



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene: 6:00 PM (Roll Call)**

**School Board Members:**

Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

**2. Pledge of Allegiance**

**3. Agenda Review and Approval (Action)**

Approval of the agenda for the Monday, March 27, 2023, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

**4. Approval of Previous Minutes (Action)**

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for February 27, 2023 and Board Workshop Minutes for March 13, 2023.

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

A. February 27, 2023 Minutes

3

B. March 13, 2023 Workshop Notes

7

**5. Spotlight on Success: 6:05 PM (Information)**

Eden Prairie High School Presentation - *Capstone and Pathways*

Foundation for Eden Prairie Schools (FEPS) - *Update on Grants and Donations*

**6. Public Comment: 6:25 PM (Information)**

**7. Announcements: 6:35 PM (Information)**

**8. Board Work: 6:40 PM (Action)**

A. Decision Preparation

1) Executive Summary - Fiscal Year (FY) 2023-24 Capital Budget

8

a. Fiscal Year (FY) 2023-24 Capital Outlay

10

B. Required Board Action (Action)

1) Final Fiscal Year (FY) 2023-24 Budget Assumptions

11

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

C. Record of Board Self-Evaluation (Action)

1) 2021-22 Record of Board Policy Monitoring - Executive Limitations (EL's) (*No Updates*)

2) 2021-22 Record of Board Policy Monitoring - Governance Policies (*No Updates*)

3) 2022-23 Record of Board Policy Monitoring - Ends 1.1 - 1.6 (Action)

14

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

**9. Superintendent Consent Agenda: 7:00 PM (Action)**

*Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.*

A. Monthly Reports

- 1) Resolution of Acceptance of Donations 16
- 2) Human Resources Report 17
- 3) Business Services Reports
  - a. Board Business 20
  - b. Financial Report - Monthly Revenue/Expenditure Report

- B. Release Probationary Teachers
- C. Achievement & Integration Budget
  - 1) A & I Worksheet

**10. Board Education & Required Reporting: 7:05 PM (Information)**

A. Ends 1.3 Update - Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science

**11. Superintendent's Incidental Information Report**

*Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)*

**12. Board Action on Committee Reports & Minutes: 7:50 PM (Action)**

- A. Board Development Committee
- B. Community Linkage Committee (Action)
  - 1) 2023 Proposed Work Plan  
Motion \_\_\_\_\_ Seconded \_\_\_\_\_
  - 2) Approve CLC Inspiring News - Final Draft  
Motion \_\_\_\_\_ Seconded \_\_\_\_\_
  - 3) Review of Board Expectations for Community Linkage Committee (CLC)
- C. Negotiations Committee
- D. Policy Committee (Action)
  - 1) Policies | Procedures | Document Updates  
Motion \_\_\_\_\_ Seconded \_\_\_\_\_

**13. Other Board Updates (AMSD, ECSU, ISD 287): 8:10 PM (Information)**

- A. AMSD (Association of Metropolitan Schools) - Abby Lipsack
- B. ISD 287 (Intermediate School District) - Kim Ross
- C. ECSU (Metropolitan Educational Cooperative Service Unit) - Dennis Stubbs
- D. MSHSL (Minnesota State High School League) - Dennis Stubbs

**14. Board Work Plan: 8:15 PM (Action)**

- A. Work Plan Changes Document (Action)  
Motion \_\_\_\_\_ Seconded \_\_\_\_\_
- B. School Board Annual Work Plan FY 2022-23

**15. Adjournment: (Action)**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ to adjourn at \_\_\_\_\_ PM

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE FEBRUARY 27, 2023  
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on February 27, 2023 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **Convene: 6:00 PM (Roll Call)**

**School Board Members:**

*Present:* Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

*Not Present:* Debjyoti "DD" Dwivedy

*Present:* Superintendent Josh Swanson

2. **Pledge of Allegiance**

3. **Agenda Review and Approval – Motion** by S. Bartz, **Seconded** by K. Ross to approve the agenda for the February 27, 2023, meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 6-0

4. **Approval of Previous Minutes – Motion** by K. Ross, **Seconded** by D. Stubbs to approve the UNOFFICIAL Minutes for the Business Meetings on January 23, 2023, and the Board Workshop Notes for February 13, 2023 – Passed 6-0

