

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
Regular Meeting  
April 21, 2020

Board of Education  
5:30 p.m.

TO: Board of Education

FROM: Harold J. Vollkommer, Ed.D., Interim Superintendent  
As prepared by Human Resources Division

SUBJECT: Personnel Report #17

It is requested that the Board ratify and/or approve Personnel Report #17, April 21, 2020, which contains actions such as hiring, retirements, resignations, promotions and terminations involving certificated, classified and other employees in the categories of noon duty aide, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that Personnel Report #17, April 21, 2020, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

RECOMMENDED FOR SUPERINTENDENT APPROVAL



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THOMAS M. HALDORSEN  
Interim Assistant Superintendent  
Human Resources Division

RECOMMENDED FOR BOARD APPROVAL



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HAROLD J. VOLLKOMMER, Ed.D.  
Interim Superintendent

Agenda Item



CERTIFICATED PERSONNEL  
REPORT

RESIGNATIONS/RETIREMENTS/SEPARATIONS

Approve the resignation, no longer available, of the following certificated personnel, effective date as indicated:

MINICK, KATALINA: Gomez Elementary School, May 8, 2020

Approve the retirement, no longer available, of the following certificated personnel, effective date as indicated:

DANIELS, PATRICIA: Special Education, June 30, 2020

KAY, GREGG: Indian Springs High School, June 8, 2020

WASHBURN, POLLY: Health Services, July 16, 2020

ELEMENTARY NEW HIRES/REHIRES

AMADOR, ANTHONY: B-3, Probationary, \$338.46 per diem, subject to verification of Bachelor's degree plus 30 units or Master's degree, and two (2) years of credentialed teaching experience within the past 15 years. Employment effective February 28, 2020.

SECONDARY NEW HIRES/REHIRES

COLBERT, BRYSTAL: XX-2, Intern, \$297.57 per diem, subject to verification of Bachelor's degree. Employment effective April 13, 2020.

KRIZEK, JEREMY: A-4, Probationary, \$338.46 per diem, subject to verification of Bachelor's degree and three (3) years of credentialed teaching experience within the past 15 years. Employment effective February 5, 2020.

SPECIAL EDUCATION NEW HIRES/REHIRES

BRACEY-JEFFERIES, PORSHA: XX-2, Intern, \$297.57 per diem, subject to verification of Bachelor's degree. Employment effective April 13, 2020.

Certificated Personnel Report  
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EXTRA DUTY ASSIGNMENTS

RICHARDSON, CHERYL: Amend Board action dated April 7, 2020, to approve payment, Accountability & Educational Technology, CUE Conference Instructional Plans, effective July 1, 2019 to June 30, 2020, not to exceed six (6) hours per day, at the corrected hourly rate of \$31.06; account 01-4127-0-854-550-0000-2700-1930.

Amend Board action dated April 7, 2020, to approve payment to the following certificated personnel, Accountability & Educational Technology, CUE Conference Instructional Plans, effective July 1, 2019 to June 30, 2020, not to exceed six (6) hours per day each, at the corrected hourly rate of \$31.06; account 01-4127-0-854-550-1110-1000-1130:

ANDERSON, SANDRA  
AUSTIN, MARISSA  
BROWNING, MASARA  
CEJA, AMY  
DESTASIO, NICHOLAS  
DUARTE, MICHAEL  
FLORES, DANIELLE  
GELSTON, CAMILLE

MCGARRAH, JOLENE  
MERMILLIOD, MONICA  
MORRIS, CASSANDRA  
RAMOS, DIANA  
RAMOS, PEDRO  
RODRIGUEZ, SABRINA  
RUFF, ROBERT  
WILLIAMS, NANETTE

MONTEMEYER, TODD (replacing David May): Amend Board action dated September 17, 2019, to approve payment, Del Vallejo Middle School, Fine Arts Department Chairperson, effective November 1, 2019 to June 30, 2020. Department Chairs at the middle school level are paid 1.5% of Column A, Step 2 on the certificated Teachers Salary Schedule; account 01-0000-0-306-04D-1110-1000-1110.

ALCAREZ PINA, GISELA: Approve payment, Elementary Instruction, Literacy Day, effective March 7, 2020, not to exceed four (4) hours, at the hourly rate of \$31.06; account 01-0000-0-920-419-0000-2420-1230.

AMARO, NIKKI: Approve payment, Elementary Instruction, Literacy Day, effective March 7, 2020, not to exceed four (4) hours, at the hourly rate of \$31.06; account 01-0000-0-920-419-0000-3110-1230.

