

Approved December 12, 2016



Meeting Minutes

Project [00.16] - Oversight Committees

Santa Clara Unified School District
 1889 Lawrence Road
 Santa Clara, CA 95051
 Phone: (408) 423-2000

Meeting No.
 CIOC.MH14.001

Meeting Type	Date 3/14/2016
Subject Measure H 2014 Citizens' Independent Oversight Committee Meeting No. 1	Time 5:30 PM PT
Prepared By	Location Bond Project Office - 3350 Brookdale Drive, Santa Clara, CA

Meeting Attendance					
Company - Attendee	Required	Attended	Company - Attendee	Required	Attended

Attendance Notes Committee Members:

- Noel Matyas
- Jim Van Pernis
- Vladimir Raykin
- Tim Towers
- Michelle Villagomez

District Administration:

- Mark Allgire, Assistant Superintendent
- Larry Adams, Bond Projects

Guest:

- Charles Ribley, Crowe Horwath
- Valerie Russell

Regular Meeting of the Measure H-2014 Citizen's Independent Oversight Committee, No 1

Ordered By Item No.			
Item No.	Item Summary	Due	Comp?
	Discussion Details <i>Desired Outcome</i>		
CIOC.MH14.001-001	Introductions Meeting Called to Order at 5:30 PM by Tim Towers, a quorum was established for all three bond committees.		<input type="checkbox"/>
CIOC.MH14.001-002	Financial and Performance Audits Financial and Performance Audits for the year ended June 30, 2014, were presented by Mr. Charles Riley representing the District's Independent Auditor, Crowe Horwarth, LLP. Measure J-2004 - Expenditures totaled slightly over \$7,000,000. Twenty-five items were sampled representing \$535,000 or 7.6% of fiscal-year total expenditures.		<input type="checkbox"/>

	<p>Measure H-2010 - Expenditures totaled over \$850,000. Items totaling over \$240,000 were sampled or 28.3% of the total expenditures.</p> <p>Measure H-2014 - General Obligation Bonds were issued on May 14, 2015 in the amount of \$140,600,000. Expenditures totaled over \$2,200,000. Items totaling over \$314,000 were sampled or 13.7% of the total expenditures.</p> <p>There were no audit exceptions for any of the three bond measures.</p> <p>Tim Towers asked for a motion to approve audits, Jim Van Pernis moved to approve, Steve Bicknell seconded, motion approved.</p> <p>Tim Towers will make the report to the Board.</p>		
<p>CIOC.MH14.001-003</p>	<p>Committee Composition and organization, election of officers Committees Chairman - Tim Towers nominated Jim Van Pernis to Chair all three committees.</p> <p>Each committee seconded the motion and voted to approve the nomination.</p> <p>Noel Matyas was nominated and approved as Vice Chair for Measure H-2014.</p> <p>Mary Ng Dooley was nominated and approved for Vice Chair for Measure J-2004 and Measure H-2010.</p> <p>Two members from each committee need to serve a one year short term so all positions do not become open at the same time.</p>	<input type="checkbox"/>	
<p>CIOC.MH14.001-004</p>	<p>Meeting schedule for next year Meeting Schedule for the next year:</p> <p>Monday, June 6, 2016,</p> <p>Monday, August 29, 2016</p> <p>Monday, December 5, 2016</p> <p>Monday, March 6, 2017</p> <p>Time: 5:30 PM to 7:30 PM</p> <p>Location: Bond Project Office, 3350 Brookdale Drive, Santa Clara, unless otherwise arranged for a project tour.</p>	<input type="checkbox"/>	

