MPCSD Heritage Tree Removal Procedures

Definition of heritage tree:

1. Any tree having a trunk with a circumference of 47.1 inches (diameter of 15 inches) or more measured at 54 inches above natural grade.
2. Any oak tree native to California, with a circumference of 31.4 inches (diameter of 10 inches) or more measured at 54 inches above natural grade.

Procedures for removal of heritage tree:

1. Staff to prepare a report to School Superintendent requesting approval to remove heritage tree. Report to include:
   a. Reason and justification
   b. Arborist report(s)
   c. Any community objections or comments
2. Staff to inform neighbors with a mailed notification within a ½ mile radius of planned tree removal
   a. Notification to include justification and summary of arborist report(s)
   b. Post plan and information on website if tree is going to be removed
   c. Provide a 2 week period for neighbors to provide written objection to tree removal.
3. Superintendent to make determination on tree removal
4. Notify neighbors of final determination

Emergency Conditions

In case of an emergency condition where the tree poses immediate danger to life and/or property, School Superintendent may make the decision to remove the tree and provide a written report to neighbors.