

# Victor Primary School VPS Council Minutes

December 16, 2022 7:45-8:50 VPS Room 101

**Members Present:** Lisa Bennett, Amanda Byrne, Sarah Huber, Holly Knox, Gina Lahue, Joanne Lowe, Allison McKinnon, Jessica Olmstead, Heidi Robb, Rokhsanna Sadeghi, Maureen Unterborn

**Facilitator:** Heidi Robb **Notetaker:** Amanda Byrne **Parking Lot Attendant:** Amanda Byrne

**Guests:**

Topic/Subject	Who	Time	Notes / Minutes
Welcome	Facilitator	5 min	
Approve minutes	Facilitator	1 min	<a href="#">Nov 18 Minutes</a> for approval <ul style="list-style-type: none"> <li>Holly motioned, Gina seconded approval</li> </ul>
Review agenda	Facilitator	1 min	
Introductions	Facilitator	10 min	
Guest Presentation		0 min	
Old Business		5 min	Share New Designs <a href="https://www.webhostingbuzz.com/blog/2014/05/13/anatomy-unstoppable-corporate-logo/">https://www.webhostingbuzz.com/blog/2014/05/13/anatomy-unstoppable-corporate-logo/</a> <ul style="list-style-type: none"> <li>Decided to move forward with the logo and the words separate</li> <li>Words could be below or next to depending on the purpose (could use either)</li> <li>We could also use the logo by itself</li> </ul>
New Business	Facilitator and Group	45 min	<ol style="list-style-type: none"> <li>Review <a href="#">BOE Policy on Service Dogs</a> <ul style="list-style-type: none"> <li>Dogs, only? Yes, we believe so based on the document.</li> <li>We see that dogs are removed back on allergy. What about if a child is fearful of dogs?</li> <li>Feedback to consider separating the policies for therapy and service dogs.</li> </ul> </li> <li>Review Results from <a href="#">Staff Survey</a></li> <li>Create an action plan of next steps               <ul style="list-style-type: none"> <li><b>Staff:</b> Next faculty meeting, share the process and product with staff, Daily news, Car magnets next year (?), Laptop stickers (?)</li> <li><b>Students:</b> As far as students, Posters in classrooms, A list of 4-5 ideas to incorporate the logo (without tag line) and teachers choose at least (morning meeting, email tagline, pre-made poster, Student coloring page of logo that we could hang, etc.), Field Day T-Shirts,</li> <li><b>Families:</b> Newsletter, Field day,</li> </ul> </li> <li>Check in on building goals</li> </ol>
Parking Lot	Attendant		Cafeteria - visuals - Drop photos in Google Slide

			<ul style="list-style-type: none"><li>• Revisit</li></ul>
Set agenda & roles	Facilitator	5 min	
Roundtable	Facilitator	5 min	