

SPECIAL SCHOOL BOARD MEETING

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JUNE 13, 2016

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SCHOOL DISTRICT OF WISCONSIN DELLS
SPECIAL SCHOOL BOARD MEETING & WORK SESSION

MONDAY, JUNE 13, 2016

6:30 P.M.

HIGH SCHOOL LIBRARY-MEDIA CENTER
Wisconsin Dells High School
520 Race Street
Wisconsin Dells, WI 53965

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

"Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting."

AGENDA

- 1.0 Call to Order
- 2.0 Roll Call (Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Holly Waterman and Jesse Weaver)
- 3.0 Approval of Agenda
- 4.0 Public Comment/General Subject Matter Discussion
- 5.0 The School Board May Adjourn to Closed Session per Wisconsin Statute 19.85 (1) Subparagraph (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The purpose of closed session is to review and take action on the hiring of professional staff teaching contracts, the hiring of a Spring Hill Principal, and the employment of summer custodial/maintenance positions.

- 6.0 Reconvene Into Open Session

Act on Closed Session Items if Applicable

- 6.1 Consideration of Teaching Contracts
- 6.2 Consideration of Spring Hill Principal Contract
- 6.3 Consideration of Summer Custodial/Maintenance Employment

- 7.0 New Business
 - 7.1 Consideration of the Adoption of a Revised Strategic Plan
 - 7.2 Consideration of the 2016-17 Revenue & Expenditure Budget(s)
 - 7.3 Consideration of Board Member Resignation
 - 7.4 Consideration of Bus Bid
 - 7.5 Consideration of 2016-17 Bleacher & Signage Projects
 - 7.6 Consideration of Staff Resignations
 - 7.7 Operational Expectations OE-7 Financial Administration
 - 7.8 B/SR-5E Annual Summative Evaluation of the Superintendent
 - 7.9 Results R-5 Life Skills
- 8.0 Adjournment

June 9, 2016

Work Session/Open Session:

1. Following action the Board took several months ago, the District has completed a two-phase process for developing a fresh strategic plan. What you are receiving in this packet is a revised Mission, Vision, and Belief statement(s). The mission and vision statements have been simplified so that with minimal practice a person can recite the mission statement of Connect, Inspire, Achieve Everyone Every day. Essentially this ad-hoc, primarily volunteer, committee made up of a wide cross-section of the community felt these words best represent what the District will be grounded in as we move forward with a new strategic plan. At the conclusion of the committee's work, four committee members were identified to provide a summary overview on the development of the strategic plan and the process used in creating the plan. The following committee members are anticipated to provide a summary: Maggie Fraser, Jennifer Gavinski, Nick Radzinski, and Michelle Schmitz. Overall, as I suspect you will learn the process went quite well and consensus was reached on the design and construction of the newly minted strategic plan.
2. Business Manager Deb Michel has completed the development of the 2016-17 revenue and expenditure budgets and is providing you with a detailed summary of the budget. Overall, this budget has been developed as a balanced budget, and I will allow Mrs. Michel to provide you with an overall summary that the District is in good standing for the upcoming fiscal year.
3. Please see the letter the District received from Holly Waterman, resigning from her position on the Board of Education.
4. Now that the 2016-17 expenditure budget has been approved, Director of Transportation Fred Steinhorst has submitted a bus bid to the business office and is recommending the bid on the following page be approved so buses can be ordered for the upcoming school year. No other bids were received.

PROPOSAL FORM FOR 72 PASSENGER CONVENTIONAL SCHOOL BUS
Due May 27, 2016 2:00 PM

I, The undersigned, being familiar with local conditions affecting the cost of delivery, and being familiar with the specifications as set forth in the detailed specification sheet, which is attached, as well as Federal Motor Vehicle Safety Standards and Wisconsin Trans. 300 requirements, hereby propose to furnish and deliver:

ITEM 1. - Two 72 Passenger Conventional School Busses as per Specifications.

Make 2017 IC CF300 \$ 166,800

ITEM 2. - Less Trade allowance for Bus #24 \$ 1,250

ITEM 3. - Less Trace allowance for Bus #20 \$ 1,250

Total Net Cost after trade in: \$ 164,300

Payment will be made to the successful bidder upon checking the condition and delivery of the item listed herein.

All bids must be equal to or surpass specifications. Request to bid does not imply that the lowest bid will be accepted. The School District of Wisconsin Dells reserves the right to reject any or all bids or to accept the bid, which in their opinion, serves the best interest of the district based on quality as well as price.

Vendor MID STATE TRUCK SAU.

Address MARSHFIELD, WI, 54449

By MARK RANNO

Title BUS SALES

5. On a similar theme, Director of Building & Grounds Dennis Draper has submitted bids to the business office for board approval, and these are to address bleacher handicap accessibility in the WDHS gymnasium. The work will also include the replacement of the rollers on the north side bleachers.

Company	Bid Amount
BR Bleachers	\$16,102.00
J&D Enterprises	\$30,887.00

I recommend the Board accept the low quotation from BR Bleachers to provide the bleacher and handicap accessibility upgrades.

Additionally, as part of the facility study, the District received a failing grade in the area of signage in the buildings, and this item would address current code requirements. The District's interior signs are plastic routed and do not have raised lettering or Braille. They also are not mounted to ADA specifications. In an effort to meet requirements, Mr. Draper solicited proposals to have this work done during the summer of 2016 for the high school and Spring Hill School:

Company	Bid Amount
Gruenke Company, Inc.	\$14,077.00
Inpro Interiors	\$15,676.19

I recommend the Board accept the low quotation from The Gruenke Company, Inc.

6. Please accept the following staff resignations: Terri Graack and Amy Ebben. The District may receive one more resignation as another staff member has accepted a position in another district, but we have not received his resignation at the time of drafting this document.
7. The Board will take a few moments to review OE-7 Financial Administration, and following the discussion, a summary report would be prepared and presented at the June 27, 2016 monthly meeting. As a reminder, the draft you are receiving included a RED font with a sample summary that the Superintendent would provide the Board. Between Business Manager Deb Michel and myself, we are looking for feedback on how much detail the Board is looking for when reporting at the end of the month.
8. Again, the Board will familiarize itself with B/SR-5E Annual Summative Evaluation of the Superintendent, and you can determine what route you wish to go in the future. For example, one option would be to align the evaluation with the

Educator Effectiveness model, as is the case with all teaching staff and principal evaluations.

9. Finally, R-5 Life Skills refers to a document of what the Board expects/values that the District teach its students in the area of life skills. You can provide feedback to determine whether these are sets of skills you value when approaching the 2016-17 school year.

We are WD

Our Mission

Connect × Inspire × Achieve
Everyone. Every day.

Our Vision

Cultivating academic excellence today for a stronger community tomorrow.

Our Beliefs

We set high academic standards and expect each student to reach his/her full potential.

We are committed to the whole child: healthy, safe, engaged, supported, and challenged.

We embrace our diversity, integrate equitable practices, and believe all students will be successful regardless of race, income, gender, sexual identity and learning differences.

We partner with families and community to develop informed and responsible citizens.

We collaborate to support individuals and families.

We deliver a consistent and rigorous curriculum in every classroom.

We value adult learning as a key to student learning.

We pursue innovative ideas, evidence-based practices, and modern technologies.

We seek to provide physical environments that facilitate high levels of learning
and serve the needs of our community.

**We live our mission and strive for our vision.
This is WD.**

School District of Wisconsin Dells

Multi-Year Strategic Plan

Spring 2016

Core Strategies

The following four core strategies organize our continuous improvement work at the system and at the school level over the long-term. Our core strategies are further defined and supported by our strategic objectives. We will focus on key performance objectives each year within these identified areas in order to meet our system's mission, vision, and belief statements.

- **Student Growth and Achievement**
- **District and Community Engagement**
- **Professional Growth and Leadership**
- **Facilities, Finance, and Operations**

Strategic Objectives

Student Growth and Achievement

Use data-driven, culturally-responsive instruction to improve K-12 literacy and to ready learners for colleges and careers.

District and Community Engagement

Connect with the community to promote our district and best serve our students and families.

Professional Growth and Leadership

Enhance student learning and retain top talent by supporting creative implementation of high-impact instructional strategies and targeted professional development.

Facilities, Finance, and Operations

Implement a long-term plan that ensures safe, clean, and healthy facilities that foster multiple student learning pathways while maintaining fiscal responsibility.