5. **Public Comment**

6. **Announcements – Eagle Excellence**

- **Congratulations** to 12th grader Benon Brattebo [clinched a Nordic Ski pursuit title at the state championship](#).
- **Congratulations** – [EPHS drama students presented “Lockdown” by Douglas Craven](#) and went on to compete at the MSHSL One Act Play Tournament.
- **Congratulations** - After an undefeated conference season, [the Eagles boys swim and dive team was crowned Lake Conference champion last weekend!](#) Congratulations, Eagles — we’re so proud of you!
- **Congratulations** to Ninth grader Ella Schumacher **takes the stage in world premiere musical** – Have you seen “Maybe” at Stages Theatre Company? Then you’ve also seen EPHS ninth grader Ella Schumacher, who is in the cast of this inspiring world premiere musical.
- **Congratulations** to [15 EPHS athletes](#) who earned scholarships in their chosen sports and signed to play at the college level on National Signing Day Featured in the local news (see all names in Eden Prairie Local News - epln)
- The Distraction-free Life Club at EPHS is [hard at work on the second iteration of EyeDa-1](#), an artificial intelligence-based device for tackling distracted driving.
  - Yash Dagade, a 17-year-old junior at EPHS, the EyeDa’s lead developer, and his team are now working on a refined EyeDA-2 design. A dozen students from Eden Prairie High School’s (EPHS) Distraction-free Life Club (DLC) got together to confront the epidemic of distracted driving. They designed and demonstrated EyeDA-1; an artificial intelligence (AI) – based device for tackling distracted driving.
- **Congratulations** to Prairie View Third grader Habiba Nur’s whose artwork was chosen to represent District 45 in the “My District, My Minnesota” program! It will be on view in the Minnesota Senate Building through the end of 2023.
- **Congratulations** – **February 6, 2023 - Happy National School Counseling Week!**
  - Our school counselors have an incredible impact on Eagles each and every day, providing key support that helps them to fly high. We’re so grateful for their dedication to our students and are proud to celebrate them during National School Counseling Week! Please join us by thanking your school’s counselors for everything they do each day
- **Congratulations** – **February 22, 2023 – School Bus Driver Appreciation Day!**
  - Mother Nature gave our awesome drivers some well-deserved rest and relaxation for School Bus Driver Appreciation Day! These dedicated professionals transport students safely to and from school and form connections that help students thrive socially, emotionally and academically. Please thank your favorite bus driver for everything they do for our Eagles.

- **Congratulations – February 15, 2023 – School Resource Officer Appreciation Day** – We would like to express our deep appreciation for our four amazing School Resource Officers: **Rob Geis** (Oak Point, Eden Lake, Prairie View and Eagle Heights); **Ryan Kuffel** (Cedar Ridge, Forest Hills, CMS and the Early Childhood Center); and **TJ Henderson** and **Matt Kucera** (EP graduates) who are both liaisons at the high school (they are also both graduates of Eden Prairie High School!). School Resource Officers provide a vital link between the police department and the schools. Their duties include developing and presenting prevention and safety programs for youth, working closely with school staff, providing high visibility police presence at the schools, evaluating school crisis plans and investigating crimes involving juveniles. We are fortunate to have four professional, dedicated officers working with students, teachers and administrators in our schools. Happy School Resource Officer Appreciation Day to Officers Geis, Kuffel, Henderson and Kucera! A big thank you for all that you do!
- **Congratulations – School Board Recognition Month** – Thank you for all of your work, the giving of your time and effort to support and serve students, teachers, advocating funding, etc., etc., and we appreciate all you do to help all children succeed.

**7. Spotlight on Success**

Oak Point Elementary - *Amplifying Student Voice through Student-Led Conferences*

Prairie View Elementary - *Power of Academic Language with Student*

**8. Board Work**

A. Decision Preparation

B. Required Board Action

1) *Resolution* Awarding the Sale of Facility Maintenance and Capital Facilities Bonds

a. Executive Summary

b. **RESOLUTION** AWARDING THE SALE OF GENERAL OBLIGATION FACILITIES MAINTENANCE AND CAPITAL FACILITIES BONDS, SERIES 2023A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$15,010,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

**Motion** by A. Libsack, **Seconded** by A. Casper that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the Resolution as present - Passed 6-0

c. Sale Day Report

C. Record of Board Self-Evaluation

1) 2021-22 Record of Board Policy Monitoring - Governance Policies (*No Updates*)

2) 2021-22 Record of Board Policy Monitoring - Ends & Executive Limitations (EL's) - (*No Updates*)

3) 2022-23 Record of Board Policy Monitoring - Ends 1.1 - Ends 1.6 (*No Updates*)

**9. Superintendent Consent Agenda – Motion** by K. Ross, **Seconded** by A. Casper to approve the Consent Agenda as Presented – Passed 6-0

A. Approval of FY 2023-24 School Calendar

B. Approval of Preliminary FY 2024-25 Calendar

C. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report - January 2023

D. Seek Bid - EPHS Bathroom Updates

E. Seek Bids - ASC Restroom Update

F. Seek Bids - EPHS PAC Lighting Replacement

**10. Board Education & Required Reporting**

A. Ends 1.6 Update - Each student has the knowledge that citizens and residents of the United States need to contribute positively to society.

B. Board Site Visits

C. American Indian Education Resolution

**Motion** by S. Bartz, **Seconded** by A. Casper to recess at 8:52 p.m. – Passed 6-0; Meeting resumed

**11. Superintendent's Incidental Information Report**

A. Strategic Plan Process

**12. Board Action on Committee Reports & Minutes**

A. Board Development Committee

B. Community Linkage Committee

1) Community Linkage Committee Minutes - February 1, 2023

**Motion** by A. Casper, **Seconded** by S. Bartz to approve minutes as presented and changes noted – Passed 6-0

2) Community Linkage Committee Minutes - February 23, 2023

**Motion** by A. Casper, **Seconded** by K. Ross to approve minutes as presented – Passed 6-0

3) "Listen & Learn Session"

4) Measuring What Matters - *Final*

**Motion** by A. Casper, **Seconded** by D. Stubbs to approve as presented – Passed 6-0

a. Third Grade Proficiency District & State

b. Reading by Third Grade

c. Reading by Third Grade Assessments

5) Inspiring News Ideas - *First Draft*

C. Negotiations Committee

D. Policy Committee - The Policy Committee proposes the change of the dollar amount to \$175,000 from \$100,000 to match the State Statute for EL 2.6.7 (471.345 Uniform Municipal Contracting Law).