MALDONADO, LEROY: Approve \$800.00 stipend payment, Elementary Instruction, Odyssey of the Mind - Lytle Creek, effective October 1, 2019 to March 1, 2020; account 01-0401-0-774-418-1110-1000-1180.

TAYLOR, DEIRDRE: Approve payment, Elementary Instruction, Literacy Day, effective March 7, 2020, not to exceed four (4) hours, at the hourly rate of \$31.06; account 01-0000-0-920-419-0000-2420-1230.

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TINCKELL, REBECCA: Approve payment, Elementary Instruction, Literacy Day, effective March 7, 2020, not to exceed 6.5 hours, at the hourly rate of \$31.06; account 01-0000-0-920-419-1110-1000-1130.

Approve \$800.00 stipend payment each, to the following certificated personnel, Elementary Instruction, Academic Team Coach/Odyssey of the Mind, effective October 1, 2019 to March 1, 2020; account 01-0401-0-774-418-1110-1000-1180:

BJUR, KRISTA  
LACEY, JACQUELINE

SOLE, CAROL

Approve \$800.00 stipend payment each, to the following certificated personnel, Elementary Instruction, Academic Team Coach/Odyssey of the Mind, effective October 1, 2019 to March 1, 2020; account 01-0401-0-774-418-1110-1000-1180:

ARII, JEANETTE  
BURNS, BRENDA  
CABILAO, ONIE  
CARRAO HARRIS, RUTH  
CORTEZ, LAURA  
FEDERICO, JANICE  
HARNITCHEK, MELISA  
HAZEN, MARIA  
HOUSTON-ELLIOTT, DEBORAH  
JOLLIFF, ALLEN

JOLLIFF, JANA  
MASHNI, BASIMA  
MCDONALD, YVONNE  
NIMS, CINDY  
PICKETT, LAURA  
REYES, EDUARDO  
REYNA, ANNIE  
ROBINSON, ANGELA  
SIKES, REBECCA  
YATES, MARY

Approve payment to the following certificated personnel, Elementary Instruction, Literacy Day, effective March 7, 2020, not to exceed four (4) hours each, at the hourly rate of \$31.06; account 01-0000-0-920-419-0000-2700-1930:

ANDERSON-CARDINAL, TERRI  
ATENCIO, CALLIE  
MARTINEZ, ARMIDA  
NEUSCHELER, SCOTT

RAMIREZ-VILLA, ISAURA  
RIVERA, ROBYN  
VEGA, LAURA

Approve payment to the following certificated personnel, Elementary Instruction, Literacy Day, effective March 7, 2020, not to exceed four (4) hours each, at the hourly rate of \$31.06; account 01-0000-0-920-419-1110-1000-1130:

BROWNING, ERIC  
BRUYNEEL, CATHERINE  
(Continued)

JONES, TINA  
MASSICOTTE, STEPHEN  
(Continued)

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CALDERA, REGINA  
CASILLAS, ADRIAN  
CHANCE, CASSIE  
COOK, RYAN  
COONEY, MELODY  
DESTASIO, NICHOLAS  
DOUSSETT, JULIE  
ESPINOZA, STEPHANIE  
GRIFFIN, CAROL  
HENRY, GAYLE  
HUNT, LAURA  
JIMENEZ, VENANCIO

MESSICK, DONNA  
MILES, KARLA  
MORAN, JODI  
MULLEN, KAY  
NGO, STASIE  
PAULE, WILLIAM  
RODRIGUEZ, GABRIELA  
RYKER, RYAN  
SANTANA RIOS, MONICA  
THOMPSON, MERIDAWN  
WINDOM, IRIS

Approve payment to the following certificated personnel, Fairfax Elementary School, Student Support, effective August 6, 2019 to June 4, 2020, not to exceed six (6) hours per day each, at the hourly rate of \$31.06; account 01-0000-0-126-419-1110-1000-1130:

ADAMS, DENICE  
BAKER, PALMYRA  
BALL, DANENE  
ESTRADA, ELIZABETH  
KELLUM, JAIME  
KEO, SOPHAL

LAM, HOLLY  
LEADER, KRISTINE  
MARQUEZ, CHRISTINE  
SCOTT, JASON  
WILSON, CHRISTOPHER

Approve payment to the following certificated personnel, Fairfax Elementary School, Program Support, effective August 6, 2019 to June 4, 2020, not to exceed six (6) hours per day each, at the hourly rate of \$31.06; account 01-3010-0-126-501-1110-1000-1130:

ADAMS, DENICE  
BAKER, PALMYRA  
BALL, DANENE  
ESTRADA, ELIZABETH  
KELLUM, JAIME  
KEO, SOPHAL

LAM, HOLLY  
LEADER, KRISTINE  
MARQUEZ, CHRISTINE  
SCOTT, JASON  
WILSON, CHRISTOPHER

BJUR, KRISTA: Approve payment, Holcomb Elementary School, Tutoring, effective October 1, 2019 to June 30, 2020, not to exceed six (6) hours per day, at the hourly rate of \$31.06; account 01-0000-0-774-349-0000-2700-1930.

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Approve payment to the following certificated personnel, Holcomb Elementary School, Tutoring, effective October 1, 2019 to June 30, 2020, not to exceed six (6) hours per day each, at the hourly rate of \$31.06; account 01-0000-0-774-349-1110-1000-1130:

HAGER, LANAYA

ROGERS, SHANNON

SLOTKIN, RANDAL (retired): Amend Board action dated August 6, 2019, to approve payment, Inland Career Education Center, Adult Education Teacher, effective January 6, 2020 to June 30, 2020, increase not to exceed hours from 22 to 24 hours per week, at the hourly rate of \$52.00; accounts 11-6391-0-727-130-4110-1000-1170 (85%) and 11-9072-0-716-138-4110-1000-1170 (15%).

DOLAN, BRIDGETT: Approve payment, Newmark Elementary School, Student Support - Black History Bee, effective October 1, 2019 to June 30, 2020, not to exceed one (1) hour per day for 18 days, at the hourly rate of \$31.06; account 01-0404-0-154-419-1110-1000-1130.

Approve \$800.00 stipend payment each, to the following certificated personnel, Newmark Elementary School, Academic Team Coach/Black History Bee, effective October 1, 2019 to June 30, 2020; account 01-0404-0-154-419-1110-1000-1180:

DOLAN, BRIDGETT

GARCIA, BRENDA

SIRLS, SARA: Approve payment, Paakuma K-8, Odyssey of the Mind - Judge, effective February 29, 2020, not to exceed three (3) hours, at the hourly rate of \$31.06; account 01-0000-0-324-204-1110-1000-1130.

FABRICATORE, JOSHUA: Approve payment, Pacific High School, Tutoring, effective December 2, 2019 to June 30, 2020, not to exceed six (6) hours per day, at the hourly rate of \$31.06; account 01-0000-0-404-419-1110-1000-1130.

Approve payment to the following certificated personnel, Pacific High School, Career Technical Education Innovation Grant, effective July 1, 2019 to June 30, 2020, not to exceed six (6) hours per day each, at the hourly rate of \$31.06; account 01-6387-0-404-485-3800-1000-1130:

BILLINGS, MARK  
COLLINS, MARCELLA  
COLLINS, NICHOLAS

MOORE, MEGAN  
WELLIVER, CAROLYN

FITZGERALD, SEAN: Approve payment, San Andreas High School, Bringing HOPE to Saturdays, effective September 1, 2019 to June 4, 2020, not to exceed five (5) hours per Saturday, at the hourly rate of \$38.14; account 01-0451-0-910-419-1110-1000-1130.

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Approve payment to the following certificated personnel, San Gorgonio High School, Student Support, effective August 1, 2019 to October 31, 2019, not to exceed 50 hours each, at the hourly rate of \$31.06; account 01-3010-0-408-501-1110-1000-1130:

MONTES, VIOLETA

VEGA, NICOLE

Approve payment to the following certificated personnel, Shandin Hills Middle School, Bringing HOPE to Saturdays, effective September 1, 2019 to June 30, 2020, not to exceed five (5) hours per Saturday each, at the hourly rate of \$38.14; account 01-0451-0-910-419-1110-1000-1130:

AMEGIN, KEVIN  
CARRASCO BAUTISTA, SYNTYA  
GUTIERREZ, ESTHER

MARTINEZ, ANGELICA  
SMITH, TAYLOR

Approve payment to the following certificated personnel, Special Education, Early Childhood Assessment Team, effective January 6, 2020 to January 10, 2020, not to exceed 40 hours each, at the hourly per diem rate; account 01-3385-0-878-588-5710-1110-1130:

CADENA, NISHA

SANDOVAL, MARIA

JINKS, JENNA: Approve payment, Student Wellness & Support Services, School Climate & Culture Coaches Training, effective March 2, 2020 to June 30, 2020, not to exceed 120 hours, at the hourly rate of \$31.06; account 01-7085-0-799-455-0000-2700-1930.