SWOT Analysis
School District of Wisconsin Dells
Strategic Planning Committee
June 2016

<p style="text-align: center;">Strengths</p> <p>Use of data to choose appropriate improvement goals (i.e., student writing)</p> <p>Increasing participation in Advanced Placement and pass rates that are above the state average</p> <hr/> <p>Overall improving attendance and graduation rates</p> <p>Current financial solvency of the district, making an operational referendum unnecessary</p>	<p style="text-align: center;">Weaknesses/Areas for Growth</p> <p>Facilities</p> <hr/> <p>Behind the state level in 3rd grade reading</p> <p>Staff recruitment and retention (to have “the right people on the bus”)</p> <p>Twice as many students open enrolling out of the district as coming in</p> <p>Gaps in reading between subgroups</p>
<p style="text-align: center;">Opportunities</p> <p>Teaching a second language much earlier (i.e., in elementary school)</p> <p>Technology integration (e.g., flipped classrooms, STEM)</p> <hr/> <p>Embracing diversity</p> <p>Knowledge of high-impact instructional strategies</p> <p>Progressive staff development programs to retain top talent/mastery (e.g., G&T, ESL)</p>	<p style="text-align: center;">Threats</p> <p>Poverty</p> <hr/> <p>Facilities</p> <p>The traditional educational system’s consistent inability to ready students for a rapidly changing world and the public’s lack of attention to this</p> <p>Three distinctly different communities (Wisconsin Dells, Lake Delton, Briggsville) not being focused on the community’s children overall</p> <p>Reduced funding of public education and the increasing funding of non-public educational entities</p> <p>Increase in mental health situations</p>

Action – 2016-17 Revenue Budgets

Please approve the below-listed budgets to be presented to the electorate at the Annual Meeting on Monday, August 8, 2016.

<i>Fund</i>	<i>2015-16 Budget</i>	<i>2016-17 Budget</i>	<i>\$ Change</i>	<i>% Change</i>
10-General Fund	19,731,354	19,961,886	+ 230,532	+ 1.17%
21-Special Revenue Trust Fund	0	0	0	N/A
27-Special Projects	2,761,417	2,546,102	- 215,315	- 7.80%
29-Native American Education	30,356	30,356	0	N/A
38-Non-Referendum Debt	140,995	0	- 140,995	- 100.00%
39-Debt Service	254,177	243,652	- 10,525	- 4.14%
49-Capital Project Fund	0	0	0	N/A
50-Food Service	831,803	841,074	+ 9,271	+ 1.11%
72-Trust Fund	6,470	5,025	- 1,445	- 22.33%
73-Trust Fund	916,219	927,785	+ 11,566	+ 1.26%
80-Community Service	19,825	16,928	- 2,897	- 14.61%
Total	24,692,616	24,572,808	- 119,808	- 0.49%

Action – 2016-17 Expenditure Budgets

Please approve the below-listed budgets to be presented to the electorate at the Annual Meeting on Monday, August 8, 2016.

<i>Fund</i>	<i>2015-16 Budget</i>	<i>2016-17 Budget</i>	<i>\$ Change</i>	<i>% Change</i>
10-General Fund	19,731,354	19,961,886	+ 230,532	+ 1.17%
21-Special Revenue Trust Fund	0	0	0	N/A
27-Special Projects	2,761,417	2,546,102	- 215,315	- 7.80%
29-Native American Education	30,356	30,356	0	N/A
38-Non-Referendum Debt	143,628	0	- 143,628	- 100.00%
39-Debt Service	261,863	259,863	- 2,000	- 0.76%
49-Capital Project Fund	0	0	0	N/A
50-Food Service	824,276	841,074	+ 16,798	+ 2.04%
72-Trust Fund	6,470	7,200	+ 730	+ 11.28%
73-Trust Fund	680,219	692,785	+ 12,566	+ 1.85%
80-Community Service	19,673	16,928	- 2,745	- 13.95%
Total	24,459,256	24,356,194	- 103,062	- 0.42%

The following information is provided to enhance the Board's awareness of changes in some of the above listed budgets.

GENERAL FUND

The proposed 2016-17 General Fund Expenditure Budget for the School District of Wisconsin Dells is \$19,961,886. This represents a \$230,532 or 1.17 percent increase. The 2015-16 General Fund Expenditure Budget is compared to the proposed 2016-17 General Fund Expenditure Budget in the chart below:

<i>General (10) Fund Expenditure Budget</i>	<i>2015-16 Budget</i>	<i>2016-17 Budget</i>	<i>Percent of Budget</i>	<i>Dollar Change</i>	<i>Percent Change</i>
Salaries	9,186,423	9,190,791	46.04%	+ 4,368	+ 0.05%
Benefits	4,377,648	4,457,399	22.33%	+ 79,751	+ 1.82%
Purchased Services	2,411,018	2,628,373	13.17%	+ 217,355	+ 9.02%
Non-Capitol Objects	1,157,158	1,124,952	5.64%	- 32,206	- 2.78%
Capital Object	651,261	679,070	3.40%	+ 27,809	+ 4.27%
Debt Retirement	17,392	18,500	0.09%	+ 1,108	+ 6.37%
Insurance & Judgments	220,665	220,097	1.10%	- 568	- 0.26%
Operating Transfers	1,619,843	1,544,081	7.74%	- 75,762	- 4.68%
Dues & Fees	89,946	98,623	0.49%	+ 8,677	+ 9.65%
<i>Total</i>	19,731,354	19,961,886	100.0%	+ 230,532	+ 1.17%

At this time, the District has a balanced budget. There are still a lot of unknown factors that will likely cause us to make many changes before we are done with the process.

Salaries: This budget category includes wages and salaries paid to all non-special education personnel, including Board Members, administrators, teachers and support staff. It will consume 46.04 percent of the total 2016-17 general budget and is \$4,368 or 0.05 percent higher than the budgeted salary and wage expenditures in 2015-16. The proposed budget includes increases for all regular employees and is compliant with Wis. Stat. 111.70 that limits, without a referendum, increases in base wages for municipal employees, which includes school district employees. The increases are based upon a consumer price index for all urban consumers (CPI-U) increase of 0.12 percent. The board also approved an increase in supplemental wages for each of the employee groups, resulting in overall wage increases of 2.26 percent. Based on the outcomes of recent strategic planning, the budget includes the addition of two teacher coaching positions in the areas of literacy and math. The proposed budget also includes an additional English Language Learners (ELL) teacher. Funding for the additional positions is possible because of not seeking replacements for five of the teacher vacancies at the elementary level.

Fringe Benefits: This budget category includes employer social security, employer contributions to the Wisconsin Retirement System, life insurance, health insurance, dental insurance, disability insurance, and retirement benefits for non-special education personnel. Fringe benefits for these non-special education employees will consume 22.33 percent of the total 2016-17 budget. It is \$79,751 or 1.82 percent higher than the budgeted 2015-16 fringe benefit expenditures. The premiums for the WEA Insurance Trust Plan will be \$617.88 per month for a single plan and \$1,385.54 per month for a family plan. The employee's monthly contribution of 12.6 percent will be equal to \$77.85 per month for a single plan and \$174.58 per month for a family plan. The budget includes the District health reimbursement arrangement that will continue to contribute up to \$900 toward the deductibles for a single plan and \$1,800 for a family plan. The budget includes a 3 percent increase in the District's dental insurance premiums for 2016-17 and a slight decrease in the Wisconsin Retirement rate for 2017 is expected. Social security, disability insurance and Employer contributions to the Wisconsin Retirement System are driven by employee wages. The recommended budget also includes the additional benefits associated with the additional teaching positions being proposed.

Purchased Services: This budget category includes repairs, service agreements, telephone, internet service, fuel for heat and transportation, electricity, water and sewer, postage, printing, maintenance and construction projects and tuition payments. Purchased services will consume 13.17 percent of the total 2016-17 budget. This expenditure category will be \$217,355 or 9.02 percent higher than the 2015-16 purchased services budget. Based on pending applications, the District increased its open enrollment tuition budget for resident students attending school in another district by \$203,654. The proposed budget also includes increased expenditures associated with the development of a long-term facilities plan and network upgrade projects that will be partially funded by E-rate reimbursements.

Non-Capital Objects: This budget category includes library books and textbooks, workbooks, audio-visual teaching aids, computer software, paper and instructional supplies. Non-capital objects will consume 5.64 percent of the total 2016-17 budget. It is \$32,206 or 2.78 percent lower than budgeted 2015-16 non-capital object expenditures. The proposed budget includes additional expenditures associated with STEM and advanced placement classes and reallocation of the technology budget to the capital objects area.

Capital Objects: This budget category includes all equipment that costs more than \$300 and will consume 3.40 percent of the total 2016-17 budget. It is \$27,809 or 4.27 percent higher than the budgeted 2015-16 capital object expenditures. The budget includes the replacement of two buses.

Debt Retirement: This budget category includes principal and interest on operational debt and equipment leases. It will consume 0.09 percent of the total 2016-17 budget. There is just a slight change anticipated in this area of the budget at this time.

Insurance and Judgments: This budget category includes liability, property, and worker compensation insurance premiums and unemployment compensation. It will consume 1.10 percent of the total budget in 2016-17 and is \$568 or 0.26 percent lower than the budget for 2015-16 insurance and judgment expenditures.