1) EL 2.6.7 - Finance Management and Operations – *Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.*

**Motion** by C. Strehl, **Seconded** by A. Casper to approve recommended dollar amount change as presented – Passed 6-0.

**13. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL)**

A. AMSD – *Abby Libsack*

B. ISD 287 – *Kim Ross*

C. ECSU – *Dennis Stubbs*

D. MSHSL – *Dennis Stubbs*

**14. Board Work Plan**

A. Work Plan Changes Document – **Motion** by A. Casper, **Seconded** by D. Stubbs to approve as presented and changes noted – Passed 6-0

**Eden Prairie School Board**  
**2022–23 WORK PLAN CHANGES**  
*"Proposed" Changes*  
**February 27, 2023**

Date of Meeting/Workshop	Changes Requested
Monday, March 13, 2023 – <b>Workshop</b>	<b>ADD:</b> - <i>Demographic Study – Enrollment Retention and Capture Rate</i> - <i>Review CLC Inspiring New – DRAFT</i>
Monday, March 27, 2023	<b>ADD:</b> - <i>Approve CLC Inspiring News - DRAFT</i>
Monday, April 10, 2023 – <b>Workshop</b>	
Monday, April 24, 2023	
Monday, May 8, 2023 – <b>Board Training Meeting</b>	
Monday, May 22, 2023	

Monday, June 12, 2023 – <b>Workshop</b>	
Monday, June 26, 2023	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• 2022-23 Board Education &amp; Workshop Topics:                             <ul style="list-style-type: none"> <li>○ Strategic Planning (Spring 2023)</li> <li>○ Types of Assessments (Spring 2023)</li> </ul> </li> <li>• <i>AI Baseline Discussion/Information</i></li> <li>• <del>Demographic Study</del> <ul style="list-style-type: none"> <li>○ <del>Enrollment Retention and Capture Rate</del> – <i>Moved to March 13, 2023 Workshop</i></li> </ul> </li> </ul>	
<b>Placeholder – Policy Review</b>	

B. School Board Annual Work Plan FY 2022-23

15. **Adjournment – Motion** by S. Bartz, **Seconded** by D. Stubbs to adjourn at 10:25 *PM* – Passed 6-0

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Abby Libsack – Board Clerk



**School Board Workshop Notes- Monday, March 13, 2023**

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1. CONVENE - 6:00 PM  
School Board Members Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs
2. Demographic Study: Enrollment Retention and Capture Rate
  - *Opening and Introduction* by J. Mutzenberger
  - *Demographics and Projections Study* by Rob Schwarz, RSP & Associates, LLC
  - *Entrance and Exit Survey Presentation* by Dirk Tedmon
  - *Customer Experience: Marketing* by Grace Becker
  - *Customer Experience: Inspired Journey; Reflection on 3<sup>rd</sup> Grade Reading and Graduation Metrics* by Dr. Robb Virgin
  - *Customer Experience: Early Childhood* by Dr. Shawn Hoffman-Bram
  - *Customer Experience: Learning Experience K-12* by Dr. Carla Hines
  - *Customer Experience: Academic Outcomes* by Dr. Robb Virgin
  - *Customer Experience: Customer Satisfaction*- Grace Becker
  - *Customer Experience- Future Steps* by Dirk Tedmon
  - *Strategic Planning and Summary* by Dr. Josh Swanson
3. Mechanics of Monitoring presentation by Director Kim Ross
4. Community Linkage Committee- Draft of Inspiring News presented to Board. Additional discussion regarding the School Board's portion of Inspiring News, purpose, frequency, etc. Board Members asked to come to April meeting with ideas for upcoming Inspiring News article.
5. 2022-23 Annual Work Plan discussion
6. Agenda for next Board Workshop was discussed and confirmed.

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Abby Libsack, Board Clerk



## **EDEN PRAIRIE SCHOOLS**

Inspiring each student every day

March 27, 2023

To: Dr. Josh Swanson, Superintendent  
From: The Business Office  
Re: Capital Budget

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In keeping with the 2023-24 budget timeline, the capital outlay and building fund budgets are brought to the board for discussion in March and for approval in April. This timeline allows for adequate planning and implementation of projects needed for the 2023-24 school year. Most of the larger projects included within the capital budget are spent during the summer months, so approval of this budget is needed earlier than the general operating budget in order to secure bids and quotes.

There are four budget areas within the capital outlay and building funds, mostly due to legal restrictions on the use of the designated revenue streams. Each budget area has its own revenue source and corresponding expenditures aligned to meet the Minnesota Department of Education's (MDE) guidelines on appropriate use. See the attached table which shows a breakdown of the budget areas, including the funding source and proposed expenditures along with a summary of the revenue, expenditures and fund balances for fiscal year 2024.

The expenditure budgets comprise of planned projects to be undertaken in the coming year. They represent the district administrations' recommendation of priority projects necessary to achieve the district's academic & facility goals for fiscal year 2024. The budget recommendation is a culmination of the input and prioritization process, which included site administrators, department administrators with direct oversight of the budget areas, and the superintendent's cabinet. Where applicable, the department of education has reviewed and given its approval of certain projects, including health & safety and long-term facility maintenance projects.



