



*Edgemont Jr./Sr. High School  
200 White Oak Lane  
Scarsdale, NY 10583  
914-725-1500*

September 2022

Dear Edgemont Junior-Senior High School Parents and Guardians,

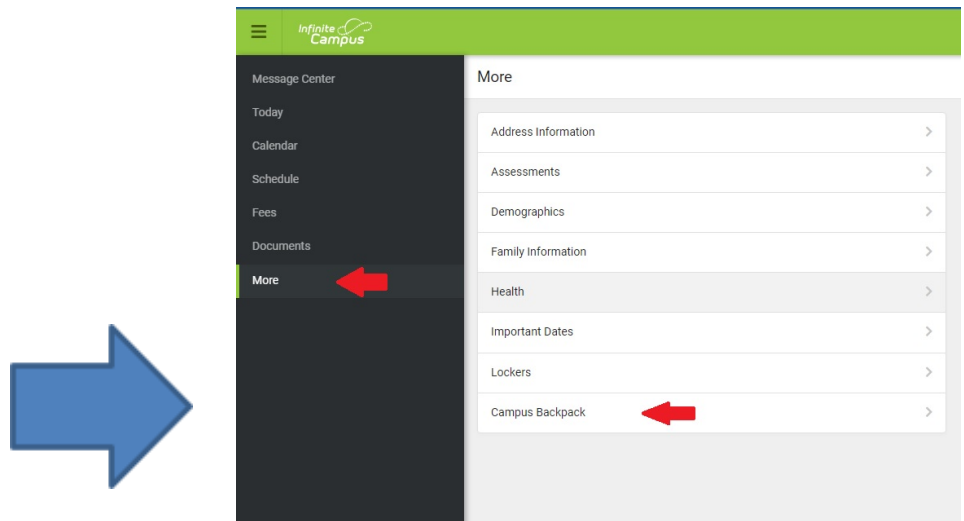
Edgemont Junior-Senior High School uses Infinite Campus as our district-wide student information system. Part of Infinite Campus is the Campus Backpack features, which allows parents to retrieve relevant information regarding their children. This includes your child's schedule, progress reports, report cards, and the Emergency Contact Form. We will be using the Campus Backpack feature to allow parents to acknowledge their child's Emergency Contact Form and to submit certain updates for student information. For clarification purposes, this form has sometimes been referred to as the Student Information form. Also, **please note that when you review your form, the grade may be incorrect if you are looking at it over the summer. Your children's grades will not be updated until the start of the school year.**

1. Login to the Parent Portal by clicking on the link at [ehs.edgemont.org](https://ehs.edgemont.org) (link is towards the top of the page). If you are experiencing difficulty logging into the Parent Portal, please contact Brent Kammerer at 914-725-1500 x1488 or via email at [bkammerer@edgemont.org](mailto:bkammerer@edgemont.org)

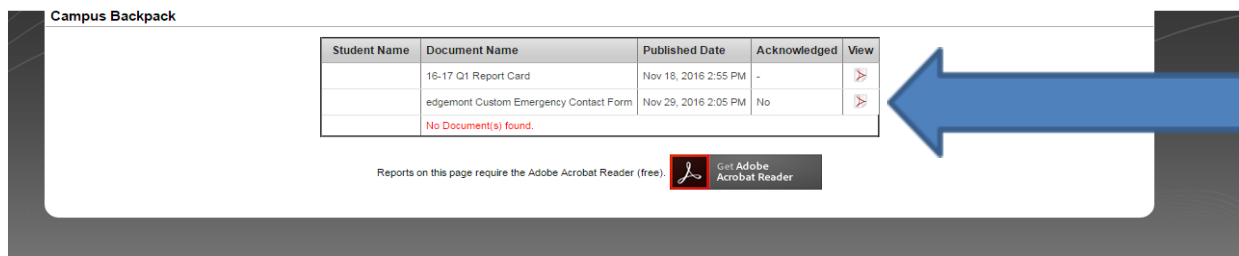
The screenshot shows the Edgemont Jr./Sr. High School website. The header includes the school logo and the name 'EDGEMONT JR./SR. HIGH SCHOOL'. Below the header is a navigation bar with links for 'District Home', 'Schools', and 'Translate'. The main content area features a large image of students in blue graduation gowns with a banner that reads 'Congratulations to the Class of 2017!'. To the right of the image is a section titled 'UPCOMING EVENTS' with a list of events: Labor Day (all day), K-12 Superintendent's Conf Day (all day), and Schools Open (all day). A large blue arrow points to the 'Parent Portal' link in the top right corner of the website.