Operating Transfers-Out: This budget category is used to transfer monies from Fund-10 to Fund-27 to cover special education salaries, benefits, open enrollment transfers, out-of-District tuition payments, transportation and the non-salary and benefit expenditures that support special education programs. It is also used to transfer monies from Fund-10 to Fund-50 to cover any operational deficits in the Food Service Program, if one occurs.

It will consume 7.74 percent of the total budget in 2016-17 and is \$75,762 or 4.68 percent lower than the 2015-16 budget. The reduction is due in part to savings in salaries and associated benefits due to a retirement and anticipation of a part-time employment continuing in 2016-17. Beginning in 2016-17, the amount of the open enrollment transfer amount for pupils with disabilities is \$12,000. The entire amount is a fund 10 expenditure, and non-resident districts no longer are able to recruit additional costs beyond the transfer amount. This change equates to a reduction in the purchased services amount in Fund 27 and results in a lower operating transfer out of Fund 10 to cover that cost. A \$3,000 operating transfer to Fund 50 is also included in the proposed budget.

Dues and Fees: This budget category includes dues, entry fees, registration fees, and membership fees and will consume 0.49 percent of the total 2016-17 budget. It is \$8,677 or 9.65 percent higher than the 2015-16 dues and fees budget. The largest portion of the increase is in the athletic and activities area of the budget due to the additions of hockey and soccer as district-sponsored sports.

SPECIAL PROJECTS FUND

The proposed 2016-17 Special Projects (Fund 27) Expenditure Budget for the School District of Wisconsin Dells is \$2,546,102. This represents a \$215,315 or 7.80 percent decrease from the 2015-16 Special Projects Expenditure Budget. The 2015-16 Special Projects Expenditure Budget is compared to the proposed 2016-17 Special Projects Expenditure Budget in the chart below:

<i>Special Projects (27) Fund Expenditure Budget</i>	<i>2015-16 Budget</i>	<i>2016-17 Budget</i>	<i>Percent of Budget</i>	<i>Dollar Change</i>	<i>Percent Change</i>
Salaries	1,572,553	1,521,923	59.77%	- 50,630	- 3.22%
Benefits	758,348	670,560	26.34%	- 87,788	- 11.58%
Purchased Services	359,766	309,718	12.16%	- 50,048	- 13.91%
Non-Capitol Objects	60,250	37,401	1.47%	- 22,849	- 37.92%
Capital Object	2,000	2,000	0.08%	0	N/A
Insurance & Judgments	2,500	0	0.00%	- 2,500	- 100.00%
Dues & Fees	6,000	4,500	0.18%	- 1,500	- 25.00%
Total	2,761,417	2,546,102	100.00%	- 215,315	- 7.80%

Salaries: This budget category includes wages and salaries paid to all special education personnel, Director of Pupil Services, teachers and support staff. It will consume 59.77 percent of the total 2016-17 budget and is \$50,630 or 3.22 percent lower than the budgeted salary and wage expenditures in 2015-16. The reduction is due in part to savings in salaries due to a retirement and a request for part-time employment continuing in 2016-17.

Fringe Benefits: This budget category includes employer social security, Wisconsin Retirement System contributions, life insurance, health insurance, dental insurance, and disability insurance. Fringe benefits for these special education employees will consume 26.34 percent of the total 2016-17 budget. It is \$87,788 or 11.58 percent lower than budgeted 2015-16 fringe benefit expenditures. Social security, disability insurance and employer contributions to the Wisconsin Retirement System are driven by employee wages. The reduction is due to savings in benefits because of a retirement and a request for part-time employment continuing in 2016-17.

Purchased Services: This budget category includes repair, service agreements, telephone, postage, printing, small construction projects, student transportation and tuition payments for special education related services. Purchased services will consume 12.16 percent of the total 2016-17 budget. It is \$50,048 or 13.91% lower than budgeted 2015-16 purchased services expenditures. Beginning in 2016-17, the amount of the open enrollment transfer amount for pupils with disabilities is \$12,000. The entire amount is a fund 10 expenditure, and non-resident districts no longer are able to recruit additional costs beyond the transfer amount. This change equates to

a \$39,143 reduction in the purchased services amount in Fund 27. A reduction of IDEA Flow Through expenditures in this area of the budget is the reason for the other portion of the reduction.

Non-Capital Objects: This budget category includes library books and textbooks, workbooks, audio-visual teaching aids, computer software, paper and instructional supplies. Non-capital objects will consume 1.47 percent of the total 2016-17 budget. It is \$22,849 or 37.92% lower than budgeted 2015-16 purchased services expenditures, and is the result of lower IDEA grant expenditures in this area of the budget.

Capital Objects: This budget category includes all equipment that costs more than \$300 and will consume 0.08 percent of the total 2016-17 budget. At this time, there is no change in this area of the budget.

Insurance and Judgments: This budget category includes unemployment compensation for special education staff. At this time, there are no funds being allocated to this area of the budget. It is \$2,500 or 25.00% lower than budgeted 2015-16 insurance expenditures. At this time, no funds are budgeted for this area of the budget.

Dues and Fees: This budget category includes dues, registration fees and membership fees and will consume 0.18 percent of the total 2016-17 budget. At this time, there is a \$1,500 reduction in anticipated grant expenditures for this area of the budget from 2015-16.

FOOD SERVICE FUND

The proposed **2016-17 Food Service Fund (Fund 50) Expenditure Budget** for the School District of Wisconsin Dells is **\$841,074**. This represents a **\$16,798 or 2.04 percent increase** from the 2015-16 Food Service Expenditure Budget. The 2015-16 Food Service Expenditure Budget is compared to the proposed 2016-17 Food Service Expenditure Budget in the chart below:

<i>Food Service (50) Fund Expenditure Budget</i>	<i>2015-16 Budget</i>	<i>2016-17 Budget</i>	<i>Percent of Budget</i>	<i>Dollar Change</i>	<i>Percent Change</i>
Salaries	273,479	289,857	34.46%	+ 16,378	+ 5.99%
Benefits	110,977	117,673	13.99%	+ 6,696	+ 6.03%
Purchased Services	12,050	10,250	1.22%	- 1,800	- 14.94%
Non-Capitol Objects	419,225	417,549	49.64%	- 1,676	- 0.40%
Capital Object	6,500	4,000	0.48%	- 2,500	- 38.46%
Dues & Fees	2,045	1,745	0.21%	- 300	- 14.67%
<i>Total</i>	824,276	841,074	100.00%	+ 16,798	+ 2.04%

Tax Levy Implications

Please see the attached Revenue Limit Worksheet. It is the tool the District uses to calculate its levy each year. In 2015-16, there was no allowed per pupil change in the revenue limit. The budget for 2016-17 is also built with no increase in the allowed per pupil change factor in the revenue limit. A slight decrease in our Current Membership Average, coupled with a zero increase in the allowed per pupil change, results in a reduction in the District's revenue limit. The law provides a hold harmless exemption so the revenue limit of districts experiencing declining enrollment does not go below the previous year's base revenue limit. This provision provides a \$58,690 non-recurring exemption in the revenue limit calculation. The District also projects qualifying for a \$58,690 non-recurring declining enrollment exemption based on a reduction of three in the Current Membership Average. Based on how the calculation works, yes, those two exemptions end up being the same in the District's situation. With these factors, plus several others, the General Fund tax levy is projected to decrease \$103,042.

The outstanding Non-Referendum debt issue was paid off in 2015-16, and there will be no Fund 38 Non-Referendum Debt Service levy for 2016-17. The \$140,993 levy authority from 2015-16 essentially goes back in to the formula in the calculation of the general fund levy.

The District's total Fund 39 Referendum Debt Service levy will decrease by \$10,675 in 2016-17, from \$210,675 to \$200,000.

