

Santa Clara Unified School District
Measure H Independent Citizens' Oversight Committee
Meeting Minutes
Tuesday, February 15, 2011
Meeting No. 01

Bond Project Office – 3350 Brookdale Drive, Santa Clara

Committee Members:

Pat Flot	Present	Tim Towers	Present
Jeff Hopkins	Present	Christiania Wong	Present
Kevin Moore	Present	Jim Van Pernis	Present
Adila Saadat	Present		

District Administration:

Larry Adams	Present
Jim Luyau	Present

Others:

Ashish Mangla	Present
Valerie Russell	Present

1. **Welcome and Introductions:** Larry Adams, Director of Bond Projects called the first meeting to Order at 6:40 p.m. The new Measure H Committee members and staff were introduced. Informational binders were distributed containing Bylaws, Ethics Policy Statement, Bond Project List, and the Preliminary Master Plan.
2. **Committee Organization:** Larry Adams stated that to initiate the meeting, members must select a Chair and Vice-Chair. It was emphasized that the Oversight Committee Meetings are conducted by the committee and that District staff is available to provide assistance and information. After discussion, Pat Float nominated Jim Van Pernis for Committee Chair. The motion was seconded by Kevin Moore, the motion carried. Jim Van Pernis nominated Christiania Wong for Vice-Chair. The motion was seconded by Kevin Moore and motion carried. The Board of Trustees originally established the committee with seven members but later added two positions in the following categories: a parent and a person representing the community at large. Term limits will be discussed at the next meeting.

Tim Towers stated that he had reviewed the Bylaws and wanted to point out that the duties of the committee are specifically stated in Section 3.

3. **Measure H Master Plan and Status of Projects:**

- A. The scope of the Measure H program is spelled out in the ballot statements for the measure. The statements are included in the Draft Measure H Master Plan approved by the Board of Trustees on January 27, 2011. The statements are as follows:

The Measure H Ballot included the following statement as the purpose for the Bond:

“To upgrade school fire, safety and security systems, renovate and reopen closed schools, install solar panels to decrease energy costs and save money for classrooms, acquire sites for future schools and expand overcrowded schools; shall the Santa Clara Unified School District issue \$81.1 million in general obligation bonds, at interest rates within legal limits, subject to and annual audit and with an independent citizens’ oversight committee?”

The Measure H Ballot included the following Bond Projects List:

"Unless otherwise noted, the following projects are authorized to be completed at each or any of the District's school sites:

The specific projects to be funded by the bond include the following:

1. *Upgrade and install school fire safety and security systems*
2. *Renovate and re-open closed school sites*
3. *Improve or install systems to reduce energy costs*
4. *Acquire sites for future schools*
5. *Expand overcrowded schools by renovating and repairing outdated classrooms and adding classrooms as needed."*

B. Status of Projects:

- 1) Security Systems; Mary Phillips has presented a plan to the Board to spend \$3,000,000 on a security camera system. A timeline for the work will be presented at the next meeting.
 - 2) Open Closed Schools: Modernizing the Mariposa site for the Millikin Basics Plus School is in the planning stages with site and utility surveys in progress.
 - 3) Energy Cost Reduction: Roger Barnes will present a preliminary review at the March 10, 2011 School Board meeting to develop projects at six school sites.
 - 4) Land Acquisition: At the next Oversight Committee Meeting, we will arrange for Roger Barnes to give an overview report and tour of the Agnews' site.
 - 5) Classroom Expansion: Montague Elementary School: Approximately one hundred students may be moving from the Don Callejon School to Montague because of boundary changes. Approximately \$400,000 required to be spent at Montague to prepare the facilities.
 - 6) Classroom Expansion: Old Millikin Site: Various major maintenance and renovation projects will be needed at the Old Millikin Elementary site to prepare the school to reopen (under a new name) to accommodate enrollment growth.
4. **Measure H Reports:** Initially, reports will follow the same format as reports presented to the Measure J Independent Citizens' Oversight Committee. Larry Adams presented the following reports:
- A. Measure H Program Master Plan Revenue Report dated February 15, 2011. Revenue of \$81,000 is budgeted for Fund 212. Bonds are scheduled for sale in late spring.
 - B. Measure H Program Master Plan Cost Report dated February 15, 2011. The report includes a listing of costs by location and cost center (project). Only expenditures related to the election are recorded to Fund 212 at this time.
5. **Items from the Committee:**
- A. How often should the committee meet? The committee agreed to meet quarterly and would like to keep Measure H and Measure J meetings separate. The next Measure H meeting would be in April.
 - B. The committee requested a tour of Mariposa and the Agnews' site on Monday April 18, during the District's spring break or April 25, at 2:30 p.m. Jim Luyau will coordinate access with the private school that leases the site.

