 days/yr - IDEA-B
	* One (1) Special Ed Inst Asst (Pre-K) - Richardsville - 7 hrs/day; 180 days/yr - IDEA-B
	* One (1) Special Ed Inst Asst (Pre-K) - JRES / RP - 7 hrs/day; 180 days/yr - IDEA-B
	* One (1) Instructional Asst - RP - 7 hrs/day; 180 days/yr - Board
	* One (1) Special Ed Inst Asst - WEMS - 7 hrs/day; 180 day/yr - IDEA-B
	* One (1) Preschool Aide / Sub Bus Monitor - Natcher - 7.5 hrs/day; 180 days/yr - ESSER funds
	* One (1) Instructional Asst - Rockfield - ESSER / Title I
	* One (1) ESL Aide - LR - 7 hrs/day; 180 days/yr - DESL funds
	* One (1) ESL Aide - JCES - 7 hrs/day; 180 days/yr - DESL funds
	* One (1) ESL Aide - Warren El - 7 hrs/day; 180 days/yr - DESL funds
	* One (1) ESL Aide - WCHS - 7 hrs/day; 180 days/yr - DESL funds
	Approved at the May 5, 2021 Special Call Board Meeting

	* One (1) Program Coordinator - JRES - FRYSC Funds (acct# 0302104-0130-125 I
	* One (1) Business Teacher - SWHS - SBDM
	* One (1) Social Studies Teacher - SWHS - .3 Board / .7 SBDM
	* One (1) Elementary Teacher - RP - Title I
	* One (1) Elementary Teacher - CT - ESSER funds
	* One (1) Math Interventionist - JCES - ESSER funds
	* One (1) SLP - District - 19 hrs/wk - Board funds
	* One (1) Kindergarten Teacher - Rockfield - SBDM
	* One (1) Elementary Teacher - RP - SBDM
	* One (1) School Psychologist - District - IDEA-B

Approve the following requests for leaves of absence:			
NAME	POSITION	SCHOOL	EFFECTIVE DATE
Caley Ruth	Guidance Counselor	WEHS	08/02/2021-08/27/2021
Jennilee Coots	Teacher	Moss	08/02/2021-08/13/2021
Alexandria Bowers	Teacher	WCHS	08/02/2021-09/24/2021
Kay-Dee Vales	Teacher	WEMS	08/02/2021-08/19/2021
Drew Chambliss	Teacher	Richardsville	08/02/2021-09/03/2021
Laura Thornbury	College & Career Coach	WCHS	08/02/2021-10/1/2021
Gloria Wilson	Migrant Advocate	GEO Ctr	08/02/2021-09/17/2021
Heather Dehaven Crnkic	Teacher	Bristow	08/02/2021-09/03/2021
Macy Laswell	Teacher	RP	**REVISED** 05/10/2021-09/03/2021

Stepanie Young	Teacher	Plano	08/02/2021- 10/22/2021

Q. APPROVE FINANCIAL REPORT FOR MAY 2021

Order # 166 – Primary Motion Passed: Motion to Approve Financial Report for May 2021 passed with a motion by Mrs. Duvall and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

R. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 167 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Williford and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

S. APPROVE OPERATIONS ACTIONS

Order # 168 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider School Requests

a. Consider Tams-Witmark Musical Agreement with South Warren High School

b. Consider Memorandum of Understanding between Commonwealth of Kentucky Transportation Cabinet and Warren Central High School

c. Consider Field Trip and Fundraiser Requests

Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:

- School to hold fall, spring, group, kindergarten cap and gown picture sales
- School to hold yearbook sales

- School to accept donations for 2021-22 school year

Approve the following requests of Ms. Lori Morris, Principal, Briarwood Elementary School:

- School to hold school picture sales to raise funds for educational and student needs
- School to sell Electronic Sign Messages to raise money to assist with school/student needs
- School to sell t-shirts to raise money for educational and student needs
- School to sell agendas to raise money for educational and student needs
- School to collect fees for recorders for 4th grade students
- School to collect fees from chorus for registration fees
- School to collect fees for chorus t-shirts to wear for performances
- School to collect fees from chorus to pay for field trips
- School to collect fees from choir to pay for lodging at all-state choir
- School to collect fees from Beta Club for state convention and club shirts
- School to hold Husky Hustle 5K to raise money to assist in school/student needs
- School to hold fall and spring fundraisers to raise money to meet school needs
- School to hold spirit nights to raise money to support school/students
- School to sell field day concessions to raise money to support school, students and teachers
- School to hold apparel sales to raise money to assist with school and student needs
- School to hold Kroger Cares fundraiser to raise money to assist with school and student needs
- School to participate in Box Tops for Education to raise money to assist with school and student needs
- School to hold Talent Show to raise money for the music program
- School to hold Primary Musical to raise money for the music department
- School to hold March Madness fundraiser to raise money to assist with school and student needs
- School to hold fall festival to raise money to assist with school and student needs
- School to hold Sweetheart Dance to raise money to assist with school and student needs
- School to collect fees from PTO to support school and teacher needs

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- School to hold PTO member donation drive
- School to hold Kroger Smart Card sales to raise funds for teachers name plates for grade levels
- School to sell Birthday shout outs to raise funds for teacher appreciation
- School to participate in Box Tops for Education to raise funds for mascot costume and parking lot signage
- School to hold Spirit Shop to raise funds for PTO supplies and building beautification projects
- School to hold Spirit Nights to raise funds for teacher appreciation
- School to sell World's Finest Chocolate to raise funds for playground loan repayment and building beautification projects

- School to sell movie night concessions to raise funds for building beautification projects and PTO supplies
- School to hold Trunk or Treat to raise funds for community outreach projects and classroom funds
- School to hold fall festival to raise funds for community outreach projects and classroom funds
- School to hold Holiday Shop to raise funds for teacher appreciation
- School to hold Jump and Jog to raise funds for playground loan repayment, building beautification projects and parking lot signage
- School to sell Nothing Bundt Cakes to raise funds for signs for teachers doors and building beautification projects
- School to collect fees from Drama Club for shirts and admission to the play
- School to collect fees for field trip admissions and bus fees
- School to collect fees for agendas for 3rd-6th grade students
- School to collect money to buy books for bookfair
- School to collect money for classroom pictures and yearbooks
- School to collect money from PE Class for In house rollerskating from skateline

Approve the following requests of Ms. Debra LaSala, Principal, North Warren Elementary School:

- School to hold Teaching with EASEL fundraiser

Approve the following requests of Mr. Ben Fraiser, Principal, Plano Elementary School:

- School to hold cookbook sales to raise funds for PTO projects that support the school and students
- School to hold cookie dough sales to raise funds for PTO projects that support the school and students
- School to sell smartcards to raise funds for PTO projects that support the school and students

Approve the following requests of Ms. Jennifer Jenkins, Principal, Warren Elementary School:

- School to sell smartcards to raise funds to purchase classroom supplies, stem lab materials and student field trips

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to collect membership dues from Beta Club
- Field Trip for FBLA to Louisville, KY Spring 2022
- Field Trip for FBLA to Nashville, TN Fall 2021
- Field Trip for FFA to Louisville, KY August 19, 2021 through August 20, 2021
- Field Trip for FFA to Gatlinburg, TN August 5, 2021 through August 8, 2021
- Field Trip for FFA to Lexington, KY June 2022
- Field Trip for FFA to Washington DC June 2022
- Field Trip for FFA to Louisville, KY February 11, 2022
- Field Trip for FFA to Louisville, KY November 2021

- Field Trip for FFA to Indianapolis, IN November 2021
- Field Trip for FFA to Lexington, KY October 2021
- Field Trip for FFA to Indianapolis, IN October 26, 2021 through October 30, 2021

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:

- Field Trip for AP US History Class December 8, 2021 through December 12, 2021 OR April 20, 2022 through April 24, 2022
- Field Trip for Boys Basketball to Orlando, FL December 26, 2021 through December 31, 2021