Category	Revenue/Funding Source	Expenditures
<b>Capital Outlay &amp; Building Funds</b>		
Operating Capital	State funding formula (split between State Aid and Levy) per Adjusted Pupil Unit (APU) based upon building age and square footage	<ul style="list-style-type: none"> <li>• Minor building and equipment repair and replacement</li> <li>• Annual bus replacement cycle</li> <li>• Updated radios for the buses</li> <li>• New pickup with plow for grounds</li> <li>• Aerie stadium press box computer system</li> <li>• EPHS PAC lighting board</li> <li>• Early childhood motor room equipment/furniture</li> <li>• Curriculum adoption needs, new course development</li> <li>• Music instrument replacement</li> <li>• Custodial equipment</li> <li>• Annual snow removal, dome setup/takedown, inspections</li> </ul>
	Lease levy	Costs for leased spaces as approved by the MDE
Long-Term Facility Maintenance (LTFM)	Proceeds from 2020 & 2022 bond sale & annual levy	<u>MDE Approved Deferred Maintenance Projects such as:</u> <ul style="list-style-type: none"> <li>• EPHS activity center roof replacement</li> <li>• EPHS &amp; ASC restroom refreshes</li> <li>• Districtwide energy updates for plumbing fixtures</li> <li>• Flooring replacement</li> <li>• Roofing, paving, parking lot repairs</li> <li>• Door/hardware replacement</li> </ul>
	Annual levy for MDE health & safety related projects	<u>MDE Approved Projects such as:</u> <ul style="list-style-type: none"> <li>• Program management staff</li> <li>• Training (blood-borne pathogen, first aid, CPR, vaccine)</li> <li>• Personal protective equipment</li> <li>• Elevator, fire &amp; other inspections</li> <li>• Equipment, lighting, and hazard replacements/repairs</li> <li>• Annual playground re-surfacing</li> </ul>
Capital Project Levy (Technology)	Voter approved annual levy	<ul style="list-style-type: none"> <li>• Technology staff salary &amp; benefits</li> <li>• Student &amp; staff devices</li> <li>• Other technology equipment &amp; peripherals</li> <li>• Flight simulator</li> <li>• Infrastructure needs (servers, wiring, switches, fiber)</li> <li>• Software &amp; licenses</li> </ul>
Designing Pathways (Bond)	Voter approved bond referendum	<ul style="list-style-type: none"> <li>• Safety and security updates</li> <li>• Emergency radio replacement</li> <li>• Districtwide furniture</li> <li>• Final CMS construction closeout</li> </ul>

