



**Interdistrict School for Arts and Communication
BOARD OF DIRECTORS**

January 18, 2023, at 4:00 pm via ZOOM Link Available on Website

New London, CT

This meeting was held virtually.

MINUTES

In Attendance: Richard Muckle, Lee Muller, Dr. Nicholas J. Spera, Barbara Crouch, Tanya Collins, William Linski, Christina Schiano, Melanie Paterson, Audrey Leone, Erica Robb, Brian Trost, Dr. Richard Sanders, Kevin Booker, Jr., Elizabeth Bumgardner

4:00 pm

1. WELCOME/CALL TO ORDER

Chairman R. Muckle

1a. Establishment of Quorum -

Quorum established.

1b. Public Comment –

no public comment

4:03 pm

2. CONSENT AGENDA

Chairman R. Muckle

- Approval for the November BOD Minutes
- Approval for the December Special Meeting of the BOD Minutes
- Acceptance of the Year-to-Date Profit/Loss Financial Report for December 2022
- Acceptance of the Year-to-Date Profit/Loss Financial Report for January 2023
- Acceptance of the Balance Sheet through December 31, 2022
- Acceptance of the Building Committee approval for the payment of requisition #4 for \$205,569.24
- Approval of the 2023 ISAAC BOD Meeting Dates

Motion: Approve and accept all items on the consent agenda.

Moved: R. Sanders; **2nd:** Lee Muller; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None
Motion Carries by unanimous voice vote.

Motion: Move Agenda Item 5a. Auditor Presentation

Moved: Lee Muller; **2nd:** B. Crouch; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None
Motion Carries by unanimous voice vote.

(moved from new business) **5a. Auditor Presentation Doherty, Beals, & Banks, P.C.**

Audrey Leone explains audit and touches on key points.

Discussion ensued.

Motion: Accept the audited 2021-2022 financial statements and government reports federal and state single audits agreed upon procedures and the 2021 IRS 990 form returning the organization exempt from income tax as prepared by auditor.

Moved: Lee Muller; **2nd:** B. Crouch; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None
Motion Carries by unanimous voice vote.

4:18 pm

3. EXECUTIVE DIRECTOR REPORT

Dr. Spera

3a. COVID-19 Update

Cases are expected to rise. We will continue to mitigation strategies.

3b. CSDE Report Update

Awaiting response. Letters to be sent out to superintendents letting them know about the new SpEd rate. Waiting for final visit to end probationary period.

3c. Grant Update

Submitted for Renew Americas Schools Grant for \$1.945 million, if received the grant money would be used for full refurbishment of roof, windows, and HVAC system.

Submitted for \$49,000 community foundation grant.

3d. Legislative Update

Working with our state representative for Charters to be able to have families reimbursed for transportation as magnet schools do. Also looking for charters to be able to bill for 504 service as magnet schools do.



3e. Hiring Update

Hired a new paraprofessional NB; promoted NH from building substitute to intervention specialist.

3f. Construction Project Update

1st floor project approved by planning and zoning. Making sure we stick to our proposed budget.

4:45 pm

4. SUBCOMMITTEE REPORTS

4a. FINANCE

Treasurer L. Muller

- Finance Update – January Minutes

No areas of concern

- Audit Results

No findings: results previously shared by Audrey Leone

4b. SCHOOL BUILDING

Chairman Muckle

- School Building Committee Status Update

Dr. Spera gave an update on construction.

4:50 pm

5. NEW BUSINESS

Chairman R. Muckle

5b. Discussion and Possible Action Regarding the Purchase of a Vehicle

Dr. Spera

This vehicle would be a company vehicle assigned to the Director of Facilities. Cost \$36,000 financed for 60 to 72 months.

Motion: purchase 2019 Ford F150 and allow Dr. Spera to sign on behalf of BOD

Moved: B. Crouch; **2nd:** Lee Muller; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None

Motion Carries by unanimous voice vote.

5c. 2022-2023 School Climate Survey Results

W. Linski & T. Collins

Ms. Collins and Mr. Linski share school climate survey results.

Question from Liz Bumgardner: Was the survey translated into Spanish?; Mr. Linski answered yes, survey questions were translated

5d. School Performance Index Presentation & Actions

Dr. Spera

Dr. explains State Accountability Index and presents Strategic Plan for improvement.

5:10 pm

6. ADJOURNMENT

Chairman R. Muckle

Move to Adjourn

Motion: to adjourn

Moved: B. Crouch; **2nd:** K. Booker; **Discussion:** None; **In Favor:** all; **Opposed:** none; **Abstentions:** None

Motion Carries by unanimous voice vote.