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- School to participate in Donor's Choose to obtain materials for English 1 Literature Circles
- School to participate in Donor's Choose to obtain materials for Academic Time Stations for Ms. Burden, Ms. Thiessen, and Ms. Stewart's classrooms
- School to participate in Donor's Choose to obtain materials for Social Emotional Learning Stations/activities
- School to participate in Donor's Choose to request donations for classroom items for students and enrichment activities
- Field Trip for FCCLA to Nashville, TN June 27, 2022 through July 1, 2022
- Field Trip for FCCLA to Louisville, KY August 2021
- Field Trip for FCCLA to Louisville, KY March 2022
- Field Trip for FCCLA to Columbus, OH November 13, 2021 through November 15, 2021
- Field Trip for FCCLA to Bridgestone Arena, TN March 2022
- School to collect fees from FCCLA for travel and other fees associated with participation

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- School to hold Dodgeball game to raise funds for PBIS
- School to hold Halloween Costume contest to raise money for project with Chamber of Commerce Student Ambassadors
- School to hold concessions to raise money for raider cash purchases
- School to winter formal to raise money for Student Ambassadors Project
- School to sell jean days to raise money for PBIS
- Field Trip to Germany, Poland and Czech Republic April 2, 2022 through April 11, 2022
- Field Trip for Beta Club to Louisville, KY January 2022

2. Consider Attendance Requests
3. Consider Paper and Disposables Bid 1005-21
4. Consider Smallwares Bid 1006-21
5. Consider Bread Bid 1002-21 for 2021-2022 with Renewal Option for 2022-2023
6. Consider Trap Grease Service (Hauling/Removal) Bid 1013-21
7. Consider Greenwood High School's Cafe Serving Line Bid 1027-20

8. Consider Henry F. Moss Middle School's Cafe Serving Line Bid 1029-20
9. Consider South Warren Cafe Beverage Island & Display Bid 1031-20
10. Consider Meat and Entrees Bid 1007-21
11. Consider Warren County Public School Participate in Seamless Summer Meal Program
12. Consider Grocery Bid 1008-21
13. Consider South Warren Cafe Design Bid 1025-20
14. Consider 2021 Summer Feeding Stipend
15. Consider 2021-2022 WKU Dietitian Intern
16. Consider Contract with Air Med Network
17. Consider Memorandum of Understanding between Warren County Schools and Community Action of Southern Kentucky Foster Grandparent Program
18. Consider Memorandum of Understanding with Argument-Driven Inquiry, LLC for Basic Curriculum Refinement
19. Consider Memorandum of Understanding between Kentucky Higher Education Assistance Authority and Kentucky Campus Contact and Warren County Public Schools
20. Consider Memorandum of Agreement with College of Health and Human Services and Kentucky Emergency Medical Services Academy Entities of Western Kentucky University
21. Consider Contract Renewal for Athletic Trainer Sports Medicine
22. Consider Contract Renewal for Student Drug Testing
23. Consider Contract Renewal for Fiscal Agent
24. Consider Contract Renewal for Asphalt & Paving Services
25. Consider Contract Renewal for Plumbing Services
26. Consider Contract Renewal for Fire Protection & Sprinkler Services
27. Consider Contract Renewal for General Construction Services
28. Consider Contract Renewal for Painting Services
29. Consider Contract Renewal for Electrical Services
30. Consider Contract Renewal for Excavating Services
31. Consider Contract Renewal for Fuel Delivery Services
32. Consider Contract Renewal for Sanitation & Recycling Services
33. Consider Contract Renewal for Custodial Services
34. Consider Contract Renewal for HVAC Services
35. Consider Contract with Plaid, LLC for Team Development Session
36. Consider Indirect Cost Rates
37. Consider School Supplements, Athletic Supplements, Extended Days & Unit Supplements
38. Consider District Supplements
39. Consider Brokerage Service Agreement
40. Consider District Commercial Insurance Recommendation
41. Consider 2021-2022 School Meal Prices
42. Consider Contract for Employee Medical Services
43. Consider 1-Year Contract Renewal with Vector Solutions
44. Consider 3-Year Renewal with eFMLA
45. Consider 1-Year Contract Renewal with Lifeskills, Inc
46. Consider 3-Year Renewal Agreement with Frontline Education for Absence and Substitute Management
47. Consider 3-Year Renewal Contract with Frontline Education for Applicant Tracking