**Capital and Building Funds**  
**Summary of Revenue, Expenditures and Fund Balance**  
**Fiscal Year 2023-24**

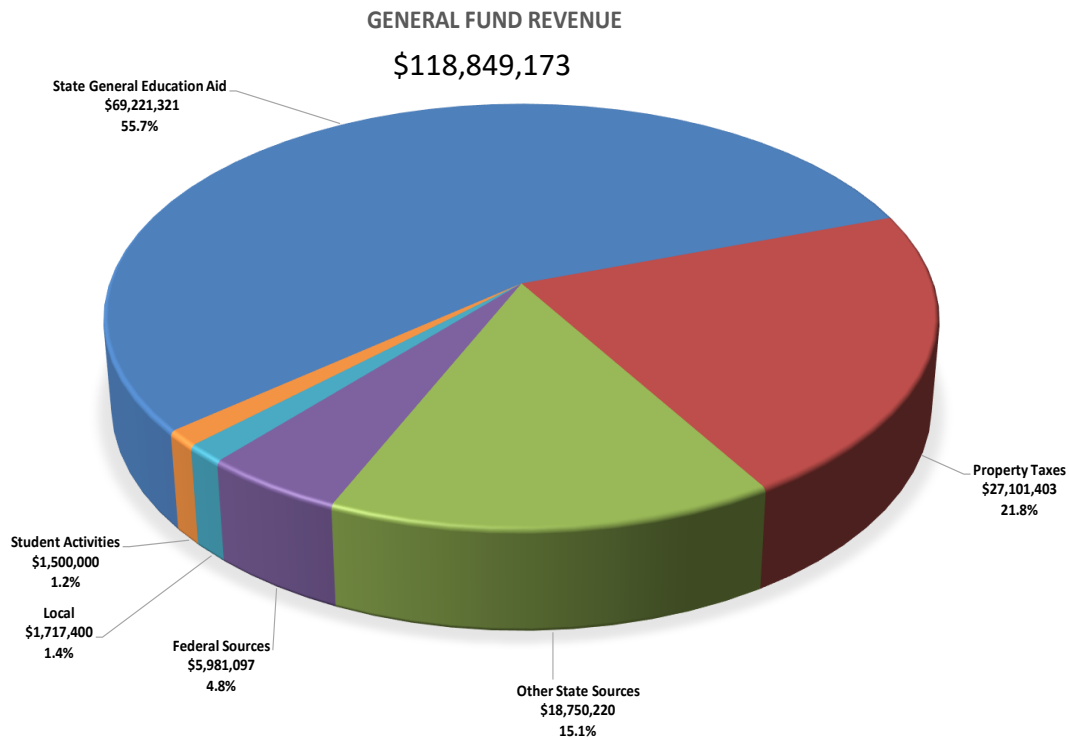
Description	(A) Operating Capital	(B) Capital Project (Tech Levy)	(C) Long-Term Facility Maintenance (LTFM)	(D) Designing Pathways (Bond)	Capital and Building Fund Totals
<b>6/30/23 Projected Fund Balance</b>	\$ 676,364	\$ 1,528,261	\$ 16,653,645	\$ 255,981	\$ 19,114,251
<b>Revenues</b>					
Local Levy	\$ 1,285,130	\$ 8,111,760	\$ 5,416,551	\$ -	\$ 14,813,441
Local Levy (Intermediate District #287 Projects)	-	-	93,576	-	93,576
State Aid	909,476	-	-	-	909,476
Building Lease Levy	852,195	-	-	-	852,195
Operating Capital (FY 2023 Adjustment)	(11,259)	-	-	-	(11,259)
Operating Capital (FY 2021 Adjustment)	4,517	-	-	-	4,517
Building Lease Levy (Pay20 Adjustment)	(14,437)	-	-	-	(14,437)
Cell Tower Lease Revenue	69,327	-	-	-	69,327
Capital Facilities Bond - LED Lighting District-wide Upgrade	(144,161)	-	-	-	(144,161)
Investment Earnings	-	-	400,000	-	400,000
Device Asset Recovery (Trade in Value of Devices)	-	110,000	-	-	110,000
E-rate (Telecommunications and Internet Access)	-	160,000	-	-	160,000
<b>Subtotal Revenue</b>	\$ 2,950,789	\$ 8,381,760	\$ 5,910,126	\$ -	\$ 17,242,675
<b>Funds Available</b>	\$ 3,627,153	\$ 9,910,021	\$ 22,563,771	\$ 255,981	\$ 36,356,926
<b>Expenditures</b>					
High School	\$ 60,000	\$ -	\$ 1,236,660	\$ -	\$ 1,296,660
High School Activities	137,000	-	1,565,000	-	1,702,000
Central Middle School	-	-	165,000	-	165,000
EHSI/Oak Point Elementary	-	-	142,340	-	142,340
Cedar Ridge Elementary	6,700	-	129,559	-	136,259
Eden Lake Elementary	1,200	-	95,380	-	96,580
Forest Hills Elementary	2,000	-	246,000	-	248,000
Prairie View Elementary	17,300	-	139,000	-	156,300
Administrative Services Center	31,800	-	736,000	-	767,800
Tassel @ Education Center	-	-	-	-	-
District Wide	200,000	-	2,917,300	255,981	3,373,281
Grounds Department	120,000	-	100,000	-	220,000
Transportation - School Buses, Vehicles, Building	992,200	-	308,000	-	1,300,200
Personalized Learning & Instruction	842,000	-	-	-	842,000
<b>Subtotal Expenditures</b>	\$ 2,410,200	\$ -	\$ 7,780,239	\$ 255,981	\$ 10,446,420
<b>Lease Levy Expenditures</b>					
Intermediate District #287 Programs	\$ 519,947	\$ -	\$ -	\$ -	\$ 519,947
University of MN - Graduation Venue	21,000	-	-	-	21,000
Golf Program Green Fees	3,500	-	-	-	3,500
Ski Fees	3,000	-	-	-	3,000
City of EP Community Center - Pool and Ice Arena	125,000	-	-	-	125,000
City of Eden Prairie - TASSEL Transition Program	73,750	-	-	-	73,750
Hennepin Technical College	13,620	-	-	-	13,620
Metro South Collaborative	88,546	-	-	-	88,546
Hopkins Schools - Other Community Education Programs	3,832	-	-	-	3,832
<b>Subtotal Expenditures</b>	\$ 852,195	\$ -	\$ -	\$ -	\$ 852,195
District-Wide Contingency	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
<b>Capital Project (also known as Technology) Levy</b>	\$ -	\$ 9,187,069	\$ -	\$ -	\$ 9,187,069
<b>Total 2023-24 Capital Expenditures</b>	\$ 3,362,395	\$ 9,187,069	\$ 7,780,239	\$ 255,981	\$ 20,585,684
<b>Restricted Fund Balance Estimate @ 6/30/24</b>	\$ 264,757	\$ 722,952	\$ 14,783,532	\$ -	\$ 15,771,242
<b>Fund Balance as a Percentage of Expenditures</b>	7.87%	7.87%	190.01%	0.00%	76.61%



## FY 23-24 Budget Assumptions

The School Board’s Executive Limitation 2.5.2 reads “There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year.” The assumptions reflect both revenue sources and expenditures for the General Fund budget.

