Warren County Board of Education Regular Meeting November 19, 2020

Minutes of a regular meeting of the Warren County Board of Education held at Warren Central High School's Auditorium, 559 Morgantown Road, Bowling Green on Thursday, November 19, 2020, 7:00 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 7:00 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson, Mr. Williford

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA

Order # 64 – Primary Motion Passed: Motion to Add Item H.A. to Presentation and Recognitions (Update on Governor's Executive Order) passed with a motion by Mr. Chaffin and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE OCTOBER 12, 2020 REGULAR BOARD OF EDUCATION MEETING

Order # 65 – Primary Motion Passed: Motion to Approve Minutes of the October 12, 2020 Regular Board of Education Meeting passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes

Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

K. APPROVE PERSONNEL ITEMS

Order # 66 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Williford and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Approve the following personnel requests of Mr. Rob Clayton:

1. Approve and ratify the retroactive appointment of an Interim Principal for Rich Pond Elementary, effective October 26, 2020, until such time that a Principal can be hired.

2. Approve the revised job description for **Accounting Associate II**.

3. Approve the creation of two (2) Refugee Advocate positions, along with the respective job description, for the 2020-21 school year. This position will be paid on Salary Group 155, from the Refugee School Impact Grant (420G) and will be a 7.5 hrs/day; 220 days/yr position.

4. Approve six (6) extended contract days for two (2) certified and one (1) classified per high school for the Winter Term (December 21,22, 23, 28, 29 & 30), 2020-21 school year. These extended days will be paid with Board funds.

5. Approve the creation of twenty (20) classified positions to be assigned during the 2020-21 school year, as needed.

6. Approve the assignment of the following positions that were pre-approved at the respective Regular Board Meeting for the 2020-21 school year:

   <u>March 12, 2020</u>
   - One (1) Speech Language Pathologist - Board funded

   <u>September 29, 2020</u>
   - One (1) ESS Daytime Waiver Assistant - WEMS - 19 hrs/wk - ESS funds
   - One (1) Instructional Assistant - Warren El / LR - 7 hrs/day - Title I funds
   - Six (6) Waiver Tutorial Assistants - WEHS - up to 19 hrs/wk - SBMD funds
   - One (1) ESL Instructional Assistant - JRES - 7 hrs/day - Board funds

- One (1) ESL Instructional Assistant - GIHS - 7 hrs/day - Title III funds
- One (1) ESL Instructional Assistant - Natcher - 7 hrs/da6y - Board funds

7. Approve the following Personnel Purchases for Greenwood High School for the 2020-21 school year:

    - $1,500 Stipend for PBIS coach ($800 - Board / $700 - SBDM)
    - Five (5) extended days Lead Edgenuity platform
    - $1,000 Stipend for additional iCEV workload for two (2) agriculture teachers ($500/ea)

Approve the following requests for leaves of absence:

NAME	POSITION	SCHOOL	EFFECTIVE DATE
Jackie Hawkins	Teacher	Bristow	10/02/2020 through 10/23/2020
Chelsey Lawson	NDS Asst	Plano	10/15/2020 through 11/25/2020
REVISED Ernest Bratton	Custodian	Plano	09/02/2020 through intermittent
Stephanie Jones	NDS Asst	WEMS	10/02/2020 through 11/16/2020
REVISED Sarah Frassinelli	Psychologist	Cypress	10/12/2020 through 05/18/2021
Amber Jones	Bus Monitor	Transportation	09/27/2020 through 11/06/2020

Angela Dargo	Preschool Aide	Briarwood	10/12/2020 through 10/26/2020
Kayla Ray	NDS Asst	NW	10/15/2020 through 10/29/2020
Tracey Young	Grant Writer	Central Office	10/23/2020 through 11/09/2020
Michelle Blick	Director Special Ed	Central Office	11/09/2020 through 12/18/2020
REVISED Barbara Wright	Bus Driver	Transportation	09/09/2020 through 11/19/2020
Linda Strain	NDS Manager	CTE	11/04/2020 through 01/27/2021
Sara Deel	Teacher	WEHS	10/26/2020 through intermittent
Brian Wilhelm	Teacher	DCMS	01/04/2021 through 02/03/2021
Sherry Stratton	NDS Supervisor	Nutrition & Dining Serv	11/20/2020 through 12/31/2020
REVISED Danielle Kiser	Instructional Asst.	JCES	10/12/2020 through 12/02/2020