At this time, the recommended budgets call for a \$254,546 total tax levy decrease in 2016-17. We have projected a two percent increase in the District's equalized value. The total projected tax implication of the proposed 2016-17 budgets is reflected in the chart below:

<i>Fund</i>	<i>Actual 2014-15</i>	<i>Actual 2015-16</i>	<i>Proposed 2016-17</i>	<i>Dollar Change</i>	<i>Percent Change</i>
10-General	16,547,209	16,558,396	16,455,354	- 103,042	- 0.62%
38-Non-Ref Debt Service	66,438	140,993	0	- 140,993	- 100.00%
39-Debt Service	212,100	210,675	200,000	- 10,675	- 5.07%
80-Community Service	0	0	0	0	0.00%
Chargeback	751	303	467	+ 164	+ 54.13%
<i>Total Tax Levy</i>	16,826,498	16,910,367	16,655,821	- 254,546	- 1.51%
<i>Equalized Value</i>	2,032,357,936	2,202,560,848	2,246,612,065	+44,051,217	+ 2.00%
<i>Mill Rate</i>	.008279	.007678	.007414	- .000264	- 3.44%

DATA AS OF 2/29/2016 1:40 PM

Line 1 Amount may Not Exceed Line 11 - (Line 7B+Line 10) of Final 15-16 Revenue Limit		
2015-16 General Aid Certification (15-16 Line 12A, src 621)	+	700,749
2015-16 Computer Aid Received (15-16 Line 17, Src 691)	+	30,338
2015-16 Hi Pov Aid (15-16 Line 12B, Src 628)	+	116,918
2015-16 Fnd 10 Levy Cert (15-16 Line 18, Levy 10 Src 211)	+	16,558,396
2015-16 Fnd 38 Levy Cert (15-16 Line 14B, Levy 38 Src 211)	+	140,993
2015-16 Fnd 41 Levy Cert (15-16 Line 14C, Levy 41 Src 211)	+	0
2015-16 Aid Penalty for Over Levy (15-16 FINAL Rev Limit Wksht)	-	0
2015-16 Total Levy for All Levied Non-Recurring Exemptions*	-	282,746
NET Base Revenue Built from 15-16 Data (Line 1)	=	17,264,648

*For 2015-16 Non-Recurring Exemptions Levy Amount, enter actual amount for which district levied; (78 Hold Harmless, Non-Recurring Referenda, Declining Enrollment, Energy Efficiency Exemption, Refunded/Rescinded Taxes, Prior Year Open Enrollment Pupils, Reduction for Ineligible Fund 80 Expenditures, Environmental Remediation, Adjustment for New choice Pupils in 2015-16)

September & Summer FTE Membership Averages

District Resident Transfer Pupils @ 75%.

Line 2: Base Avg: (13+.4ss)+(14+.4ss)+(15+.4ss) / 3 =			1,765
	2013	2014	2015
Summer fte:	12	11	19
% (40,40,40)	5	4	8
Sept fte:	1,765	1,777	1,737
Total fte	1,770	1,781	1,745

Enter membership values from prior year Rev Lim worksheet.

Line 6: Curr Avg: (14+.4ss)+(15+.4ss)+(16+.4ss) / 3 =			1,759
	2014	2015	2016
Sum 0 fte:	11	19	29
% (40,40,40)	4	8	12
Sept fte:	1,777	1,737	1,738
Total fte	1,781	1,745	1,750

Enter estimated 2016 Summer & Sept membership values

Line 10B: Declining Enrollment Exemption =			58,690
Average FTE Loss (Line 2 - Line 6, if > 0)			6
X 1.00 =			6
X (Line 5, Maximum 2016-2017 Revenue per Memb) =			9,781.67
Non-Recurring Exemption Amount:			58,690

Line 17: State Aid for Exempt Computers =			29,295
Line 17 = A X (Line 16 / C) (to 8 decimals)			Round to Dollar

2016 Property Values (estimate until Oct '16 values are available)

A. 2016 Exempt Computer Property Valuation	Required	+	3,951,500
B. 2016 TIF-Out Tax Apportionment Equalized Valuation		+	2,246,612,065
C. 2016 TIF-Out Value plus Exempt Computers (A + B)		=	2,250,563,565

Computer aid replaces a portion of proposed Fund 10 Levy

Src 691 = Computer Value X (Proposed Levy / (TIF-Out Val + Computer Value))

2016-2017 Revenue Limit Worksheet

1. 2015-16 Base Revenue (Funds 10, 38, 41)	(from left)	17,264,648
2. Base Sept Membership Avg (13+.4ss, 14+.4ss, 15+.4ss/3)	(from left)	1,765
3. 2015-16 Base Revenue Per Member (Ln 1 / Ln2)	(with cents)	9,781.67
4. 2016-17 Per Member Change (A+B+C)		0.00
A. Allowed Per-Member Change		0.00
B. Low Rev Incr ((9,100 - (3 + 4A)) - 4C) Not < 0		0
C. Low Rev Dist in CCDEB (Enter DPI Adjustment)		
5. 2016-17 Maximum Revenue / Member (Ln 3 + Ln 4)		9,781.67
6. Current Membership Avg (14+.4ss, 15+.4ss, 16+.4ss/3)	(from left)	1,759
7. 2016-17 Rev Limit, No Exemptions (Ln7A + Ln 7B)	(rounded)	17,264,648
A. Max Rev/Memb x Cur Memb Avg (Ln 5 x Ln 6)		17,205,958
B. Hold Harmless Non-Recurring Exemption		58,690
8. Total 2016-17 Recurring Exemptions (A+B+C+D+E)	(rounded)	0
A. Prior Year Carryover		
B. Transfer of Service		
C. Transfer of Territory/Other Reorg (if negative, include sign)		
D. Federal Impact Aid Loss (2014-15 to 2015-16)		
E. Recurring Referenda to Exceed (If 2016-17 is first year)		0
9. 2016-17 Limit with Recurring Exemptions (Ln 7 + Ln 8)		17,264,648
10. Total 2016-17 Non-Recurring Exemptions (A+B+C+D+E+F+G+H)		58,690
A. Non-Recurring Referenda to Exceed 2016-17 Limit		0
B. Declining Enrollment Exemption for 2016-17 (from left)		58,690
C. Energy Efficiency Net Exemption for 2016-17 (see pg 2 for details)		0
D. Adjustment for Refunded or Rescinded Taxes, 2016-17		
E. Prior Year Open Enrollment (uncounted pupil[s])		
F. Reduction for Ineligible Fund 80 Expenditures (enter as negative)		
G. Environmental Remediation Exemption		
H. Adjustment for New Choice Pupils in 2016-17 (FTE x Line 5 above)		
11. 2016-17 Revenue Limit With All Exemptions (Ln 9 + Ln 10)		17,323,338
12. Total Aid to be Used in Computation (12A + 12B)		838,689
A. October 15 General Aid Certification		721,771
B. State Aid to High Poverty Districts (not all districts)		116,918
DISTRICTS WILL NEED TO ESTIMATE AN AID AMOUNT UNTIL THE OCT 15, 2016 AID CERT. IS AVAILABLE.		
13. Allowable Limited Revenue: (Line 11 - Line 12)		16,484,649
(10, 38, 41 Levies + Src 691. Src 691 is DOR Computer Aid.)		
14. Total Limited Revenue To Be Used (A+B+C)	Not > line 13	16,484,649
Entries Required Below: Enter amnts needed by purpose and fund:		
A. Gen Operations: Fnd 10 including Src 211 & Src 691		16,484,649 (Proposed Fund 10)
B. Non-Referendum Debt (inside limit) Fnd 38 Src 211		(to Budget Rpt)
C. Capital Exp, Annual Meeting Approved: Fnd 41 Src 211		(to Budget Rpt)
15. Total Revenue from Other Levies (A+B+C+D)		200,467
A. Referendum Apprvd Debt (Non Fund 38 Debt-Src 211)		200,000
B. Community Services (Fnd 80 Src 211)		
C. Prior Year Levy Chargeback for Uncollectible Taxes (Src 212)		467
D. Other Levy Revenue - Milwaukee & Kenosha Only		
16. Total Levy + Src 691, "Proposed Levy" (Ln 14 + Ln 15)		16,685,116
17. Est Src 691 (Comp Aid) Based on Ln 16 & Values Entered		29,295
18. Fnd 10 Src 211 (Ln 14A-Ln 17), 2016-17 Budget		16,455,354
Line 18 (not 14A) is the Fund 10 Levy certified by the Board.		
19. Total Fall, 2016 All Fund Tax Levy (14B + 14C + 15 + 18)		16,655,821
Line 19 is the total levy to be apportioned in the PI-401.		
	Levy Rate =	0.00741375

CELL COLOR KEY: Auto-Calc DPI Data District-Entered

Districts are responsible for the integrity of the revenue limit data & computation. Data appearing here reflects information submitted to DPI and is unaudited.