### 1. General Fund Revenues:

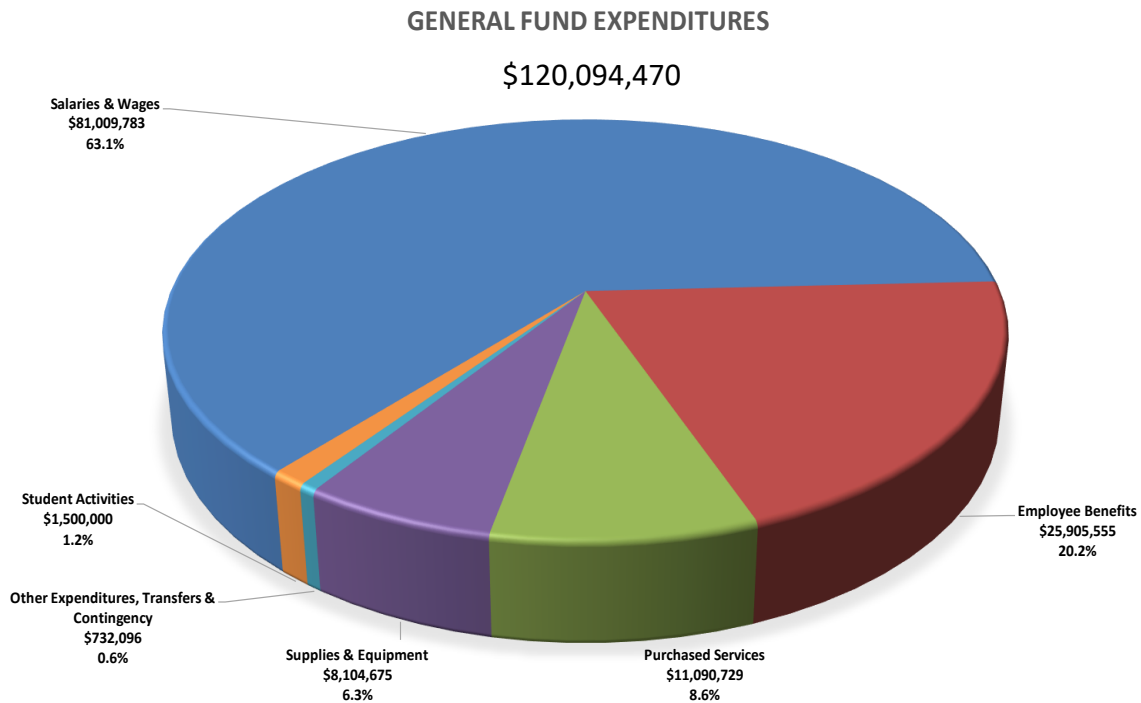


- a. State Basic General Education Aid
  - Financial model includes an increase of 3.0%
  - 2023 legislative session funding **is remains** unknown
- b. Property Taxes
  - Tax levy approved by the board in December 2022
- c. Other State Sources (Special education cross subsidy, basic skills, and other categorical aids)
  - No assumed changes
- d. Federal Sources (Grants)
  - Utilizing \$1,000,000 of ESSER Funding for supplanting
- e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
  - Assuming an increase in investment earnings

**2. Estimated Enrollment**

- a. October 1, 2023 Kindergarten-12<sup>th</sup> grade total estimated enrollment of 8,923 or an 89 student increase from October 1, 2022.
  - Includes projected 653 kindergarten students.
  - EP Online enrollment of 500, which represents a 33% increase from October 1, 2022

**3. Expenditures:**



**a. Salary and Benefits**

- Account for 87% of General Fund expenditures
- Negotiation parameters established for unsettled union contracts:
  1. Eden Prairie Education Association (EPEA), Transportation, Building Services, expiring June 30, 2023 – General Fund
  2. Food Service, expiring June 30, 2023 – Food Service Fund
  3. Preschool Teachers, expired June 30, 2022 – Community Education Fund

**b. Purchased Services, Supplies and Equipment**

- 10.0% increase for utilities (Electricity, natural gas, water/sewer, etc.)
- ~~5.0%~~ 8.0% increase for fiscal costs (Property insurance, legal costs, etc.)
- 5.0% increase for general and instructional supplies
- 5.0% increase for Site and department budgets

4. **Teacher Retirements**

- a. Assuming a conservative 5 teacher retirements at the end of this fiscal year, financial savings would occur next year.

5. **Solar Power**

- a. Assuming \$100,000 of bill credits due to generation of renewable energy
- b. The district has 22 solar arrays operational with 2 additional being added in 2023, generating the equivalent of 19% of our electricity usage.
- c. The district also subscribes to 3 community solar gardens generating the equivalent of 67% of our electricity usage.

6. **Classroom teacher staffing** according to estimated enrollment and class size targets

Grade	Target
Kindergarten	20.0
Grade 1	20.0
Grade 2	22.0
Grade 3	25.0
Grade 4	25.0
Grade 5	26.0
Grade 6	28.0
Grades 7-8	31.0
Grades 9-12	31.5

Proposing a decrease from a target of 24 to 22

Proposing a decrease from a target of 27 to 26

Proposing a decrease from a target of 30 to 28

\*Class sizes may vary depending upon specific enrollment.

7. **District Fees**

- a. High School Parking – No Change
  - Lot A & B - \$350/year
  - Lot C - \$200/year

8. **Transportation** will continue to be **Free for All**

**Record of Board Policy Monitoring  
ENDS**

**Monitoring 2021-2022 School Year Data: July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	School Year	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>ENDS</b>							

<b>1.1</b> Each student graduates and is academically prepared to progress to multiple opportunities after high school	2021-22	Yes 6/28/21	Yes 6/28/21	Yes 10/24/22	Yes 10/24/22		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
<b>1.2</b> Each student is reading at grade level by the end of third grade	2021-22	Yes 6/28/21	Yes 6/28/21	No 10/24/21	Yes 10/24/21		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
<b>1.3</b> Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	2021-22	Yes 6/28/21	Yes 6/28/21	No 10/24/22	No 10/24/22	Ends 1.3 Update on 3/27/23	No
	2022-23	Yes 6/27/22	Yes 6/27/22				

## Record of Board Policy Monitoring

### ENDS

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Policy	School Year	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>ENDS</b>							