DATE	EVENT
MON 4 SEP	Labor Day all day
TUE 5 SEP	K-12 Superintendent's Conf Day all day
WED 6 SEP	Schools Open all day

2. After you are in the Portal, click on "More" and then "Campus Backpack":

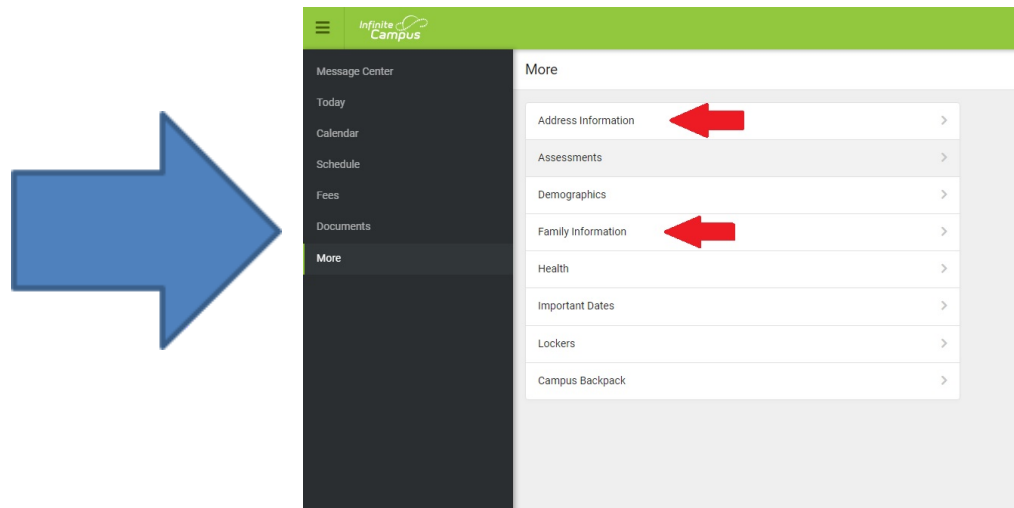


3. After you have clicked on Campus Backpack, click on the small red triangular icon in the row marked as "edgemont Custom Emergency Contact Form." Please note that you need Adobe Acrobat Reader to view the form.



4. After the form launches, please review it, and then click on "I have read this form" at the top of the page and click "Save." By clicking the box, you are acknowledging your review of the form, which includes a confirmation that you have read the policies described on the back of the form as well. Please see the next step if you have changes to make to the form.

5. If you have changes to make to the form, please do so in the Address Information or Family Information sections of the portal (located in the "MORE" section):



To make changes in either the Address Information or Family Information sections, access the relevant section and then click on "Update" and then make your changes. Then, click on "Send Update." Your updates may need to be reviewed by someone at the school, and, as a result, your changes will not appear immediately on your Parent Portal account and/or your child's Emergency Contact form. After your change request has been processed, you will see a message in the Parent Portal inbox.

If you need to make changes to the form that are outside the scope of what you can change in either the Household Information or Family Members sections, please contact Sharon Flynn at [sflynn@edgemont.org](mailto:sflynn@edgemont.org) for grades seven and eight, Kyle Hosier at [khosier@edgemont.org](mailto:khosier@edgemont.org) for grades 9 and 10, and MaryRose Joseph at [mjoseph@edgemont.org](mailto:mjoseph@edgemont.org) for grades eleven and twelve, or Kathy Williams at [kwilliams@edgemont.org](mailto:kwilliams@edgemont.org) with your specified changes.