48. Consider Local Head Start Memorandum of Agreement
49. Consider GASB 54 Designations
50. Consider Revised Salary Table Groups with Associated Positions
51. Consider Pledge of Collateral Agreements
52. Consider 2021-2022 Contract with Daily News
53. Consider Contract with Lamar for Back to School Billboards

T. APPROVE STUDENT LEARNING SERVICES

Order # 169 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Jackson and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Graduation for Day Treatment Students

U. APPROVE STUDENT SUPPORT SERVICES

Order # 170 – Primary Motion Passed: Motion to Approve Student Support Services with the addition of U.33, Approve Warren County Public Schools District Trauma Plan passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Building Usage for Greenwood High School for SKY Football Officials Training Meeting
2. Consider Building Usage for South Warren High School for KSPMA
3. Consider Letters of Interest for Construction Manager Services for Student Support Service & Professional Development Facility Renovation
4. Consider Letters of Interest for Architectural Services for Student Support Service & Professional Development Facility Renovation
5. Consider Initial BG1 for Briarwood Roof Replacement
6. Consider Revised BG1 for CTES Replacement
7. Consider WCHS Renovation/ Addition Summary of Payment 25
8. Consider WCHS Renovation/ Addition BG4 to Smith Interiors
9. Consider WCHS Renovation/ Addition BG4 Central Kentucky Glass Company
10. Consider RPES Replacement Summary of Payment 10
11. Consider RPES Replacement Change Order 008 Increase to Stewart Richey Construction in

the amount $2,719.75

12. Consider RPES Replacement Change Order 009 Increase to C & T Design & Equipment in the amount of $5,741.01

13. Consider RPES Replacement Change Order 010 Increase to Scotty Murphy & Daniel in the amount $793.00

14. Consider RPES Replacement Change Order 011 Increase to Atlas Enterprises in the amount of $1,361.67

15. Consider CTES Replacement Summary of Payment 024

16. Consider CTES Replacement BG4 to US Specialities

17. Consider CTES Replacement BG4 to Stewart Richey Structural Steel & Misc Steel

18. Consider CTES Replacement Change Order 087 Decrease to Mills Supply in the amount of ($0.22)

19. Consider CTES Replacement Change Order 088 Decrease to Norrenbrock Co., Inc. in the amount of ($0.02)

20. Consider CTES Replacement Change Order 089 Decrease to Core & Main Fire Protection in the amount of ($0.05)

21. Consider CTES Replacement Change Order 090 Decrease to Plumbers Supply in the amount of ($0.05)

22. Consider CTES Replacement Change Order 091 Decrease to Conklin Metal Industries in the amount of ($76.32)

23. Consider CTES Replacement Change Order 092 Decrease to Mills Supply in the amount of ($0.75)

24. Consider GHS Multipurpose Facility Summary of Payment 20

25. Consider GHS Multipurpose Facility Change Order 036 Increase to Scott & Ritter in the amount of $5,500.00

26. Consider GHS Multipurpose Facility Change Order 037 Increase to Edgar Belle LLC in the amount of $17,072.81

27. Consider GHS Multipurpose Facility Change Order 038 Increase to Diversified Electrical, Inc. in the amount of $9,438.00

28. Consider Sherman Carter Barnhart Invoices

29. Consider GHS Roof Replacement Pay Application 11 to American Roofing in the amount of $41,416.20

30. Consider GHS Grandstand Bleacher Project Pay Application 001 to Vine & Branch & Toadvine in the amount of $50,800.00

31. Consider School Security Funds Request

32. Consider Revised BG1 South Warren Middle and High Security Upgrade Project

33. Consider Warren County Public Schools District Trauma Plan

V. INFORMATION ITEMS

1. Personnel Information Items

Resignations for 2020-21 school year
Retirements for 2020-21 school year
Suspensions for 20-21 school year
Hires for the 2020-21 school year
Assignments for the 2021-22 school year

2. SBDM Minutes

W. BOARD MEMBER COMMENTS

X. SUPERINTENDENT REPORT

Y. ENTER EXECUTIVE SESSION: N/A

Z. RETURN TO OPEN SESSION: N/A

AA. ADJOURN

Order # 171 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Chairperson

Superintendent