BUDGET ADOPTION 2016-2017

GENERAL FUND (FUND 10)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
Beginning Fund Balance (Account 930 000)	4,350,617.86	5,111,016.97	5,111,016.97
Ending Fund Balance, Nonspendable (Acct. 935 000)	0.00	0.00	0.00
Ending Fund Balance, Restricted (Acct. 936 000)	171,786.58	0.00	0.00
Ending Fund Balance, Committed (Acct. 937 000)	45,750.00	0.00	0.00
Ending Fund Balance, Assigned (Acct. 938 000)	1,044,932.03	0.00	0.00
Ending Fund Balance, Unassigned (Acct. 939 000)	3,848,548.36	0.00	0.00
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	5,111,016.97	5,111,016.97	5,111,016.97
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	0.00	0.00	0.00
Local Sources			
210 Taxes	16,628,872.51	16,646,699.00	16,543,821.00
240 Payments for Services	419.73	500.00	500.00
260 Non-Capital Sales	10,332.00	3,959.00	540.00
270 School Activity Income	21,772.50	17,500.00	20,000.00
280 Interest on Investments	5,009.05	5,000.00	9,000.00
290 Other Revenue, Local Sources	35,585.16	32,260.00	32,255.00
Subtotal Local Sources	16,701,990.95	16,705,918.00	16,606,116.00
Other School Districts Within Wisconsin			
310 Transit of Aids	0.00	0.00	0.00
340 Payments for Services	439,772.00	420,909.00	519,330.00
380 Medical Service Reimbursements	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	439,772.00	420,909.00	519,330.00
Other School Districts Outside Wisconsin			
440 Payments for Services	0.00	0.00	0.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	0.00	0.00
Intermediate Sources			
510 Transit of Aids	19,882.87	12,104.00	12,500.00
530 Payments for Services from CCDEB	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00
Subtotal Intermediate Sources	19,882.87	12,104.00	12,500.00
State Sources			
610 State Aid -- Categorical	414,069.03	407,750.00	586,250.00
620 State Aid -- General	803,305.00	817,667.00	838,689.00
630 DPI Special Project Grants	25,320.00	12,320.00	13,120.00
640 Payments for Services	0.00	0.00	0.00
650 Student Achievement Guarantee in Education (SAGE Grant)	662,234.11	616,029.00	648,040.00
660 Other State Revenue Through Local Units	92,185.36	92,000.00	92,000.00
690 Other Revenue	28,457.00	30,538.00	29,495.00
Subtotal State Sources	2,025,570.50	1,976,304.00	2,207,594.00
Federal Sources			
710 Federal Aid - Categorical	0.00	0.00	0.00
720 Impact Aid	0.00	0.00	0.00
730 DPI Special Project Grants	105,400.38	144,697.00	150,940.00
750 IASA Grants	376,814.57	375,206.00	389,406.00
760 JTPA	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	3,283.00	0.00	0.00
780 Other Federal Revenue Through State	30,445.00	20,000.00	20,000.00
790 Other Federal Revenue - Direct	0.00	0.00	0.00
Subtotal Federal Sources	515,942.95	539,903.00	560,346.00

Other Financing Sources			
850 Reorganization Settlement	0.00	0.00	0.00
860 Compensation, Fixed Assets	1,277.50	19,216.00	1,000.00
870 Long-Term Obligations	0.00	0.00	0.00
Subtotal Other Financing Sources	1,277.50	19,216.00	1,000.00
Other Revenues			
960 Adjustments	15,564.25	0.00	0.00
970 Refund of Disbursement	159,630.24	50,000.00	50,000.00
980 Medical Service Reimbursement	0.00	0.00	0.00
990 Miscellaneous	10,950.43	7,000.00	5,000.00
Subtotal Other Revenues	186,144.92	57,000.00	55,000.00
TOTAL REVENUES & OTHER FINANCING SOURCES	19,890,581.69	19,731,354.00	19,961,886.00
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	3,996,435.65	4,033,413.00	3,933,553.00
120 000 Regular Curriculum	4,185,444.85	4,328,150.00	4,417,523.00
130 000 Vocational Curriculum	421,403.79	492,737.00	413,258.00
140 000 Physical Curriculum	556,621.59	557,199.00	585,093.00
160 000 Co-Curricular Activities	300,031.63	298,306.00	307,939.00
170 000 Other Special Needs	307,398.12	322,288.00	403,927.00
Subtotal Instruction	9,767,335.63	10,032,093.00	10,061,293.00
Support Sources			
210 000 Pupil Services	457,463.93	475,267.00	487,560.00
220 000 Instructional Staff Services	912,051.66	943,619.00	967,558.00
230 000 General Administration	424,930.06	464,549.00	468,323.00
240 000 School Building Administration	1,122,740.41	1,126,345.00	1,162,870.00
250 000 Business Administration	2,957,498.09	3,129,197.00	3,142,120.00
260 000 Central Services	676,125.99	647,872.00	643,532.00
270 000 Insurance & Judgments	171,093.59	208,765.00	207,766.00
280 000 Debt Services	23,521.88	17,392.00	18,500.00
290 000 Other Support Services	319,500.15	168,872.00	157,089.00
Subtotal Support Sources	7,064,925.76	7,181,878.00	7,255,318.00
Non-Program Transactions			
410 000 Inter-fund Transfers	1,603,308.26	1,619,843.00	1,544,081.00
430 000 Instructional Service Payments	694,302.69	892,540.00	1,096,194.00
490 000 Other Non-Program Transactions	310.24	5,000.00	5,000.00
Subtotal Non-Program Transactions	2,297,921.19	2,517,383.00	2,645,275.00
TOTAL EXPENDITURES & OTHER FINANCING USES	19,130,182.58	19,731,354.00	19,961,886.00

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
900 000 Beginning Fund Balance	68,449.88	124,492.85	124,492.85
900 000 Ending Fund Balance	124,492.85	124,492.85	124,492.85
REVENUES & OTHER FINANCING SOURCES	269,006.68	30,356.00	30,356.00
100 000 Instruction	208,229.41	24,756.00	28,856.00
200 000 Support Services	4,734.30	5,600.00	1,500.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	212,963.71	30,356.00	30,356.00

SPECIAL EDUCATION FUND (FUND 27)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	1,603,308.26	1,619,843.00	1,541,081.00
240 Payments for Services	0.00	0.00	0.00
260 Non-Capital Sales	0.00	0.00	0.00
270 School Activity Income	0.00	0.00	0.00
290 Other Revenue, Local Sources	0.00	0.00	0.00
Subtotal Local Sources	0.00	0.00	0.00
<i>Other School Districts Within Wisconsin</i>			
310 Transit of Aids	0.00	0.00	0.00
340 Payments for Services	0.00	0.00	0.00
380 Medical Service Reimbursements	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	0.00	0.00	0.00
<i>Other School Districts Outside Wisconsin</i>			
440 Payments for Services	0.00	0.00	0.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	0.00	0.00
<i>Intermediate Sources</i>			
510 Transit of Aids	17,309.12	18,892.00	15,000.00
530 Payments for Services from CCDEB	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00
Subtotal Intermediate Sources	17,309.12	18,892.00	15,000.00
<i>State Sources</i>			
610 State Aid -- Categorical	522,852.00	546,486.00	548,453.00
620 State Aid -- General	0.00	0.00	0.00
630 DPI Special Project Grants	0.00	0.00	0.00
640 Payments for Services	0.00	0.00	0.00
650 Achievement Gap Reduction (AGR grant)	0.00	0.00	0.00
690 Other Revenue	0.00	0.00	0.00
Subtotal State Sources	522,852.00	546,486.00	548,453.00
<i>Federal Sources</i>			
710 Federal Aid - Categorical	0.00	0.00	0.00
730 DPI Special Project Grants	405,933.55	536,196.00	421,568.00
750 IASA Grants	0.00	0.00	0.00
760 JTPA	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	0.00	0.00	0.00
780 Other Federal Revenue Through State	43,687.40	40,000.00	20,000.00
790 Other Federal Revenue - Direct	0.00	0.00	0.00
Subtotal Federal Sources	449,620.95	576,196.00	441,568.00
<i>Other Financing Sources</i>	0.00	0.00	0.00
860 Compensation, Fixed Assets	0.00	0.00	0.00
870 Long-Term Obligations	0.00	0.00	0.00
Subtotal Other Financing Sources	0.00	0.00	0.00
<i>Other Revenues</i>			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	0.00	0.00	0.00
990 Miscellaneous	0.00	0.00	0.00
Subtotal Other Revenues	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	2,593,090.33	2,761,417.00	2,546,102.00

EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	0.00	0.00	0.00
120 000 Regular Curriculum	0.00	0.00	0.00
130 000 Vocational Curriculum	0.00	4,000.00	500.00
140 000 Physical Curriculum	0.00	0.00	0.00
150 000 Special Education Curriculum	1,832,900.23	1,928,276.00	1,789,938.00
160 000 Co-Curricular Activities	0.00	0.00	0.00
170 000 Other Special Needs	0.00	0.00	0.00
Subtotal Instruction	1,832,900.23	1,932,276.00	1,790,438.00
Support Sources			
210 000 Pupil Services	276,606.86	227,233.00	212,685.00
220 000 Instructional Staff Services	175,291.69	196,554.00	197,790.00
230 000 General Administration	0.00	0.00	0.00
240 000 School Building Administration	0.00	0.00	0.00
250 000 Business Administration	186,107.79	119,643.00	109,921.00
260 000 Central Services	0.00	1,780.00	0.00
270 000 Insurance & Judgments	0.00	2,500.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	0.00	0.00	0.00
Subtotal Support Sources	638,006.34	547,710.00	520,396.00
Non-Program Transactions			
410 000 Inter-fund Transfers	0.00	0.00	0.00
430 000 Instructional Service Payments	122,183.76	281,431.00	235,268.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
Subtotal Non-Program Transactions	122,183.76	281,431.00	235,268.00
TOTAL EXPENDITURES & OTHER FINANCING USES	2,593,090.33	2,761,417.00	2,546,102.00
DEBT SERVICE FUND (FUNDS 38, 39)			
	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
900 000 Beginning Fund Balance	446,925.30	439,917.96	429,598.96
900 000 ENDING FUND BALANCES	439,917.96	429,598.96	413,387.96
TOTAL REVENUES & OTHER FINANCING SOURCES	322,143.45	395,172.00	243,652.00
281 000 Long-Term Capital Debt	329,150.79	405,491.00	259,863.00
282 000 Refinancing	0.00	0.00	0.00
283 000 Operational Debt	0.00	0.00	0.00
285 000 Post Employment Benefit Debt	0.00	0.00	0.00
289 000 Other Long-Term General Obligation Debt	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	329,150.79	405,491.00	259,863.00
842 000 INDEBTEDNESS, END OF YEAR	1,580,228.35	1,240,000.00	1,035,000.00

CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)			
	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 Ending Fund Balance	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
100 000 Instructional Services	0.00	0.00	0.00
200 000 Support Services	0.00	0.00	0.00
300 000 Community Services	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

FOOD SERVICE FUND (FUND 50)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
900 000 Beginning Fund Balance	72,421.53	63,902.61	71,429.61
900 000 ENDING FUND BALANCE	63,902.61	71,429.61	71,429.61
TOTAL REVENUES & OTHER FINANCING SOURCES	805,397.66	831,803.00	841,074.00
200 000 Support Services	813,916.58	824,276.00	841,074.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	813,916.58	824,276.00	841,074.00

COMMUNITY SERVICE FUND (FUND 80)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
900 000 Beginning Fund Balance	17,405.94	23,336.43	23,488.43
900 000 ENDING FUND BALANCE	23,336.43	23,488.43	23,488.43
TOTAL REVENUES & OTHER FINANCING SOURCES	21,960.67	19,825.00	16,928.00
200 000 Support Services	4,580.42	5,399.00	5,399.00
300 000 Community Services	11,449.76	14,274.00	11,529.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	16,030.18	19,673.00	16,928.00

PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 91, 93, 99)	Audited 2014-15	Unaudited 2015-16	Budget 2016-17
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 ENDING FUND BALANCE	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
100 000 Instruction	0.00	0.00	0.00
200 000 Support Services	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

May 17, 2016

To: Kathy Anderson, SDWD School Board President

CC: Terry Slack, Superintendent

Re: Letter of Resignation

Kathy,

This letter serves as my formal resignation from the SDWD Board of Education. After much consideration and contemplation, I have decided to resign my seat on the SDWD BOE. I have made this decision for very personal reasons. I am happy to discuss them with you if you would like, but please know that my decision has nothing to do with anything that is going on with the BOE or within the SDWD.

I am very proud of the work that we have begun and am very excited for the district's bright future. That said, I am happy to consult with you and the BOE on Policy Governance. I know we are mid-stream with this shift and I do not have any intention of leaving you alone to fully implement. We can meet whenever you would like, and I will happily walk you through the process. It will be the Board's work and input that will guide the process. I will pass on the information of helpful contacts and districts that have been good resources so far.

Please feel free to call me or email me to discuss a follow up meeting if you would like.

Thank you for your understanding.

Holly Waterman

To Whom It May Concern:

This letter is to inform you that I am retiring as assistant cook at WDHS, effective June 1, 2016.

Thanks for the 19 years!

Sincerely,

Terri Graack



May 26, 2016

Mrs. Coughlin, Mr. Slack, and the School Board,

I am writing this letter to inform you of my resignation from the School District of Wisconsin Dells following the 2015-2016 school year. I feel very fortunate to have spent the majority of my teaching career thus far working with the amazing families and staff at Neenah Creek... a school I have loved since I first stepped foot inside of it eight years ago. It is with great regret that I will be saying goodbye to the Briggsville area families, the tight knit community that is so supportive of this school, and the incredible teachers and support staff that make up the unique and desirable dynamic of Neenah Creek Elementary. I will be continuing my career as a Kindergarten Teacher in the Sun Prairie Area School District starting in the fall.

Because I will be teaching summer school for the district, I will need building and classroom access throughout the summer school sessions. For this reason, I would also like my email to remain active and accessible during summer school as well, if possible.

It has been a pleasure working for the School District of Wisconsin Dells and I wish everyone the best of luck in the future.

Sincerely,

A handwritten signature in cursive script, reading "Amy L. Ebben". The signature is fluid and elegant, with a large loop at the end of the last name.

Amy L. Ebben

School District of Wisconsin Dells

Operational Expectations Monitoring Document – OE-7

Disposition of the Board : **Date:** _____ **Re-monitoring:** _____

☐ In Compliance
☐ Not in Compliance
☐ Compliance with Noted Exceptions

Summary statement/motion of the Board:

President: _____ **Superintendent:** _____

Certification of the Superintendent: *I certify this report to be accurate*

Signed: _____, Superintendent **Date:** _____

☐ In Compliance
☐ Not in Compliance
☐ Compliance with Noted Exceptions

OE-7: Financial Administration	Superintendent		BoE	
The Superintendent shall not cause or allow any financial activity or condition that materially deviates from the budget adopted by the Board; cause or allow any fiscal condition that is inconsistent with achieving the Board's results or meeting any operational expectations goals; or places the long-term financial health of the district in jeopardy.	In Compliance*	Not in Compliance*	In Compliance	Not in Compliance

<p>Superintendent Interpretation:</p> <ul style="list-style-type: none"> • Financial activity shall mean any action conducted by District employees that is conducted on behalf of the District and sanctioned by the District and incurs a monetary cost. • Materially deviates shall mean causing the District to expend more in a budget category than the annual appropriation resolution adopted by the Board of Education or as amended by the Board of Education through supplemental appropriations. • Fiscal condition shall mean the cash flow position needed to meet financial obligations. • Long-term financial health shall mean the ability of the District to meet its monetary obligations for the current fiscal year and preserving a fund balance that provides for monetary requirements for the ensuing fiscal year. 				
Board Comments:				
OE-7.1 The Superintendent will assure that payroll and legitimate debts of the district are promptly paid when due.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> • Payroll shall mean monies owed to employees as a result of contracts with the District or services rendered. • Legitimate debts shall mean legal obligations due for goods or services performed in compliance with terms and conditions outlined in district policy, contracts or agreements. • Promptly paid shall mean covering District financial obligations within the time period noted in contracts, district policy and financing arrangements, and within a time period that maintains or improves the District's credit rating. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> • 100 % of employees are accurately and timely paid in accordance with the terms and conditions outlined in the ATU. • 100% of payroll related liabilities are accurately and timely paid in accordance with timeframes established by the IRS, PERA and Colorado Department of Revenue. 				

<ul style="list-style-type: none"> • 100% of invoices are reviewed for completeness and appropriateness before a vendor is paid. Proof of receipt of materials or services is evident on the invoice. 100% of invoices are matched with the Purchase Order or Check Request to insure authorization of the purchase. • As part of the external audit process, the independent CPA firm finds no evidence of insufficient internal controls regarding processing and payment of payroll and other debts of the district. • 100% of the District long-term debt General Obligation bonds are paid in accordance with the bond debt service schedules. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • All terms and conditions of the ____ stipulating the accuracy and timeliness of paying employees have been met. Each monthly payroll has been processed on schedule with the accuracy verified throughout the process using variance analysis, budget analysis and dollar threshold checks. The external audit found no evidence of untimely or inaccurate compensation to employees. • 100% of invoices were reviewed for completeness and appropriateness before being paid. This requires proof of receipt of materials or services upon receipt of the invoice prior to payment processing. 100% of invoices are matched with the Purchase Order or Check Request to insure authorization of the purchase. • The external audit found no evidence of insufficient internal controls regarding processing and payment of payroll and other debts of the district as indicated in the letter of significant audit findings presented to the BOE dated November 10, 2014. • 100% of the District long-term debt General Obligation bonds were paid in accordance with the bond debt service schedules. 				
Board Comments:				
<p>OE-7.2 The Superintendent will assure that all purchases are based upon comparative prices of items of similar value, including consideration of both cost and long-term quality.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> • Purchases shall mean acquisitions that are in excess of \$5,000. Professional services are exempt from the competitive bid process. • Long-term quality shall mean effectiveness in meeting the purpose for which an item was purchased. 				

