



Position Title: Camp Aquatics Coordinator
Position Status: Part-time - Seasonal
Dates/Hours: June 12 -August 18 M-F,
8:00am - 3:30pm
(with additional trainings & meetings as required)
FLSA Classification: Non-exempt
Reports To: Director of Summer Programs

Position Purpose

Under limited supervision from the Director of Summer Programs, supports the program by providing a safe, clean and engaging aquatic facility for campers' use. Helps maintain a safe, clean and code-compliant pool while supervising lifeguards/swim instruction staff. Is responsible for the direct care and supervision of all campers and staff within the aquatics area.

Essential Functions

- Monitors pool and ensure all bathers and spectators adhere to pool rules.
- Monitors chemistry and general cleanliness of the pool, address issues as needed.
- Supports rules of conduct and creates a warm and welcoming environment.
- Maintains order and safety throughout the aquatic area and encourages the same throughout camp.
- Attends work and arrives/departs work at the appropriate times as determined by the immediate supervisor.
- Be present and actively supervise the pool area whenever it is in use.
- Ability to competently and accurately assess swimmer ability to ensure safety.
- Documents pool chemistry/condition as required.
- Supervises/Leads swimming lessons for Horizons Program (6 weeks).
- Documents lesson progress/reporting for Horizons Program (6 weeks).
- Acts as "lead" for entire aquatics area and program (recreational pool and water play areas).
- Reports and documents any issues or incidents in a timely and professional manner.
- Ensures the pool area is open and closed properly each day, with the assistance of lifeguard staff.
- Assumes other job-related duties assigned by the immediate supervisor.

Qualifications

- Ability to Possess/Maintain valid Red Cross Lifeguard certification, shallow water required, full certification preferred.
- Knowledge of basic pool chemistry and maintenance. CPO certification preferred.
- Ability to perform/assist and monitor basic pool chemistry/maintenance tasks, backwashing, chlorination, algicide.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Demonstrated ability to lead others and communicate effectively and professionally.
- Knowledge of applicable safety procedures, regulations and best practices.
- Ability to facilitate activities for children that encourage healthy growth and to provide a supportive and caring environment.
- Comfortable with a team-based work structure; ability to demonstrate flexibility on the job, including change in schedules.
- Demonstrates initiative, is conscientious and provides complete follow-through on areas of responsibility.
- Experience with swim instruction is preferred.
- Red Cross BSI or WSI Certification is preferred.
- Experience working in aquatics in a summer camp setting and experience managing a team are preferred.

Physical Requirements and Work Environment

- Be able to occasionally lift up to 30 lbs.
- Regularly use close and distance vision.
- Frequently stand and talk or hear and sometimes walk and sit.
- Turn, bend, reach, and occasionally climb.
- Work outside for extended periods of time.
- Perform all physical tasks required in Red Cross Lifeguard Certification.

Application Procedure

Interested candidates, please email a cover letter, resume, and contact information for three references to summersidecamps@sch.org.

Springside Chestnut Hill Academy is an Equal Opportunity Employer.