<p>CIOC.MH14.001-005</p>	<p>Report on current and recently completed projects See Bond Program Active Projects List - March 2016.</p> <p>Discussed active and pending projects.</p> <p>The District Facilities Needs Task Force is considering a Master Plan for the completion of the Measure H-2014 program. Projects currently underway or in planning account for a substantial portion of projected funding.</p> <p>Jim Van Pernis would like to attend the task force meetings.</p> <p>Staff has committed to a project to upgrade the heating/ventilation systems at all elementary school classrooms without air-conditioning to add cooling. Since the classrooms will need to be vacated, staff is also planning to replace light fixtures and flooring.</p> <p>A similar air-conditioning project was completed last summer at George Mayne Elementary school.</p> <p>Committee members would like the opportunity to tour the Agnews Campus. The Board of Trustees is considering the option to build three separate schools on the site, high school, middle school and elementary school.</p> <p>Major projects under consideration for Measure H-2014 include a Master Plan for the Monticello Campus including a new home for New Valley High School. A Master Plan for Patrick Henry Campus including a new elementary school to relieve pressure on Laurelwood Elementary School; also including reconstruction of the Peterson pool and fields.</p> <p>Business Cards – Tim Towers has requested business cards for the Oversight Committee Members that members could hand out when they visit a school site.</p>		<input type="checkbox"/>
<p>CIOC.MH14.001-006</p>	<p>Comments from Public No public comment.</p>		<input type="checkbox"/>
<p>CIOC.MH14.001-007</p>	<p>Questions/ Issues from the Committee Jim Van Pernis ended the three meetings after a motion to adjourn by Steve Bicknell and second by Mary Ng Dooley, approved 7:25 PM.</p>		<input type="checkbox"/>

Bond Program Active Projects, March 2016:

Measure J-2014

Buchser Middle School

Bellomy Street Improvements

Measure H-2010

Measure H-2014

Elementary HVAC Projects

Bowers

Bracher

Braly

Briarwood

Haman

Laurelwood

Pomeroy

Ponderosa

Scott Lane

Sutter

Washington

Westwood

Air-conditioning

LED Lighting

Ceiling Tile

Floor Covering

Classroom Technology

Wireless, LAN, WAN Technology

Fire Alarm

Space Identification and Signage

ADA Accessibility

Storage

George Mayne Modernization Phase 2

Parking Lots & Drives

Entrance Improvements

Office Improvements

Kindergarten Play Structure

Shade Structure

New windows

Multipurpose Room, Kitchen

LED Lighting

Ceiling Tile

Floor Covering

Classroom Technology

Wireless, LAN, WAN Technology

Fire Alarm

Space Identification and Signage

ADA Accessibility

Storage

[Fencing]

Hughes Elementary School

Covered Walkway Reroofing

HVAC System Backup Plan

Montague Elementary School

HVAC System Backup Plan

Central Park Reopening

Modernization

Parking Lot

Administration Building

Two-story Classroom Building

Grade Span Adjustment (GSA) Classrooms 2016-17

Buchser Middle School

Main Gymnasium Modernization

Portable Relocation

Tennis Courts Renovation

Cabrillo Middle School

Temporary Science Classroom Portable

New Two Story Classroom and Locker Bldg.

Campus Fire Alarm Upgrade

Peterson Middle School

Main and Auxiliary Gymnasium

Modernization

Campus Fire Alarm Upgrade

Locker Building Modernization

Replacement Pool

Santa Clara High School

Tennis Courts Landscaping

Wilcox High School

Portables for "Maker Space"

Paving Repair

Replacement Pedestrian Bridge

Parking Lot Revision

Wilson Education Options

Campus Signage

Storm Drainage Improvements

Agnews Campus

Zanker Road Improvements

New Schools

Monticello Campus

Master Plan for:

New Valley High School

County Special Education Programs

Future Elementary School Capacity

Patrick Henry Campus

Master Plan for:

New DRC (District Resource Center),

Elementary School

Full Circle Farm

Peterson, Patrick Henry, Sunnyvale Joint

Use Field Improvements

Long-range building capacity

Measure H-2014 Master Plan

Other:

Agnews Campus

- Site Maintenance
- Water Tower Seismic Strengthening Study
- Toxic Soil Cleanup
- Demolition