<b>1.4</b> Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	2021-22	Yes 6/28/21	Yes 6/28/21	Yes  10/24/22	Yes  10/24/22		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
<b>1.5</b> Each student demonstrates the 21 <sup>st</sup> century skills needed to succeed in the global economy	2021-22	Yes 6/28/21	Yes 6/28/21	No  10/24/22	Yes  10/24/22		Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				
<b>1.6</b> Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	2021-22	Yes 6/28/21	Yes 6/28/21	No  10/24/22	No  10/24/22	Ends 1.6 Update on 02/27/23 <i>Completed</i>	Yes
	2022-23	Yes 6/27/22	Yes 6/27/22				

## **Resolution of Acceptance of Donations**

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

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### **Eden Lake Elementary:**

- Donation of \$96.00 – Charities Aid Foundation America (CyberGrants LLC) , Andover, MA – funds to be used for supplemental supplies (1/17/23)
- Donation of \$96.00 – Charities Aid Foundation America (CyberGrants LLC), Andover, MA – funds to be used for supplemental supplies (2/10/23)
- Donation of \$60.00 Blackbaud Giving Fund-YourCause (C. H. Robinson), Charleston, SC – funds to be used for supplemental supplies
- Donation of \$2, 518.58 – Josten’s Inc., Owatonna, MN – funds to be used for supplemental supplies



## SUPERINTENDENT CONSENT AGENDA

### A. Semi-Monthly Reports

#### HUMAN RESOURCES

1. Human Resources – Principals
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements  
Reetz, Russell - Associate Principal of Student Activities, 1.0 FTE, Eden Prairie High School, effective 6/30/2023
2. Human Resources – Administrative/Supervisory/Technical (AST)
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements
3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements
4. Human Resources – Licensed Staff
  - a. New Hires/Rehires  
Cole, Kelli - Special Education Teacher, 1.0 FTE, Prairie View Elementary, effective 3/7/2023 through 6/9/2023  
Collazo, Cristian - Elementary Education Teacher, 1.0 FTE, Eagle Heights Spanish Immersion, effective 3/15/2023 through 6/9/2023  
Dundon, James - English Teacher, .83 FTE, Eden Prairie High School, effective 3/8/2023  
Edworthy, Staci - Grade 3 Teacher, 1.0 FTE, Oak Point Elementary, effective 2/23/2023 through 6/9/2023  
Freier, Theodor - Social Studies Teacher, 1.0 FTE, Eden Prairie High School, effective 3/27/2023 through 6/8/2023
  - b. Change in Assignment  
Johnson, Victoria - FACS Teacher, .667 FTE and Credit Recovery Teacher, .333 FTE, Eden Prairie High School, effective 2/2/2023
  - c. Resignation/Retirements  
Chavez Mota, Luis - Elementary Education Teacher, 1.0 FTE, Eagle Heights Spanish Immersion, effective 6/9/2023  
Flolid, Jodie - English Teacher, 1.0 FTE, Eden Prairie High School, effective 6/9/2023  
Hall, Windlan - Mathematics Teacher, .667 FTE, Eden Prairie High School, effective 03/01/2023  
Hay, Sarah - Mathematics, 1.0 FTE, Central Middle School, effective 3/16/2023  
Jackson, Sierra - Special Education Teacher, 1.0 FTE, Eden Prairie Online, effective 6/9/2023  
Pardun, Lorena - Speech-Language Pathologist, 1.0 FTE, Cedar Ridge Elementary, effective 6/9/2023  
Parish, Sarah - Special Education Teacher, 1.0 FTE, Cedar Ridge Elementary, effective 6/9/2023  
Peitz, Jennie - Business and Management Teacher, 1.0 FTE, Eden Prairie High School, effective 6/9/2023

## SUPERINTENDENT CONSENT AGENDA

Schurman, Samuel - English Teacher, .667 FTE, Eden Prairie High School, effective 6/9/2023

Skoogman, Regan - Academic Interventionist, 1.0 FTE, Oak Point Elementary, effective 6/9/2023

Squier, CariAnn - Business Education Teacher, 1.0 FTE, Central Middle School, effective 6/9/2023

Stroud, Kaila - Family and Consumer Education Teacher, 1.0 FTE, Eden Prairie High School, effective 6/9/2023

Wassing, Anna - Spanish Teacher, 1.0 FTE, Prairie View Elementary, effective 6/9/2023

Whitman, Kurt - English Teacher, 1.0 FTE, Eden Prairie High School, effective 2/22/2023

### 5. Human Resources – Classified Staff

#### a. New Hires/Rehires

##### BUILDING SERVICES

Hammer, Nina - Day Custodian, Licensed, Pool, Oak Point Elementary, 8 hours/day, 5 days/week, 260 days/year, effective 3/13/2023

Weigel, Kevin - Custodian, Non-licensed, Night, Oak Point Elementary, 8 hours/day, 5 days/week, 260 days/year, effective 3/20/2023

##### CLASS

Austin, Tre - Eagle Zone Program Lead - 12 Month, Community Education, 8 hours/day, 5 days/week, 260 days/year, effective 3/13/2023

Cook, Jan - Facility Use Program Building Monitor, District Wide, 172 days/year, effective 3/13/2023

Quach, Brooke - Office Professional - Media, Central Middle School, 7 hours/day, 5 days/week, 185 days/year, effective 3/27/2023