JOHNSON, JASON: Approve payment, Student Wellness & Support Services, School Climate & Culture Coaches Training, effective March 2, 2020 to June 30, 2020, not to exceed 120 hours, at the hourly rate of \$31.06; account 01-7085-0-799-455-0000-3110-1230.

Approve payment to the following certificated personnel, Student Wellness & Support Services, School Climate & Culture Coaches Training, effective March 2, 2020 to June 30, 2020, not to exceed 120 hours each, at the hourly rate of \$31.06; account 01-7085-0-799-455-1110-1000-1130:

CHAVEZ, WILLIAM  
GUTHRIE, KATHLEEN  
MARQUEZ, CHRISTINA

SMITH, JADE  
VALENCIA, EDUARDO



CLASSIFIED

PERSONNEL RECOMMENDATIONS

BE IT RESOLVED that the Board of Education approve the following classified personnel actions. These are in accordance with Board adopted rules and regulations and the District's Affirmative Action Policy. The assignment is current and the Administration reserves the right to reassign employees to other locations according to existing agreement and procedures.

EMPLOYMENT

HERRERA, LAURA: Approve the employment of Nutrition Computer Analyst, Nutrition Services, salary range 49A, step 1, 8 hours, 12 months, \$34.06 per hour, effective March 23, 2020.

SEPARATIONS

Report the retirement of the following:

MARTINEZ, JUANITA: Bilingual Instructional Aide, Preschool Central, effective June 5, 2020.

WILLIAMS, DANIEL: Instructional Assistant/SDC, Hunt, effective January 23, 2020.

Report the resignation of the following:

GALLARDO, MARIA: Recreation Aide, Emmerton, effective March 16, 2020.

MACIAS, LOUISA: Custodian I, Norton, effective March 31, 2020.

SINGER, JANE: Instructional Aide, Allred, effective March 18, 2020.

VACA, DAMIEN: Pool Attendant, Maintenance & Operations, effective March 11, 2020.

Classified Personnel Report  
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CLASSIFIED  
LEAVE OF ABSENCE

HARRIS, MICHELLE  
Cafeteria Worker  
Nutrition Services/Del Vallejo Middle School

Beginning November 1, 2019  
and continuing through  
February 6, 2020

LINDQUIST, KIMBERLY  
Recreation Aide  
Hillside Elementary School

Beginning January 13, 2020  
and continuing through  
March 2, 2020

RODRIGUEZ, SARAH  
Instructional Tutor-LH/PH  
San Andreas High School

Beginning January 13, 2020  
and continuing through  
April 21, 2020

CLASSIFIED POSITIONS ACTIONS

BE IT RESOLVED that the Board of Education approve the establishment of the following classified positions. The duties for these positions are those as previously approved by the Board.

Bilingual Instructional Assistant/SDC, Extended Work Year, not to exceed 12 hours, Special Education, effective March 30, 2020 through March 31, 2020.

Bilingual Instructional Tutor-LH/PH, Extended Work Year, not to exceed 2 hours per day, Special Education, effective March 30, 2020 through March 31, 2020 (2 positions).

Education Assistant III/SI, Extended Work Year, not to exceed 12 hours, Special Education, effective March 30, 2020 through March 31, 2020 (8 positions).

Education Assistant III/SI, Limited Term, not to exceed 8 hours per day, Special Education, effective January 6, 2020 through January 10, 2020.

Instructional Aide, Extra Hours, not to exceed 2 hours per day, Richardson Prep., effective April 15, 2020 through May 22, 2020 (2 positions).

Instructional Assistant/AI, Extra Hours, not to exceed 2 hours per day, Richardson Prep., effective April 15, 2020 through May 22, 2020 (2 positions).

Instructional Assistant/SDC, Extended Work Year, not to exceed 12 hours, Special Education, effective March 30, 2020 through March 31, 2020 (10 positions).

Instructional Assistant/SDC, Limited Term, not to exceed 8 hours per day, Special Education, effective January 6, 2020 through January 10, 2020.

Recreation Aide, Extra Hours, not to exceed 2 hours per day, Inghram Elementary School, effective March 11, 2020 through March 20, 2020.

Recreation Aide, Extra Hours, not to exceed 3 hours per day, Richardson Prep., effective April 15, 2020 through May 22, 2020 (5 positions).