Paul Burch	Maintenance Wrkr	Maintenance	11/04/2020 through 03/04/2021
Sharon Furlong	Secretary	Central Office	10/19/2020 through intermittent
Brandy Henon	Bus Driver	Transportation	11/24/2020 through 12/18/2020
Robin Davenport	Bus Driver	Transportation	11/18/2020 through 01/13/2021

L. APPROVE FINANCIAL REPORT FOR OCTOBER 2020

Order # 67 – Primary Motion Passed: Motion to Approve Financial Report for October 2020 passed with a motion by Mr. Jackson and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 68 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Chaffin and a second by Ms. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

N. APPROVE OPERATIONS ACTIONS

Order # 69 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Ms. Duvall and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider School Requests

Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:

- School to host Marquee Birthday Shoutouts to raise money for students

Approve the following requests of Dr. Wes Cottongim, Principal, Cumberland Trace Elementary School:

- School to sell cookie dough, wrapping paper, etc to raise funds for playground at the new school

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- School to sell T-shirts to raise money for PTO

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- School to collect fees from Drama to buy shirts and admission to the play
- School to collect fees for field trips for the 2020-2021 school year
- School to collect fees from 3rd through 6th grade for agendas
- Schools to collect fees for Book Fair
- School to collect fees for classroom pictures/yearbooks

Approve the following requests of Ms. Debra LaSala, Principal, North Warren Elementary School:

- School to sell World's Finest Chocolate to purchase items needed for students
- School to sell Little Lambs Cookie Dough to purchase items needed for students

Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:

- School to enter contract with Balfour for Yearbooks
- School to collect fees from Beta Club for national dues

Approve the following requests of Ms. Jan Casada, Interim Principal, Rich Pond Elementary School:

- School to enter contract with Lifetouch for Yearbooks

Approve the following requests of Mr. Matt Thornhill, Principal, Rockfield Elementary School:

- School to hold Book Fair to earn money to purchase books and materials for the library

Approve the following requests of Mr. Daryl Woods, Principal, Drakes Creek Middle

School:

- School to hold Third District Orchestra Dir. Assoc. to raise money for music related fees for all-district
- School to collect KMEA Fees for audition/participation

Approve the following requests of Mr. David Nole, Principal, Moss Middle School:

- School to collect fees from Archery to help pay for equipment and tournament fees
- School to collect fees from Beta for activity fees, dues and t-shirts
- School to collect fees from Boys Basketball for food, shoes and warmups
- School to collect fees from Girls Basketball for food, shoes and warmups
- School to sell concessions at home ballgames for teacher appreciation and supplies for the school

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to collect fees from Orchestra for audition/participation fees
- School to collect fees from Orchestra for KMEA Related fees

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- School to collect fees from FBLA for dues

2. Consider Attendance Requests
3. Consider Payment in Lieu of Taxes Agreement
4. Consider eScrap list for November 2020
5. Consider Bus Purchase Authorization
6. Consider 2021-2022 Non Resident Contracts
7. Consider Independent Contract for Speech Language Pathologist
8. Consider Pay Group 135F
9. Consider Changes to Food Service Salary Grouping
10. Consider Partnering with Capital One Services
11. Consider Renewal of Audio & Video Labor Contract
12. Consider Stipend for Guidance Services at Beacon Academy
13. Consider 2020-2021 School Year Appointments for Certified Sick Leave Bank
14. Consider 2021 KETS First Offer
15. Consider District to use Instructional Department, Instructional Coaches and Members of the Equity Council to Provide Support in the Development of the Comprehensive District Improvement Plan Per Policy 01.111

O. APPROVE STUDENT LEARNING SERVICES

Order # 70 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Jackson and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes

Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Cumberland Trace Elementary School to apply for Good Neighbor Citizenship Grant
2. Consider South Warren Middle School to apply for the Toshiba Grant
3. Consider Warren County School District to apply for the United Way Community Impact Grant for Little Learners Bus for 2021-22 School Year
4. Consider Warren County School District to apply for the United Way Community Impact Grant for College & Career Readiness
5. Consider Warren County School District to apply for the Kentucky Comprehensive Literacy Grant
6. Consider Shortened School Day for Plano Elementary School Student
7. Consider Shortened School Day for Greenwood High School Student