<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> 95% of purchases above \$5,000 that do not have to be competitively bid are price-shopped and value-compared as measured by an annual survey of randomly-selected high-dollar purchases conducted by the Finance Department. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> A 100% review was conducted by the Purchasing Technician for all purchases exceeding \$5,000 from July 1, 2013 through June 30, 2014. Transactions were identified by the Purchasing Technician as competitively bid or price-shopped/value compared, professional services, sole source provider or payroll initiated. Please note professional services are not required to be bid per policy. Of the total \$2,193,119 transactions exceeding \$5,000 but less than \$10,000 and reviewed \$110,948 or 5% of the total dollar amount were not able to be verified as being price-shopped or value compared. Perhaps the services were provided by the best possible vendor based on service experience. 				
<p>Board Comments:</p>				
<p>OE-7.3 The Superintendent will use a competitive bidding procedure for the purchase of supplies, materials and equipment, and any contracted services except professional services, for all transactions in excess of \$10,000.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Competitive bidding shall mean a confidential process that compares like kind specifications for goods or services by various vendors for the most reasonable and responsible price. Professional services shall mean work provided by an individual or group of consultants that is not principally tied to the purchase of materials, supplies, or equipment. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> 95% of competitively bid purchases of supplies, materials, or equipment in the amount of \$10,000 or more are awarded to the most reasonable and responsible bid submitted by a qualified supplier, taking into consideration the needs of the District, the quality of materials (services) desired and their contribution to program. 				

<p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> A 100% review was conducted by the Purchasing Technician for all purchases exceeding \$10,000 from July 1, 2013 through June 30, 2014 for identification of being competitively bid or included with a cooperative bid. All transactions were identified by the Purchasing Technician as competitively bid/cooperative bid, professional services, travel, sole source provider or payroll initiated. Please note professional services are not required to be bid per policy. Of the total \$27,990,259 transactions exceeding \$10,000 and reviewed \$334,977 or 1.2% of the total dollar amount were not able to be identified as competitively bid/cooperative bid. A new tracking system has been developed to monitor competitive bidding. 				
<p>Board Comments:</p>				
<p>OE-7.4 The Superintendent will coordinate and cooperate with the Board's appointed financial auditor for an annual audit of all district funds and accounts', assuring that the audit report is presented directly to the Board and in terms of district compliance with this policy.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Coordinate and cooperate with shall mean to provide all information to the auditors as requested to enable the auditors to present to the Board of Education an annual Comprehensive Annual Financial Report following the end of each fiscal year. All district funds and accounts shall mean all financial information and records contained in the accounting financial software. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> The Board appointed CPA firm performs the annual audit and presents an "Unqualified Opinion" report to the Board of Education prior to December 31st following the fiscal year end. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The Board of Education appointed CPA firm Hoelting & Company, Inc. performed the annual audit for FY 2013-2014 and presented an "Unqualified Opinion" report contained in the 2014 Comprehensive Annual Financial Report to the BOE at the regular meeting on November 20, 2014. 				
<p>Board Comments:</p>				

<p>OE-7.5 The Superintendent will make all reasonable efforts to collect any funds due the district from any source.</p>	<p>In Compliance</p>		
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> • Reasonable efforts shall mean internal procedures and contracted external efforts to include a variety of methods depending on amounts of uncollected funds. • Source shall mean funding mechanisms of state and federal government, customers, employees, vendors and any other financially related party. 			
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> • All funds due from the State and Federal Government are tracked and collected throughout the year. • Uncollected funds have been processed through collection efforts including reminder letters, penalties for late payments, collection agencies, liens and attorney involvement. The cost (either monetarily and/or time resources) of collection efforts has been weighed against the amount to be collected and a purposeful decision has been made about whether or not to write off a receivable. • The District has no more than \$2,000.00 dollars of uncollected funds. • The District passes the DPI auditors electronic financial data integrity check. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> • All State and Federal funds are tracked and collected throughout the year and verified with exceptions documented and explained during the CDE Automated Data Exchange process and the Auditors Integrity Report included in the 2014 Comprehensive Annual Financial Report for fiscal year ending June 30, 2014 on pages 117-120. • Of the \$8,445 total receivable outstanding 0-60 days as of May 31, 2014 \$1,403 was still outstanding as of June 30, 2014. Of this amount \$774.88 is still outstanding to date and is attributable to student restitution payments for copier damage at Panorama. Collection efforts will continue on these funds however we believe small payments will continue to made by the student. Uncollected funds in excess of 120 days are evaluated as to the cost associated with collection efforts verses the amount owed to the district. 			

<ul style="list-style-type: none"> The District had \$3,081 Nutrition Services uncollected account balances as of June 30, 2014. The account information was turned over to Checkway for collections. Agreement provides Checkway's fee is equal to 50% of collections. The District has received collection payments in the amount of \$1,475 from Checkway to date. Total balance left to collect to date \$0. The Auditors Integrity Report is complete and the final report is included in the 2014 Comprehensive Annual Financial Report for fiscal year ending June 30, 2014 on pages 117-120. 				
Board Comments:				
OE-7.6 The Superintendent will keep complete and accurate financial records by funds and accounts in accordance with Generally Accepted Accounting Principles.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Keep complete and accurate financial records shall mean the District will account for all financial resources and expenditures per the Financial Policies and Procedures account structure and report to the public using Generally Accepted Accounting Principles. Generally Accepted Accounting Principles shall mean guidelines and standards for financial reporting promulgated by the Federal Accounting Standards Board. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> The independent financial auditors express an <i>"unqualified opinion"</i> on the basic financial statements and conformity with accounting principles generally accepted in the United States of America. The audit report contains a fiscal year report of receipts and expenditures of each fund with designated program reports in accordance with the Financial Policies and Procedure Handbook. The supplemental Schedule of Receipts and Expenditures for each fund will be in the format prescribed by the State Board of Education and shall be in agreement with the audited financial statements of the school district The District is in conformity with the Financial Accreditation audit process required by the Department of Education to ensure compliance with budgetary, accounting and reporting requirements. <p>SUPERINTENDENT Evidence of Compliance:</p>				

<ul style="list-style-type: none"> • The Board of Education appointed CPA firm Hoelting & Company, Inc. performed the annual audit for FY 2013-14 consistent with generally accepted accounting and auditing principles and presented an "Unqualified Opinion" report contained in the 2014 Comprehensive Annual Financial Report presented to the BOE at the regular meeting on November 20, 2014. • Included in the 2014 Comprehensive Annual Financial Report are statements of revenues and expenditures for each fund detailed at the program level in accordance with the FPP Handbook. These statements are contained in the basic financial statements and in the supplemental section of the report, pages 59-72. • The District submitted electronically the 2014 Comprehensive Annual Financial Report along with the completed Financial Accreditation report to CDE on December 01, 2014. An acknowledgement of acceptance and receipt was received by the District. 				
Board Comments:				
OE-7.7 The Superintendent will publish a financial condition statement annually.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> • Publish a financial condition statement annually shall mean publishing a complete audit report statement of net assets, statement of activities, balance sheet and reconciliation of the governmental funds consistent with generally accepted accounting principles and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. • Publishing shall mean producing hard copy print for the Board of Education and for review by the public, and available on the District website. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> • The District publishes within six months of the close of each fiscal year a complete set of financial statements and a report consistent with generally accepted accounting principles and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants • The statements and report are published in print for the Board and copies made available to the public, and are posted for download on the District's website. 				
SUPERINTENDENT Evidence of Compliance:				

<ul style="list-style-type: none"> The Board of Education appointed CPA firm Hoelting & Company, Inc. performed the annual audit for FY 2013-2014 and presented an "Unqualified Opinion" report contained in the 2014 Comprehensive Annual Financial Report to the BOE at the regular meeting on November 20, 2014. Hard copies of the report are available in the Finance office and an electronic copy is posted to the District website. Below is a link to the Finance Department Transparency website that includes last seven years of 2014 Comprehensive Annual Financial Reports. <p>http://www.hsd2.org/departments/finance/district-comprehensive-annual-financial-reports</p>				
Board Comments:				
<p>OE-7.8 The Superintendent may not expend more funds than have been received in the fiscal year unless revenues are made available through other legal means, including the use of fund balances, the authorized transfer of funds from reserve funds or from tax anticipation notes.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Expend more funds than made available shall mean spend more money at the fund level than was budgeted and originally adopted by the Board or as amended by the Board of Education through supplemental appropriations. Legal means shall mean the use of appropriation resolution authorizing expenditures, use of fund balance, and transfers of interfund borrowing. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> Expenditures at the fund level do not exceed appropriation amounts originally adopted, or as amended by the Board of Education through supplemental appropriations. There is no violation of state law or notification of a violation in connection with expenditures exceeding appropriations as determined by external auditors or CDE. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The BOE receives monthly financial reports comparing actual expenditures to budgeted expenditures for all funds and the 				

<p>percentage of amount spent compared to budget. The District has not had any one fund exceed budgeted expenditures.</p> <ul style="list-style-type: none"> There were no findings in violation of state law in connection with expenditures exceeding appropriations as determined by CDE or the independent auditors. 				
Board Comments:				
OE-7.9 Obligate the District for any short or long term expenditures that would indebt the District.	In Compliance			
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Indebt the district shall mean incurring short (within the current fiscal year) or long term (beyond the current year) financial obligations that are not planned for and approved by the Board or, in the case of a bond election or mill levy override, by the community. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> There are no short or long term financial obligations or debts except those that have been approved by the Board. The external auditors make no reference to unapproved material obligations remaining unpaid 60 days after the close of the fiscal year. All operating or capital lease financing arrangements that extend multiple years include non-appropriation clauses. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The auditors reported no unapproved debt or financial obligations to the BOE in their report of significant findings presented at the regular meeting on November 20, 2014. Multi-year obligations without non-appropriation clauses require a reservation of Fund Balance. The 2014 Comprehensive Annual Financial Report indicates no reservation of Fund Balance other than in the Debt Service Fund to service voter approved debt. The auditors reported no unapproved material debt or financial obligations remaining unpaid for 60 days after the close of the fiscal year in their report of significant findings to the BOE presented at the regular meeting November 20, 2014. All operating or capital lease financing agreements that extend multiple years include non-appropriation clauses as verified by a review of 8 new capital financing lease agreements contained in the contracts file in the Finance Department. 				

