

TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY



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WATER POLLUTION
CONTROL
AUTHORITY

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SPECIAL MEETING MINUTES WATER POLLUTION CONTROL AUTHORITY WASTEWATER TREATMENT FACILITY MARCH 9, 2023

Attendees:

Ray Weaver, Carmen Melaragno, and Joseph Greco. Also present: Robert Grasis, Director Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; and Heatheryn Leduke, Financial Analyst.

CALL TO ORDER

The meeting was called to order by Chairman Weaver at 6:17 p.m.

PUBLIC COMMENT

None.

REVIEW AND APPROVAL OF PROPOSED WATER POLLUTION CONTROL AUTHORITY BUDGET #10116157; HOUSING AUTHORITY SEWER SUBSIDY BUDGET #10673282; WASTE TREATMENT OPERATING BUDGET #41345700 AND TOWN CAPITAL IMPROVEMENTS BUDGET REQUEST FOR FISCAL YEAR 2023/2024.

Mr. Grasis gave an overview of the budget process. He presented the Water Pollution Control Authority Budget and answered questions. Mr. Melaragno, seconded by Mr. Greco made a motion to approve Budget #10116157 in the amount of \$8,436.00. The motion passed unanimously (3-0-0).

Mr. Grasis provided background information on the Housing Authority Sewer Subsidy Budget and reviewed the budget. Ms. Leduke and Mr. Grasis answered questions. Mr. Greco, seconded by Mr. Melaragno made a motion to accept the Housing Authority Sewer Subsidy Budget #10673282 in the amount of \$51,000. The motion passed unanimously (3-0-0).

Mr. Grasis presented a Personnel Summary and reviewed the Waste Treatment Operating Budget. Mr. Grasis, Mr. Boske and Ms. Leduke answered questions from the Authority. Discussion took place relative to object codes including overtime wages; employee merit pay; Finance administration fees; other fees; disposal-tipping fees; repairs for motor vehicles, machinery and equipment; gasoline and diesel fuel; and conference fees and membership. Per the Finance department Boiler and Machinery Insurance, Vehicle Insurance, Umbrella/Excess Liability, Public Official Liability Insurance and are no longer used by the WPCA Ms. Leduke said. The total for those line items is \$14,279 and the increase over last year's actual budget is approximately 5.25%. Mr. Grasis and Chairman Weaver thanked Ms. Leduke for her work on the budget. Chairman Weaver, seconded by Mr. Melaragno made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Wastewater Treatment Plant budget #41345700 for fiscal year 2023/2024 in the amended amount of \$6,168,612. Chairman Weaver commended Mr. Grasis and Ms. Leduke. The motion passed unanimously (3-0-0).

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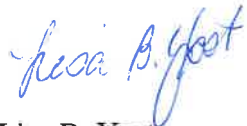
Mr. Grasis presented the Capital Improvements requests for 2023 - 2029 that included pump station improvements, sewer Exits 66 & 67, sewer lining repairs, pick-up trucks, sewer flusher truck, final clarifier weir washer, and a hydraulic crane. He answered questions from the Authority. Mr. Melaragno, seconded by Mr. Greco made a motion to accept the 2023 - 2029 Capital Improvements Requests. The motion passed unanimously (3-0-0).

Ms. Leduke reviewed projections for FY 2024. She reported that FY 2023 projections are on pace to be met and the April billing is typically 5 - 10% greater. Sewer user delinquent interest was down from lack of delinquent action taken during FY 2023 due to staffing issues and is expected to increase with lien fees and enforcement by the Marshal.

ADJOURN

Mr. Melaragno seconded by Mr. Greco made a motion to adjourn. The motion passed unanimously (3-0-0) and the meeting was adjourned at 7:55 p.m.

Respectfully submitted,



Lisa B. Yost
Secretary, Water Pollution Control