



Meeting Minutes

Project [00.16] - Oversight Committees

Santa Clara Unified School District
 1889 Lawrence Road
 Santa Clara, CA 95051
 Phone: (408) 423-2000

Meeting No. CIOC.MH14.007

<p>Meeting Type</p> <p>Subject Measure H-2014 - Meeting No. 007 - Citizens' Independent Oversight Committee</p> <p>Prepared By Valerie Russell</p>	<p>Date 1/29/2018</p> <p>Time 5:30 PM PT</p> <p>Location George Mayne Elementary School Multipurpose Building 5030 North First Street Alviso, CA 95002</p>
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Meeting Attendance					
Company - Attendee	Required	Attended	Company - Attendee	Required	Attended

Attendance Notes Measure H-2014 Committee Members Attending:

James Van Pernis
 Charitha Perera
 Michelle Villagomez
 Noel Matyas
 Vladimir Raykin

District Administration:
 Stan Rose, Superintendent
 Mark Allgire, Assistant Superintendent
 Larry Adams, Director Bond Projects

Guests:
 Charles Raibley, CPA - Crowe Horwath
 Valerie Russell, RCS Consulting & Management

CIOC.MH14.007- A. ORGANIZATIONAL ITEMS:
 001

- A.1. Call to order.

Jim Van Pernis called the meeting to order at 5:35 P.M. at George Mayne Elementary School, Alviso, CA.

CIOC.MH14.007- B. REPORTS:
 002

- B.1. Report on Financial and Performance Audits for Fiscal-Year 2016-2017.

Charles Raibley, CPA with Crow Horwath Inc., the District's auditor, presented the Measure H-2014 General Obligation Bond audit reports as of June 30, 2017. The financial audit included a review of the balance sheet, statement of revenues, expenditures and change in fund balance. A statistical sample of expenditures was made. No deficiencies were reported. No matters were reported under audit findings. The performance audit reported, that in all significant respects bond funds were expended for the year ending June 30, 2017 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Trustees, in accordance with the requirements of Proposition 39. Report dated December 20, 2017 by Crow Horwath LLP.

- B.2. Report on Program Schedule and Status of Projects.

Agnews Site - Cleanup; DTSC Removal Action Workplan is under review, preparation for hazardous material removal will follow. Buildings; after removal of site hazards, abatement of hazardous materials, demolition of the Water Tower and remaining buildings will be complete in late fall. Zanker Road improvements are completing schematic design. New Schools - Elementary, Middle and High School have just finished schematic design.

Buchser Middle School - Tennis courts and Hand Ball Court are fenced off for safety. Renovated courts, new parking and pick up, drop off for the county special education program are on hold. Only the portables will be renovated at this time.

Cabrillo Middle School - New two story building with girl's and boy's locker rooms, exercise room, and classrooms are waiting for Division of the State Architect (DSA) planning approval. Project is scheduled for completion in February 2019.

Peterson Middle School - New pool and girl's and boy's locker rooms are in programming. Board approval has been received to proceed through design development.

Elementary School Path of Travel Projects - Bracher, Haman, Washington Open and Westwood; DSA - Division of State Architect's office required these four schools to improve areas identified with deficiencies along the path of travel at each site during the air conditioning projects in the summer of 2016. This summer concrete walkways in these areas will be removed and replaced allowing the projects to be closed with certification.

Central Park Elementary School - two-story classroom building will Bid on February 8, 2018, funding will come from Measure H-2014, Fund 213 and Measure H-2010, Fund 212.

Mayne Elementary School - Administration and Multipurpose Buildings are complete, landscape work and a shade structure will be installed over the Summer 2018.

Patrick Henry Campus - RFP - Request for Proposal will be sent to the four architects the District selected last Fall.

B.3. Report on Revenue and Expenditures.

Revenue to date from the \$419,000,00 Bond Authorization - First Issuance 2014 - \$140,600,000, Second Issuance - \$230,300,000 = Subtotal is \$370,900,000. Interest - \$1,763,232 Note: The dollar amount received on both sales was more than the sale. The competitive bid process resulted in additional revenue. Santa Clara Unified School District Bonds are rated AAA. See attached Measure H-2014 Program Master Plan Report.

B.4. Report on Committee Appointments.

Larry Adams discussed the Action Item that was taken to the Board on January 25, 2018. There are positions open on each Oversight Committee, see attachment.

CIOC.MH14.007- C. ACTION 003

C.1. Accept Audit Reports.

Discussion ensued regarding the sampling method to test expenditures. The auditors reviewed business processes and satisfied questions regarding fund balances. Jim Van Pernis asked for a motion to accept the Audit reports, Charitha Perera moved, Noel Matyas second, approved. Michelle Villagomez will vote by proxy (sent email 2/2/2018.)

C.2. Authorize Annual Report to the Board of Trustees and Public.

Report will be taken to the Board on February 8 or March 8, 2018.

C.3. Approve Minutes of Regular Meeting, June 26, 2017.

Jim Van Pernis asked for a motion to approve the Minutes, Noel Matyas moved, Charitha Perera seconded, approved.

CIOC.MH14.007- D. DISCUSSION 004

D.1. Questions, comments from the Committee.

Jim Van Pernis asked how the Agnews' schools would be named, Mark Allgire responded, the Board decides the names for schools.

Charitha Perera discussed at length the Facilities Needs Task Force Allocation Sheet and Peterson Middle School's Pool and Locker Building project that the Board has put on hold. Mr. Perera stated that Committee should oppose the Board's decision to direct funding from Critical Facilities Needs category projects to the Agnews Campus. Larry Adams stated the Board approved programming and schematic design through design development for the Peterson Pool and Locker Building projects. Funds that were intended for several projects were reallocated to the Agnews High School project due to estimates that exceeded available funds.

CIOC.MH14.007- **E. ITEMS FROM THE PUBLIC**
005

E. Items from the Public

None.

CIOC.MH14.007- **F. ADJOURN**
006

F. Adjourn

Jim Van Pernis and Charitha Perera requested their annual report be sent to them by email. Jim Van Pernis asked for a motion to adjourn, Noel Matyas moved, Charitha Perera seconded, meeting was adjourned at 7:50 P.M. Michelle Villagomez needed to leave early at 6:45 PM.