P. APPROVE STUDENT SUPPORT SERVICES

Order # 71 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Duvall and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Revised BG1 for Guaranteed Energy Savings Project
2. Consider Initial BG1 for SWHS Hitting Facility & Concession Building Project
3. Consider Revised BG1 for JCES Project
4. Consider Pay Application 04 to Scotty's Contracting for South Warren Tennis Court & Soccer Field Project
5. Consider Invoices to Corken Steel for Drakes Creek Roof Replacement Project
6. Consider Pay Application 04 to D & I Contracting LLC for Drakes Creek Roof Replacement Project
7. Consider BG4 & Certificate of Substantial Completion for Natcher Bleacher Project
8. Consider Pay Application 03 to Toadvine Enterprises for Natcher Bleacher Project in the amount of $3,154.30
9. Consider Construction Management Letter of Interest from Alliance Corporation for South Warren Hitting Facility/ Concession Renovation Project
10. Consider Pay Application 04 to American Roofing & Metal Co for GHS Roof Replacement Project in the amount of $210,218.40
11. Consider Waiver to hire a Construction Manager on WEHS/ WCHS Security Upgrade Project
12. Consider Owner/ Architect Agreement for WEHS/ WCHS Door Hardware Security Project
13. Consider Owner/ Architect Agreement for South Warren Hitting Facility/ Concession Renovation Project
14. Consider Revised BG1 for WCHS Renovation/ Addition Project

15. Consider Revised BG1 for GHS Multipurpose Facility Project
16. Consider Sherman Carter Barnhart Invoices
17. Consider WCHS Renovation/ Addition Summary of Payment No. 22
18. Consider WCHS Renovation/ Addition BG4 for Alliance Corporation
19. Consider WCHS Renovation/ Addition BG4 for Swift Roofing
20. Consider RPES Replacement Summary of Payment No. 3
21. Consider GHS Multipurpose Facility Summary of Payment No. 13
22. Consider CTES Replacement Summary of Payment No. 17
23. Consider Change Order 064 increase to Lake Cumberland Glass LLC for CTES Replacement in the amount of $3,370.19
24. Consider Change Order 065 increase to Ernie Davis & Sons Mechanical for CTES Replacement in the amount of $7,555.50
25. Consider Change Order 066 decrease to RL Craig & Co for CTES Replacement in the amount of ($12,650.00)
26. Consider Change Order 067 increase to Ernie Davis & Sons Mechanical for CTES Replacement in the amount of $12,650.00
27. Consider Agreement with Atmos Energy for Rich Pond Elementary Project
28. Consider Voiding DPO to Midsouth due to Nonperformance
29. Consider DPO to DeAmron equal to replace Midsouth
30. Consider proposal request from American Roofing for GHS Roof Replacement Project
31. Consider Owner/ Construction Manager Agreement for WEHS & WCHS Door Security Project
32. Consider Pay Application 003 to Solar Energy Solutions, LLC for the Richardsville Photovoltaic Array Project in the amount of $56,324.60
33. Consider Change Order 005 increase to American Roofing & Metal Co., Inc. for GHS Roof Replacement in the amount of $11,226.00
34. Consider Owner Construction Manager Contract for South Warren Hitting Facility Project
35. Consider Building Usage for Greenwood High School Parking Lot for Red Cross Blood Drive

Q. DISCUSSION ITEMS

1. Return of Students for Spring Semester

R. INFORMATION ITEMS

1. Personnel Information Items
Resignations for 2020-21 school year
Retirements for 2020-21 school year
Suspensions for 2020-21
Terminations for 2020-21 school year
Hires for the 2020-21 school year
Assignments for the 2020-21 school year
2. SBDM Minutes

S. BOARD MEMBER COMMENTS

T. SUPERINTENDENT REPORT

U. ENTER EXECUTIVE SESSION: N/A

V. RETURN TO OPEN SESSION: N/A

W. ADJOURN

Order # 72 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Williford and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Chairperson

Superintendent