Meeting Minutes

Project [00.16] - Oversight Committees
Santa Clara Unified School District
1889 Lawrence Road
Santa Clara, CA 95051
Phone: (408) 423-2000
Meeting No. CIOC.MH14.001

Meeting Date 3/14/2016
Type Time 5:30 PM PT
Location Bond Project Office - 3350 Brookdale Drive, Santa Clara, CA

Meeting Attendance

<table>
<thead>
<tr>
<th>Company - Attendee</th>
<th>Required</th>
<th>Attended</th>
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<tbody>
<tr>
<td>Attendance Notes</td>
<td>Committee Members:</td>
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<tr>
<td></td>
<td>Noel Matyas</td>
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<td></td>
<td>Jim Van Pernis</td>
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<td></td>
<td>Vladimir Raykin</td>
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<td></td>
<td>Tim Towers</td>
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<td></td>
<td>Michelle Villagomez</td>
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<td>District Administration:</td>
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<td>Mark Alligre, Assistant Superintendent</td>
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<td>Larry Adams, Bond Projects</td>
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<td>Guest:</td>
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<td>Charles Ribley, Crowe Horwath</td>
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<td></td>
<td>Valerie Russell</td>
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Regular Meeting of the Measure H-2014 Citizen's Independent Oversight Committee, No 1
Ordered By Item No.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Item Summary</th>
<th>Desired Outcome</th>
<th>Due</th>
<th>Comp?</th>
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<tbody>
<tr>
<td>CIOC.MH14.001-001</td>
<td><strong>Introductions</strong>&lt;br&gt;Meeting Called to Order at 5:30 PM by Tim Towers, a quorum was established for all three bond committees.</td>
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| CIOC.MH14.001-002| **Financial and Performance Audits**<br>Financial and Performance Audits for the year ended June 30, 2014, were presented by Mr. Charles Riley representing the District's Independent Auditor, Crowe Horwath, LLP. Measure J-2004 - Expenditures totaled slightly over $7,000,000. Twenty-five items were sampled representing $535,000 or 7.6% of fiscal-year total expenditures. |                 |     |       |
Measure H-2010 - Expenditures totaled over $850,000. Items totaling over $240,000 were sampled or 28.3% of the total expenditures.

Measure H-2014 - General Obligation Bonds were issued on May 14, 2015 in the amount of $140,600,000. Expenditures totaled over $2,200,000. Items totaling over $314,000 were sampled or 13.7% of the total expenditures.

There were no audit exceptions for any of the three bond measures.

Tim Towers asked for a motion to approve audits, Jim Van Pernis moved to approve, Steve Bicknell seconded, motion approved.

Tim Towers will make the report to the Board.

Committee Composition and organization, election of officers

Committees Chairman - Tim Towers nominated Jim Van Pernis to Chair all three committees.

Each committee seconded the motion and voted to approve the nomination.

Noel Matyas was nominated and approved as Vice Chair for Measure H-2014.

Mary Ng Dooley was nominated and approved for Vice Chair for Measure J-2004 and Measure H-2010.

Two members from each committee need to serve a one year short term so all positions do not become open at the same time.

Meeting schedule for next year

Meeting Schedule for the next year:

Monday, June 6, 2016,
Monday, August 29, 2016
Monday, December 5, 2016
Monday, March 6, 2017

Time: 5:30 PM to 7:30 PM
Location: Bond Project Office, 3350 Brookdale Drive, Santa Clara, unless otherwise arranged for a project tour.
**Report on current and recently completed projects**

See Bond Program Active Projects List - March 2016.

Discussed active and pending projects.

The District Facilities Needs Task Force is considering a Master Plan for the completion of the Measure H-2014 program. Projects currently underway or in planning account for a substantial portion of projected funding.

Jim Van Pernis would like to attend the task force meetings.

Staff has committed to a project to upgrade the heating/ventilation systems at all elementary school classrooms without air-conditioning to add cooling. Since the classrooms will need to be vacated, staff is also planning to replace light fixtures and flooring.

A similar air-conditioning project was completed last summer at George Mayne Elementary school.

Committee members would like the opportunity to tour the Agnews Campus. The Board of Trustees is considering the option to build three separate schools on the site, high school, middle school and elementary school.

Major projects under consideration for Measure H-2014 include a Master Plan for the Monticello Campus including a new home for New Valley High School. A Master Plan for Patrick Henry Campus including a new elementary school to relieve pressure on Laurelwood Elementary School; also including reconstruction of the Peterson pool and fields.

Business Cards – Tim Towers has requested business cards for the Oversight Committee Members that members could hand out when they visit a school site.

**Comments from Public**

No public comment.

**Questions/ Issues from the Committee**

Jim Van Pernis ended the three meetings after a motion to adjourn by Steve Bicknell and second by Mary Ng Dooley, approved 7:25 PM.
Bond Program Active Projects, March 2016:

Measure J-2014

**Buchser Middle School**
- Bellomy Street Improvements

Measure H-2010

Measure H-2014

**Elementary HVAC Projects**
- Bowers
- Bracher
- Braly
- Briarwood
- Haman
- Laurelwood
- Pomeroy
- Ponderosa
- Scott Lane
- Sutter
- Washington
- Westwood
  - Air-conditioning
  - LED Lighting
  - Ceiling Tile
  - Floor Covering
  - Classroom Technology
  - Wireless, LAN, WAN Technology
  - Fire Alarm
  - Space Identification and Signage
  - ADA Accessibility
  - Storage

**George Mayne Modernization Phase 2**
- Parking Lots & Drives
- Entrance Improvements
- Office Improvements
- Kindergarten Play Structure
- Shade Structure
- New windows
- Multipurpose Room, Kitchen
- LED Lighting
- Ceiling Tile
- Floor Covering
- Classroom Technology
- Wireless, LAN, WAN Technology
- Fire Alarm
- Space Identification and Signage
- ADA Accessibility
- Storage
- [Fencing]

**Hughes Elementary School**
- Covered Walkway Reroofing
- HVAC System Backup Plan

**Montague Elementary School**
- HVAC System Backup Plan

**Central Park Reopening**
- Modernization
- Parking Lot
- Administration Building
- Two-story Classroom Building

**Grade Span Adjustment (GSA) Classrooms 2016-17**

**Buchser Middle School**
- Main Gymnasium Modernization
- Portable Relocation
- Tennis Courts Renovation

**Cabrillo Middle School**
- Temporary Science Classroom Portable
- New Two Story Classroom and Locker Bldg.
- Campus Fire Alarm Upgrade

**Peterson Middle School**
- Main and Auxiliary Gymnasium Modernization
- Campus Fire Alarm Upgrade
- Locker Building Modernization
- Replacement Pool
- Santa Clara High School
- Tennis Courts Landscaping

**Wilson Education Options**
- Portables for “Maker Space”
- Paving Repair
- Replacement Pedestrian Bridge
- Parking Lot Revision

**Agnews Campus**
- Zanker Road Improvements
- New Schools

**Monticello Campus**
- Master Plan for:
  - New Valley High School
  - County Special Education Programs
  - Future Elementary School Capacity

**Patrick Henry Campus**
- Master Plan for:
  - New DRC (District Resource Center), Elementary School
  - Full Circle Farm
  - Peterson, Patrick Henry, Sunnyvale Joint
  - Use Field Improvements
  - Long-range building capacity
Measure H-2014 Master Plan

Other:
Agnews Campus
   Site Maintenance
   Water Tower Seismic Strengthening Study
   Toxic Soil Cleanup
   Demolition