Board Comments:				
OE-7.10 The Superintendent will not expend monies from reserve funds.				
<p>SUPERINTENDENT Interpretation:</p> <p>Reserve funds shall mean resources that are restricted, committed and unassigned and not included in the appropriation resolutions.</p>				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> Expenditures at the fund level do not exceed appropriation amounts originally adopted, or as amended by the Board of Education through supplemental appropriations. There is no violation of state law or notification of a violation in connection with expenditures exceeding appropriations as determined by external auditors or CDE. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> There was no violation of state law or notification of a violation in connection with expenditures exceeding appropriations as determined by external auditors or CDE. 				
Board Comments:				
OE-7.11 The Superintendent will not permanently transfer money from one fund to another.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Permanently transfer shall mean to move monies other than cash flow between funds that are not paid back before the end of the current fiscal year. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> The District only transfers between funds with Board of Education authorization as approved by the adopted or revised annual budgets or subsequent resolutions. There are no violations of state law in connection with unauthorized transfers between funds as determined by external auditors or CDE. 				

<p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> There were no violations of state law in connection with unauthorized transfers between funds as determined by external auditors or CDE. 				
<p>Board Comments:</p>				
<p>OE-7.12 The Superintendent will not allow any required reports to be overdue or inaccurately filed.</p>				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Overdue or inaccurately filed shall mean all deadlines will be met or extension requested and reports will be filed as accurately as possible with the most current information and knowledge available. 				
<p>SUPERINTENDENT Indicators of Compliance: We will know we are compliant when:</p> <ul style="list-style-type: none"> The District has presented financial information on a monthly basis to the Board of Education. The District has presented the audited financial statements to the Board and to other users of the information within the statutory timeframes. The District does not receive any letters of noncompliance in regards to late or inaccurate filings. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The BOE receives monthly financial reports comparing actual expenditures to budgeted expenditures for all funds and the percentage of amount spent compared to budget. The Board of Education appointed CPA firm Hoelting & Company, Inc. performed the annual audit for FY 2013-2014 and presented an "Unqualified Opinion" report contained in the 2014 Comprehensive Annual Financial Report presented to the BOE at the regular meeting on November 20, 2014. The District met all statutory time frames for submitting financial information and is not on financial accreditation watch from CDE. Below is a link to the Finance Department Transparency website that includes last seven years of 2014 Comprehensive Annual Financial Reports. <p>http://www.hsd2.org/departments/finance/district-comprehensive-annual-financial-reports</p> <ul style="list-style-type: none"> The BOE or the Superintendent have not received any notification of noncompliance in regards to late or inaccurate filings. 				

Board Comments:				
OE-7.13 The Superintendent will not receive, process or disburse funds under controls that are insufficient under generally accepted accounting procedures.				
<p>SUPERINTENDENT Interpretation:</p> <ul style="list-style-type: none"> Controls that are insufficient shall mean the absence of providing reasonable assurance that establish and maintain processes and procedures to safeguard resources against loss due to waste, abuse, mismanagement, errors and fraud to the best of its ability with the personnel assigned. 				
<p>SUPERINTENDENT Indicators of Compliance:</p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> The District has implemented internal controls covering all aspects of the financial operations. The external auditors find there to be no material internal control weaknesses inherent in the District's financial system. <p>SUPERINTENDENT Evidence of Compliance:</p> <ul style="list-style-type: none"> The District has implemented internal controls covering all aspects of the financial operations as indicated by the independent auditor's reports included in the 2014 Comprehensive Annual Financial Report Single Audit section pages 109-115. In addition the District conducts internal audits on all school activity accounts at each of our schools. The findings of each audit were reported to the Principal, CFO and School Leadership Officers to determine additional steps needed to mitigate findings that can include additional training, individual meetings to recommend changes or possible closure of school activity funds. The external auditors found no deficiencies in internal controls as indicated by the Schedule of Findings and Questioned Costs included on page 115 of the 2014 Comprehensive Annual Financial Report. 				
Board Comments:				

School District of Wisconsin Dells Internal Monitoring Report

Policy Type: Board-Superintendent Relations

Policy Title: B-SR 5E Annual Summative Evaluation of the Superintendent

Date: _____

Policy Statement: Annually, the Board will conduct a summative evaluation of the Superintendent. It will be based upon the data collected throughout the year from the respective monitoring reports on results and operational. Elements of the evaluation process will include:

i. Evaluation

A formal summative review will take place by June 30th.

The evaluation document, will consist of:

- a. A summary of the data derived during the year from monitoring the Board's Results and Operational Expectations policies;
- b. Conclusions based upon the Board's prior action during the year relative to the superintendent's reasonable interpretation of each Result policy and whether reasonable progress has been made toward its achievement;
- c. Conclusions based upon the Board's prior action during the year relative to whether the superintendent has reasonably interpreted and operated according to the provisions of the Operational Expectations policies;
- d. Specific priorities as outlined by the Board, based upon the results of the previous year's monitoring of Results and Operational Expectations policies.
- e. A report documenting the Superintendent's performance in relation to Wisconsin State Standards for Superintendent Evaluation.
- f. A self-evaluation from the Superintendent

The Superintendent will submit a Self-Evaluation to the board by June 15th.

In a closed session without the Superintendent present, Board members will review monitoring report progress as well as the Superintendent's self-evaluation.

One composite evaluation will be completed by the Board Chair based on direction from the majority of the Board. The results will be discussed in a closed meeting between the Board and the Superintendent. The Superintendent may submit a written response to the evaluation.

ii. Contract Modification

As a result of the annual evaluation, a recommended salary adjustment may be proposed and acted upon by the Board by June 15 (to go into effect beginning July 1). Following that action a jointly signed agreement will be attached to the Superintendent's contract reflecting salary adjustments.

Interpretation: The Board will evaluate the Superintendent, per policy, annually by June 30th.

Monitoring Process: All board members and the superintendent were contacted via email and/or mail and asked to respond with any potential violations.

Data:

_____ of seven responses were received and the following violations (if any) of B-SR-5E were reported.

- (List summary of responses here)

Official Board Response to Board Governance Policy
Monitoring Report

Policy Monitored: B-SR 5E Annual Summative Evaluation of the Superintendent

Date of Board Review: _____

The School District of Wisconsin Dells has reviewed the internal monitoring report of this policy and makes the following conclusions:

1. ____ The Board finds itself to be in full and complete compliance.

2. ____ The Board is in compliance with this policy, noting the following exceptions:

If Applicable:

The Board determines the following action to be appropriate:

Evaluation of Policy Relevance and Language

The board approves the following action in regard to the continuing relevance of this policy and its language:

Signature of Board President _____ Date: _____

Signature of Board Vice President _____ Date: _____

Suggested Motion for Action:

School District of Wisconsin Dells

Date: _____

Subject: B-SR 5E Annual Summative Evaluation of the Superintendent

I move the Board approve Board/Superintendent Relations B-SR 5E Annual Summative Evaluation of the Superintendent Monitoring Report as presented and verified by the Board in the attached Official Board Response to Board-Superintendent Relations Policy Monitoring Report.

Policy Type: Results

Life Skills

Students will apply what they have learned to lead independent, satisfying and productive lives.

Students will:

- 5.1 be able to analyze and solve problems;
- 5.2 be able to adapt to change;
- 5.3 communicate effectively;
- 5.4 manage personal finances;
- 5.5 contribute to the health and well-being of family;
- 5.6 pursue further learning;
- 5.7 exercise good stewardship of the environment;
- 5.8 develop a strong sense of self-worth, including
 - self-awareness
 - self-esteem
 - self-confidence
- 5.9 take responsibility for their own actions;
- 5.10 practice healthy lifestyles.

Adopted: 2016

Monitoring Method: Board self-assessment

Monitoring Frequency: Annually in June

School District of Wisconsin Dells Board of Education