##### FOOD SERVICE

##### MSEA

Cotter, Nancy - Lunchroom Paraprofessional, Cedar Ridge Elementary, 2 hours/day, 5 days/week, 172 days/year, effective 3/27/2023

Garlapati, Asha - Special Education Paraprofessional, Central Middle School, 5.5 hours/day, 5 days/week, 178 days/year, effective 3/27/2023

Kiefer, Claire - Lunchroom Paraprofessional, Oak Point Elementary, 3 hours/day, 5 days/week, 178 days/year, effective 3/27/2023

Roman, Selena - Special Education Paraprofessional, Eagle Heights Spanish Immersion, 5 hours/day, 5 days/week, 178 days/year, effective 3/15/2023

Young, Carson - Student Supervisor, Central Middle School, 7.5 hours/day, 5 days/week, 178 days/year, effective 3/27/2023

##### PRESCHOOL TEACHERS

##### TRANSPORTATION

Starr, Eric - Bus Driver, Transportation, 5.86 hours/day, 5 days/week, 178 days/year, effective 3/15/2023

##### COACHES

## SUPERINTENDENT CONSENT AGENDA

b. Change in Assignment

BUILDING SERVICES

CLASS

Neary, Olivia - From Administrative Assistant, Oak Point Elementary, to Office Professional - Media, Oak Point Elementary, 5 hours/day, 5 days/week, 185 days/year, effective 3/27/2023

FOOD SERVICE

MSEA

PRESCHOOL TEACHERS

TRANSPORTATION

c. Resignation/Retirements

BUILDING SERVICES

CLASS

Abshir, Shafie - Technology Support Specialist, Administrative Services Center, effective 3/22/2023

Chandrasekar, Hemalatha - Office Professional - Media Clerk, Oak Point Elementary, effective 2/24/2023

Leonard, Norma - Curriculum Specialist, Forest Hills Elementary, effective 5/5/2023

Link, Kathy - Office Professional - Media, Cedar Ridge Elementary, effective 6/15/2023

MSEA

Durand, William - Security Monitor, Eden Prairie High School, effective 3/16/2023

Jakica, Isidora - Student Supervisor, Central Middle School, effective 2/28/2023

Luke, Mark - Eagle Zone Program Assistant and Special Education Paraprofessional, Oak Point Elementary, effective 3/16/2023

Marinos-Baych, Sofia - ESL Paraprofessional, Oak Point Elementary, effective 3/3/2023

Quach, Brooke - Student Supervisor, Central Middle School, effective 2/16/2023

PRESCHOOL TEACHERS

TRANSPORTATION

Douglas, James - Bus Driver, District Wide, effective 6/8/2023

TERMINATIONS

**Board Business:**

**General Consent Agenda**

**Approval of Payments, All Funds, February 2023**

Check #415862-416179	\$2,432,181.65
Electronic Disbursements	\$4,668,001.85
<b>TOTAL</b>	<b>\$7,100,183.50</b>

**Acknowledgment of Electronic Transfers February 2023**

<b>INVEST DATE</b>	<b>FROM</b>	<b>TO</b>	<b>INTEREST RATE</b>	<b>MATURITY DATE</b>	<b>PRINCIPAL</b>
	PMA Financial	MNTrust			

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: Feb-23**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 21,244,580	\$ 27,457,881	77.37%	70.36%
021-040	TUITION	58,420	50,000	116.84%	18.00%
041-089	FEES & ADMISSIONS	656,012	582,900	112.54%	110.90%
090-199	MISC REVENUE	1,048,987	946,000	110.89%	75.41%
200-399	STATE AID	47,889,359	88,431,584	54.15%	55.41%
400-499	FEDERAL PROGRAMS	148,725	6,071,029	2.45%	1.70%
600-649	SALES	58,805	50,000	117.61%	121.95%
		<b>\$ 71,104,888</b>	<b>\$ 123,589,394</b>	<b>57.53%</b>	<b>56.60%</b>
	CAPITAL OUTLAY	240,751	15,458,106	1.56%	2.47%
	STUDENT ACTIVITIES	1,871,479	1,580,000	118.45%	88.01%
	MEDICAL ASSISTANCE	80,630	150,000	53.75%	135.09%
	SCHOLARSHIPS	1,809	8,500	21.29%	0.00%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 44,967,705	\$ 82,023,969	54.82%	55.33%
200	BENEFITS	14,061,868	25,651,109	54.82%	51.62%
300	PURCHASED SVCS	7,072,047	11,208,058	63.10%	67.36%
400	SUPPLIES & EQUIPMENT	6,002,402	7,996,476	75.06%	51.18%
800	OTHER EXPENSES	161,096	631,896	25.49%	20.77%
900	TRANSFERS & CONTINGENCY	-	100,000	0.00%	0.00%
		<b>\$ 72,265,118</b>	<b>\$ 127,611,508</b>	<b>56.63%</b>	<b>55.05%</b>
	CAPITAL OUTLAY	9,518,222	16,111,935	59.08%	58.22%
	STUDENT ACTIVITIES	1,812,835	1,580,000	114.74%	87.13%
	MEDICAL ASSISTANCE	114,703	196,782	58.29%	53.51%
	SCHOLARSHIPS	-	11,000	0.00%	140.91%
<b>Expenditure Notes:</b>					
The % increase under 400 Supplies & Equipment is up significantly due to the spend down of assigned fund balances for Construction and Designing Pathways.					















