

**SANTA CLARA UNIFIED SCHOOL DISTRICT  
SUMMARY MINUTES OF THE  
SANTA CLARA TEACHER HOUSING FOUNDATION  
MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, FEBRUARY 2, 2021  
WEB ZOOM MEETING**

**A. ORGANIZATIONAL ITEMS**

A.1. Call to Order – 3:04 p.m.

PRESENT: STEVE LODGE, PRESIDENT, MARK SCHIEL, ERIC DILL, ELISE DE YOUNG, CARISTE BLASE, MICHAL HEALY AND 17 RESIDENTS OF TEACHER HOUSING

A.2. Review and Acceptance of Agenda Items

MOTION BY ELISE DE YOUNG, SECONDED BY MARK SCHIEL TO APPROVE AND ACCEPT AGENDA ITEMS. MOTION CARRIED 4 YES (LODGE, SCHIEL, DILL AND DE YOUNG); 0 NOES

A.3. Approval of Teacher Housing Foundation Board Minutes: December 16, 2020

MOTION BY ERIC DILL, SECONDED BY ELISE DE YOUNG TO APPROVE THE TEACHER HOUSING FOUNDATION BOARD MINUTES OF DECEMBER 16, 2020. MOTION CARRIED 4 YES (LODGE, SCHIEL, DILL AND DE YOUNG); 0 NOES

**B PUBLIC COMMENT ON NOTICED AGENDA ITEMS** (Pursuant to Govt. Code 43954.3(a), members of the public will be afforded an opportunity to directly address the Board on any Item noticed on this Special Meeting Agenda before or during the Board's consideration of that Item. The law does not permit board action on any item not on the agenda, and must restrict public comment at Special Meetings to Items noticed on the Meeting's agenda. Members of the Public wishing to address the Board must complete and submit a form provided for that purpose in the lobby prior to addressing the Board. In order to complete the business of the meeting in a timely manner, the normal time limit allotted is 2 minutes per speaker

PUBLIC COMMENTS AT END OF THE MEETING IN ORDER TO HAVE TEACHERS  
THAT ARE STILL WORKING TO PARTICIPATE

**C. ACTION**

C.1

Approval of allowing existing residents first choice to move to a different apartment by choice and pay the same rent and deposit as a new resident to Casa Del Maestro at 80% fair market value. The existing deposit will be applied to the old apartment as applicable and a new deposit will be charged.

MOTION: Elise DeYoung      SECONDED: Steve Lodge

C.2

Approval of allowing residents to add screen/glass doors to the front doors of their apartment, if the door is approved by Property Manager, installed by a licensed contractor or a professional who installs screen/glass doors. Tenant pays for door, installation, and removal, if the new tenant does not want the screen/glass door.

MOTION: Mark Schiel      SECONDED: Elise DeYoung

## **D. DISCUSSION**

### **D.1 Casa Del Maestro Maintenance Updates**

- General Maintenance, Grounds and Property Update
  - All is going much better with no new reports. Mailboxes had re-keying
  - Signage – will get 3 quotes plus lighting
  - Security patrol not yet started
  - Things are much better with cameras. Cameras that are being used currently are short term and will get quotes for something more sustainable
  - It was suggested to reach out to Lori Raineri to refresh on balloon payment information.

### **D.2 Budget Review**

- Balance sheet to be reviewed monthly/Marked reviewed
- Need analysis of budget and suggested there to be a budget meeting & study session to start developing a budget for next year

### **D.3 Need to review current Rental Agreement and send to attorney for updates in laws**

### **D.4 THF Bylaws provided to review for any updates. Need to check with Counsel, laws may have changed**

### **D.5 Future agenda items**

- April – Need budget study session
- May – Rent discussion
- June – Budget Development
- Further discussion on pet policy
  - No pets
  - Assistive pets only
  - Pet rent
  - Pet deposit
  - Number of pets allowed
  - Relief areas
  - Liabilities and insurance
- Number of people in each unit and are there checks on the residents
- 5 – 6 Units are sitting vacant and not being prepped. Several people are viewing, 1 unit is getting repairs and should be full by the end of the month
- Set up meeting with Lori Raineri

## **E. ADJOURNMENT**

MOTION: ELISE DE YOUNG      SECONDED: MARK SCHIEL TO ADJOURN THE MEETING 5pm

Next scheduled meeting

- Tuesday, March 2, 2021: 3:00 – 4:30