- C. **Agnews Property Acquisition:** When will the Board be ready to take action on the acquisition? Roger Barnes is managing the project. Studies are in process including hazardous materials assessment, geologic hazards assessment, CEQA, EIR, historical review, and other environmental reports. Decisions are several months away. Costs for the studies will come from the land acquisition budget. Kevin Moore inquired about the cost of land and restrictions involving its use. The water tower appears to have been declared a historical structure. Some of the buildings and trees may be determined to have historical significance and may be required to remain. It is not feasible to renovate existing structures to comply with building code requirements for public schools (the Field Act). The Committee asked to be kept informed of information relayed to the Board and approvals required for various studies. Jim Luyau suggested the committee be notified by e-mail of Board Meeting agenda items relevant to the acquisition of the Agnews property.
6. **Next Meeting:** April 18, or April 25, 2011 at 2:30 p.m. for a tour, followed by the committee meeting. Kevin Moore motioned to adjourn, Tim Towers moved to second, the motion carried. The meeting adjourned at 7:45 pm.

Attachments:

Measure H Program Master Plan Revenue Report dated February 15, 2011

Measure H Program Master Plan Cost Report dated February 15, 2011

Measure H Program Master Plan Revenue Report
Presentation to the Measure H Citizens' Oversight Committee
February 15, 2011

Source of Funds	Budget	Received to 12/31/2010	Budget Balance	Fund Location 212
Measure H Bond Authorization				
First Issue 2011	81,000,000	-	81,000,000	-
Interest Proceeds from Measure H				
Fiscal Year 10-11	0			-
Fiscal Year 11-12	0			-
Fiscal Year 12-13	0			-
Subtotal Interest	-	-	-	
Grand Total *	81,000,000	-	81,000,000	-

Measure H Program Master Plan Cost Report
Presentation to the Measure H Citizens' Oversight Committee
February 15, 2011

Bond Projects List Category	Program Budget	Expenditures		Balance	Notes
		FY 2010-2011			
"Upgrade and Install school fire safety and security systems."	\$ 3,000,000	-		\$ 3,000,000	
"Renovate and reopen closed school sites."	\$ 11,000,000	-		\$ 11,000,000	
"Improve or install systems to reduce energy costs"	\$ 15,000,000	-		\$ 15,000,000	
"Acquire Site for Future Schools"	\$ 45,000,000	-		\$ 45,000,000	
"Expand overcrowded schools by renovating and repairing outdated classrooms and adding classrooms as needed."	\$ 4,000,000	-		\$ 4,000,000	
Program Costs	\$ 3,100,000	\$ 21,644		\$ 3,078,356	
Grand Total	\$ 81,100,000	\$ 21,644		\$ 81,078,356	1

Notes: 1. Based on Preliminary Master Plan approved by the Board of Trustees January 27, 2011

Measure H Bond Expenditures

Costs by Location and Cost Center

As of February 11, 2011

		Fiscal Year		
		to 6/30/2010	10-11	Total
				Subtotals
000 All Locations				
964211	IP-Based Video Surveillance System	-	-	-
964241	Mariposa Site Modernization	-		-
964251	Solar Power Generation	-		-
968540	Agnews Site Acquisition	-	-	-
964251	Solar Power Generation	-		-
964261	Old Millikin Site Renovation	-		-
964265	Montague Traffic Improvements	-	-	-
075 Bond Program Staffing		-	-	-
096 Program Cost				
951000	Program Costs	-	21,644.00	21,644.00
961000	Bond Issue Costs	-		-
	Total	-	21,644.00	21,644.00